

**MINUTES OF THE MONDAY EVENING, SEPTEMBER 20, 2010 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**



The meeting was called to order by Chairman Edward J. Loud at 7:05 PM.

The following were Present on roll call:

Chairman Edward J. Loud  
Vice Chairman Fred J. Rummel  
Commissioners:  
Michael G. Harmon  
Violeta Peters  
N. Britt Raynor  
Kevin Mandeville  
Thomas E. Hennessy, Jr.  
Melvin A. Hood

Lillian G. Burry, Freeholder Director/MCPS Liaison

The following were Absent on roll call:

Commissioner David W. Horsnall:

Also Present:

Bruce A. Gollnick, Assistant Director  
John R. Madden, In-House Special Counsel  
David M. Compton, Superintendent of Co. Parks  
Spencer Wickham, Chief/Land Acq. & Design  
Francine P. Lorelli, Purchasing Agent  
Karen Livingstone, Public Information/Volunteers  
Jeff Szalc, Assistant Superintendent of Parks  
Thomas E. Fobes, Ass't. Superintendent of Parks  
Dave Pease, General Manager of Golf Courses  
Andrew Spears, Superintendent of Recreation  
Keith Bennett, Assistant Golf Course Supt., HHGC  
Laura Bennett, Lincroft, NJ  
Tim Mariner, Golf Superintendent/Hominy Hill GC

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 7, 2009, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

At 7:08 PM Commissioner Horsnall arrived.

A motion was introduced by Commissioner Hood, seconded by Commissioner Harmon to approve the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **TUESDAY EVENING, SEPTEMBER 7, 2010**.

A discussion took place regarding the portion of the minutes concerning the discussion of the request of Colts Neck Pop Warner Football to use the fields at Dorbrook Recreation Area.

Commissioner Raynor indicated that the minutes did not accurately reflect the discussion. Commissioner Raynor further indicated that he would like to submit, in writing, changes to the minutes.

After further discussion, Commissioner Raynor offered a motion to **TABLE** the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **TUESDAY EVENING, SEPTEMBER 7, 2010**, until the next Board Meeting scheduled for Tuesday Evening, October 12, 2010. Commissioner Raynor will submit his changes to the minutes to the Secretary-Director. The motion was seconded by Commissioner Hennessy, and upon being put to a vote, was carried by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Hennessy, Horsnall and Hood. Commissioner Mandeville abstained as not being present at the meeting.

At this time, Commissioner Harmon commented that he wanted to make sure all of the Commissioners understood this is not the first time we have let a municipality use our fields. He cited Long Branch High School using the soccer fields at Seven Presidents Oceanfront Park, Red Bank using Dorbrook Recreation Area, and Middletown using the soccer fields at Thompson Park. He said, Colts Neck didn't do anything wrong; they needed our help. The 500 kids needed our help.

Commissioner Raynor said, it's our responsibility to look into these issues on behalf of the kids. We must consider the benefit to the kids.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **TUESDAY EVENING, SEPTEMBER 7, 2010, TO DISCUSS LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Hennessy, Horsnall and Hood. Commissioner Mandeville abstained as not being present at the meeting.

The Assistant Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Peters, seconded by Commissioner Raynor, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

Bruce A. Gollnick, Assistant Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF AUGUST**

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **REVENUE REPORT** for the **MONTH OF AUGUST** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF AUGUST**

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **ATTENDANCE REPORT** for the **MONTH OF AUGUST** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—AUGUST (09/14/10)**

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT FOR AUGUST (09/14/10)**, was upon being put to a vote, unanimously accepted as reported. (Personnel, Training & Safety Monthly Report in Minute Book)

5. **TRAINING REQUESTS AS OF SEPTEMBER 14, 2010:**

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **TRAINING REQUESTS AS OF SEPTEMBER 14, 2010**, was upon being put to a vote, unanimously authorized. (Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF AUGUST:**

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF AUGUST** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

Bruce A. Gollnick, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Harmon, seconded by Commissioner Raynor, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:13 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present who wished to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Peters, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:14 PM.

