

**MINUTES OF THE MONDAY EVENING, APRIL 28, 2025 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:07 PM.

The following were Present on roll call: Chairman Kevin Mandeville  
Commissioners:  
Thomas E. Hennessy, Jr.  
Patricia M. Butch  
Thomas W. Adcock  
Brian Foster  
Rachael Stolte  
  
Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call: Vice Chairman Anthony Fiore (Excused)  
Commissioners:  
Michael G. Harmon (Excused)  
Lori Ann Davidson (Excused)

The following were present on roll call: Special County Counsel Jason Sena  
Andrew J. Spears, Director  
Michael E. Janoski, Deputy Director  
Beau Byrtus, Deputy Director  
Matthew Coleman, Supt. of Co. Parks/Park Operations  
Kevin Dunn, Land & Planning  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Anna Luiten, Design & Resource Management  
Paul Gleitz, Principal Planner Parks  
Jeremy Schaefer, General Mgr., Golf Courses

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time, and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of December 2, 2024, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 7, 2025**, were upon being put to a vote, approved as recorded by Commissioners Hennessy, Butch, Adcock, Foster, and Stolte. Chairman Mandeville abstained as not being present at the meeting.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 7, 2025**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Commissioners Hennessy, Butch, Adcock, Foster, and Stolte. Chairman Mandeville abstained as not being present at the meeting.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Foster, seconded by Commissioner Butch, the **2024 VOUCHER LIST, dated 3/27/25**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Foster, seconded by Commissioner Butch, the **2025 VOUCHER LIST, dated 3/27/25**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Foster, seconded by Commissioner Butch, the **2024 VOUCHER LIST, dated 4/22/25**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Foster, seconded by Commissioner Butch, the **2025 VOUCHER LIST, dated 4/22/25**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Butch, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:11 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Foster, seconded by Commissioner Butch, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:12 PM.

## **DIRECTOR'S REPORT:**

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS:**

### **1. BUDGET REPORTS**

On a motion made by Commissioner Foster, seconded by Commissioner Stolte, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

### **2. REVENUE REPORT—MONTH OF MARCH**

On a motion made by Commissioner Foster, seconded by Commissioner Stolte, the **REVENUE REPORT** for the **MONTH OF MARCH** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

### **3. ATTENDANCE REPORT—MONTH OF MARCH**

On a motion made by Commissioner Foster, seconded by Commissioner Stolte, the **ATTENDANCE REPORT** for the **MONTH OF MARCH**, as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

### **4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MARCH (Dated: 4/22/2025)**

On a motion made by Commissioner Foster, seconded by Commissioner Stolte, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR MARCH** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report is in the Minute Book)

### **5. MCPS TRAINING REQUESTS AS OF MARCH 17, 2025**

On a motion made by Commissioner Foster, seconded by Commissioner Stolte, the **MCPS TRAINING REQUESTS AS OF MARCH 17, 2025**, were upon being put to a vote, unanimously accepted as reported. (MCPS Training Requests are in the Minute Book)

### **6. MCBRC 2025 1ST QUARTER PURCHASING PERFORMANCE REPORT: JANUARY 1, 2025 – MARCH 31, 2025 (Report Date: 4/17/25)**

On a motion made by Commissioner Foster, seconded by Commissioner Stolte, the **MCBRC 2025 FIRST QUARTER PURCHASING PERFORMANCE REPORT: JANUARY 1, 2025 – MARCH 31, 2025**, were upon being put to a vote, unanimously accepted as reported. (MCPS 2025 First Quarter Purchasing Performance Report is in the Minute Book)

7. **MCPS WEBSITE TRAFFIC REPORT — MARCH COMPARISON BY YEARS 2020-2025**

On a motion made by Commissioner Foster, seconded by Commissioner Stolte, the **MCPS WEBSITE TRAFFIC REPORT MARCH COMPARISON BY YEARS 2020 – 2025** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report March Comparison by Years 2020-2025 is in the Minute Book.)

**PRESENTATION:**

Lorrie Funtleyder from Boundless Adventures presented to the Board the details of a proposed partnership between their company and the County on the construction and operation of an aerial ropes course and zip-line. Ms. Funtleyder presented photos and statistics from the three courses that they currently operate. She noted that several Park System staff recently visited their course on the campus of the State University of New York in Purchase.

She noted that under the model that they are proposing, Boundless would pay to construct the course on County property and then operate it, under a revenue sharing agreement.

Commissioner Brian Foster asked about their record with injuries on their other courses.

Ms. Funtleyder said that the few injuries that they have had were very minor.

Commissioner Pat Butch asked about the suitability of the course for individuals with special needs.

Ms. Funtleyder said that they often host groups and individuals with special needs.

Special County Counsel Jason Sena explained that if the Board wanted to move forward with the construction of this type of facility on County Parkland that they would need to competitively seek proposals under the State's public-private partnership guidelines.

The Board indicated their support of the project and directed staff to work with Mr. Sena on developing documents related to the solicitation of formal proposals.

