

MINUTES OF THE MONDAY EVENING, APRIL 8, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Director at 7:04 PM.

The following were Present on roll call: Chairman Kevin Mandeville
Commissioners:
Michael G. Harmon
Thomas E. Hennessy, Jr.
David W. Horsnall
Patricia M. Butch
Thomas W. Adcock
Brian Foster

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call: Vice Chairman Fiore (Excused)
Commissioner Lori Ann Davidson (Excused)

The following were present on roll call: Special County Counsel Jason Sena
Andrew J. Spears, Director
Michael E. Janoski, Deputy Director
Beau Byrtus, Deputy Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Kevin Dunn, Co. Park Supt./Human Resources,
Training & Safety
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 25, 2024**, as corrected with the addition of the following text from Commissioner Harmon, were approved by Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster.

In her statement, Ms. Moraetis mentioned revenues were \pm \$15,000,000, which she considered pretty good (or words to that effect).

In my response, I asked the source of the \$15,000,000 because the actual revenues in 2023 were \$18,572,611 which is even better than \$15,000,000.

I then stated the problem with sorting out the golf revenues is they are located in two major account and 30-line items. Would like to see all golf revenues and expenses in one account.

Having the 2019 to 2023 Detailed Golf Revenue Report in front of me I noted the following:

Out of \$18,572,611 in revenue while included \$11,388,261 in greens fees in the general accounts \$3,121,134 in related cart rentals are in another account (Trust).

I ran through revenues for five years.

2019 - \$10,848,563
2020 - \$13,739,682
2021 - \$15,989,857
2022 - \$16,397,908
2023 - \$18,572,611

I noted this equates to 71% for four years, or 18%

I then noted that in 2023 rounds grew to 345,441 from 249,552 when Ms. Moraetis starting playing. I noted the BORC continued to adapt the time people camped out to play, to adding new courses, to the computer tee time schedule.

Further noted the golf course did not always make money if we consider land and building the courses but have generated good cash flow in recent years.

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 25, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Foster, seconded by Commissioner Horsnall, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Foster, seconded by Commissioner Horsnall, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Director Andrew Spears introduced Senior County Park Ranger Michael Towle from the Manasquan Reservoir and County Park Ranger James Poyner from Turkey Swamp Park. Mr. Spears explained that both Rangers had recently responded, in separate incidents at their respective parks, providing lifesaving care to patrons in medical distress. Mr. Spears noted that both staff members responded with professionalism and courage, using their training and skills, to provide critical care to save the lives of the patrons.

County Commissioner Deputy Director Ross Licitra commended the rangers for their exemplary service and thanked them for their dedication to their profession.

The Board presented the Rangers with citations for their brave service.

Andrew J. Spears, Director, reviewed with the Board the following **CORRESPONDENCE RECEIVED** for the Board:

1. Letter, dated March 27, 2024, addressed to Senator Declan J. O'Scanlon, Jr., and Mayor Tony Perry, Middletown, NJ, from Catherine Moraetis, Middletown, NJ

On a motion made by Commissioner Butch, seconded by Commissioner Horsnall, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:17 PM. Upon being put to a vote, the motion was unanimously carried.

Catherine Moraetis, Middletown, addressed the Board regarding the mini-golf outings on the County courses. Ms. Moraetis said that it is a dereliction of duty on the part of the Board to take away desirable tee times from general golfers on weekends and holidays. She said that it is wrong and requested that the Board immediately suspend the mini-outing program.

There being no one else present who wished to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:25 PM.

ITEMS FOR BOARD REVIEW:

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Recommend Authorizing the Purchase of Good Neighbor Planting Program, from Eastern Landscape Contractors, Tinton Falls, NJ, Item: Furnish and Deliver topsoil to Fisherman's Cove Conservation Area, Manasquan, NJ; as available under NJ State Contract #21-GNSV1-01423, T1747, for the Period of 3/24/21 through 3/23/25, in the Total Contract Amount of \$50,750.00.