The Assistant Director announced that this was the time and the place for the **PUBLIC HEARING** on the **ADOPTION** of: **1) SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF CAMPING FACILITIES WITHIN TURKEY SWAMP PARK; and 2) SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF ARCHERY RANGES WITHIN MONMOUTH COUNTY PARK AND RECREATION AREAS;** as introduced by the Board on August 23, 2010.

The Assistant Director further noted that the requirements as to the publication and hearing notice have been published in the Asbury Park Press on September 10, 2010, and posted as required by law.

On a motion made by Commissioner Horsnall, seconded by Commissioner Raynor, at 7:15 PM, the meeting was **OPEN** to a **PUBLIC HEARING** on the **ADOPTION** of **1) SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF CAMPING FACILITIES WITHIN TURKEY SWAMP PARK; and 2) SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF ARCHERY RANGES WITHIN MONMOUTH COUNTY PARK AND RECREATION AREAS.** Upon being put to a vote, the motion was unanimously carried.

There being no one present who wished to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Peters, that the **PUBLIC HEARING** on the **ADOPTION** of **1) SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF CAMPING FACILITIES WITHIN TURKEY SWAMP PARK; and 2) SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF ARCHERY RANGES WITHIN MONMOUTH COUNTY PARK AND RECREATION AREAS** be **CLOSED**, at 7:16 PM. Upon being put to a vote, the motion was unanimously carried.

#### **PRESENTATION:**

Dave Compton, Superintendent of County Parks, briefly reviewed with the Board the scope of the Maintenance and Operations Department, and a review of the Park System Land Classification System and the Park Maintenance and Development Plan. Dave Compton then introduced to the Board Dave Pease, General Manager of Golf Courses.

Dave Pease described the role of the agronomist in maintaining the Park System golf courses. Dave Pease described the intricacies involved in dealing with the annual blue grass cultivar, and he discussed the impact it had this summer on the temporary closing of six greens at Hominy Hill Golf Course.

Commissioner Raynor asked if there was a relationship between heat and water in maintaining the grass on the putting green.

Dave Pease said yes, absolutely. Dave Pease further described the many other factors that affect the condition of the putting green grass. Dave Pease said that golf greens were in excellent condition through July as evidenced by pictures. The meltdown occurred within a two (2) week period in August. Dave Pease said these particular greens had a greater population of weaker annual blue grass cultivars than the other greens and thus they were more substantially impacted when the conditions became just right. Dave Pease explained similar situations occurred in the past at Shark River Golf Course and Howell Park Golf Course.

Commissioner Raynor asked if we take plugs from each green to analyze the percentage of annual blue grass.

Dave Pease answered, we do take plugs but not from every green and not as a statistical analysis. Visually, you can see the amount of annual blue grass on the green.

Commissioner Raynor emphasized that with six greens taken out of service, it's having a huge impact on rounds played and revenue. Commissioner Raynor remarked that 33% of the course is closed.

In closing, Dave Pease emphasized the corrective measures staff has taken to bring the greens back and as the weather has gotten cooler, some of the annual blue grass has moved out of dormancy and started growing again.

#### **FREEHOLDER'S REPORT:**

Freeholder Director Burry inquired if we had seen the report submitted to County Counsel Andrea Bazer, by Special County Counsel Linda Grosso-Jones, describing the current situation with the continuation of the Union Transportation Trail (UTT) through the old right-of-way easement now owned by the Tafts

Mr. Gollnick responded that he was familiar with the situation but had not seen a copy of the report.

Freeholder Director Burry left a copy of the report and Mr. Gollnick indicated that he would follow up with County Counsel Andrea Bazer.

Freeholder Director Burry, unable to be at the last Board meeting, commented that the adult leaders of Colts Neck Pop Warner Football were responsible for the last minute appeal to the Board of Recreation Commissioners. Freeholder Director Burry said she is frequently put on the defensive at the Freeholder meetings so she is sensitive when it comes to a local issue.

