

AGENDA

Tentative: 04/20/22

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, APRIL 25, 2022, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice
 - Pledge of Allegiance followed by a moment of silence*
- C. Approval of revised MINUTES—EXECUTIVE SESSION – PERSONNEL MATTERS:
MONDAY, MARCH 21, 2022 (Excused: Vice Chairman Fiore)
- D. Approval of MINUTES—REGULAR MEETING: MONDAY, APRIL 11, 2022
- E. Approval of MINUTES—EXECUTIVE SESSION — LAND ACQUISITION MATTERS:
MONDAY, APRIL 11, 2022
- F. Approval of 2021 VOUCHER LIST
- G. Approval of 2022 VOUCHER LIST
- H. BOARD CORRESPONDENCE RECEIVED:
- I. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)
- J. Motion to CLOSE the HEARING OF THE PUBLIC.
- K. ASSISTANT DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF MARCH

3. ATTENDANCE REPORT—MONTH OF MARCH

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MARCH AND MCPS TRAINING ACTIVITY (Dated: 4/19/2022)

5. MCBRC 2022 PURCHASING PERFORMANCE REPORT— 1ST QUARTER: JANUARY – MARCH (Report Date: April 12, 2022)

6. MCPS WEBSITE TRAFFIC REPORT — MARCH COMPARISON BY YEARS 2016 - 2022

L. COUNTY COMMISSIONER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending acceptance of the written proposal of Pierce Engineering Allenwood, NJ, as received on April 6, 2022, proposal dated April 4, 2022, for providing Professional Architectural/Engineering & Testing Services at Various Park Locations – May 1, 2022 through April 30, 2023 (Ref. #22-16 & PS #19-22), in an Amount Not To Exceed \$20,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. **(See Memo)**

2. Board Action Item #2 – Authorizing a One (1) Year Renewal of the Temporary Use and Occupancy Agreement between the County of Monmouth and the Borough of Manasquan, by mutual agreement, for Public Overflow Parking at the Pompano Avenue Parking Area, on a Portion of Block 188, Lot 1.01, being a part of Fisherman’s Cove Conservation Area, for the 2022 Summer Beach Season, between Memorial Day and Labor Day, inclusive, as per the terms and conditions of the Temporary Use and Occupancy Agreement, with the Borough of Manasquan.

3. Board Action Item #3 – Rejecting bid proposal of Capela Construction, Inc., Southampton, NJ, for Trail Surface Restoration at the Union Transportation Trail (Bid #0041-22), as the Contractor withdrew their bid due to a mathematical error.

4. Board Action Item #4 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to DCRS, LLC, Cream Ridge, NJ, for Trail Surface Restoration at the

Union Transportation Trail (Bid #0041-22), Item: Total Base Bid Price, Items 1-7 inclusive; in the Total Contract Amount of \$305,075.00. (See Memo)

5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to First Student, Inc., Wall, NJ, for Furnishing and Delivery of Bus Transportation Services (Bid #0042-22), Items: Proposal 5, Wind & Sea Festival, 9/17/22 @\$3,510.00; Proposal 6, Monmouth County Fair, 7/26/22-7/30/22 @\$26,910.00, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2023), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$30,420.00. (See Memo)
6. Board Action Item #6 – Declaring Various Items of Personal Property, as on file with the Purchasing Agent, Surplus to the needs of the Monmouth County Park System, and Recommending to the Monmouth County Board of County Commissioners that said Items be Declared Surplus and Sold at the County’s Public Auction. (See Memo)

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through #(blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **ACCEPTING the WRITTEN PROPOSAL of PIERCE ENGINEERING**, Allenwood, NJ, as received on April 6, 2022, proposal dated April 4, 2022, for providing **PROFESSIONAL ARCHITECTURAL/ENGINEERING & TESTING SERVICES AT VARIOUS PARK LOCATIONS – MAY 1, 2022 THROUGH APRIL 30, 2023 (Ref. #22-16 & PS #19-22)**, in an Amount Not To Exceed **\$20,000.00**, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further **AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger**, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

2. Resolution **AUTHORIZING a ONE (1) YEAR RENEWAL of the TEMPORARY USE AND OCCUPANCY AGREEMENT** between the **COUNTY OF MONMOUTH** and the **BOROUGH OF MANASQUAN**, by mutual agreement, for **PUBLIC OVERFLOW PARKING** at the **POMPANO AVENUE PARKING AREA**, on a **PORTION OF BLOCK 188, LOT 1.01**, being a part of **FISHERMAN'S COVE CONSERVATION AREA**, for the **2022 SUMMER BEACH SEASON**, between **MEMORIAL DAY AND LABOR DAY**, inclusive, as per the terms and conditions of the **TEMPORARY USE AND OCCUPANCY AGREEMENT**, with the **BOROUGH OF MANASQUAN**.

3. Resolution **REJECTING** bid proposal of **CAPELA CONSTRUCTION, INC.**, Southampton, NJ, for **TRAIL SURFACE RESTORATION AT THE UNION TRANSPORTATION TRAIL (Bid #0041-22)**, as the Contractor withdrew their bid due to a mathematical error.

4. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **DCRS, LLC**, Cream Ridge, NJ, for **TRAIL SURFACE RESTORATION AT THE UNION TRANSPORTATION TRAIL (Bid #0041-22)**, ITEMS: Total Base Bid Price, Items 1-7 inclusive; in the Total Contract Amount of **\$305,075.00**.

5. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **FIRST STUDENT, INC.**, Wall, NJ, for **FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES (Bid #0042-22)**, ITEMS: Proposal 5, Wind & Sea Festival, 9/17/22 @\$3,510.00; Proposal 6, Monmouth County Fair, 7/26/22-7/30/22 @\$26,910.00, with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND** the contract for an **ADDITIONAL ONE (1) YEAR PERIOD (2023)**, under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$30,420.00**.

6. Resolution **DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY**, as on file with the Purchasing Agent, **SURPLUS to the needs of the MONMOUTH COUNTY PARK SYSTEM**, and **RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that said ITEMS be DECLARED SURPLUS and SOLD AT THE COUNTY'S PUBLIC AUCTION**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Additions to Toms River Headwaters
- Environmental Services for Additions to Toms River Headwaters

- Survey Services for Additions to Toms River Headwaters
- Additions to Perrineville Lake Park
- Additions to Crosswicks Creek Park
- Survey Services for Additions to Crosswicks Creek Park
- Additions to Metedeconk River Greenway
- Environmental Services for Additions to Metedeconk River Greenway

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **SATURDAY, APRIL 23, 2022** – 1:30 PM. **4-H Open House and Grand Opening Photo.** Winter Run Activity Center, 270 Southard Ave., Howell, NJ.
2. **MONDAY EVENING, APRIL 25, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MAY 9, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MAY 23, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **TUESDAY EVENING, MAY 24, 2022** – 6:00 PM. **Ranger Graduation.** Hominy Hill Golf Center, 92 Mercer Road, Colts Neck NJ. (dinner included)
6. **MONDAY EVENING, JUNE 6, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **THURSDAY EVENING, JUNE 16, 2022** – 6:30 PM. **Friends of the Parks Annual Membership Reception.** Hominy Hill Golf Center, 92 Mercer Road, Colts Neck NJ.
8. **MONDAY EVENING, JUNE 20, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.