2. Board Action Item #2 – Recommend Authorizing Contract Amendment #1, in the Amount of \$28,785.00, for additional areas of concern, to Gibson & Stattel Environmental, Inc., Bridgeton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 101, Lot 1 (P/O) to be known as Block 101.03, Lot 7, Tinton Falls Borough, New Jersey, ±23.78 Acres, Owned by: Fort Monmouth Economic Revitalization Authority (FMERA), Vacant Property, Project: Additions to Fort Monmouth Recreation Area (Ref. #22-57 & PS #61-23), as originally awarded by Resolution #R-23-10-23=404, in the Contract Amount Not To Exceed \$2,565.00, for a new Total Amended Contract Amount of \$31,350.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
3. Board Action Item #3 – Recommend to the Monmouth County Board of County Commissioners that the Board of County Commissioners Enter into a Grant Agreement with Holmdel Township to acquire the Holmdel Horn Antenna Site, 791 Holmdel Road, Holmdel, NJ, Block 27, Lots 6, 6.01 & 7, ±43.05 Acres, under the Municipal Land Preservation Program in the Grant Amount of \$3,562,500.00.
4. Board Action Item 4 – Resolution Authorizing Change Order #2, in the amount of \$62,000.00, to extend the Henry Hudson Trail 400 linear feet, additional tree clearing, and trail coating, to Capela Construction, Inc., Medford, NJ, for Henry Hudson Trail Extension & Pedestrian Safety Improvements (Bid #0050-23), Item: Total Base Bid, Items #1-31 inclusive, as originally awarded by Resolution #R-23-5-22=185 in the Contract Amount of \$1,387,204.00, and as modified by Change Order #1 awarded by Resolution #R-23-12-18=508 in the Total Change Order #1 Contract Amount of \$1,414,520.00, for a new Total Change Order #2 Contract Amount of \$1,476,520.00.
5. Board Action Item #5 – Recommend Authorizing the Chairman and Director to prepare a Citation for Exemplary Service to James Poyner, County Park Ranger, in recognition of his lifesaving efforts with a park patron on March 16, 2024 at Turkey Swamp Park.
6. Board Action Item #6 – Recommend Authorizing the Chairman and Director to prepare a Citation for Exemplary Service to Mike Towle, Senior County Park Ranger, in recognition of his lifesaving CPR effort with a park patron on March 16, 2024 at the Manasquan Reservoir.
7. Board Action Item #7 – Rejecting all bids received on March 19, 2024 for Furnishing and Delivery of Shuttle Bus Transportation Service for the 2024 Fair, 2024 Wind & Sea Festival, and the 9/11 Memorial Ceremony, as apparent lowest bidder's price was significantly over budget, and further Authorizing the Director to re-advertise for same.
8. Board Action Item #8 – Recommend acceptance of the written proposal of Patjo Appraisal Services, Inc., Kendall Park, NJ, as received on March 22, 2024, proposal dated March 16, 2024, for Providing Professional Appraisal Services of Block 3, Lots 21, 23 & 27, Borough of Sea Bright, Improved Property, Owned by: Cove Marina, ±2.8232 Acres, Project: Cove Marina, Interest: Fee Simple (Ref. #24-07 & PS #17-24), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

9. Board Action Item #9 – Recommend acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on March 22, 2024, proposal dated March 18, 2024, for Providing Professional Appraisal Services of Block 3, Lots 21, 23 & 27, Borough of Sea Bright, Improved Property, Owned by: Cove Marina, +2.8232 Acres, Project: Cove Marina, Interest: Fee Simple (Ref. #24-07 & PS #17-24), in an Amount Not To Exceed \$3,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
10. Board Action Item #10 – Recommend acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on March 22, 2024, proposal dated March 18, 2024, for Providing Professional Appraisal Services of Block 355, Lot 5, Wall Township, Improved Property, Owned by: Thrall, ±0.2884 Acres, Project: Additions to Shark River Park, Interest: Fee Simple (Ref. #24-10 & PS #18-24), in an Amount Not To Exceed \$1,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
11. Board Action Item #11 – Recommend acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on March 22, 2024, proposal dated March 18, 2024, for Providing Professional Appraisal Services of Block 355, Lot 5, Wall Township, Improved Property, Owned by: Thrall, ±0.2884 Acres, Project: Additions to Shark River Park, Interest: Fee Simple (Ref. #24-10 & PS #18-24), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
12. Board Action Item #12 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Barg’s Lawn & Garden Shop, Freehold, NJ, for 2024 Grounds and Turf Equipment (Bid #0035-24), Items: #1-8 and 10-17 (Period of Contract 04/08/24 through 12/31/24); in the Total Contract Amount of \$16,881.00.
13. Board Action Item #13 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Central Jersey Equipment, LLC, Elmer, NJ, for 2024 Grounds and Turf Equipment (Bid #0035-24), Item: #9 (Period of Contract 04/08/24 through 12/31/24); in the Total Contract Amount of \$679.99.
14. Board Action Item #14 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Grayson Contracting Co., Inc., Millstone, NJ, for Roof Replacement and Chimney Repairs of Bldg. #544 at Thompson Park, Holmdel, NJ (Bid #0031-24), Items: Total Base Bid, Items 1 & 2; in the Total Contract Amount of \$197,647.00.
15. Board Action Item #15 – Rejecting bid proposal of RetailCloud Ventures, Inc., Concord, CA, for Furnishing, Delivery, and Installation of a Point-of-Sale Inventory Management System (Bid #0082-23), as the vendor did not complete all items on the proposal page.
16. Board Action Item #16 – Rejecting bid proposal of Pay Zero Now, Inc., Hillsborough, NJ, for Furnishing, Delivery, and Installation of a Point-of-Sale Inventory Management System (Bid #0082-23), as the vendor did not own software which is a requirement of the bid specifications.