Commissioner Raynor responded, that organization dropped the ball; we've provided fields to local organizations for over twenty-five (25) years.

Freeholder Director Burry said Colts Neck Pop Warner isn't new to this. This issue could have been resolved locally.

Chairman Loud commented that they were sent a field application in March that they never returned. I took a ride this weekend around Colts Neck and there are plenty of fields.

Freeholder Director Burry said she understood a township committeeman attended the meeting and may have given the impression that he represents the township, but he doesn't. However, he is a Pop Warner liaison to the township.

Chairman Loud responded that this matter was thrown at us and we had no time to look into it.

Commissioner Hennessy said he didn't want to belabor this issue anymore. However, I hand out the field permits for Colts Neck. There are no fields for games; only practices. I met today with the Township Administrator to discuss this issue. At the last Board meeting I came with plans to show you that there isn't any room for game fields at any Colts Neck park.

Chairman Loud said it just wasn't fair.

Commissioner Mandeville said he has been involved in running a Pop Warner program for many years. The issue is always the same—cost of using school fields. Pop Warner Football is a twelve month business. It is very expensive to play but it is a money making enterprise.

Commissioner Harmon said let's be fair to them. They are volunteers and they dropped the ball. But this request wasn't unusual. We do this all the time and it's only for one season.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. Update—Colts Neck Pop Warner Football first use of the flag football field on Sunday, September 12<sup>th</sup>, at Dorbrook Recreation Area for the 2010 Season, as per the Memorandum of Understanding (MOU).

Commissioner Raynor inquired on the status of his request for a cost analysis.

David Compton informed Commissioner Raynor that he has a draft of the cost analysis.

Commissioner Raynor asked David Compton if there were any problems with the 50/50.

David Compton said no. We were bringing it to your attention. The 50/50 was never mentioned to us and is not in the Memorandum of Understanding.

There was some discussion about making sure Pop Warner has a license to conduct a 50/50.

David Compton said he had included a letter with tonight's memo that confirmed they had all of the required licenses to conduct a 50/50.

Commissioner Horsnall suggested the 50/50 language to be included in the amendment should state that the 50/50 is the sole responsibility of Colts Neck Pop Warner Football and they are to secure all required permits and licenses and follow all appropriate laws and ordinances.

A motion was introduced by Commissioner Raynor, seconded by Commissioner Mandeville, to **Amend the Memorandum of Understanding and allow Colts Neck Pop Warner Football to conduct a 50/50 at their games.** Upon being put to a vote, the motion was carried by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Mandeville, Horsnall and Hood. Commissioner Hennessy abstained.

2. Declaring Various Items of Personal Property Surplus to the Needs of the Monmouth County Park System and recommending to the Monmouth County Board of Chosen Freeholders that said Items be Declared Surplus and Sold at the Fall 2010 Public Auction to be conducted by the County of Monmouth.

Bruce A. Gollnick, Assistant Director, reviewed with the Board the sale of surplus property scheduled to be sold at the Monmouth County Public Auction on October 16, 2010. Bruce Gollnick provided the Board with an itemized list of items to be declared surplus and sold at auction.

Following a discussion, the Board unanimously agreed to adopt a resolution Declaring Various Items of Personal Property Surplus to the Needs of the Monmouth County Park System and further Recommending to the Monmouth County Board of Chosen Freeholders that said Items be Declared Surplus and Sold at the Fall 2010 Public Auction to be conducted by the County of Monmouth.

3. Dave Compton, Superintendent of County Parks, reviewed with the Board the recommendation that the Board Adopt a Temporary Schedule of Fees & Charges for Hominy Hill Golf Course (Schedule 11A), for the Period of September 22, 2010 through October 31, 2010, due to six greens being temporarily closed for play.

Following a discussion, the Board unanimously agreed to adopt a resolution Adopting a Temporary Schedule of Fees & Charges for Hominy Hill Golf Course (Schedule 11A), for the Period of September 22, 2010 through October 31, 2010.

