

**MINUTES OF THE MONDAY EVENING, AUGUST 22, 2022 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Assistant Director, at 7:04 PM.

The following were Present on roll call:

Chairman Kevin Mandeville  
Vice Chairman Anthony Fiore  
Commissioners:  
Thomas E. Hennessy, Jr.  
Patricia M. Butch  
Thomas W. Adcock  
Lori Ann Davidson  
Brian Foster

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call:

Commissioners:  
Michael G. Harmon (Excused)  
David W. Horsnall (Excused)

The following were present on roll call:

Kira S. Dabby, Esq.  
Andrew J. Spears, Assistant Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Andrew R. Coeyman, Supv./Land Preservation Services  
Robin Ostrowski, Principal Landscape Architect  
Andy North, Chief Landscape Architect

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 22, 2021, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 8, 2022**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Butch, Adcock, and Davidson. Commissioner Foster abstained as not being present at the meeting.)

On a motion made by Vice Chairman Fiore, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 8, 2022**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Butch, Adcock, and Davidson. Commissioner Foster abstained as not being present at the meeting.)

The Assistant Director indicated that the Minutes of the Executive Sessions would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the **2021 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the **2022 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:07 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Vice Chairman Fiore, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:08 PM.

#### **ASSISTANT DIRECTOR'S REPORT:**

Andrew J. Spears, Assistant Director, reviewed with the Board the following **REPORTS**:

##### **1. BUDGET REPORTS**

On a motion made by Commissioner Butch, seconded by Vice Chairman Fiore, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF JULY**

On a motion made by Commissioner Butch, seconded by Vice Chairman Fiore, the **REVENUE REPORT** for the **MONTH OF JULY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF JULY**

On a motion made by Commissioner Butch, seconded by Vice Chairman Fiore, the **ATTENDANCE REPORT** for the **MONTH OF JULY** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — JULY (Dated: 8/16/2022)**

On a motion made by Commissioner Butch, seconded by Vice Chairman Fiore, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR JULY (Dated: 8/16/2022)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS WEBSITE TRAFFIC REPORT—JULY COMPARISON BY YEARS 2016 – 2022**

On a motion made by Commissioner Butch, seconded by Vice Chairman Fiore, the **MCPS WEBSITE TRAFFIC REPORT - JULY COMPARISON BY YEARS 2016 - 2022** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

**COUNTY COMMISSIONER’S REPORT:**

County Commissioner Ross Licitra thanked Chairman Mandeville and Assistant Director Spears for attending a special executive session of the County Commissioners on August 22, 2022. Commissioner Licitra said the meeting, which focused on current land preservation projects, was very constructive.

**PRESENTATION:**

Chief Landscape Architect Andy North and Principal Landscape Architect Robin Ostrowski presented to the Board an overview of the proposed pedestrian improvements at Seven Presidents Oceanfront Park. The project, which will include the construction of a new  $\frac{3}{4}$  mile perimeter sidewalk, crosswalks and fencing, will improve pedestrian safety and provide a link for bikers and walkers traveling between the promenade south of the park, and the north end of the park at the skateplex. The construction of the sidewalk will be a combination of concrete and asphalt, Mr. North explained. Mr. North said he was looking for authorization to move forward with permit applications, based on the design as presented to the Board.

Chairman Mandeville indicated that staff could move forward with the project without any changes to the design proposal.

### **CAPITAL PROJECT REVIEW:**

During Assistant Director Spears' review of active capital projects, Chairman Mandeville asked about parking access along the Henry Hudson Trail in the Bayshore.

Chairman Mandeville explained to the Board that the Park System recently lost use of a municipal parking lot in Aberdeen due to the relocation of the police station. Chairman Mandeville said that more parking is needed in the area and directed staff to explore potential acquisitions adjacent to the Henry Hudson Trail in Aberdeen, Matawan and Keyport.

Vice Chairman Fiore said that he would like staff to explore the feasibility of acquiring the Port Monmouth School, which has recently been decommissioned, to be used as a regional recreation center.