17. Board Action Item #17 – Authorizing Contract Amendment #1, in the Amount of \$16,575.00, for additional investigation at two areas of concern, to Gibson & Stattel Environmental, Inc., Bridgeton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 144, Lot 6, Marlboro Township and Block 18, Lot 20, Holmdel Township, Vacant Property, Owned by: Kilcummins-Dover Properties, LLC, ±62.49 Acres, Project: Pleasant Valley Forest Project (Holmdel Park), Interest: Fee Simple (Ref. #23-67 & PS #77-23), as originally awarded by Resolution #R-23-12-18=498, in the Contract Amount Not To Exceed \$2,385.00, for a new Total Amended Contract Amount of \$18,960.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

18. Board Action Item #18 – Recommend authorizing Contract Amendment #1, in the Amount of \$26,000.00, to extend contract for two (2) months from April 10, 2024 to June 10, 2024, to Epic Management, Inc., Piscataway, NJ, for Agency Construction Management Services for Forty Stall Barn Rehabilitation, Thompson Park and Program Cottage Renovation & Gazebo Construction at Deep Cut Gardens, Middletown, NJ (Ref. #22-12 & PS #38-22), as originally awarded by Resolution #R-22-7-11=233, in the Contract Amount Not To Exceed \$219,375.00, for a new Total Amended Contract Amount of \$245,375.00, as modified by Contract Amendment #1.

19. Board Action Item #19 as Added to the Agenda – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to T. Slack Environmental Services, Inc., Kenilworth, NJ, for Furnishing and Delivery of Gas Pump Repair Parts and Services (Rebid) Bid #0045-24, Item: 2024 Service Contract (Period of 04/08/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$35,000.00.

At 7:30 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #19.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of March 25, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #18 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #19, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #19.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and for Foster
Affirmative for Agenda Items #1 and 4 through 19
In the Negative: None
Abstained: Commissioner Foster for Agenda Item #3 only
Absent: Vice Chairman Fiore and Commissioner Davidson

