

AGENDA
Tentative: 04/19/23

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, APRIL 24, 2023, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice

Pledge of Allegiance followed by a moment of silence

- C. Approval of MINUTES—REGULAR MEETING: MONDAY, APRIL 10, 2023
(Excused: Chairman Mandeville, Commissioners Adcock and Davidson)

- D. Approval of MINUTES—EXECUTIVE SESSION – PERSONNEL MATTERS: MONDAY,
APRIL 10, 2023 (Excused: Chairman Mandeville, Commissioners Adcock and Davidson)

- E. Approval of MINUTES—EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
MONDAY, APRIL 10, 2023 (Excused: Chairman Mandeville, Commissioners Adcock and
Davidson)

- F. Approval of 2022 VOUCHER LIST

- G. Approval of 2023 VOUCHER LIST

- H. BOARD CORRESPONDENCE RECEIVED:

- I. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

- J. Motion to CLOSE the HEARING OF THE PUBLIC.

- K. ASSISTANT DIRECTOR’S REPORT:

1. BUDGET REPORTS
 2. REVENUE REPORT—MONTH OF MARCH
 3. ATTENDANCE REPORT—MONTH OF MARCH
 4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—
MARCH (Dated: 4/17/2023)
 5. MCPS TRAINING REQUESTS AS OF APRIL 17, 2023
 6. MCBRC 2023 PURCHASING PERFORMANCE REPORT— 1ST QUARTER:
JANUARY – MARCH (Report Date: April 12, 2023)
 7. MCPS WEBSITE TRAFFIC REPORT— MARCH COMPARISON BY YEARS
2018 – 2023
- L. COUNTY COMMISSIONER’S REPORT:
- M. PRESENTATION:
- “Rec. assist for families and individuals”, by Tracy Shiffman, Rec. Supervisor
- N. CAPITAL PROJECT REVIEW – Andrew J. Spears, Assistant Director
- O. ITEMS FOR BOARD REVIEW:
1. Board Action Item #1 – Authorizing Contract Amendment #1, in the Amount of \$60,690.00 for additional investigation, to Gibson & Stattel Environmental, Inc., Bridgeton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 41, Lots 1, 1Q & 3, Block 51, Lots 1.02 & 1.02Q, Upper Freehold Township, New Jersey, Owner: Fair Winds Farm, Inc., and Block 41, Lot 1.01, Upper Freehold Township, New Jersey, Owner: Edward Mullen, ±317.69 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #22-31 & PS #72-22), as originally awarded by Resolution #R-22-12-19=430, in the Contract Amount Not To Exceed \$2,850.00, for a new Total Amended Contract Amount of \$63,540.00, as modified by Contract Amendment #1, and further Authorizing the Assistant Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. **(See Memo)**

2. Board Action Items #2 – Authorizing Change Order #1, in the amount of \$1,688.07 for additional athletic field seed, to SiteOne Landscape Supply, Cleveland, OH, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies, Supplement #1 (Bid #0050-22), Items: #1, 4, 8; as originally awarded by Resolution #R-22-7-11=224 in the Contract Amount of \$15,283.00, for a new Total Change Order #1 Contract Amount of \$16,971.07. **(See Memo)**
3. Board Action Item #3 – Amending Resolution #R-23-4-10=136 to decrease the total contract amount from \$118,124.66 to \$110,526.00 due to an error on our part for the Purchase of Portable Construction Equipment from Foley, Inc., Piscataway, NJ, Item: Genie 45’ articulating boom lift, dual fuel (gas/propane), standard rough terrain tires, as available under National Co-op Contract, Sourcewell #041719-TER, for the period of 6/14/19 through 6/17/23; for a new amended Total Contract Amount of \$110,526.00.
4. Board Action Item #4 – Recommending the Entering Into a Project Agreement with The Friends of the Monmouth County Park System, Inc., for the construction of various features, surfacing, sitework, and landscaping for the proposed Memorial Riverside Seating Area at Swimming River Park, Middletown, NJ, for the enjoyment and benefit of the public as more specifically set forth in the project plans and specifications as may be developed under this agreement.
5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to James R. Ientile, Inc., Marlboro, NJ, for Paving and Drainage Improvements at Big Brook Park, Marlboro Township, NJ (Bid #0043-23) Item: Total Base Bid, Items 1-11, \$599,546.00 and Alternate Bid #1, \$144,000.00 (Period of Contract 08/15/23-12/01/23); in the Total Contract Amount of \$743,546.00. **(See Memo)**
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Barg’s Lawn & Garden Shop, Freehold, NJ, Furnishing and Delivery of Grounds & Turf Equipment (Bid #0047-23), Items: 4, 7, 9, 12, 14, 15 (Period of Contract 04/24/23-12/31/23); in the Total Contract Amount of \$7,484.00. **(See Memo)**
7. Board Action Item #7 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Central Jersey Equipment, LLC, Elmer, NJ, Furnishing and Delivery of Grounds & Turf Equipment (Bid #0047-23), Items: 1-3, 5, 6, 8, 10, 11 & 16 (Period of Contract 04/24/23-12/31/23); in the Total Contract Amount of \$7,164.81. **(See Memo)**