**ITEMS FOR BOARD REVIEW:**

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommend Authorization of the Purchase of HVAC Services - Time & Materials from Automated Building Controls, Inc., Neptune, NJ, Items: Replace three (3) split AC units at Thompson Park Headquarters Building; as available under the Bergen County Co-op (BC-Bid-24-55, CK04), for the Period of 10/1/24 through 9/30/25, in the Total Contract Amount of \$41,000.00.

2. Board Action Item #2 – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to Patrick Vivalo, Senior Golf Ranger, who started work with the Monmouth County Park System on January 31, 2011, and who will retire effective May 1, 2025, with over fourteen (14) years of service.
3. Board Action Item #3 – Recommend Authorization of the Purchase of HVAC Services - Time & Materials from Automated Building Controls, Inc., Neptune, NJ, Items: Supply and Install New Chiller for Fort Monmouth Recreation Center; as available under the Bergen County Co-op (BC-Bid-24-55, CK04), for the Period of 10/1/24 through 9/30/25, in the Total Contract Amount of \$74,096.55.
4. Board Action Item #4 – Recommend acceptance of the written proposal of Stuart Appraisal Company, LLC, Tinton Falls, NJ, as received on April 10, 2025, proposal dated April 8, 2025, for Providing Professional Appraisal Services of Block 177, Lots 123 (P/O) & 123.01, Howell Township, Unimproved Property, Owned by: C. W. Nelson Realty, LLC, ±11.01 Acres, Project: Additions to Yellow Brook Tract, Interest: Fee Simple (Ref. #25-17 & PS #29-25), in an Amount Not To Exceed \$1,895.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
5. Board Action Item #5 – Recommend acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on April 10, 2025, proposal dated April 2, 2025, for Providing Professional Appraisal Services of Block 177, Lots 123 (P/O) & 123.01, Howell Township, Unimproved Property, Owned by: C. W. Nelson Realty, LLC, ±11.01 Acres, Project: Additions to Yellow Brook Tract, Interest: Fee Simple (Ref. #25-17 & PS #29-25), in an Amount Not To Exceed \$4,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
6. Board Action Item #6 – Recommend acceptance of the written proposal of Stuart Appraisal Company, LLC, Tinton Falls, NJ, as received on April 10, 2025, proposal dated April 8, 2025, for Providing Professional Appraisal Services of Block 177, Lots 127 & 128, Howell Township, Improved Property, Owned by: 319 Fairfield, LLC, ±18.79 Acres, Project: Additions to Yellow Brook Tract, Interest: Fee Simple (Ref. #25-16 & PS #30-25), in an Amount Not To Exceed \$1,895.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
7. Board Action Item #7 – Recommend acceptance of the written proposal of Wade Appraisal Company, LLC, Freehold, NJ, as received on April 10, 2025, proposal dated April 2, 2025, for Providing Professional Appraisal Services of Block 177, Lots 127 & 128, Howell Township, Improved Property, Owned by: 319 Fairfield, LLC, ±18.79 Acres, Project: Additions to Yellow Brook Tract, Interest: Fee Simple (Ref. #25-16 & PS #30-25), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
8. Board Action Item #8 – Recommend authorization of Contract Amendment #1, in the Amount of \$0.00, for one (1) additional Lifeguard position to Section 2 of the Occupational Examinations, Screenings, and Tests, to Hackensack Meridian Team Health, P.C. dba Hackensack Meridian Works, Eatontown, NJ, for Providing Medical Services (PS #04-25), (Period of Contract 1/1/25 through 12/31/25); as originally awarded by Resolution #R-24-12-16=491, in the Contract Amount Not To Exceed \$26,000.00, for a new Total Amended Contract Amount of \$26,000.00, as modified by Contract Amendment #1.

