

MINUTES OF THE MONDAY EVENING, JANUARY 10, 2011 REORGANIZATION MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:04 PM.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 6, 2010, as required by law.”

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
N. Britt Raynor
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Melvin A. Hood

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

None

Also Present:

James J. Truncer, Secretary-Director
Andrea I. Bazer, County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Supt. of County Parks
Francine Lorelli, Purchasing Agent
Spencer Wickham, Chief/Land Acq. & Design
Andrew Spears, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Courtney Bison, Recreation Supervisor

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 20, 2010**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Hood. Commissioner Raynor abstained as not being present at the meeting.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 20, 2010**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Hood. Commissioner Raynor abstained as not being present at the meeting.

Edward J. Loud indicated that this was the time and place of the Board's Annual Meeting for the purpose of considering **NOMINATIONS FOR OFFICERS** for the **YEAR 2011**.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Raynor, it was moved that the **SECRETARY-DIRECTOR** of the Board be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Raynor, seconded by Commissioner Harmon, it was moved that **EDWARD J. LOUD** be **NOMINATED** for the position of **CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Raynor, seconded by Vice Chairman Rummel, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Horsnall, seconded by Commissioner Raynor, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **EDWARD J. LOUD**, for **CHAIRMAN** of the Board.

On a motion made by Commissioner Raynor, seconded by Commissioner Horsnall, it was moved that **FRED J. RUMMEL** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board. The Secretary-Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, it was moved that the Secretary-Director of the Board cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Secretary-Director cast one ballot in favor of the nominee, **FRED J. RUMMEL**, for **VICE CHAIRMAN** of the Board.

The Secretary-Director announced that **MR. LOUD** was duly elected to the position of **CHAIRMAN**, and that **MR. RUMMEL** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2011**.

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there were no **REPORTS**.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board

On a motion made by Commissioner Hennessy, seconded by Commissioner Raynor, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:08 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Vice Chairman Rummel, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:09 PM.

Chairman Loud announced that this was the time and the place for the **PUBLIC HEARING** on the **ADOPTION** of **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR**.

The Secretary-Director further noted that the requirements as to the publication and hearing notice have been published and posted as required by law.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, at 7:10 PM, the meeting was **OPEN** to a **PUBLIC HEARING** on the **ADOPTION** of **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR**. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Vice Chairman Rummel, seconded by Commissioner Raynor, that the **PUBLIC HEARING** on the **ADOPTION** of **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR** be **CLOSED**, at 7:11 PM. Upon being put to a vote, the motion was unanimously carried.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted the Park Housing Report dated December 2010 had come up at a recent Freeholder meeting.

Following a discussion, Freeholder Burry noted that a Presentation to the Freeholders on the Park Housing Report could be scheduled for the Board's Work Session on Thursday, January 27th, at the Hall of Records, Freehold.

Chairman Loud, Vice Chairman Rummel, Commissioner Harmon and Commissioner Mandeville noted that they could be available on Thursday, January 27th for the meeting.

Following a discussion, James J. Truncer, Secretary-Director, noted he could make a copy of the Report available to County Counsel.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Dave Compton, Superintendent of County Parks, reviewed with the Board the Memorandum of Understanding to remedy the commercial leaf composting operation at the Hinck Turkey Farm, Shark River Park, on or before January 31, 2011, being a violation of two (2) points of the Board's current Agriculture Retention Easement on the property.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing the Chairman and Secretary-Director of the Board to Enter into a Memorandum of Understanding between the Board of Recreation Commissioners and Robert J. Longo and Margie Longo, and Larry Halper, to remedy the commercial leaf composting operation on the Hinck Turkey Farm property, Shark River Park, Wall Township.

2. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items #33 through 36, as added to the Agenda.

At 7:25 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Vice Chairman Rummel, to approve Agenda Items #1 through #36:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Reorganization Meeting of January 10, 2011, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #32 for Board Action; and

WHEREAS, the Board has also reviewed Agenda Items #33 through #36 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #36.