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank)

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #16 & #17, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **AUTHORIZING CONTRACT AMENDMENT #1**, in the Amount of **\$60,690.00** for additional investigation, to **GIBSON & STATTEL ENVIRONMENTAL, INC.**, Bridgeton, NJ, for **PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 41, LOTS 1, 1Q & 3, BLOCK 51, LOTS 1.02 & 1.02Q, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: FAIR WINDS FARM, INC., AND BLOCK 41, LOT 1.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: EDWARD MULLEN, +317.69 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #22-31 & PS #72-22)**, as originally awarded by Resolution #R-22-12-19=430, in the Contract Amount Not To Exceed **\$2,850.00**, for a new Total Amended Contract Amount of **\$63,540.00**, as modified by Contract Amendment #1, and further Authorizing the Assistant Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
2. Resolution **AUTHORIZING CHANGE ORDER #1**, in the amount of **\$1,688.07** for additional athletic field seed, to **SITEONE LANDSCAPE SUPPLY**, Cleveland, OH, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES, SUPPLEMENT #1 (Bid #0050-22)**, ITEMS: #1, 4, 8; as originally awarded by Resolution #R-22-7-11=224 in the Contract Amount of **\$15,283.00**, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF **\$16,971.07**.
3. Resolution **AMENDING RESOLUTION #R-23-4-10=136** to decrease the total contract amount from **\$118,124.66 to \$110,526.00** due to an error on our part for the **PURCHASE OF PORTABLE CONSTRUCTION EQUIPMENT** from **FOLEY, INC.**, Piscataway, NJ, ITEM: Genie 45' articulating boom lift, dual fuel (gas/propane), standard rough terrain tires, as available under National Co-op Contract, Sourcewell #041719-TER, for the period of 6/14/19 through 6/17/23; for a new amended Total Contract Amount of **\$110,526.00**.
4. Resolution **AUTHORIZING the CHAIRMAN and ASSISTANT DIRECTOR to ENTER INTO a PROJECT AGREEMENT with THE FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC.**, for the **CONSTRUCTION OF VARIOUS FEATURES, SURFACING, SITEWORK, AND LANDSCAPING FOR THE PROPOSED MEMORIAL RIVERSIDE SEATING AREA AT SWIMMING RIVER PARK**, Middletown, NJ, for the enjoyment and benefit of the public as more specifically set forth in the project plans and specifications as may be developed under this agreement.

5. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **JAMES R. IENTILE, INC.**, Marlboro, NJ, for **PAVING AND DRAINAGE IMPROVEMENTS AT BIG BROOK PARK, MARLBORO TOWNSHIP, NJ (Bid #0043-23)** ITEM: Total Base Bid, Items 1-11, \$599,546.00 and Alternate Bid #1, \$144,000.00 (Period of Contract 08/15/23-12/01/23); in the Total Contract Amount of **\$743,546.00**.

6. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **BARG'S LAWN & GARDEN SHOP**, Freehold, NJ, for **FURNISHING AND DELIVERY OF GROUNDS & TURF EQUIPMENT (Bid #0047-23)**, ITEMS: 4, 7, 9, 12, 14, 15 (Period of Contract 04/24/23-12/31/23); in the Total Contract Amount of **\$7,484.00**.

7. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **CENTRAL JERSEY EQUIPMENT, LLC**, Elmer, NJ, for **FURNISHING AND DELIVERY OF GROUNDS & TURF EQUIPMENT (Bid #0047-23)**, ITEMS: 1-3, 5, 6, 8, 10, 11 & 16 (Period of Contract 04/24/23-12/31/23); in the Total Contract Amount of **\$7,164.81**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Engineering Services, Repairs to Perrineville Lake Dam, Route 1, Millstone Twp., NJ, (Ref. #23-13) (*FAIR & OPEN—OVER \$17,500.00*)

2. Appraisal Services, Block 27.01, Lots 1-19, Block 27.02, Lots 1-9, Block 27.03, Lots 1-24, Block 24.04, Lots 2-45, Upper Freehold Twp., ±269.62 Acres, Improved Property, Owned by Taft, for Additions to Crosswicks Creek Park (Ref. #23-12) (*NON-FAIR & OPEN*)