9. Board Action Item #9 – Recommending to the Monmouth County Board of County Commissioners that the Board Authorize the Entering Into an Amendment being #17, to the NJ Green Acres Program Project Agreement, Increasing Funding by an additional One Million, Seven-Hundred and Fifty Thousand Dollars (\$1,750,000.00), for a Total Amount of Twenty-Six Million, Three-Hundred and Seven Thousand, Five Hundred Dollars (\$26,307,500.00) to the Planning Incentive Application #1300-92-026, identified in the Monmouth County Park, Recreation and Open Space Plan.
10. Board Action Item #10 – Recommend Authorizing an Amendment to Resolution #R-25-1-13=9 to add Ilona Ingenito’s name after William B. Byrtus, Deputy Director, as previously adopted on January 13, 2025, as follows: Authorizing the Director, Andrew J. Spears and Jennifer Kaczala, Qualified Purchasing (Q.P.A.) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Good and Supplies, on behalf of the Board, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Threshold in accordance with N.J.S.A. 40A:11-2 at \$44,000.00 and Establishing the Board’s Quotation Threshold in accordance with N.J.S.A. 40A:11-6.1 (a) at \$6,600.00, and further Authorizing Michael E. Janoski, Deputy Director, William B. Byrtus, Deputy Director, and Ilona Ingenito to Act in the Absence of the Director or the Purchasing Agent.
11. Board Action Item #11 as added to the Agenda – Recommend the acceptance of the written proposal of Gagliano & Company, Little Silver, NJ, as received on April 22, 2025, proposal dated April 9, 2025, for Providing Professional Appraisal Services of Block 119, Lots 17Q, 18Q, and 19Q, Marlboro Township, Vacant Property, Owned by: Glengaren Farm LP, ±19.75 Acres, Project: Additions to Freneau Woods Park, Interest: Fee Simple (Ref. #25-21 & PS #31-25), in an Amount Not To Exceed \$4,500.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
12. Board Action Item #12 as added to the Agenda – Recommend accepting the written proposal of Davis, Todd W., dba Delmarva Balloon Rides, LLC, Chester, MD, for Furnishing & Delivery of Balloon Rides, as negotiated, after two (2) unsuccessful solicitations through a fair and open process, as authorized by law, as per Local Public Contracts Law N.J.S.A. 40A:11-5(3), as no proposals were received on March 7, 2025 and March 21, 2025, as solicited by WC #04-25, in the Total Negotiated Contract Amount of \$20,000.00.
13. Board Action Item #13 as added to the Agenda – Recommending authorization of Change Order #1, in the amount of \$9,900.00, for removal of large tree stumps, to North Creek, LLC, Basking Ridge, NJ, for Site Preparation and Seeding at Various Monmouth County Parks (Bid #0029-25), Items: Proposal 1, \$9,790.00; Proposal 2, \$21,687.60; Proposal 3, \$9,521.50, Proposal 4, \$4,005.70; Proposal 5, \$7,068.00, as originally awarded by Resolution #R-25-3-10=124 in the Contract Amount of \$52,072.80, for a new Total Change Order #1 Contract Amount of \$61,972.80.

Request by Shore Youth Football and Cheer, West Long Branch, NJ, for Permission to use the southeast section of Wolf Hill Recreation Area, Crescent Place, Oceanport Borough, for the period of July 21, 2025 through November 7, 2025, for the sole purpose of practices for cheerleading and football to take place five (5) days a week Monday through Sunday, 5:00 p.m. to 8:00 p.m., and Monday through Thursday, 8:00 a.m. to 10:00 a.m., until completion of the 2025 football season, with the Board charging a facility use fee in the total amount of \$650.00, subject to and in accordance with the provisions contained in the Temporary Use and Occupancy Agreement.

A **motion** was introduced by Commissioner Hennessy, seconded by Commissioner Adcock, GRANTING PERMISSION TO SHORE YOUTH FOOTBALL AND CHEER, WEST LONG BRANCH, NJ, FOR PERMISSION TO USE THE SOUTHEAST SECTION OF WOLF HILL RECREATION AREA, CRESCENT PLACE, OCEANPORT BOROUGH, FOR THE PERIOD OF JULY 21, 2025 THROUGH NOVEMBER 7, 2025, FOR THE SOLE PURPOSE OF PRACTICES FOR CHEERLEADING AND FOOTBALL TO TAKE PLACE FIVE (5) DAYS A WEEK MONDAY THROUGH SUNDAY, 5:00 P.M. TO 8:00 P.M., AND MONDAY THROUGH THURSDAY, 8:00 A.M. TO 10:00 A.M., UNTIL COMPLETION OF THE 2025 FOOTBALL SEASON, WITH THE BOARD CHARGING A FACILITY USE FEE IN THE TOTAL AMOUNT OF \$650.00, SUBJECT TO AND IN ACCORDANCE WITH THE PROVISIONS CONTAINED IN THE TEMPORARY USE AND OCCUPANCY AGREEMENT. Upon being put to a vote, the motion was unanimously carried.

Request by the Atlantic Highlands Sailing Education Program (AHSEP) to operate their seasonal instructional sailing program, from May 1 through October 1 annually from 2025 to 2030, subject to renewal of the agreement after that period, beginning on the effective date of this Agreement, at Popamora Point. Use of the site would be subject to a \$325.00 per week use fee subject to the terms of the Temporary Use and Occupancy Agreement, and further Authorizing the Chairman and Director to Enter Into said Agreement.

A **motion** was introduced by Commissioner Butch, seconded by Commissioner Adcock, GRANTING PERMISSION TO ATLANTIC HIGHLANDS SAILING EDUCATION PROGRAM (AHSEP) TO OPERATE THEIR SEASONAL INSTRUCTIONAL SAILING PROGRAM, FROM MAY 1 THROUGH OCTOBER 1 ANNUALLY FROM 2025 TO 2030, SUBJECT TO RENEWAL OF THE AGREEMENT AFTER THAT PERIOD, BEGINNING ON THE EFFECTIVE DATE OF THIS AGREEMENT, AT POPAMORA POINT. USE OF THE SITE WOULD BE SUBJECT TO A \$325.00 PER WEEK USE FEE SUBJECT TO THE TERMS OF THE TEMPORARY USE AND OCCUPANCY AGREEMENT, AND FURTHER AUTHORIZING THE CHAIRMAN AND DIRECTOR TO ENTER INTO SAID AGREEMENT. Upon being put to a vote, the motion was unanimously carried.