### **ITEMS FOR BOARD REVIEW:**

Regarding Board Action Item #1, authorizing contract amendment #2 with Kenny Environmental Services, related to the acquisition of a  $\pm 5.22$  acre parcel on the Metedeconk River Greenway, Chairman Mandeville asked about the environmental concerns that were being investigated.

Chief of Land Acquisition, Andy Coeyman explained that approximately 30 cubic yards of imported soil, and two 55-gallon drums were discovered at the site. He explained that Kenny Environmental would investigate whether there were any issues with soil contamination.

### **The following ITEMS were REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Authorizing Contract Amendment #2, in the Amount of \$12,290.00 to address two additional areas of concern, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 109, Lot 23.03, Howell Township, New Jersey,  $\pm 5.22$  Acres, Owned by Stoney Brook Trail, LLC, Vacant Property, Project: Additions to Metedeconk River Greenway (Ref. #21-80 & PS #23-22), as originally awarded by Resolution #R-22-5-9=147, in the Contract Amount Not To Exceed \$3,445.00, and as modified by Contract Amendment #1 awarded by Resolution #R-22-8-8=256 in the Total Contract Amendment #1 Amount of \$6,445.00, for a new Total Amended Contract Amount of \$18,735.00, as modified by Contract Amendment #2 and further Authorizing the Assistant Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

2. Board Action Item #2 – Recommending the acceptance of the written proposal of The Nader Group, LLC, Hackettstown, NJ, dated August 10, 2022, for Providing Professional Outbound Park Boundary Surveying Services of Section 4, Shark River Park, Remsen Mill Road to Brighton Avenue: Block 4601, Lots 1 & 8; Block 5013, Lot 2; Block 5110, Lots 12 & 27; Block 5114, Lots 1 & 3; Neptune Township, and Block 256, Lot 16; and Block 354, Lots 1, 2 & 21; Wall Township, New Jersey, Owned by County of Monmouth (Ref. #18-61 & PS #59-22), in an Amount Not To Exceed \$39,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
  
3. Board Action Item #3 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Indiana Printing and Publishing Company, Inc., Indiana, PA, for Printing and Mail Preparation of the Monmouth County Park System Parks and Program Guide, Year 2023, Volumes 1-5 (Bid #0054-22), Items: Volumes 1-5, (Period of 09/01/22 through 08/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$121,000.00.

At 7:36 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Vice Chairman Fiore, to approve Agenda Items #1 through #3.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of August 22, 2022, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #2 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #3 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #3.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Hennessy, Butch, Adcock,  
Davidson, and Foster