3. Appraisal Services, Block 60.01, Lot 2.02, Tinton Falls, ±0.67 Acres, Improved Property, Owned by Millet, for Additions to Swimming River Greenway (Ref. #23-14) (*NON-FAIR & OPEN*)

4. Appraisal Services, Block 177, Lot 107, Howell Township, ±2.62 Acres, Unimproved Property, Owned by Campo Enterprises, for additions to Yellow Brook Tract (Ref. #23-15) (*FAIR & OPEN—OVER \$17,500.00*)

5. Appraisal Services, Block 97, Lots 68, 69, 70, 71, Freehold Township, ±23.79 Acres, Improved Property, Owned by DiGiacomo, for additions to Turkey Swamp Park (Ref. #23-16) (*FAIR & OPEN—OVER \$17,500.00*)

6. Appraisal Services, Block 108, Lots 14 & 17, Freehold Township, ±53.96 Acres, Unimproved Property, Owned by DJD Associates, LLC, for additions to Turkey Swamp Park (Ref. #23-17) (*FAIR & OPEN—OVER \$17,500.00*)

7. Appraisal Services, Block 35, Lot 4.101, Upper Freehold Township, ±6.43 Acres, Unimproved Property, Owned by Grilletto, for additions to Crosswicks Creek Park (Ref. #23-18) (*FAIR & OPEN—OVER \$17,500.00*)
8. Appraisal Services, Block 27, Lots 19, & 19Q, Millstone Twp., ±37.96 Acres, Improved Property, Owned by Mayer, for Conservation Easement – Perrineville Lake Park Highlands (Ref. #23-19) (*FAIR & OPEN—OVER \$17,500.00*)
9. Appraisal Services, Block 108, Lots 22, 22Q Farm, Freehold Township, ±6.76 Acres, Improved Property, Owned by Cain, Lorraine, C., for additions to Turkey Swamp Park (Ref. #23-20) (*FAIR & OPEN—OVER \$17,500.00*)
10. Appraisal Services, Block 51, Lot 7.01, Upper Freehold Township, ±2.53 Acres, Improved Property, Owned by Wayne A. Blanda, for additions to Crosswicks Creek Park (Ref. #23-21)(*FAIR & OPEN—OVER \$17,500.00*)
11. Appraisal Services, Block 101, Lot 45, Freehold Township, ±24.83 Acres, Unimproved Property, Owned by Har-Beau Enterprises, LLC, for additions to Turkey Swamp Park (Ref. #23-22) (*FAIR & OPEN—OVER \$17,500.00*)
12. Appraisal Services, Block 156, Lot 9.04, Howell Township, ±10.83 Acres, Improved Property, Owned by Derrick Hanna, for additions to Manasquan River Greenway (Ref. #23-23) (*FAIR & OPEN—OVER \$17,500.00*)
13. Appraisal Services, Block 119, Lot 12.01, Marlboro Township, ±8.54 Acres, Improved Property, Owned by Paul Terzulli, for additions to Freneau Woods Park (Ref. #23-24) (*FAIR & OPEN—OVER \$17,500.00*)
14. Appraisal Services, Block 4101, Lots 44Q Farm, 46.01 Bldg., 46.01Q Farm, 47.47Q Farm, Eatontown Borough, ±10.32 Acres, Improved Property, Owned by John Regan, for additions to Weltz Park (Ref. #23-25) (*FAIR & OPEN—OVER \$17,500.00*)

DATES TO REMEMBER:

1. **THURSDAY AFTERNOON, APRIL 20, 2023 – 3:00-5:00 PM.** YMCA Bayshore Family Success Center Open House and 10th Anniversary Celebration. Henry Hudson Trail Activity Center, 945 NJ-36, Leonardo, NJ.
2. **MONDAY EVENING, APRIL 24, 2023 – 7:00 PM.** Regular Board Meeting. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MAY 8, 2023 – 7:00 PM.** Regular Board Meeting. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **FRIDAY, MAY 12, 2023 – Time: TBA.** Swimming River Park Ribbon Cutting. Swimming River Park, 483 West Front Street, Red Bank, NJ.
5. **SATURDAY, MAY 13, 2023 – 10 AM – 4 PM.** Creative Arts Festival. Creative Arts Center, Thompson Park, 805 Newman Springs Road, Lincroft, NJ.

6. **SUNDAY, MAY 21, 2023** – 11 AM – 5 PM. **Walnford Day.** Historic Walnford. 82 Walnford Rd., Upper Freehold, NJ.
7. **MONDAY EVENING, MAY 22, 2023** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.