At 7:52 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Foster, to approve Agenda Items #1 through #13.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of April 28, 2025, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #11, 12, and 13, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #13.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte  
In the Negative: None  
Absent: Vice Chairman Fiore, Commissioners Harmon, and Davidson

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-25-4-28=158 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, AUTHORIZING the PURCHASE OF HVAC SERVICES - TIME & MATERIALS from AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, ITEMS: Replace three (3) split AC units at Thompson Park Headquarters Building; as available under the Bergen County Co-op (BC-Bid-24-55, CK04), for the Period of 10/1/24 through 9/30/25, in the Total Contract Amount of \$41,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-4-28=159 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to PATRICK VIVALO, Senior Golf Ranger, who started work with the Monmouth County Park System on January 31, 2011, and who will RETIRE effective May 1, 2025, with over fourteen (14) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-4-28=160 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, AUTHORIZING the PURCHASE OF HVAC SERVICES - TIME & MATERIALS from AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, ITEM: Supply and Install New Chiller for Fort Monmouth Recreation Center; as available under the Bergen County Co-op (BC-Bid-24-55, CK04), for the Period of 10/1/24 through 9/30/25, in the Total Contract Amount of \$74,096.66. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-4-28=161 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, ACCEPTING the WRITTEN PROPOSAL of STUART APPRAISAL COMPANY, LLC, Tinton Falls, NJ, as received on April 10, 2025, proposal dated April 8, 2025, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 123 (P/O) & 123.01, HOWELL TOWNSHIP, UNIMPROVED PROPERTY, OWNED BY:

C. W. NELSON REALTY, LLC, ±11.01 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-17 & PS #29-25), in an Amount Not To Exceed \$1,895.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-4-28=162 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC, Metuchen, NJ, as received on April 10, 2025, proposal dated April 2, 2025, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 123 (P/O) & 123.01, HOWELL TOWNSHIP, UNIMPROVED PROPERTY, OWNED BY: C. W. NELSON REALTY, LLC, ±11.01 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-17 & PS #29-25), in an Amount Not To Exceed \$4,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-4-28=163 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, ACCEPTING the WRITTEN PROPOSAL of STUART APPRAISAL COMPANY, LLC, Tinton Falls, NJ, as received on April 10, 2025, proposal dated April 8, 2025, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: 319 FAIRFIELD, LLC, ±18.79 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-16 & PS #30-25), in an Amount Not To Exceed \$1,895.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-4-28=164 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL COMPANY, LLC, Tinton Falls, NJ, as received on April 10, 2025, proposal dated April 2, 2025, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: 319 FAIRFIELD, LLC, ±18.79 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-16 & PS #30-25), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-4-28=165 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$0.00, for one (1) additional Lifeguard position to Section 2 of the Occupational Examinations, Screenings, and Tests, to HACKENSACK MERIDIAN TEAM HEALTH, P.C. DBA HACKENSACK MERIDIAN WORKS, Eatontown, NJ, for PROVIDING MEDICAL SERVICES (PS #04-25), (Period of Contract 1/1/25 through 12/31/25); as originally awarded by Resolution #R-24-12-16=491, in the

Contract Amount Not To Exceed \$26,000.00, for a new Total Amended Contract Amount of \$26,000.00, as modified by Contract Amendment #1. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-4-28=166 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the Board AUTHORIZE THE ENTERING INTO AN AMENDMENT BEING #17, to the NJ GREEN ACRES PROGRAM PROJECT AGREEMENT, INCREASING FUNDING BY AN ADDITIONAL ONE MILLION, SEVEN-HUNDRED AND FIFTY THOUSAND DOLLARS (\$1,750,000.00), FOR A TOTAL AMOUNT OF TWENTY-SIX MILLION, THREE-HUNDRED AND SEVEN THOUSAND, FIVE HUNDRED DOLLARS (\$26,307,500.00) to the Planning Incentive Application #1300-92-026, identified in the Monmouth County Park, Recreation and Open Space Plan. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-4-28=167 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, AUTHORIZING an AMENDMENT to Resolution #R-25-1-13=9 to add Ilona Ingenito's name after William B. Byrtus, Deputy Director, as previously adopted on January 13, 2025, as follows: AUTHORIZING the DIRECTOR, ANDREW J. SPEARS and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$44,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$6,600.00, and further Authorizing MICHAEL E. JANOSKI, DEPUTY DIRECTOR, WILLIAM B. BYRTUS, DEPUTY DIRECTOR, and ILONA INGENITO to ACT IN THE ABSENCE of the DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-4-28=168 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Little Silver, NJ, as received on April 22, 2025, proposal dated April 9, 2025, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 119, LOTS 17Q, 18Q, AND 19Q, MARLBORO TOWNSHIP, VACANT PROPERTY, OWNED BY: GLENGERAN FARM, LP, ±19.75 ACRES, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #25-21 & PS #31-25), in an Amount Not To Exceed \$4,500.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-4-28=169 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, ACCEPTING the WRITTEN PROPOSAL of DAVIS, TODD W., DBA DELMARVA BALLOON RIDES, LLC, Chester, MD, for FURNISHING & DELIVERY OF BALLOON RIDES, as negotiated, after two (2) unsuccessful solicitations through a fair and open process, as authorized by law, as per Local Public Contracts Law N.J.S.A. 40A:11-5(3), as no proposals were received on March 7, 2025 and March 21, 2025, as solicited by WC #04-25, in the Total Negotiated Contract Amount of \$20,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-25-4-28=170 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Stolte, Authorizing CHANGE ORDER #1, in the amount of \$9,900.00, for removal of large tree stumps, to NORTH CREEK, LLC, Basking Ridge, NJ, for SITE PREPARATION AND SEEDING AT VARIOUS MONMOUTH COUNTY PARKS (Bid #0029-25), ITEMS: Proposal 1, \$9,790.00; Proposal 2, \$21,687.60; Proposal 3, \$9,521.50, Proposal 4, \$4,005.70; Proposal 5, \$7,068.00, as originally awarded by Resolution #R-25-3-10=124 in the Contract Amount of \$52,072.80, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$61,972.80. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Foster, seconded by Commissioner Stolte, the Board **AUTHORIZED** the **DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Field Habitat Management at Various Monmouth County Parks
2. Furnishing, Delivery, and Installation of a Wide Format Multi-Function Color Printer
3. Window Replacement at Manasquan Reservoir Environmental Center, Howell Twp., New Jersey
4. Electrical Upgrades at East Freehold Showgrounds