In the Negative: None

Absent: Commissioners Harmon and Horsnall

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-22-8-22=270 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, Authorizing CONTRACT AMENDMENT #2, in the Amount of \$12,290.00 to address two additional areas of concern, to KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 109, LOT 23.03, HOWELL TOWNSHIP, NEW JERSEY, ±5.22 ACRES, OWNED BY STONEY BROOK TRAIL, LLC, VACANT PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #21-80 & PS #23-22), as originally awarded by Resolution #R-22-5-9=147, in the Contract Amount Not To Exceed \$3,445.00, and as modified by Contract Amendment #1 awarded by Resolution #R-22-8-8=256 in the Total Contract Amendment #1 Amount of \$6,445.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$18,735.00, AS MODIFIED BY CONTRACT AMENDMENT #2.and further AUTHORIZING the ASSISTANT DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-8-22=271 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of THE NADER GROUP, LLC, Hackettstown, NJ, as received on August 10, 2022, proposal dated August 10, 2022, for PROVIDING PROFESSIONAL OUTBOUND PARK BOUNDARY SURVEYING SERVICES OF SECTION 4, SHARK RIVER PARK, REMSEN MILL ROAD TO BRIGHTON AVENUE: BLOCK 4601, LOTS 1 & 8; BLOCK 5013, LOT 2; BLOCK 5110, LOTS 12 & 27; BLOCK 5114, LOTS 1 & 3; NEPTUNE TOWNSHIP, AND BLOCK 256, LOT 16; AND BLOCK 354, LOTS 1, 2 & 21; WALL TOWNSHIP, NEW JERSEY, OWNED BY COUNTY OF MONMOUTH (Ref. #18-61 & PS #59-22), in an Amount Not To Exceed \$39,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-8-22=272 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AWARDING CONTRACT to INDIANA PRINTING AND PUBLISHING COMPANY, INC., Indiana, PA, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAM GUIDE, YEAR 2023, VOLUMES 1-5 (Bid #0054-22), ITEMS: Volumes 1-5, (Period of 09/01/22 through 08/31/23), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$121,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Foster, seconded by Vice Chairman Fiore, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Furnishing and Delivery of Animal Feed and Supplements
2. Furnishing and Delivery of ATM Services
3. Furnishing and Delivery of Auto Body Repair Services
4. Furnishing and Delivery of Automotive Repair Parts and Services
5. Furnishing and Delivery of Specialized Automotive Parts & Services
6. Furnishing and Delivery of Carpet Cleaning Services
7. Furnishing and Delivery of Ceramic Supplies
8. Furnishing and Delivery of Beach Chair & Umbrella Rental Concession at Seven Presidents
9. Furnishing and Delivery of Debris Recycling Services
10. Furnishing and Delivery of Dust Control Soil Stabilization Services
11. Furnishing and Delivery of Electronic Park Access Pass Purchasing & Verification System
12. Furnishing and Delivery of Various Fencing
13. Furnishing and Delivery of Solid Waste Collection Service, Roll-Off Container Services, and/or Single-Stream Recycling and Marketing Services
14. Furnishing and Delivery of Golf Course Driving Range Supplies
15. Furnishing and Delivery of Golf Cart Repair Parts and Services
16. Furnishing and Delivery of Golf Resale Merchandise
17. Furnishing and Delivery of Grounds & Turf Equipment
18. Furnishing and Delivery of Office Supplies
19. Furnishing and Delivery of Paint & Related Supplies
20. Furnishing and Delivery of Printing Services
21. Furnishing and Delivery of Road Maintenance Materials
22. Furnishing and Delivery of Sewer Line Cleaning Services
23. Furnishing and Delivery of Overnight Tour Packages
24. Furnishing and Delivery of Screen-Printed Tee Shirts, Sweatshirts and Sweatpants
25. Furnishing and Delivery of Tree Trimming Services
26. Furnishing and Delivery of Trophies, Plaques & Awards
27. Furnishing and Delivery of Uniforms (Basic)
28. Furnishing and Delivery of Uniforms (Boots)
29. Furnishing and Delivery of Uniforms (Outer Workwear)
30. Furnishing and Delivery of Uniforms (Polo Pique)
31. Furnishing and Delivery of Vending Machines
32. Installing, Repairing, Testing and Monitoring of Alarm Systems
33. Providing Asbestos Sampling/Testing Services
34. Providing Medical Services
35. Providing Potable Well-Water Monitoring Program
36. Providing Psychological Testing and Vocational Assessment Services
37. Providing Veterinary Services
38. Providing Quantitative Respirator Training & Fit-Testing Services
39. Repair and Installation of Wooden, Metal, Fiberglass Overhead and Metal Rolling Security Doors
40. Furnishing of Demolition Related Well Sealing Services

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Engineering Services, Navesink River Road Dam Engineering Studies, Timolat Area – Huber Woods Park (Ref. #22-49) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

R-22-8-22=273 At 7:44 PM, a motion for a resolution was made by Commissioner Hennessy, seconded by Commissioner Butch, and by unanimous vote, to move into Executive Session for:

1. Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for:

- Additions to Henry Hudson Trail
- Environmental Services for Additions to Henry Hudson Trail
- Survey Services for Additions to Henry Hudson Trail
- Discussion of a proposed Lease Agreement
- Discussion – Addition to Manasquan Reservoir

On a motion made by Commissioner Butch, seconded by Commissioner Hennessy, the Board voted unanimously to adjourn the Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) at 9:12 PM.