Seconded by Commissioner Raynor, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Raynor
Mandeville, Hennessy, Horsnall and Hood
In the Negative: None
Absent: None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-11-1-10=1 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, Establishing the 2011 CHANGE FUND in the AMOUNT of \$56,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=2 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, Establishing Account for the DEPOSIT OF VARIOUS PARK RECEIPTS at BANK OF AMERICA, Account #70501-00027, for the YEAR 2011. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=3 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, Establishing Account for the DEPOSIT OF VISITOR SERVICES RECEIPTS at BANK OF AMERICA, Account #72801-00107, for the Year 2011. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=4 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, Establishing Account for the DEPOSIT OF MONMOUTH COVE MARINA, SHARK RIVER GOLF COURSE, AND SHARK RIVER PARK RECEIPTS at WACHOVIA, Neptune Branch, Account #2100021092500 for the Year 2011. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=5 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, Establishing MASTER CHARGE AND VISA CREDIT CARD ACCOUNT for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at the BANK OF AMERICA, Allenhurst Branch, Account #71301-01989, for the Year 2011. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-10=6 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, Establishing Account for SALES TAX TRANSFER at BANK OF AMERICA, Account #7280-304195, for the Year 2011. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=7 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, Authorizing the SECRETARY-DIRECTOR of the Board to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=8 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, Authorizing JAMES J. TRUNCER, SECRETARY-DIRECTOR, and FRANCINE P. LORELLI, QUALIFIED PURCHASING AGENT (Q.P.A.) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and AUTHORIZING STEPHANIE WEISE, Registered Public Purchasing Specialist (R.P.P.S.), to ACT IN THE ABSENCE of FRANCINE P. LORELLI, Q.P.A., as PURCHASING AGENT; and further AUTHORIZING BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, and DAVID M. COMPTON, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE OF THE SECRETARY-DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=9 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, DESIGNATING FRANCINE P. LORELLI, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2011. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=10 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or BRUCE A. GOLLNICK, ASSISTANT DIRECTOR, or DAVID M. COMPTON, SUPERINTENDENT OF COUNTY PARKS, and LOUISE MC COOK, SUPERVISING DATA CONTROL CLERK, or BARBARA BERRY, PRINCIPAL CLERK TYPIST. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-1-10=11 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:

- THE ASBURY PARK PRESS
- THE ATLANTICVILLE/THE HUB
- THE COAST STAR
- THE COASTER
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-1-10=12 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, APPOINTING the SECRETARY-DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and BRUCE A. GOLLNICK, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-1-10=13 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-1-10=14 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2011 MONMOUTH COUNTY FAIR, to be held JULY 27th – 31st, at EAST FREEHOLD PARK; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-10=15 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, BRUCE A. GOLLNICK, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=16 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, DESIGNATING NANCY J. BORCHERT as the COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=17 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, Adopting SUPPLEMENTAL RULES AND REGULATIONS GOVERNING EXHIBITORS AND VENDORS AT THE MONMOUTH COUNTY FAIR and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE OF ADOPTION, as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=18 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of ENVIRONMENTAL ALLIANCE, INC., Middlesex, NJ, as received on December 17, 2010, proposal dated December 15, 2010, for providing ENVIRONMENTAL CONSULTING SERVICES FOR THE SAMPLING, TESTING & PREPARATION OF REPORTS REQUIRED BY THE NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE, MILLSTONE TOWNSHIP, NJ, FOR THE YEAR 2011 (Ref. #10-74 & PS #97-10), in an Amount Not To Exceed \$4,325.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-10=19 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, REJECTING ALL proposals received on December 17, 2010, for providing ARCHITECTURAL SERVICES FOR BIDDING AND CONSTRUCTION ADMINISTRATION, REPAIR OF BARN 512, THOMPSON PARK (PS #96-10) (FAIR & OPEN), as proposals received were in excess of budgeted amount, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-SOLICIT proposals for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=20 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a MEMORANDUM OF UNDERSTANDING between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and ROBERT J. LONGO AND MARGIE LONGO, AND LARRY HALPER, to remedy the commercial leaf composting operation, Hinck Turkey Farm, Shark River Park, being a violation of two (2) points of the Agriculture Retention Easement, on or before January 31, 2011. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=21 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of PSP FALCON INDUSTRIES, LLC, Jackson, NJ, as received on December 16, 2010, proposal dated December 9, 2010, for providing SURVEYING SERVICES OF BLOCK 751, LOTS 33.02 AND 33.03, WALL TOWNSHIP, NJ, OWNER: COUNTY OF MONMOUTH ±1,500 LINEAR FEET, PROJECT: SHARK RIVER PARK (Ref. #10-63 & PS #95-10), in an Amount Not To Exceed \$1,685.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=22 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on December 16, 2010, proposal dated December 14, 2010, for providing SURVEYING SERVICES OF BLOCK 105, LOT 12, FREEHOLD TOWNSHIP, NJ, ±58.80 ACRES, VACANT PROPERTY, OWNER: GOLDHERSZ & FRENKEL, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #10-59 & PS #93-10), in an Amount Not To Exceed \$7,387.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-10=23 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, as received on December 16, 2010, proposal dated December 14, 2010, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) FOR BLOCK 105, LOT 12, FREEHOLD TOWNSHIP, NJ, OWNER: GOLDHERSZ & FRENKEL, ±58.80 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #10-60 & PS #94-10), in an Amount Not To Exceed \$1,865.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=24 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of PIERCE ENGINEERING, Allenwood, NJ, as received on December 16, 2010, proposal dated December 14, 2010, for providing ARCHITECTURAL/ENGINEERING AND TESTING SERVICES AT VARIOUS PARK LOCATIONS (Ref. #10-78 & PS #92-10), in an Amount Not To Exceed \$15,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=25 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, as received on December 23, 2010, proposal dated December 21, 2010, for providing ENVIRONMENTAL CONSULTING SERVICES OF BLOCK 155, LOT 14, HOWELL TOWNSHIP, NJ, OWNER: POLITES ±7.2 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #10-77 & PS #98-10), in an Amount Not To Exceed \$4,940.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated November 4, 2010.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-10=26 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on December 23, 2010, proposal dated December 16, 2010, for providing APPRAISAL SERVICES FOR BLOCK 143, LOT 11, TOWNSHIP OF HOWELL, NJ, OWNER: ROSS ±2.2 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-75 & PS #99-10), in an Amount Not To Exceed \$1,111.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=27 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO APPRAISAL, LLC, Shrewsbury, NJ, as received on December 23, 2010, proposal dated December 15, 2010, for providing APPRAISAL SERVICES FOR BLOCK 143, LOT 11, TOWNSHIP OF HOWELL, NJ, OWNER: ROSS ±2.2 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-75 & PS #99-10), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=28 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on December 23, 2010, proposal dated December 20, 2010, for providing APPRAISAL SERVICES FOR BLOCK 60.01, LOT 3.01, BOROUGH OF TINTON FALLS, NJ, OWNER: POLLARD, ±2.41 ACRES, PROJECT: ADDITIONS TO SWIMMING RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-76 & PS #100-10), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=29 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO APPRAISAL, LLC, Shrewsbury, NJ, as received on December 23, 2010, proposal dated December 15, 2010, for providing APPRAISAL SERVICES FOR BLOCK 60.01, LOT 3.01, BOROUGH OF TINTON FALLS, NJ, OWNER: POLLARD, ±2.41 ACRES, PROJECT: ADDITIONS TO SWIMMING RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-76 & PS #100-10), in an Amount Not To Exceed \$1,700.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-10=30 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on December 23, 2010, proposal dated December 15, 2010, for providing APPRAISAL SERVICES FOR BLOCK 56, LOT 17, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: PANKOVICS, ± 6.4 ACRES, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL, INTEREST: FEE SIMPLE (Ref. #10-79 & PS #101-10), in an Amount Not To Exceed \$1,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=31 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on December 23, 2010, proposal dated December 16, 2010, for providing APPRAISAL SERVICES FOR BLOCK 56, LOT 17, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: PANKOVICS, ± 6.4 ACRES, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL, INTEREST: FEE SIMPLE (Ref. #10-79 & PS #101-10), in an Amount Not To Exceed \$1,299.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=32 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, as received on December 27, 2010, proposal dated December 21, 2010, for providing FOLLOW-UP ENVIRONMENTAL CONSULTING SERVICES OF BLOCK 104, LOTS 26, 27, 28 & 31, FREEHOLD TOWNSHIP, NJ, OWNER: NOSCHESI, ± 7.71 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #10-83 & PS #102-10), in an Amount Not To Exceed \$5,225.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated November 4, 2010.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-10=33 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MAD SCIENCE OF CENTRAL JERSEY, LLC, for FURNISHING OF A SCIENCE EDUCATION PROGRAM (Bid #0020-11), ITEMS: A Science Education Program for 2011 (Period of January 1, 2011 through December 31, 2011); in the Estimated Total Contract Amount of \$24,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=34 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to NEW JERSEY STATE GOLF ASSOCIATION, Kenilworth, NJ, for FURNISHING OF A U.S.G.A. RECOGNIZED GOLF HANDICAP AND INFORMATION NETWORK (G.H.I.N.) SERVICE FOR INDIVIDUAL GOLFERS (Bid #0021-11), ITEM: #1, 2011 Service Contract (Period of January 1, 2011 through December 31, 2011); in the Estimated Total Contract Amount of \$28,700.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=35 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KARL K. DEIGERT ENTERPRISES, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SEWER LINE CLEANING SERVICES (Bid #0022-11), ITEMS: #1-16, 2011 Service Contract (Period of January 1, 2011 through December 31, 2011), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-10=36 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of COMPACT SYSTEMS, Charleston, SC, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEMS: Furnishing and Delivery of Computer Programming and Maintenance for a Two (2) Year Period (2011 & 2012), approximately 180 Hours Per Year, at \$100.00 Per Hour, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2013), in an Amount Not to Exceed \$18,000.00 Per Year, as per proposal dated January 5, 2011, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Raynor, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Furnishing and Delivery of Credit/Debit Card Payment Services Through Telephone, Electronic Transmission, In Person and by Internet Access
2. Furnishing and Delivery of Aquatic Vegetation Management for the Period of April Through September 2011 at Various Monmouth County Park Sites