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Commissioner Foster, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Additions to Metedeconk River Greenway (Ref. #25-23)  
(*FAIR & OPEN—UNDER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

- R-25-4-28=171 At 7:54 PM, a motion for a resolution was made by Commissioner Foster, seconded by Commissioner Butch, to move into Executive Session for discussion: Additions to Manasquan River Greenway and Additions to Bayshore Recreation Area (Resolution in Minute Book)

In the Affirmative: Chairman Mandeville, Commissioners Hennessy,  
Butch, Adcock, Foster, and Stolte

In the Negative: None

Absent: Vice Chairman Fiore, Commissioners Harmon,  
and Davidson

On a motion made by Commissioner Hennessy, seconded by Commissioner Butch, the Board voted unanimously to adjourn the Executive Session at 8:11 PM.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the Board voted unanimously to reconvene the public portion of the meeting.

On a motion offered by Commissioner Foster and seconded by Commissioner Stolte, the Board authorized staff to continue to negotiate the purchase of a parcel as an addition to the Manasquan River Greenway in Howell, as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

On a motion offered by Commissioner Butch and seconded by Commissioner Foster, the Board authorized staff to continue to negotiate the purchase of a parcel as an addition to the Bayshore Recreation Area as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **FRIDAY EVENING, MAY 2, 2025 – 4:00-6:00 PM. Opening Reception of the Historic Racing Stable.** Thompson Park, 805 Newman Springs Road, Lincroft, NJ.
2. **FRIDAY MORNING, MAY 9, 2025 – 10:00 AM. Ribbon cutting, Braille Trail Opening.** Manasquan Reservoir, 311 Windeler Road, Howell Township, NJ.
3. **MONDAY EVENING, MAY 12, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **TUESDAY EVENING, MAY 27, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JUNE 9, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, JUNE 23, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Foster thanked Park System staff for their assistance with activities at Holmdel Township’s Earth Day Celebration at Bayonet Farm.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, April 28, 2025, was **ADJOURNED** at 8:18 PM.

A handwritten signature in black ink, appearing to read 'Andrew J. Spears', written in a cursive style.

ANDREW J. SPEARS,  
Director

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=158

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op for the Purchase of Goods and/or Services; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE the PURCHASE OF HVAC SERVICES - TIME & MATERIALS; and

WHEREAS, said HVAC SERVICES - TIME & MATERIALS are available from AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, ITEMS: Replace three (3) Split AC units at Thompson Park Headquarters Building; as available under the Bergen County Co-op (BC-Bid-24-55, CK04), for the Period of 10/1/24 through 9/30/25, in the Total Contract Amount of \$41,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF HVAC SERVICES - TIME & MATERIALS from AUTOMATED BUILDING CONTROLS, INC., 3320 Route 66, Neptune, NJ 07753, ITEMS: Replace three (3) Split AC units at Thompson Park Headquarters Building; as available under the Bergen County Co-op (BC-Bid-24-55, CK04), for the Period of 10/1/24 through 9/30/25, in the Total Contract Amount of \$41,000.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners (2025), Project #23001, in the Amount of \$41,000.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the Negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



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ANDREW J. SPEARS, Director

R-25-4-28=158

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=159

WHEREAS, PATRICK VIVALO, Senior Golf Ranger, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective May 1, 2025; and

WHEREAS, PATRICK VIVALO, started work with the Monmouth County Park System on January 31, 2011; and

WHEREAS, PATRICK VIVALO has been a capable and faithful employee of the Board with FOURTEEN (14) YEARS AND THREE (3) MONTHS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to PATRICK VIVALO for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the Negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



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ANDREW J. SPEARS, Director

R-25-4-28=159

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=160

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op for the Purchase of Goods and/or Services; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE the PURCHASE OF HVAC SERVICES - TIME & MATERIALS; and