R-22-8-22=274 At 9:12 PM, a motion for a resolution was made by Vice Chairman Fiore, seconded by Commissioner Adcock, and by unanimous vote to move into Executive Session for Litigation, Potential Litigation, Contract Negotiations– N.J.S.A. 10:4-12(b)(7).

- Use & Occupancy Agreement with the Monmouth Conservation Foundation at Sunnyside Equestrian Center.

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board voted unanimously to adjourn the Executive Session for Litigation, Potential Litigation, Contract Negotiations – N.J.S.A. 10:4-12(b)(7) at 9:41 PM.

On a motion made by Commissioner Butch, seconded by Commissioner Hennessy, the Board voted unanimously to reconvene the public portion of the meeting at 9:42 PM.

The Board took action on the following:

R-22-8-22=275 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Butch, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of PROPERTY OWNED BY CRODDICK REAL ESTATE HOLDINGS, LLC, also known as BLOCK 169, LOT 1, MARLBORO TOWNSHIP, a vacant parcel, containing ±6.50 ACRES, as ADDITIONS TO HENRY HUDSON TRAIL, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$295,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00008.)



In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Hennessy, Butch, Adcock,  
Davidson, and Foster  
In the Negative: None  
Absent: Commissioners Harmon and Horsnall

On a motion made by Vice Chairman Fiore seconded by Commissioner Butch, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Environmental Services, Block 169, Lot 1, Marlboro Township, ±6.50 Acres, Unimproved Property, Owned by Croddick Real Estate Holdings, LLC, Additions to Henry Hudson Trail (Ref. #22-50) (*FAIR & OPEN—OVER \$17,500.00*)
2. Survey Services, Block 169, Lot 1, Marlboro Township, ±6.50 Acres, Unimproved Property, Owned by Croddick Real Estate Holdings, LLC, Additions to Henry Hudson Trail (Ref. #22-51) (*FAIR & OPEN—OVER \$17,500.00*)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Hennessy, Butch, Adcock,  
Davidson, and Foster  
In the Negative: None  
Absent: Commissioners Harmon and Horsnall

On a motion made by Vice Chairman Fiore seconded by Commissioner Hennessy, the Board authorized Staff to move forward to make an offer up to appraised value for the Ferreira Family Trust property as an addition to Manasquan Reservoir.

Upon being put to a vote, the motion was unanimously carried.

On motion made by Vice Chairman Fiore, and seconded by Commissioner Foster, the Board authorized Staff and Counsel to send notification to the Monmouth Conservation Foundation that the lease of office space at Sunnyside Equestrian Center terminates in 12 months.

On a motion made by Commissioner Butch, seconded by Commissioner Adcock, the Board authorized Staff and Counsel to finalize the terms of a Lease Agreement for the Wildlife Rehab Center with the Society for the Preservation of Cruelty to Animals (SPCA).

Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **TUESDAY EVENING, SEPTEMBER 6, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SUNDAY MORNING, SEPTEMBER 11, 2022 – 9:00 AM. 9/11 Memorial Remembrance Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Blvd., Atlantic Highlands, NJ.

