

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, OCTOBER 25, 2010 – 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: TUESDAY, SEPTEMBER 7, 2010.
(Absent: Commissioner Mandeville)

D. Approval of MINUTES—REGULAR MEETING: TUESDAY, OCTOBER 12, 2010
(Absent: Vice Chairman Rummel, Commissioners Peters & Raynor)

E. Approval of 2010 VOUCHER LIST

F. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF SEPTEMBER

3. ATTENDANCE REPORT—MONTH OF SEPTEMBER

4. PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—SEPTEMBER 2010

5. TRAINING REQUESTS AS OF OCTOBER 18, 2010

6. MCPS WEBSITE TRAFFIC REPORT—SEPTEMBER

7. MCBRC 2010 PURCHASING PERFORMANCE REPORT—3RD QUARTER: JULY–SEPTEMBER

G. BOARD CORRESPONDENCE RECEIVED:

H. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

I. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

J. FREEHOLDER’S REPORT:

K. ITEMS FOR BOARD REVIEW:

1. Citation of Appreciation for Carol A. Stasik, Principal Clerk Typist, who will be retiring effective December 1, 2010 (Over 22 Years of Service); and for Donna A. Browne, Principal Account Clerk, who will be retiring effective December 1, 2010 (18 ½ Years of Service). (*Board Action Items #1 & #2*)
2. Recommending Amendment of Freeholder Resolution No. 10-517—Ullrich Property, Upper Freehold Township. (*Board Action Item #3*)
3. Upcoming Monmouth County Park System Programs & Events
4. Agenda Item #9, as added to the Agenda.
5. Status of Funded Projects as of October 13, 2010

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #8 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #9, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD’S APPRECIATION FOR SERVICES to CAROL A. STASIK, Principal Clerk Typist, who started work with the Monmouth County Park System on October 11, 1988, and who will RETIRE effective December 1, 2010. (Over 22 Years of Service).

2. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD’S APPRECIATION FOR SERVICES to DONNA A. BROWNE, Principal Account Clerk, who started work with the Monmouth County Park System on June 1, 1992, and who will RETIRE effective December 1, 2010. (18 ½ Years of Service).

3. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the AMENDMENT of Freeholder Resolution #10-517, which resolution originally AUTHORIZED the ACQUISITION OF BLOCK 50, LOTS 8 & 8.01, UPPER FREEHOLD TOWNSHIP, OWNER: ULLRICH, FOR ADDITIONS TO CROSSWICKS CREEK GREENWAY, to utilize the entire ±84 acre property for public park and recreation purposes.

4. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on October 6, 2010, proposal dated September 28, 2010, for providing APPRAISAL SERVICES FOR BLOCK 105, LOT 60.04, TOWNSHIP OF FREEHOLD, NJ, OWNER: COUNTY OF MONMOUTH (FORMERLY: D.R. HORTON, INC.), ±12.973 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-51 & PS #64-10), in an Amount Not To Exceed \$999.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on October 6, 2010, proposal dated September 28, 2010, for providing APPRAISAL SERVICES FOR BLOCK 170, LOT 11 (P/O) TOWNSHIP OF MARLBORO, NJ, OWNER: ZIMNY, ±17.56 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO AIRPORT RECREATION AREA, INTEREST FEE SIMPLE (Ref. #10-53 & PS #65-10), in an Amount Not To Exceed \$1,499.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Point Pleasant, NJ, as received on October 6, 2010, proposal dated September 30, 2010, for providing APPRAISAL SERVICES FOR BLOCK 170, LOT 11 (P/O) TOWNSHIP OF MARLBORO, NJ, OWNER: ZIMNY, ±17.56 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO AIRPORT RECREATION AREA, INTEREST FEE SIMPLE (Ref. #10-53 & PS #65-10), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution ACCEPTING the WRITTEN PROPOSAL of ENGINEERING & LAND PLANNING ASSOCIATES, INC., Clinton, NJ, as received on October 13, 2010, proposal dated October 6, 2010, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES FOR BLOCK 105, LOTS 48 & 50, FREEHOLD TOWNSHIP, NJ, OWNER: RODGERS, ±46.7 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #10-58 & PS #66-10), in an Amount Not To Exceed \$1,449.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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8. Resolution ACCEPTING the WRITTEN PROPOSAL of SURVET LAND SURVEYORS, LLC, Forked River, NJ, as received on October 13, 2010, proposal dated October 8, 2010, for providing SURVEYING SERVICES OF BLOCK 105, LOTS 48 & 50, FREEHOLD TOWNSHIP, NJ, OWNER: RODGERS, ±46.7 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #10-58 & PS #67-10), in an Amount Not To Exceed \$7,795.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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9. Resolution Authorizing CHANGE ORDER #1, in the amount of \$4,000.00 increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICES (Bid #0004-09), as originally awarded by Resolution #R-08-12-8=478 and Extended for an Additional One (1) Year Period (2010), as per Resolution #R-09-11-9=424 in the Estimated Total Aggregate Contract Amount of \$20,000.00, for a NEW ESTIMATED TOTAL AGGREGATE CHANGE ORDER #1 CONTRACT AMOUNT OF \$24,000.00:

1. Jenaro, Inc., t/a Maaco Auto Painting & Bodyworks, 46 Gilbert Street South, Tinton Falls, NJ 07701
 2. Jost Garage, Inc., 1502 Highway 138, Wall, NJ 07719
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Full Narrative Appraisals, Block 60.01, Lot 2.01, Tinton Falls Borough, Owner: Dellapietra, for Additions to Swimming River Greenway (Ref. #10-72) (*FAIR & OPEN*)
 2. Two (2) Full Narrative Appraisals, Block 907, Lot 39, Wall Township, ±2.10 Acres, Improved, Owner: Walton, for Additions to Shark River Park (Ref. #10-73) (*FAIR & OPEN*)
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3. Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **November 8, 2010**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters being additions to county park lands, and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.
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Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
