

AGENDA
Tentative: 04/17/24

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, APRIL 22, 2024, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice

Pledge of Allegiance followed by a moment of silence
- C. Approval of MINUTES—REGULAR MEETING: APRIL 8, 2024
(Excused: Vice Chairman Fiore, Commissioner Davidson)
- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
APRIL 8, 2024 (Excused: Vice Chairman Fiore, Commissioner Davidson)
- E. Approval of 2023 VOUCHER LIST
- F. Approval of 2024 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS
 - 2. REVENUE REPORT—MONTH OF MARCH
 - 3. ATTENDANCE REPORT—MONTH OF MARCH
 - 4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT —
MARCH
 - 5. MCBRC 2024 PURCHASING PERFORMANCE REPORT— 1ST QUARTER:
JANUARY – MARCH (Report Date: April 16, 2024)
 - 6. MCPS WEBSITE TRAFFIC REPORT — MARCH COMPARISON BY YEARS
2019 – 2024

K. COUNTY COMMISSIONER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Rescinding contract awarded by Resolution #R-24-2-26=96, to Harrell's, LLC, Lakeland, FL, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies (Bid #0023-24), Item: #21 only, (\$5,940.00); as the vendor cannot supply the item due to a misquote from their supplier.
2. Board Action Item #2 – Recommend authorizing Change Order #1, in the amount of \$400.00 to transplant two trees at Portland Place, Hartshorne Woods Park, to SJC Lawncare, Inc., Cranford, NJ, for 2024 Furnishing and Installing Plant Materials at Various Parks (Bid #0029-24), Item: Total Base Bid Price, Items 1-35 inclusive (Period of Contract 03/11/24 through 05/30/24), as originally awarded by Resolution #R-24-3-11=122 in the Contract Amount of \$27,783.00, for a new Total Change Order #1 Contract Amount of \$28,183.00. **(see Memo)**
3. Board Action Item #3 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Senior Excursions, Inc., Wildwood, NJ, for Furnishing of Tour Packages; Escape to Cape Cod, MA Islander Getaway Proposal #1, and Lighthouses and Lobsters Maine Seacoast Getaway Proposal #2 (Bid #0037-24), Items: Proposal #1 Cape Cod, MA, Islander Getaway, 9/23-27, 2024, \$45,000.00, Proposal #2 Lighthouses & Lobsters Main Seacoast Getaway, 10/14-18, 2024, \$46,500.00; in the Estimated Total Contract Amount of \$91,500.00. **(see Memo)**
4. Board Action Item #4 – Recommend authorizing the Purchase of Cars, Trucks, Vans, SUVs, Cab Chassis, and Other Vehicles from National Auto Fleet Group, Watsonville, CA, Item: One (1) Ford F-150 4WD; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$55,089.56.
5. Board Action Item #5 – Recommend acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on April 9, 2024, proposal dated April 1, 2024, for providing Professional Surveying Services of Block 32, Lots 20 & 22, Neptune City, New Jersey, ±0.9 Acres, Improved Property, Owned by: DeFoe, Project: Additions to Shark River Park (Ref. #24-13 & PS #21-24), in an Amount Not To Exceed \$4,990.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. **(see Memo)**
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Rohrer Enterprises, Inc., dba Rohrer Bus Sales, Trenton, NJ, for Furnishing and Delivery of Current Year Production of Minibuses and Ford T350 AWD, RWD, or FWD Transit Van (Bid #0044-24), Items: Proposal #1, Ford T350 Transit Van, \$85,680.00, Proposal #2, Minibuses, \$205,400.00; in the Total Contract Amount of \$291,080.00. **(see Memo)**