3. **SATURDAY, SEPTEMBER 17, 2022 – 11:00 AM – 5:00 PM. Wind & Sea Festival.** Bayshore Waterfront Park, 719 Port Monmouth Road, Port Monmouth, NJ.
4. **MONDAY EVENING, SEPTEMBER 19, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **TUESDAY, SEPTEMBER 20, 2022 – Friends of the Parks Golf Outing.** Hominy Hill Golf Course, 92 Mercer Road, Colts Neck, NJ.
6. **SUNDAY, SEPTEMBER 25, 2022 – 11:00 AM – 5:00 PM. Harvest Home Festival.** Historic Longstreet Farm, 44 Longstreet Road, Holmdel, NJ.
7. **SUNDAY, SEPTEMBER 25, 2022 – Friends of the Parks Cornhole Tournament.** Wickatunk Recreation Area, 97 Harbor Road, Marlboro, NJ.
8. **SATURDAY, OCTOBER 1, 2022 – 8:30 AM. Timberbrook Triathlon.** Manasquan Reservoir, 311 Windeler Road, Howell, NJ.
9. **TUESDAY EVENING, OCTOBER 11, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **SUNDAY, OCTOBER 16, 2022 – 11:00 AM – 5:00 PM. Thompson Park Day.** Thompson Park, 805 Newman Springs Road, Lincroft, NJ.
11. **MONDAY EVENING, OCTOBER 24, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
12. **SATURDAY, NOVEMBER 12, 2022 – 9:00 AM – 2:00 PM. Fall Craft Show.** Fort Monmouth Recreation Area, 2566 Guam Lane, Tinton Falls, NJ.
13. **SATURDAY, DECEMBER 3 THROUGH SATURDAY, DECEMBER 10, 2022 – 11:00 AM – 4:00 PM. The Creative Arts Center Exhibit & Sale.** Thompson Park Creative Arts Center, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Brian Foster said that his children participated in summer camp at Fort Monmouth this season. He said that they had a great experience, and thanked Superintendent of Recreation, Patti Conroy and her staff for the great summer programs that they offer.

The Assistant Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Foster, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, August 22, 2022, was **ADJOURNED** at 9:45 PM.



ANDREW J. SPEARS,  
Assistant Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-8-22=270

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 109, LOT 23.03, HOWELL TOWNSHIP, NEW JERSEY, +5.22 ACRES, OWNED BY STONEY BROOK TRAIL, LLC, VACANT PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #21-80 & PS #23-22), as per Resolution #R-22-5-9=147, in the Contract Amount Not to Exceed \$3,445.00; and

WHEREAS, the Board authorized Contract Amendment #1, as per Resolution #R-22-8-8=256, to KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, in the Total Contract Amendment #1 Amount of \$6,445.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #2 in the amount of \$12,290.00 to address two additional Areas of Concern, to KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CONTRACT AMENDMENT #2, in the amount of \$12,290.00 to address two additional Areas of Concern, to KENNY ENVIRONMENTAL SERVICES, LLC, 4 Sheffield Avenue, Marlton, NJ 08031, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 109, LOT 23.03, HOWELL TOWNSHIP, NEW JERSEY, +5.22 ACRES, OWNED BY STONEY BROOK TRAIL, LLC, VACANT PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #21-80 & PS #23-22), as per original contract awarded by Resolution #R-22-5-9=147, in the Contract Amount Not to Exceed \$3,445.00, and as modified by Contract Amendment #1 awarded by Resolution #R-22-8-8=256 in the Total Contract Amendment #1 Amount of \$6,445.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$18,735.00, AS MODIFIED BY CONTRACT AMENDMENT #2; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00027, in an amount not to exceed \$12,290.00.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Butch, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Harmon and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, AUGUST 22, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-8-22=270

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-8-22=271

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL OUTBOUND PARK BOUNDARY SURVEYING SERVICES OF SECTION 4, SHARK RIVER PARK, REMSEN MILL ROAD TO BRIGHTON AVENUE: BLOCK 4601, LOTS 1 & 8; BLOCK 5013, LOT 2; BLOCK 5110, LOTS 12 & 27; BLOCK 5114, LOTS 1 & 3; NEPTUNE TOWNSHIP, AND BLOCK 256, LOT 16; AND BLOCK 354, LOTS 1, 2 & 21; WALL TOWNSHIP, NEW JERSEY, OWNED BY COUNTY OF MONMOUTH (Ref. #18-61 & PS #59-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of August 10, 2022; and