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-24-4-8=145 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, AUTHORIZING THE PURCHASE OF GOOD NEIGHBOR PLANTING PROGRAM, from EASTERN LANDSCAPE CONTRACTORS, Tinton Falls, NJ, ITEM: Furnish and Deliver topsoil to Fisherman's Cove Conservation Area, Manasquan, NJ; as available under NJ State Contract #21-GNSV1-01423, T1747, for the Period of 3/24/21 through 3/23/25, in the Total Contract Amount of \$50,750.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=146 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$28,785.00, for additional areas of concern, to GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 101, LOT 1 (P/O) TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, ±23.78 ACRES, OWNED BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), VACANT PROPERTY, PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #22-57 & PS #61-23), as originally awarded by Resolution #R-23-10-23=404, in the Contract Amount Not To Exceed \$2,565.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$31,350.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-4-8=147 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS ENTER INTO A GRANT AGREEMENT WITH HOLMDEL TOWNSHIP TO ACQUIRE THE HOLMDEL HORN ANTENNA SITE, 791 HOLMDEL ROAD, HOLMDEL, NJ, BLOCK 27, LOTS 6, 6.01 & 7, +43.05 ACRES, UNDER THE MUNICIPAL LAND PRESERVATION PROGRAM in the GRANT AMOUNT OF \$3,562,500.00. Upon being put to a vote, the resolution was adopted by Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, and Adcock. Commissioner Foster abstained. (Resolution in Minute Book)
- R-24-4-8=148 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, Authorizing CHANGE ORDER #2, in the amount of \$62,000.00, to extend the Henry Hudson Trail 400 linear feet, additional tree clearing, and trail coating, to CAPELA CONSTRUCTION, INC., Medford, NJ, for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), ITEM: Total Base Bid, Items #1-31 inclusive, as originally awarded by Resolution #R-23-5-22=185 in the Contract Amount of \$1,387,204.00, and as modified by Change Order #1 awarded by Resolution #R-23-12-18=508 in the Total Change Order #1 Contract Amount of \$1,414,520.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$1,476,520.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=149 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, AUTHORIZING the CHAIRMAN and DIRECTOR to PREPARE a CITATION FOR EXEMPLARY SERVICE to JAMES POYNER, COUNTY PARK RANGER, in recognition of his lifesaving efforts with a park patron on March 16, 2024 at Turkey Swamp Park. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=150 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, AUTHORIZING the CHAIRMAN and DIRECTOR to PREPARE a CITATION FOR EXEMPLARY SERVICE to MIKE TOWLE, SENIOR COUNTY PARK RANGER, in recognition of his lifesaving CPR effort with a park patron on March 16, 2024 at the Manasquan Reservoir. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=151 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, REJECTING ALL bids received on March 19, 2024, for FURNISHING AND DELIVERY OF SHUTTLE BUS TRANSPORTATION SERVICE FOR THE 2024 FAIR, 2024 WIND & SEA FESTIVAL, AND THE 9/11 MEMORIAL CEREMONY (Bid #0034-24), as the lowest bidder's price was significantly over budget, and further AUTHORIZING the DIRECTOR to RE-ADVERTISE for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-4-8=152 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on March 22, 2024, proposal dated March 16, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 3, LOTS 21, 23 & 27, BOROUGH OF SEA BRIGHT, IMPROVED PROPERTY, OWNED BY: COVE MARINA, +2.8232 ACRES, PROJECT: COVE MARINA, INTEREST: FEE SIMPLE (Ref. #24-07 & PS #17-24), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=153 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC, Metuchen, NJ, as received on March 22, 2024, proposal dated March 18, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 3, LOTS 21, 23 & 27, BOROUGH OF SEA BRIGHT, IMPROVED PROPERTY, OWNED BY: COVE MARINA, +2.8232 ACRES, PROJECT: COVE MARINA, INTEREST: FEE SIMPLE (Ref. #24-07 & PS #17-24), in an Amount Not To Exceed \$3,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=154 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on March 22, 2024, proposal dated March 18, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 355, LOT 5, WALL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: THRALL, +0.2884 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-10 & PS #18-24), in an Amount Not To Exceed \$1,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=155 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC, Metuchen, NJ, as received on March 22, 2024, proposal dated March 18, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 355, LOT 5, WALL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: THRALL, +0.2884 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-10 & PS #18-24), in an Amount Not To Exceed \$1,750.00 as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-4-8=156 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BARG'S LAWN & GARDEN SHOP, Freehold, NJ, for 2024 GROUNDS AND TURF EQUIPMENT (Bid #0035-24), ITEMS: #1-8 and 10-17 (Period of Contract 04/08/24 through 12/31/24); in the Total Contract Amount of \$16,881.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=157 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CENTRAL JERSEY EQUIPMENT, LLC, Elmer, NJ, for 2024 GROUNDS AND TURF EQUIPMENT (Bid #0035-24), ITEM: #9 (Period of Contract 04/08/24 through 12/31/24); in the Total Contract Amount of \$679.99. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=158 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GRAYSON CONTRACTING CO., INC., Millstone, NJ, for ROOF REPLACEMENT AND CHIMNEY REPAIRS OF BLDG. #544 AT THOMPSON PARK, HOLMDEL, NJ (Bid #0031-24), ITEM: Total Base Bid, Items 1 & 2; in the Total Contract Amount of \$197,647.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=159 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, REJECTING bid proposal of RETAILCLOUD VENTURES, INC., Concord, CA, for FURNISHING, DELIVERY, AND INSTALLATION OF A POINT-OF-SALE INVENTORY MANAGEMENT SYSTEM (Bid #0082-23), as the vendor did not complete all items on the proposal page. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=160 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, REJECTING bid proposal of PAY ZERO NOW, INC., Hillsborough, NJ, for FURNISHING, DELIVERY, AND INSTALLATION OF A POINT-OF-SALE INVENTORY MANAGEMENT SYSTEM (Bid #0082-23), as the vendor does not own software which is a requirement of the bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-4-8=161 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$16,575.00, for additional investigation at two areas of concern, to GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), as originally awarded by Resolution #R-23-12-18=498, in the Contract Amount Not To Exceed \$2,385.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$18,960.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=162 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$26,000.00, to extend contract for two (2) months from April 10, 2024 to June 10, 2024, to EPIC MANAGEMENT, INC., Piscataway, NJ, for AGENCY CONSTRUCTION MANAGEMENT SERVICES FOR FORTY STALL BARN REHABILITATION, THOMPSON PARK AND PROGRAM COTTAGE RENOVATION & GAZEBO CONSTRUCTION AT DEEP CUT GARDENS, MIDDLETOWN, NJ (Ref. #22-12 & PS #38-22), as originally awarded by Resolution #R-22-7-11=233, in the Contract Amount Not To Exceed \$219,375.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$245,375.00, AS MODIFIED BY CONTRACT AMENDMENT #1. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-4-8=163 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Butch, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to T. SLACK ENVIRONMENTAL SERVICES, INC., Kenilworth, NJ, for FURNISHING AND DELIVERY OF GAS PUMP REPAIR PARTS AND SERVICES (REBID) (Bid #0045-24), ITEM: 2024 Service Contract (Period of 04/8/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$35,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Director reported to the Board that there were **no BIDs to be advertised.**

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Professional Architectural and Engineering Services for Renovation of Bldg. #2028 at Dorbrook Recreation Area, Colts Neck, NJ, (Ref. #24-16) (*FAIR & OPEN—OVER \$17,500.00*)
2. Appraisal Services, Block 2701, Lot 69 (P/O), Eatontown Borough, ±35.31 Acres, Improved Property Owned by Old Orchard, for Old Orchard Country Club (Wolf Hill), (Ref. #24-17) (*FAIR & OPEN—UNDER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

R-24-4-8=164 At 7:41 PM, a motion for a resolution was made by Commissioner Hennessy, seconded by Commissioner Adcock, to move into Executive Session for: (Resolution in Minute Book)

➤ Discussion - additions to East Freehold Showgrounds

In the Affirmative: Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster

In the Negative: None

Absent: Vice Chairman Fiore and Commissioner Davidson

On a motion made by Commissioner Foster, seconded by Commissioner Butch, the Board voted unanimously to adjourn the Executive Session at 8:06 PM.