WHEREAS, said HVAC SERVICES - TIME & MATERIALS are available from AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, ITEM: Supply and Install New Chiller for Fort Monmouth Recreation Center; as available under the Bergen County Co-op (BC-Bid-24-55, CK04), for the Period of 10/1/24 through 9/30/25, in the Total Contract Amount of \$74,096.55.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF HVAC SERVICES - TIME & MATERIALS from AUTOMATED BUILDING CONTROLS, INC., 3320 Route 66, Neptune, NJ 07753, ITEM: Supply and Install New Chiller for Fort Monmouth Recreation Center; as available under the Bergen County Co-op (BC-Bid-24-55, CK04), for the Period of 10/1/24 through 9/30/25, in the Total Contract Amount of \$74,096.55; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #2002, Board of Recreation Commissioners (2025), Project #20006, in the Amount of \$74,096.55.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the Negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



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ANDREW J. SPEARS, Director

R-25-4-28=160

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=161

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 123 (P/O) & 123.01, HOWELL TOWNSHIP, UNIMPROVED PROPERTY, OWNED BY: C. W. NELSON REALTY, LLC, ±11.01 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-17 & PS #29-25), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 10, 2025; and

WHEREAS, STUART APPRAISAL COMPANY, LLC, Tinton Falls, NJ, has submitted a written proposal dated April 8, 2025, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 123 (P/O) & 123.01, HOWELL TOWNSHIP, UNIMPROVED PROPERTY, OWNED BY: C. W. NELSON REALTY, LLC, ±11.01 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-17 & PS #29-25), in an Amount Not to Exceed \$1,895.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2025), Project #00053; in an amount not to exceed \$1,895.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STUART APPRAISAL COMPANY, LLC, 44 Apple Street, Suite 9, Tinton Falls, NJ 07724 as per proposal dated April 8, 2025, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 123 (P/O) & 123.01, HOWELL TOWNSHIP, UNIMPROVED PROPERTY, OWNED BY: C. W. NELSON REALTY, LLC, ±11.01 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-17 & PS #29-25), in the Contract Amount Not To Exceed \$1,895.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,895.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



ANDREW J. SPEARS, Director

R-24-4-28=161

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=162

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 123 (P/O) & 123.01, HOWELL TOWNSHIP, UNIMPROVED PROPERTY, OWNED BY: C. W. NELSON REALTY, LLC, ±11.01 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-17 & PS #29-25), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 10, 2025; and

WHEREAS, WADE APPRAISAL, LLC, Metuchen, NJ, has submitted a written proposal dated April 2, 2025, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 123 (P/O) & 123.01, HOWELL TOWNSHIP, UNIMPROVED PROPERTY, OWNED BY: C. W. NELSON REALTY, LLC, ±11.01 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-17 & PS #29-25), in an Amount Not to Exceed \$4,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2025), Project #00053; in an amount not to exceed \$4,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with WADE APPRAISAL, LLC, 460 Main Street, Metuchen, NJ 08840 as per proposal dated April 2, 2025, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 123 (P/O) & 123.01, HOWELL TOWNSHIP, UNIMPROVED PROPERTY, OWNED BY: C. W. NELSON REALTY, LLC, ±11.01 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-17 & PS #29-25), in the Contract Amount Not To Exceed \$4,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



ANDREW J. SPEARS, Director

R-25-4-28=162

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=163

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: 319 FAIRFIELD, LLC, ±18.79 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-16 & PS #30-25), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 10, 2025; and

WHEREAS, STUART APPRAISAL COMPANY, LLC, Tinton Falls, NJ, has submitted a written proposal dated April 8, 2025, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: 319 FAIRFIELD, LLC, ±18.79 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-16 & PS #30-25), in an Amount Not to Exceed \$1,895.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2025), Project #00053; in an amount not to exceed \$1,895.00889+6.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STUART APPRAISAL COMPANY, LLC, 44 Apple Street, Suite 9, Tinton Falls, NJ 07724, as per proposal dated April 8, 2025, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: 319 FAIRFIELD, LLC, ±18.79 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-16 & PS #30-25), in the Contract Amount Not To Exceed \$1,895.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,895.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



ANDREW J. SPEARS, Director

R-25-4-28=163

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-4-28=164

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: 319 FAIRFIELD, LLC, ±18.79 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-16 & PS #30-25), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 10, 2025; and

WHEREAS, WADE APPRAISAL COMPANY, LLC, Tinton Falls, NJ, has submitted a written proposal dated April 2, 2025, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: 319 FAIRFIELD, LLC, ±18.79 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-16 & PS #30-25), in an Amount Not to Exceed \$2,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2025), Project #00053; in an amount not to exceed \$2,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with WADE APPRAISAL COMPANY, LLC, 460 Main Street, Tinton Falls, NJ 08840 as per proposal dated April 2, 2025, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 177, LOTS 127 & 128, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: 319 FAIRFIELD, LLC, ±18.79 ACRES, PROJECT: ADDITIONS TO YELLOW BROOK TRACT, INTEREST: FEE SIMPLE (Ref. #25-16 & PS #30-25), in the Contract Amount Not To Exceed \$2,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the Negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



