

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 12/15/10

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, DECEMBER 20, 2010– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, DECEMBER 6, 2010
(Absent: None)

D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, DECEMBER 6, 2010
(Absent: None)

E. Approval of 2009 VOUCHER LIST

F. Approval of 2010 VOUCHER LIST



G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF NOVEMBER

3. ATTENDANCE REPORT—MONTH OF NOVEMBER

4. PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—NOVEMBER (12/13/10)

5. MCPS WEBSITE TRAFFIC REPORT—NOVEMBER

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. FREEHOLDER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

- 1. Status of Funded Projects as of December 13, 2010.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #13 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

- 1. Resolution ACCEPTING the WRITTEN PROPOSAL of MERIDIAN OCCUPATIONAL HEALTH, Neptune, NJ, as received on December 9, 2010, proposal dated December 2, 2010, for providing MEDICAL SERVICES (PS #81-10), in the Estimated Total Contract Amount of \$13,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

2. Resolution ACCEPTING the WRITTEN PROPOSAL of INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, as received on December 9, 2010, proposal dated December 6, 2010, for providing PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENTS SERVICES (PS #82-10), in the Estimated Total Contract Amount of \$6,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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3. Resolution ACCEPTING the WRITTEN PROPOSAL of AMBASSADOR MEDICAL SERVICES, Marlton, NJ, as received on December 9, 2010, proposal dated December 7, 2010, for providing DRUG AND ALCOHOL TESTING SERVICES (PS #83-10), in the Estimated Total Contract Amount of \$2,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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4. Resolution ACCEPTING the WRITTEN PROPOSAL of GARDEN STATE LABORATORIES, INC., Hillside, NJ, as received on December 7, 2010, proposal dated December 1, 2010, for providing A POTABLE WELL WATER MONITORING PROGRAM AND PUBLIC RECREATIONAL BATHING PLACES WATER MONITORING PROGRAM (PS #87-10), ITEMS: #1, Well Water Testing (\$3,075.00); #2, Recreational Bathing Water (\$900.00); in an Amount Not To Exceed \$3,975.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on November 30, 2010, proposal dated November 29, 2010, for providing APPRAISAL SERVICES FOR: 1) FAIR MARKET RENTAL VALUE FOR 1.074 ACRES VACANT LAND, SUB-SURFACE WATER MAIN EASEMENT, BLOCK 783, LOT 9, AND BLOCK 782, LOT 17, HARTSHORNE WOODS PARK, TOWNSHIP OF MIDDLETOWN, OWNER: COUNTY OF MONMOUTH; AND 2) APPRAISAL OF FAIR MARKET RENTAL VALUE FOR 0.397 ACRES VACANT LAND, SUB-SURFACE SEWER LINE EASEMENT, BLOCK 152.01, LOT 1.01 (P/O), SHARK RIVER PARK, BOROUGH OF TINTON FALLS, OWNER: COUNTY OF MONMOUTH (Ref. #10-65 & PS #88-10), in an Amount Not To Exceed \$3,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on November 30, 2010, proposal dated November 23, 2010, for providing APPRAISAL SERVICES FOR BLOCK 60.01, LOT 2.01, BOROUGH OF TINTON FALLS, NJ, OWNER: DELLAPIETRA ± 3.55 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SWIMMING RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-72 & PS #89-10), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on November 30, 2010, proposal dated November 29, 2010, for providing APPRAISAL SERVICES FOR BLOCK 60.01, LOT 2.01, BOROUGH OF TINTON FALLS, NJ, OWNER: DELLAPIETRA ± 3.55 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SWIMMING RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-72 & PS #89-10), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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8. Resolution ACCEPTING the WRITTEN PROPOSAL of JAN HIRD POKORNY ARCHITECTS, PC, New York, NY, as received on December 7, 2010, proposal dated December 2, 2010, for providing ARCHITECTURAL SERVICES FOR WALN HOUSE CHIMNEYS ASSESSMENT, HISTORIC WALNFORD (Ref. #10-71 & PS #90-10), in an Amount Not To Exceed \$7,530.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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9. Resolution ACCEPTING the WRITTEN PROPOSAL of EMILCOTT ASSOCIATES, INC., Chatham, NJ, as received on December 7, 2010, proposal dated December 3, 2010, for providing QUANTITATIVE RESPIRATORY FITNESS TESTING AND TRAINING SERVICES (PS #91-10), in the Estimated Total Contract Amount of \$4,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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10. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MAACO COLLISION, Neptune, NJ, for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICES (Bid #0016-11), ITEMS: 2011 Service Contract (Period of 01/01/11 through 12/31/11), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$20,000.00.