At 8:07 PM, on a motion made by Commissioner Hennessy, seconded by Commissioner Foster, the Board voted unanimously to reconvene the public portion of the meeting.

On a motion from Commissioner Butch, and seconded by Commissioner Foster, the Board authorized staff to negotiate the purchase of the Freehold Township property, as discussed in Executive Session, as an addition to East Freehold Showgrounds. Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY, APRIL 13, 2024 – 9:00 AM – 2:00 PM. Spring Craft Show.** Ft. Monmouth Recreation Center, 2566 Guam Lane, Tinton Falls, NJ.
2. **SATURDAY, APRIL 20, 2024 – 10:00 AM. Holmdel Horn Antenna Ceremony.** Wilson Park, 791 Holmdel Road, Holmdel, NJ.
3. **SATURDAY, APRIL 20, 2024 – 10 AM – 2:00 PM. Earth Day.** Manasquan Reservoir Environmental Center, 331 Georgia Tavern Rd., Howell, NJ.
4. **MONDAY EVENING, APRIL 22, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

5. **MONDAY EVENING, MAY 6, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **SATURDAY, MAY 11, 2024 – 10 AM – 4 PM. Creative Arts Festival.** Thompson Park. 805 Newman Springs Road, Lincroft, NJ
7. **SUNDAY, MAY 19, 2024 – 11 AM – 5 PM. Walnford Day.** Historic Walnford, 62 Walnford, Road, Upper Freehold, NJ
8. **MONDAY EVENING, MAY 20, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **SATURDAY, JUNE 1, 2024 – 8 AM – 4 PM. SPUR Student Horse Show.** Sunnyside Equestrian Center, 628 Middletown-Lincroft Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Harmon briefly reviewed with the Board the ideal timeline for the introduction of a referendum question on the fall ballot that would increase the Open Space Trust Fund collection. He indicated that June would be an appropriate time to start the roll-out of the proposed increase.

Commissioner Foster noted that the Golf Committee would continue to review the mini-outings and report back to the full Board at a future meeting, should changes to the program be recommended.

Chairman Mandeville directed Mr. Spears to provide a minimum 2 – 3 months Board review period for any revisions to long-term plans, including the Strategic Plan, Open Space Plan, Recreation Services Plan and Park Maintenance and Development Plan. He also requested a meeting be scheduled with himself, Vice Chairman Fiore, Ms. Conroy and Design Staff to review the proposed improvements at the Freehold Hub Site.

Commissioner Butch asked for a list of all the Board’s long-range plan documents, with associated review intervals.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Foster, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, April 8, 2024, was **ADJOURNED** at 8:13 PM.



ANDREW J. SPEARS,
Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=145

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of GOOD NEIGHBOR PLANTING PROGRAM; and

WHEREAS, said GOOD NEIGHBOR PLANTING PROGRAM is available from EASTERN LANDSCAPE CONTRACTORS, Tinton Falls, NJ, ITEM: Furnish and Deliver topsoil to Fisherman's Cove Conservation Area, Manasquan, NJ; as available under NJ State Contract #21-GNSV1-01423, T1747, for the Period of 3/24/21 through 3/23/25, in the Total Contract Amount of \$50,750.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of GOOD NEIGHBOR PLANTING PROGRAM, from EASTERN LANDSCAPE CONTRACTORS, 788 Shrewsbury Avenue, Tinton Falls, NJ 07724, ITEM: Furnish and Deliver topsoil to Fisherman's Cove Conservation Area, Manasquan, NJ; as available under NJ State Contract #21-GNSV1-01423, T1747, for the Period of 3/24/21 through 3/23/25, in the Total Contract Amount of \$50,750.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #20221, Board of Recreation Commissioners (2024), Project #21007; in the Amount of \$50,750.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=145

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=146

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 101, LOT 1 (P/O) TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, \pm 23.78 ACRES, OWNED BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), VACANT PROPERTY, PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #22-57 & PS #61-23); as originally awarded by Resolution #R-23-10-23=404, in the Estimated Total Contract Amount of \$2,565.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$28,785.00 for additional areas of concern.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$28,785.00 for additional areas of concern to GIBSON & STATTEL ENVIRONMENTAL, INC., 549 Stow Creek Road, Bridgeton, NJ 08302, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 101, LOT 1 (P/O) TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, \pm 23.78 ACRES, OWNED BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), VACANT PROPERTY, PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #22-57 & PS #61-23); as per original contract awarded by Resolution #R-23-10-23=404 in the Estimated Total Contract Amount of \$2,565.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$31,350.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00085, in an amount not to exceed \$28,785.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=146

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8 =147

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS deems it necessary and advisable to acquire and preserve certain lands for OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION AND PUBLIC PARK AND RECREATION PURPOSES; and