ANDREW J. SPEARS, Director

R-25-4-28=164

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=165

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of HACKENSACK MERIDIAN TEAM HEALTH, P.C. DBA HACKENSACK MERIDIAN WORKS, Eatontown, NJ, for PROVIDING MEDICAL SERVICES (PS #04-25), (Period of Contract 1/1/25 through 12/31/25), as originally awarded by Resolution #R-24-12-16=491, in the Estimated Total Contract Amount of \$26,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$0.00, for one (1) additional Lifeguard position to Section 2 of the Occupational Examinations, Screenings, and Tests.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$0.00, for one (1) additional Lifeguard position to Section 2 of the Occupational Examinations, Screenings, and Tests, to HACKENSACK MERIDIAN TEAM HEALTH, P.C. DBA HACKENSACK MERIDIAN WORKS, 2-12 Corbett Way, Suite 101, Eatontown, NJ 07724, for PROVIDING MEDICAL SERVICES (PS #04-25), (Period of Contract 1/1/25 through 12/31/25), as per original contract awarded by Resolution #R-24-12-16=491, in the Estimated Total Contract Amount of \$26,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$26,000.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Commissioners Hennessy,  
Butch, Adcock, Foster, and Stolte  
In the Negative: None  
Absent: Vice Chairman Fiore, Commissioners Harmon,  
and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



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ANDREW J. SPEARS, Director

R-25-4-28=165

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=166

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has, by Resolution #R-99-7-19=266 recommended to the Monmouth County Board of Chosen Freeholders the Entering Into the Green Acres Planning Incentive program; and

WHEREAS, the County of Monmouth has, by Resolution #99-662, entered into a Project Agreement (“Agreement”) dated January 12, 2000, to fund the Planning Incentive application projects as identified in the Monmouth County Park, Recreation and Open Space Plan (1991) and Amendment (1998); and

WHEREAS, the County of Monmouth has previously obtained Green Acres grants and an Office of Natural Resource Restoration (ONRR) grant totaling \$24,557,500.00 from the State to fund the Green Acres Planning Incentive program; and

WHEREAS, the State and the County of Monmouth intend to increase the Green Acres funding for said Project Agreement; and

WHEREAS, the applicant is willing to use the State’s funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment, being #17, of the Agreement with the State for the above-named project.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ENTERING INTO an AMENDMENT to the NJ GREEN ACRES PROGRAM PROJECT AGREEMENT, INCREASING FUNDING OF THE PLANNING INCENTIVE APPLICATION #1300-92-026; and

BE IT FURTHER RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recommend that:

1. Thomas A. Arnone, or the successor to the Office of Director, of the Monmouth County Board of County Commissioners, be authorized to execute an Amendment being #17 in the amount of \$1,750,000.00 to the Agreement increasing funding to \$26,307,500.00, and any further amendment thereto for the project; and
2. The applicant has its matching share of the project, if a match is required, in the amount of \$25,807,500.00; and
3. In the event the State’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project; and
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
5. This resolution shall take effect immediately; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Board of County Commissioners and the County Administrator.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the Negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



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ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=167

WHEREAS, the Monmouth County Board of Recreation Commissioners does advertise, solicit and receive written bids and proposals for the purchase of various materials, goods and services; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to Authorize ANDREW J. SPEARS, Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

WHEREAS, the Board deems it necessary and advisable to Authorize MICHAEL E. JANOSKI, DEPUTY DIRECTOR, WILLIAM B. BYRTUS, DEPUTY DIRECTOR, and ILONA INGENITO to ACT IN THE ABSENCE of the DIRECTOR and/or the PURCHASING AGENT; and

WHEREAS, Jennifer Kaczala possesses the designation of Qualified Purchasing Agent as issued by the New Jersey Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Board of Recreation Commissioners, in the County of Monmouth, in the State of New Jersey, does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ANDREW J. SPEARS, Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, are hereby AUTHORIZED to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES not to exceed the amount requiring a public bid, by State Statute, on behalf of the Board of Recreation Commissioners, for said MATERIALS, GOODS AND SUPPLIES, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

BE IT FURTHER RESOLVED that MICHAEL E. JANOSKI, DEPUTY DIRECTOR, WILLIAM B. BYRTUS, DEPUTY DIRECTOR, and ILONA INGENITO are hereby AUTHORIZED to ACT IN THE ABSENCE of the DIRECTOR and/or the PURCHASING AGENT; and

BE IT FURTHER RESOLVED that the Board does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00); and

BE IT FURTHER RESOLVED that Resolution No. R-25-1-13=9, as previously adopted by the Board, is hereby RESCINDED; and

BE IT FURTHER RESOLVED that this resolution shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular Meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



ANDREW J. SPEARS, Director

R-25-4-28=167

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=168

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 119, LOTS 17Q, 18Q, AND 19Q, MARLBORO TOWNSHIP, VACANT PROPERTY, OWNED BY: GLENGERAN FARM, LP, ±19.75 ACRES, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #25-21 & PS #31-25), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 22, 2025; and