WHEREAS, THE NADER GROUP, LLC, Hackettstown, NJ, has submitted a written proposal dated August 10, 2022, indicating they will provide PROFESSIONAL OUTBOUND PARK BOUNDARY SURVEYING SERVICES OF SECTION 4, SHARK RIVER PARK, REMSEN MILL ROAD TO BRIGHTON AVENUE: BLOCK 4601, LOTS 1 & 8; BLOCK 5013, LOT 2; BLOCK 5110, LOTS 12 & 27; BLOCK 5114, LOTS 1 & 3; NEPTUNE TOWNSHIP, AND BLOCK 256, LOT 16; AND BLOCK 354, LOTS 1, 2 & 21; WALL TOWNSHIP, NEW JERSEY, OWNED BY COUNTY OF MONMOUTH (Ref. #18-61 & PS #59-22), in an Amount Not to Exceed \$39,650.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00026, in an amount not to exceed \$39,650.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with THE NADER GROUP, LLC, 111 Mill Street, Hackettstown, NJ 07840, as per proposal dated August 10, 2022, for providing PROFESSIONAL OUTBOUND PARK BOUNDARY SURVEYING SERVICES OF SECTION 4, SHARK RIVER PARK, REMSEN MILL ROAD TO BRIGHTON AVENUE: BLOCK 4601, LOTS 1 & 8; BLOCK 5013, LOT 2; BLOCK 5110, LOTS 12 & 27; BLOCK 5114, LOTS 1 & 3; NEPTUNE TOWNSHIP, AND BLOCK 256, LOT 16; AND BLOCK 354, LOTS 1, 2 & 21; WALL TOWNSHIP, NEW JERSEY, OWNED BY COUNTY OF MONMOUTH (Ref. #18-61 & PS #59-22), in the Contract Amount Not To Exceed \$39,650.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$39,650.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Hennessy, Butch, Adcock,  
Davidson, and Foster

In the negative: None

Absent: Commissioners Harmon and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, AUGUST 22, 2022.



ANDREW J. SPEARS, Assistant Director2

R-22-8-22=271

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-8-22=272

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on August 16, 2022, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAM GUIDE, YEAR 2023, VOLUMES 1-5 (Bid #0054-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$121,000.00:

INDIANA PRINTING AND PUBLISHING COMPANY, INC.  
775 Indian Springs Road  
Indiana, PA 15701

**ITEMS:** Volumes 1-5, (Period of 09/01/22 through 08/31/23).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2024); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the estimated amount of \$121,000.00.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Butch, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Harmon and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, AUGUST 22, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-8-22=272

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-22-8-22=273

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Secretary-Director that the Board of Recreation Commissioners go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 22, 2021.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following item, and the Minutes of the same to be disclosed as described below.

- Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for:

- Additions to Henry Hudson Trail
- Environmental Services for Additions to Henry Hudson Trail
- Survey Services for Additions to Henry Hudson Trail
- Discussion of a proposed Lease Agreement
- Discussion – Addition to Manasquan Reservoir

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Butch, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioners Harmon and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, AUGUST 22, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-8-22=273

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-8-22=274

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Secretary-Director that the Board of Recreation Commissioners go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 22, 2021.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following item, and the Minutes of the same to be disclosed as described below.

- Litigation, Potential Litigation, Contract Negotiations – N.J.S.A. 10:4-12(b)(7)

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Butch, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioners Harmon and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, AUGUST 22, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-8-22=274

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-8-22=275

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF MARLBORO, being more particularly described as BLOCK 169, LOT 1, and more commonly known as PROPERTY OWNED BY CRODDICK REAL ESTATE HOLDINGS, LLC, a vacant parcel, containing ±6.50 ACRES, as ADDITIONS TO HENRY HUDSON TRAIL, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$295,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00008.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY CRODDICK REAL ESTATE HOLDINGS, LLC, being more particularly described as BLOCK 169, LOT 1, MARLBORO TOWNSHIP, a vacant parcel, containing ±6.50 ACRES, as ADDITIONS TO HENRY HUDSON TRAIL, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$295,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Butch, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Harmon and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, AUGUST 22, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-8-22=275