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisals, Block 28, Lots 11 & 13.01, Millstone Township, Owner: Buck, LLC (Ref. #11-01) (*FAIR & OPEN*)
2. Surveying Services, Block 27, Lots 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32; Block 28, Lots 3 & 4, Millstone Township, Owner: Levchuk (Ref. #11-02) (*FAIR & OPEN*)
3. Preliminary Assessment & Site Inspection, Block 27, Lots 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32; Block 28, Lots 3 & 4, Millstone Township, Owner: Levchuk (Ref. #11-03) (*FAIR & OPEN*)
4. Tenant Relocation Assistance Services, Block 27, Lots 1, 2.01, 14.01, 15.02, 15.03, 16.01 & 32; Block 28, Lots 3 & 4, Millstone Township, Owner: Levchuk (Ref. #11-04) (*FAIR & OPEN*)
5. Historical Consultant Services for Preparation of Nomination of Portland Place to the New Jersey and National Registers of Historic Places (At Hartshorne Woods Park) (Ref. #11-05) (*FAIR & OPEN*)
6. Historic Architectural Services for the Restoration of the Main House and Carriage House at Portland Place, Hartshorne Woods Park (Ref. #11-06) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY MORNING, JANUARY 15, 2011** - 8:30 AM. *Friends of the Parks Annual Meeting*. Hominy Hill Golf Course Clubhouse Dining Room, Mercer Road, Colts Neck, NJ.
2. **MONDAY EVENING, JANUARY 24, 2011** - 7 PM. **Regular Board Meeting**. "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **MONDAY EVENING, FEBRUARY 7, 2011** - 7 PM. **Regular Board Meeting**. "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **"TUESDAY" EVENING, FEBRUARY 22, 2011** - 7 PM. **Regular Board Meeting**. "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **MONDAY EVENING, MARCH 7, 2011** - 7 PM. **Regular Board Meeting**. "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
6. **SATURDAY, MARCH 19, 2011** - 9 AM. *New Jersey Land Trust Rally*. Brookdale Community College, Lincroft, NJ.
7. **MONDAY EVENING, MARCH 21, 2011** - 7 PM. **Regular Board Meeting**. "Beech Room" of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Harmon offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, January 24, 2011, at 7 PM**, at the in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands, and Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Raynor, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice-Chairman Rummel,
Commissioners Harmon, Peters, Raynor,
Mandeville, Hennessy, Horsnall and Hood

In the Negative: None

Absent: None

Commissioner Harmon inquired as to the status of the restroom reconstruction at the Holmdel Park Shelter Building.

Bruce A. Gollnick, Assistant Director, updated the Board with regard to the status of construction and noted the work is now in the inspection phase.

Commissioner Harmon noted that he felt the lights inside the shelter should have been left on for those using the building during his recent evening visit.

Commissioner Harmon also suggested that additional sledding areas in other parks be provided for small children and recommended that staff consider, in the future, such an area at Huber Woods.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Peters, and by unanimous vote, the Annual Reorganization Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 10, 2011, was **ADJOURNED** at 7:40 PM.

JAMES J. TRUNCER,
Secretary-Director