WHEREAS, the County Of Monmouth (“the County”) recently initiated a program (“MUNICIPAL LAND PRESERVATION INCENTIVE PROGRAM” or “PROGRAM”) to expand park, historic preservation, and open space opportunities for Monmouth County residents by providing funding to assist municipalities with park and open space acquisition; and

WHEREAS, the County Program requires the entering into a Cooperative Project Agreement memorializing the terms and conditions of the County’s participation in a municipal acquisition project; and

WHEREAS, the Holmdel Township (“Holmdel”) and the County are public bodies corporate and politic of the State of New Jersey and are authorized under New Jersey law to enter into a Cooperative Project Agreement; and

WHEREAS, the County, through its dedicated Open Space Trust Fund has the ability and desires to incentivize the funding of municipal land acquisition for the purposes of open space preservation; and

WHEREAS, the County and Holmdel have negotiated a Cooperative Project Agreement, in a form substantially similar to that which is annexed hereto as EXHIBIT A, and the terms of which are incorporated into this resolution as if set forth at length herein; and

WHEREAS, the Horn Antenna and Crawford’s Hill, located at 791 Holmdel Road will be acquired to enhance Holmdel’s open space inventory and provide opportunities to interpret the historic significance of the site for the benefit of all County residents; and

WHEREAS, the entering into a Cooperative Project Agreement would provide the framework for the preservation of the property; and

WHEREAS, Holmdel has adopted Resolution #2023-312 indicating its request to enter into a Cooperative Project Agreement with the County to effect the preservation of 791 Holmdel Road.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ENTERING INTO a COOPERATIVE PROJECT AGREEMENT between the COUNTY OF MONMOUTH and HOLMDEL TOWNSHIP FOR PRESERVATION OF 791 HOLMDEL ROAD for OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION AND PUBLIC PARK AND RECREATION PURPOSES.

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action necessary to assist in the preservation of 791 Holmdel Road.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and the County Counsel.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, and Adcock
In the negative:	None
Abstained:	Commissioner Foster
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



Andrew Spears, Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=148

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), to CAPELA CONSTRUCTION, INC., Medford, NJ, as per Resolution #R-23-5-22=185, in the Contract Amount of \$1,387,204.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-23-12-18=508, in the Change Order #1 Contract Amount of \$1,414,520.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2, in the amount of \$62,000.00, to extend the Henry Hudson Trail 400 linear feet, additional tree clearing, and trail coating, for a New Total Contract Amount of \$1,476,520.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$62,000.00, to extend the Henry Hudson Trail 400 linear feet, additional tree clearing, and trail coating, to CAPELA CONSTRUCTION, INC., 3 Poleridge Park, Medford, NJ 08055, for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), ITEM: Total Base Bid, Items #1-31 inclusive, as per original contract awarded by Resolution #R-23-5-22=185 in the Amount of \$1,387,204.00, and as modified by Change Order #1 awarded by Resolution #R-23-12-18=508 in the Amount of \$1,414,520.00, for a NEW TOTAL CONTRACT AMOUNT OF \$1,476,520.00, AS MODIFIED BY CHANGE ORDER #2; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92213, Board of Recreation Commissioners (2023), Project #20233, in an amount not to exceed \$62,000.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster

In the negative: None

Absent: Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=148

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=149

WHEREAS, the Monmouth County Board of Recreation Commissioners has adopted Categories and Criteria for Recognition of Employees of the Board for Outstanding Service; and

WHEREAS, JAMES POYNER, County Park Ranger, did render lifesaving assistance at Turkey Swamp Park on March 16, 2024 to a park patron, and in the opinion of the Board, exhibited EXEMPLARY SERVICE; and

WHEREAS, the Board desires to recognize JAMES POYNER for his EXEMPLARY SERVICE.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the DIRECTOR is hereby AUTHORIZED to PREPARE AND PRESENT a CITATION FOR EXEMPLARY SERVICE to JAMES POYNER, County Park Ranger, on behalf of the Citizens of Monmouth County, in recognition for his outstanding services rendered to a park patron on March 16, 2024.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=149

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=150

WHEREAS, the Monmouth County Board of Recreation Commissioners has adopted Categories and Criteria for Recognition of Employees of the Board for Outstanding Service; and

WHEREAS, MIKE TOWLE, Senior County Park Ranger, did render lifesaving CPR at Manasquan Reservoir on March 16, 2024 to a park patron, and in the opinion of the Board, exhibited EXEMPLARY SERVICE; and

WHEREAS, the Board desires to recognize MIKE TOWLE for his EXEMPLARY SERVICE.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the DIRECTOR is hereby AUTHORIZED to PREPARE AND PRESENT a CITATION FOR EXEMPLARY SERVICE to MIKE TOWLE, Senior County Park Ranger, on behalf of the Citizens of Monmouth County, in recognition for his outstanding services rendered to a park patron on March 16, 2024.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=150

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=151

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on March 19, 2024, for FURNISHING AND DELIVERY OF SHUTTLE BUS TRANSPORTATION SERVICE FOR THE 2024 FAIR, 2024 WIND & SEA FESTIVAL, AND THE 9/11 MEMORIAL CEREMONY (Bid #0034-24); and