WHEREAS, GAGLIANO & COMPANY, Little Silver, NJ, has submitted a written proposal dated April 9, 2025, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 119, LOTS 17Q, 18Q, AND 19Q, MARLBORO TOWNSHIP, VACANT PROPERTY, OWNED BY: GLENGERAN FARM, LP, ±19.75 ACRES, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #25-21 & PS #31-25), in an Amount Not to Exceed \$4,500.00; and

WHEREAS, GAGLIANO & COMPANY, Little Silver, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that GAGLIANO & COMPANY, Little Silver, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit GAGLIANO & COMPANY, Little Silver, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Capital Cash Account #29799, Board of Recreation Commissioners, Project #00042, in an amount not to exceed \$4,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GAGLIANO & COMPANY, 287 Rumson Road, Little Silver, NJ 07739, as per proposal dated April 9, 2025, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 119, LOTS 17Q, 18Q, AND 19Q, MARLBORO TOWNSHIP, VACANT PROPERTY, OWNED BY: GLENGERAN FARM, LP, ±19.75 ACRES, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #25-21 & PS #31-25), in the Contract Amount Not To Exceed \$4,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

R-25-4-28=168 (Continued)

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



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ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=169

WHEREAS, through a fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.4, as appropriate, the Purchasing Agent of the Monmouth County Board of Recreation Commissioners solicited proposals on March 7, 2025 and March 21, 2025, for FURNISHING & DELIVERY OF BALLOON RIDES (WC #04-25); and

WHEREAS, no proposals were received on March 7, 2025 and March 21, 2025 for FURNISHING & DELIVERY OF BALLOON RIDES (WC #04-25); and

WHEREAS, after two (2) unsuccessful invitations to solicit and receive proposals through a fair and open process, the Purchasing Agent negotiated a contract as per Local Public Contracts Law N.J.S.A. 40A:11-5(3) with DAVIS, TODD W., DBA DELMARVA BALLOON RIDES, LLC, Chester, MD, for FURNISHING & DELIVERY OF BALLOON RIDES, in the NEGOTIATED TOTAL CONTRACT AMOUNT OF \$20,000.00; and

WHEREAS, the anticipated term of this contract is July 23, 2025; and

WHEREAS, DAVIS, TODD W., DBA DELMARVA BALLOON RIDES, LLC, Chester, MD, has completed and submitted a Business Entity Disclosure Certification which certifies that DAVIS, TODD W., DBA DELMARVA BALLOON RIDES, LLC, Chester, MD, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit DAVIS, TODD W., DBA DELMARVA BALLOON RIDES, LLC, Chester, MD, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in an amount of \$20,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, as negotiated, as per Local Public Contracts Law N.J.S.A. 40A:11-5(3), with DAVIS, TODD W., DBA DELMARVA BALLOON RIDES, LLC, 1137 Little Creek Road, Chester, MD 21619, for FURNISHING & DELIVERY OF BALLOON RIDES, as per proposal dated March 27, 2025, in the NEGOTIATED TOTAL CONTRACT AMOUNT OF \$20,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$20,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



ANDREW J. SPEARS, Director

R-25-4-28=169

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=170

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for SITE PREPARATION AND SEEDING AT VARIOUS MONMOUTH COUNTY PARKS (Bid #0029-25), to NORTH CREEK, LLC, Basking Ridge, NJ, as per Resolution #R-25-3-10=124; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$9,900.00, for removal of large tree stumps, to NORTH CREEK, LLC, Basking Ridge, NJ, for SITE PREPARATION AND SEEDING AT VARIOUS MONMOUTH COUNTY PARKS (Bid #0029-25), as per original contract awarded by Resolution #R-25-3-10=124, ITEMS: Proposal 1, \$9,790.00; Proposal 2, \$21,687.60; Proposal 3, \$9,521.50, Proposal 4, \$4,005.70; Proposal 5, \$7,068.00; in the Contract Amount of \$52,072.80, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$61,972.80.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$9,900.00, for removal of large tree stumps, to NORTH CREEK, LLC, 11 Pleasantville Road, Basking Ridge, NJ 07920, for SITE PREPARATION AND SEEDING AT VARIOUS MONMOUTH COUNTY PARKS (Bid #0029-25), as per original contract awarded by Resolution #R-25-3-10=124, ITEMS: Proposal 1, \$9,790.00; Proposal 2, \$21,687.60; Proposal 3, \$9,521.50, Proposal 4, \$4,005.70; Proposal 5, \$7,068.00; in the Contract Amount of \$52,072.80, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$61,972.80; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20024, Board of Recreation Commissioners (2025), Project #20008; in the amount of \$9,900.00.

Seconded by Commissioner Stolte, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the Negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 28, 2025.



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ANDREW J. SPEARS, Director

R-25-4-28=170

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-25-4-28=171

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 2, 2024.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) to discuss additions to Manasquan River Greenway and additions to Bayshore Recreation Area.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Foster, and Stolte
In the Negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 7, 2025.



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ANDREW J. SPEARS, Director

R-25-4-28=171