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11. Resolution AUTHORIZING the PURCHASE of PAINT AND RELATED SUPPLIES, from RICCIARDI BROTHERS, INC., Maplewood, NJ, ITEMS: 2011 Supply Contract (Period of January 1, 2011 through June 30, 2011); as available under NJ State Contract #A73149 for the Period of 01/01/09 through 12/31/09; Amendment #02 (T-0927) 2nd Extension Period: 01/01/11 through 06/30/11; in the Total Contract Amount of \$26,700.00.
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12. Resolution Authorizing CHANGE ORDER #1, in the amount of \$3,464.31 to provide a fan coil air conditioning unit in lieu of an evaporator coil air conditioning unit as specified in bid, to WHL ENTERPRISES, INC., T/A BILL LEARY AIR CONDITIONING AND HEATING, Metuchen, NJ, for FURNISHING, DELIVERY AND INSTALLATION OF REPLACEMENT AIR CONDITIONING SYSTEM AND OIL TO NATURAL GAS CONVERSIONS (Bid #0041-10), as originally awarded by Resolution #R-10-8-23=256 in the Contract Amount of \$24,040.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$27,504.31.
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13. Resolution Authorizing CHANGE ORDER #2, in the amount of \$3,180.00 for partial floor remediation (\$2,200.00), and to remove and replace one damaged exterior metal panel siding (\$980.00), to V & K CONSTRUCTION, INC., Edison, NJ, for OFFICE AND RESTROOM RECONSTRUCTION AT MONMOUTH COVE MARINA, PORT MONMOUTH, NJ (Bid #0083-08), as originally awarded by Resolution #R-08-11-24=440 in the Contract Amount of \$373,300.00, and as modified by Change Order #1 awarded by Resolution #R-09-10-19=397 in the Total Change Order #1 Contract Amount of \$380,715.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$383,895.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Preliminary Assessment and Site Investigation (PASI), Block 28, Lot 7.03, Upper Freehold Township, Owner: Lipay, Improved, ± 8.59 Acres, for Additions to the Union Transportation Trail (Ref. #10-91) (*FAIR & OPEN*)
 2. Surveying Services, Block 28, Lot 7.03, Upper Freehold Township, Owner: Lipay, Improved, ± 8.59 Acres, for Additions to the Union Transportation Trail (Ref. #10-92) (*FAIR & OPEN*)
 3. Appraisal Services, Block 98, Lots 27, 29, 30 & 40, Freehold Township, ± 5 Acres, Owner: Casiello, for Additions to Turkey Swamp Park (Ref. #10-93) (*FAIR & OPEN*)
 4. Two Appraisals, Block 109, Lot 13, Township of Howell, Improved, Owner: Ramos, for Additions to the Metedeconk River Greenway (Ref. #10-94) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, DECEMBER 20, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **MONDAY EVENING, JANUARY 10, 2011** - 7 PM. **First Regular/Annual Reorganization Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ. **NOTE:** A **Public Hearing** is scheduled for January 10, 2011, on the Adoption of Supplemental Rules & Regulations Governing Exhibitors and Vendors at the Monmouth County Fair.
3. **SATURDAY MORNING, JANUARY 15, 2011** – 8:30 AM. **Friends of the Parks Annual Meeting.** Hominy Hill Golf Course Clubhouse Dining Room, Mercer Road, Colts Neck, NJ.
4. **SATURDAY, MARCH 19, 2011** – 9 AM. **New Jersey Land Trust Rally.** Brookdale Community College, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 6, 2010, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____,
seconded by _____, to move into EXECUTIVE SESSION for the
purpose of discussing LAND ACQUISITION MATTERS being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing "land acquisition matters"; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's First Regular/ Annual Reorganization Board Meeting of **January 10, 2011, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