WHEREAS, all bid proposals received were in excess of budgeted amount.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ALL bids received on March 19, 2024, for FURNISHING AND DELIVERY OF SHUTTLE BUS TRANSPORTATION SERVICE FOR THE 2024 FAIR, 2024 WIND & SEA FESTIVAL, AND THE 9/11 MEMORIAL CEREMONY (Bid #0034-24), are hereby REJECTED, as bids received were in excess of budgeted amount; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the DIRECTOR to RE-ADVERTISE for same.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=151

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=152

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 3, LOTS 21, 23 & 27, BOROUGH OF SEA BRIGHT, IMPROVED PROPERTY, OWNED BY: COVE MARINA, ±2.8232 ACRES, PROJECT: COVE MARINA, INTEREST: FEE SIMPLE (Ref. #24-07 & PS #17-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 22, 2024; and

WHEREAS, PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, has submitted a written proposal dated March 16, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 3, LOTS 21, 23 & 27, BOROUGH OF SEA BRIGHT, IMPROVED PROPERTY, OWNED BY: COVE MARINA, ±2.8232 ACRES, PROJECT: COVE MARINA, INTEREST: FEE SIMPLE (Ref. #24-07 & PS #17-24), in an Amount Not to Exceed \$2,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00023; in an amount not to exceed \$2,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PATJO APPRAISAL SERVICES, INC., 21 Crestview Drive, Kendall Park, NJ 08824, as per proposal dated March 16, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 3, LOTS 21, 23 & 27, BOROUGH OF SEA BRIGHT, IMPROVED PROPERTY, OWNED BY: COVE MARINA, ±2.8232 ACRES, PROJECT: COVE MARINA, INTEREST: FEE SIMPLE (Ref. #24-07 & PS #17-24), in the Contract Amount Not To Exceed \$2,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=152

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=153

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 3, LOTS 21, 23 & 27, BOROUGH OF SEA BRIGHT, IMPROVED PROPERTY, OWNED BY: COVE MARINA, ±2.8232 ACRES, PROJECT: COVE MARINA, INTEREST: FEE SIMPLE (Ref. #24-07 & PS #17-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 22, 2024; and

WHEREAS, WADE APPRAISAL, LLC, Metuchen, NJ, has submitted a written proposal dated March 18, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 3, LOTS 21, 23 & 27, BOROUGH OF SEA BRIGHT, IMPROVED PROPERTY, OWNED BY: COVE MARINA, ±2.8232 ACRES, PROJECT: COVE MARINA, INTEREST: FEE SIMPLE (Ref. #24-07 & PS #17-24), in an Amount Not to Exceed \$3,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00023; in an amount not to exceed \$3,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with WADE APPRAISAL, LLC, 460 Main Street, Metuchen, NJ 08840, as per proposal dated March 18, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 3, LOTS 21, 23 & 27, BOROUGH OF SEA BRIGHT, IMPROVED PROPERTY, OWNED BY: COVE MARINA, ±2.8232 ACRES, PROJECT: COVE MARINA, INTEREST: FEE SIMPLE (Ref. #24-07 & PS #17-24), in the Contract Amount Not To Exceed \$3,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=153

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=154

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 355, LOT 5, WALL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: THRALL, ±0.2884 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-10 & PS #18-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 22, 2024; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated March 18, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 355, LOT 5, WALL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: THRALL, ±0.2884 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-10 & PS #18-24), in an Amount Not to Exceed \$1,450.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00026; in an amount not to exceed \$1,450.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 330 Mounts Corner Road, #237, Freehold, NJ 07728, as per proposal dated March 18, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 355, LOT 5, WALL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: THRALL, ±0.2884 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-10 & PS #18-24), in the Contract Amount Not To Exceed \$1,450.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,450.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=154

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=155

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 355, LOT 5, WALL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: THRALL, ± 0.2884 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-10 & PS #18-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 22, 2024; and

WHEREAS, WADE APPRAISAL, LLC, Metuchen, NJ, has submitted a written proposal dated March 18, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 355, LOT 5, WALL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: THRALL, ± 0.2884 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-10 & PS #18-24), in an Amount Not To Exceed \$1,750.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00026; in an amount not to exceed \$1,750.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with WADE APPRAISAL, LLC, 460 Main Street, Metuchen, NJ 08840, as per proposal dated March 18, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 355, LOT 5, WALL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: THRALL, ± 0.2884 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-10 & PS #18-24), in an Amount Not To Exceed \$1,750.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,750.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=155

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=156

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 19, 2024, for 2024 GROUNDS AND TURF EQUIPMENT (Bid #0035-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$16,881.00:

BARG'S LAWN & GARDEN SHOP

876 Hwy 33 East

Freehold, NJ 07728

ITEMS: #1-8 and 10-17 (Period of Contract 04/08/24 through 12/31/24).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$16,881.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=156