7. Board Action Item #7 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Shore Top Construction Corp., Freehold, NJ, for Cart Path Repairs, Howell Park Golf Course, Howell Township, NJ (Bid #0036-24), Item: Total Base Bid Price, Items 1-5 inclusive (\$216,301.30), and Alternate # (\$21,000.00); in the Estimated Total Contract Amount of \$237,301.30. **(see Memo)**
8. Board Action Item #8 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Stavola Construction Materials, Inc., Tinton Falls, NJ, for Furnishing and Delivery of Road Maintenance ¾” Dense Graded Aggregate (DGA) (Bid #0038-24), Item: Estimated Total Contract Amount (Period of Contract 04/22/24 through 12/31/24); in the Estimated Total Contract Amount of \$21,750.00. **(see Memo)**
9. Board Action Item #9 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to TM Painting & Construction, Neptune, NJ, for Furnishing of Exterior Painting Services (Bid #0085-23), Item: Proposal #1; in the Total Contract Amount of \$44,600.00. **(see Memo)**
10. Board Action Item #10 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Balanikas Painting & Contracting, Long Branch, NJ, for Furnishing of Exterior Painting Services (Bid #0085-23), Item: Proposal #2; in the Total Contract Amount of \$28,120.00. **(see Memo)**
11. Board Action Item #11 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to KLBL, LLC, dba Vic Gerard Golf Cars, Farmingdale, NJ, for Furnishing and Delivery of Four-Wheel Single Rider Adaptive Electric-Powered Golf Carts (Bid #0042-24), Item: Total Lump Sum; in the Total Contract Amount of \$126,700.00. **(see Memo)**
12. Board Action Item #12 – Recognizing the new ownership by Title Protection Group, LLC, Shrewsbury, NJ, of the firm formerly trading as Attorneys Land Title Agencies, Inc., Middletown, NJ, and further Amending professional service contract as awarded by Board Resolution No. R-22-5-23=180, for Providing Title Searches and Title Insurance on Various Land Preservation Projects for the Period of May 23, 2022 through December 31, 2024 (Ref. #21-75 & PS #37-22), in the Estimated Total Contract Amount of \$50,000.00, to reflect the Change in Ownership.
13. Board Action Item #13 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Omega Turf Solutions, LLC, Ewing, NJ, for Furnishing and Delivery of Turfgrass Aeration Core Sweepers/Collectors (Bid #0041-24), Item: #1; in the Total Contract Amount of \$85,000.00. **(see Memo)**

A request was received from the New Jersey State Golf Association (NJSGA) for the use of the Hominy Hill Golf Course for its’ 2024 NJSGA Member Golf Day on Tuesday, October 15, 2024. The NJSGA is requesting a 1:00 p.m., shotgun start time. The golf course will be open for tee times in the morning until 8:30 a.m. Lunch will be available prior and light food, along with a cash bar, available after golf while prizes and scores are being accounted for. The NJSGA will also contract with Jacques Catering. Hominy Hill Golf Course would receive \$75 per person for each greens fee, power cart, and bucket of range balls. The NJSGA anticipates around 100 golfers (printing of scorecards, tee sheets, local rules, cart signs, prizes, and scoring will be handled by the NJSGA).

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank)

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **RESCINDING contract** awarded by Resolution #R-24-2-26=96, to **HARRELL'S, LLC**, Lakeland, FL, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS, AND AGRICULTURAL SUPPLIES (Bid #0023-24)**, ITEM: #21 ONLY, (\$5,940.00); as the vendor cannot supply the item due to a misquote from their supplier.
2. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$400.00** to transplant two trees at Portland Place, Hartshorne Woods Park, to **SJC LAWNCARE, INC.**, Cranford, NJ, for **2024 FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0029-24)**, ITEM: Total Base Bid Price, Items 1-35 inclusive (Period of Contract 03/11/24 through 05/30/24), as originally awarded by Resolution #R-24-3-11=122 in the Contract Amount of **\$27,783.00**, for a **NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$28,183.00**.
3. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **SENIOR EXCURSIONS, INC.**, Wildwood, NJ, for **FURNISHING OF TOUR PACKAGES; ESCAPE TO CAPE COD, MA ISLANDER GETAWAY PROPOSAL #1, AND LIGHTHOUSES AND LOBSTERS MAINE SEACOAST GETAWAY PROPOSAL #2 (Bid #0037-24)**, ITEMS: Proposal #1 Cape Cod, MA, Islander Getaway, 9/23-27, 2024, \$45,000.00, Proposal #2 Lighthouses & Lobsters Main Seacoast Getaway, 10/14-18, 2024, \$46,500.00; in the Estimated Total Contract Amount of **\$91,500.00**.
4. Resolution **AUTHORIZING the PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES** from **NATIONAL AUTO FLEET GROUP**, Watsonville, CA, ITEM: One (1) Ford F-150 4WD; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of **\$55,089.56**.
5. Resolution **ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC.**, Trenton, NJ, as received on April 9, 2024, proposal dated April 1, 2024, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 32, LOTS 20**

& 22, NEPTUNE CITY, NEW JERSEY, ±0.9 ACRES, IMPROVED PROPERTY, OWNED BY: ESTATE OF DEFOE, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #24-13 & PS #21-24), in an Amount Not To Exceed \$4,990.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

6. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **ROHRER ENTERPRISES, INC., DBA ROHRER BUS SALES**, Trenton, NJ, for **FURNISHING AND DELIVERY OF CURRENT YEAR PRODUCTION OF MINIBUSES AND FORD T350 AWD, RWD, OR FWD TRANSIT VAN (Bid #0044-24)**, ITEMS: Proposal #1, Ford T350 Transit Van, \$85,680.00, Proposal #2, Minibuses, \$205,400.00; in the Total Contract Amount of **\$291,080.00**.
7. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **SHORE TOP CONSTRUCTION CORP.**, Freehold, NJ, for **CART PATH REPAIRS, HOWELL PARK GOLF COURSE, HOWELL TOWNSHIP, NJ (Bid #0036-24)**, ITEM: Total Base Bid Price, Items 1-5 inclusive (\$216,301.30) and Alternate #1 (\$21,000.00); in the Estimated Total Contract Amount of **\$237,301.30**.
8. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **STAVOLA CONSTRUCTION MATERIALS, INC.**, Tinton Falls, NJ, for **FURNISHING AND DELIVERY OF ROAD MAINTENANCE ¾" DENSE GRADED AGGREGATE (DGA) (Bid #0038-24)**, ITEM: Estimated Total Contract Amount (Period of Contract 04/22/24 through 12/31/24); in the Estimated Total Contract Amount of **\$21,750.00**.
9. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **TM PAINTING & CONSTRUCTION**, Neptune, NJ, for **FURNISHING OF EXTERIOR PAINTING SERVICES (Bid #0085-23)**, ITEM: Proposal #1; in the Total Contract Amount of **\$44,600.00**.
10. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **BALANIKAS PAINTING & CONTRACTING**, Long Branch, NJ, for **FURNISHING OF EXTERIOR PAINTING SERVICES (Bid #0085-23)**, ITEM: Proposal #2; in the Total Contract Amount of **\$28,120.00**.
11. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **KLBL, LLC, DBA VIC GERARD GOLF CARS**, Farmingdale, NJ, for **FURNISHING AND DELIVERY OF FOUR-WHEEL SINGLE RIDER ADAPTIVE ELECTRIC-POWERED GOLF CARTS (Bid #0042-24)**, ITEM: Total Lump Sum; in the Total Contract Amount of **\$126,700.00**.
12. Resolution **RECOGNIZING the NEW OWNERSHIP** by **TITLE PROTECTION GROUP, LLC**, Shrewsbury, NJ, of the firm formerly trading as **ATTORNEYS LAND TITLE AGENCIES, INC.**, Middletown, NJ, and further **AMENDING professional service contract** as awarded by Board Resolution No. R-22-5-23=180, for **PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF MAY 23, 2022 THROUGH DECEMBER 31, 2024 (Ref. #21-75 & PS #37-22)**, in the Estimated Total Contract Amount of \$50,000.00, to reflect the **CHANGE IN OWNERSHIP**.

- 13. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **OMEGA TURF SOLUTIONS, LLC**, Ewing, NJ, for **FURNISHING AND DELIVERY OF TURFGRASS AERATION CORE SWEEPERS/COLLECTORS (Bid #0041-24)**, ITEM: #1; in the Total Contract Amount of **\$85,000.00**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

- 1. Environmental Services, Block 907, Lot 12, Wall Township, ±9.1 Acres, Unimproved Property, Owned by Eric Smith, for Additions to Shark River Park (Ref. #24-18) (*FAIR & OPEN—OVER \$17,500.00*)
- 2. Survey Services, Block 907, Lot 12, Wall Township, ±9.1 Acres, Unimproved Property, Owned by Eric Smith, for Additions to Shark River Park (Ref. #24-19) (*FAIR & OPEN—OVER \$17,500.00*)
- 3. Appraisal Services, Block 108, Lots 14Q Farm, 17Q Farm, Freehold Township, ±53.96 Acres, Unimproved Property, Owned by DJD Associates, for Additions to Turkey Swamp Park (Ref. #24-20) (*NON-FAIR & OPEN*)

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing:

- Additions to Manasquan River Greenway
- Additions to Perrineville Lake Park
- Cooperative Project Agreement

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

- 1. **SATURDAY, APRIL 20, 2024 – 10:00 AM.** Holmdel Horn Antenna Ceremony. Wilson Park, 791 Holmdel Road, Holmdel, NJ.
- 2. **SATURDAY, APRIL 20, 2024 – 10 AM – 2:00 PM.** **Earth Day.** Manasquan Reservoir Environmental Center, 331 Georgia Tavern Rd., Howell, NJ.

3. **MONDAY EVENING, APRIL 22, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MAY 6, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **SATURDAY, MAY 11, 2024 – 10 AM – 4 PM. Creative Arts Festival.** Thompson Park. 805 Newman Springs Road, Lincroft, NJ
6. **SUNDAY, MAY 19, 2024 – 11 AM – 5 PM. Walnford Day.** Historic Walnford, 62 Walnford, Road, Upper Freehold, NJ
7. **MONDAY EVENING, MAY 20, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **SATURDAY, JUNE 1, 2024 – 8 AM – 4 PM. SPUR Student Horse Show.** Sunnyside Equestrian Center, 628 Middletown-Lincroft Road, Lincroft, NJ.
9. **MONDAY EVENING, JULY 8, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.