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=157

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 19, 2024, for 2024 GROUNDS AND TURF EQUIPMENT (Bid #0035-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$679.99:

CENTRAL JERSEY EQUIPMENT, LLC

670 Rt. 40

Elmer, NJ 08318

ITEM: #9 (Period of Contract 04/08/24 through 12/31/24).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$679.99.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster

In the negative: None

Absent: Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=157

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=158

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 27, 2024, for ROOF REPLACEMENT AND CHIMNEY REPAIRS OF BLDG. #544 AT THOMPSON PARK, HOLMDEL, NJ (Bid #0031-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$197,647.00:

GRAYSON CONTRACTING CO., INC.
395A Millstone Road
Millstone, NJ 08510

ITEM: Total Base Bid, Items 1 & 2.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners, Project #23014, in the amount of \$197,647.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=158

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=159

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on February 16, 2024, for FURNISHING, DELIVERY, AND INSTALLATION OF A POINT-OF-SALE INVENTORY MANAGEMENT SYSTEM (Bid #0082-23); and

WHEREAS, RETAILCLOUD VENTURES, INC., Concord, CA, submitted a bid proposal for the above; and

WHEREAS, the vendor did not complete all items on the proposal page.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of RETAILCLOUD VENTURES, INC., 2702 Clayton Road, Suite, 200, Concord, CA 94571, as received on February 16, 2024, for FURNISHING, DELIVERY, AND INSTALLATION OF A POINT-OF-SALE INVENTORY MANAGEMENT SYSTEM (Bid #0082-23), is hereby REJECTED as the vendor did not complete all items on the proposal page.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=159

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=160

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on February 16, 2024, for FURNISHING, DELIVERY, AND INSTALLATION OF A POINT-OF-SALE INVENTORY MANAGEMENT SYSTEM (Bid #0082-23); and

WHEREAS, PAY ZERO NOW, INC., Hillsborough, NJ, submitted a bid proposal for the above;
and

WHEREAS, the vendor does not own software which is a requirement of the bid specifications.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of PAY ZERO NOW, INC., 124 Amwell Road, Hillsborough, NJ 08844, as received on February 16, 2024, for FURNISHING, DELIVERY, AND INSTALLATION OF A POINT-OF-SALE INVENTORY MANAGEMENT SYSTEM (Bid #0082-23) is hereby REJECTED as the vendor does not own software which is a requirement of the bid specifications.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=160

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=161

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23); as originally awarded by Resolution #R-23-12-18=498, in the Estimated Total Contract Amount of \$2,385.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$16,575.00, for additional investigation at two areas of concern.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$16,575.00, for additional investigation at two areas of concern, to GIBSON & STATTEL ENVIRONMENTAL, INC., 549 Stow Creek Road, Bridgeton, NJ 08302, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), as per original contract awarded by Resolution #R-23-12-18=498 in the Estimated Total Contract Amount of \$2,385.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$18,960.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00010, in an amount not to exceed \$16,575.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=161

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=162

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of EPIC MANAGEMENT, INC., Piscataway, NJ, for AGENCY CONSTRUCTION MANAGEMENT SERVICES FOR FORTY STALL BARN REHABILITATION, THOMPSON PARK AND PROGRAM COTTAGE RENOVATION & GAZEBO CONSTRUCTION AT DEEP CUT GARDENS, MIDDLETOWN, NJ (Ref. #22-12 & PS #38-22), as originally awarded by Resolution #R-22-7-11=233, in the Estimated Total Contract Amount of \$219,375.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$26,000.00, to extend contract for two (2) months from April 10, 2024 to June 10, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$26,000.00, to extend contract for two (2) months from April 10, 2024 to June 10, 2024, to EPIC MANAGEMENT, INC., 136 Eleventh Street, Piscataway, NJ 08854, for AGENCY CONSTRUCTION MANAGEMENT SERVICES FOR FORTY STALL BARN REHABILITATION, THOMPSON PARK AND PROGRAM COTTAGE RENOVATION & GAZEBO CONSTRUCTION AT DEEP CUT GARDENS, MIDDLETOWN, NJ (Ref. #22-12 & PS #38-22), as per original contract awarded by Resolution #R-22-7-11=233, in the Estimated Total Contract Amount of \$219,375.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$245,375.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20022, Board of Recreation Commissioners (2022), Project #22001, in an amount not to exceed \$26,000.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=162

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-4-8=163

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 3, 2024, for FURNISHING AND DELIVERY OF GAS PUMP REPAIR PARTS AND SERVICES (REBID) (Bid #0045-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$35,000.00:

T. SLACK ENVIRONMENTAL SERVICES, INC.
180 Market Street
Kenilworth, NJ 07033

ITEM: 2024 Service Contract (Period of 04/08/24 through 12/31/24)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2024); in the estimated amount of \$35,000.00.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=163

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-4-8=164

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for discussion of Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for:

- Discussion - additions to East Freehold Showgrounds

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 8, 2024.



ANDREW J. SPEARS, Director

R-24-4-8=164