4. Bruce A. Gollnick reviewed with the Board the recommendation for an Extension of the 2010 Season at the Monmouth Cove Marina for Wet Slip and Rack Customers who Enter Into a Thirty (30) Day Wet Slip Contract at a Rate of One-Tenth (1/10) the Regular Wet Slip Season Rate for an Additional Thirty (30) Days through November 30, 2010, inclusive.

Following a discussion, a motion was introduced by Commissioner Mandeville, seconded by Commissioner Raynor, **Extending the 2010 Season at the Monmouth Cove Marina for Wet Slip and Rack Customers who Enter Into a Thirty (30) Day Wet Slip Contract at a Rate of One-Tenth (1/10) the Regular Wet Slip Season Rate for an Additional Thirty (30) Days through November 30, 2010, inclusive.** Upon being put to a vote, the motion was unanimously carried.

5. Proposed 2011-2012 Monmouth Cove Marina Fees & Charges (Schedule No. 6)

Bruce A. Gollnick, Assistant Director, reviewed with the Board the proposed 2011-2012 Monmouth Cove Marina Fees & Charges (Schedule No. 6), and introduced Assistant Superintendent of Parks, Jeff Szalc, who would answer any questions.

Commissioner Harmon inquired about our occupancy status.

Jeff Szalc noted that all of the wet slips were full, and the rack storage was over capacity.

Commissioner Raynor asked if our prices are too cheap.

Jeff Szalc said no. We have a good spot on the Raritan Bay, good access to open waters, and good facilities. This year we opened new restroom facilities and constructed accessible walks.

6. Emergency Gas Line Repair at the Monmouth Cove Marina

Bruce Gollnick brought to the Board's attention that our gas line from the resale gas tank to the dock had ruptured causing a small fuel spill. We were forced to suspend sales until repairs could be made. We inquired of Counsel John Madden if repairs could be made by declaring an emergency rather than having to put the repairs out to public bid and being subjected to a lengthy delay in completing the repairs.

Commissioner Raynor asked when the gas line broke.

Bruce Gollnick said around August 20<sup>th</sup>.

Commissioner Raynor inquired as to why repairs were not made sooner.

Bruce Gollnick said we should have declared an emergency sooner and made the repairs.

A brief discussion followed regarding emergency repairs and Bruce Gollnick advised the Board we will update our Purchasing Manual with the latest emergency repair procedures.

Following a discussion, the Board unanimously agreed to adopt a resolution accepting the written proposal of A.H. Hoffmann, LLC, Neptune City, NJ, dated August 27, 2010, for providing Emergency Gas Line Repair at the Monmouth Cove Marina, in the amount of \$24,968.00, as listed on the Agenda as Item #22.

7. Bruce Gollnick reviewed with the Board the Status of Funded Projects as of September 9, 2010, as distributed to the Board.

Commissioner Harmon said he had received a phone call from Joe McGrath concerning white paint markings on Washington Lane and he asked if we knew what the markings were for.



David Compton said that a utility mark-out had been requested prior to the installation of the sign the Board had previously approved.

John R. Madden, In-House Special Counsel, noted he had reviewed the Contract Amendment and Change Orders as listed on the Agenda as Items #10, 11, 12, 13, 14 & 15, and that they were in order.

At 8:45 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Raynor, to approve Agenda Items #1 through #22.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of September 20, 2010, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #21 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #22 as added to the Agenda; and

WHEREAS, the Assistant Director noted the changes that were made to Agenda Items #16 and #21, from the Tentative Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #22.

Seconded by Vice Chairman Rummel, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,  
Commissioners Harmon, Peters, Raynor,  
Mandeville, Hennessy, Horsnall and Hood

In the Negative: None

Absent: None

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

R-10-9-20=299 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, **ADOPTING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF CAMPING FACILITIES WITHIN TURKEY SWAMP PARK**, and further Authorizing the Secretary-Director to post and publish notice of adoption, as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-9-20=300 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, ADOPTING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF ARCHERY RANGES WITHIN MONMOUTH COUNTY PARK AND RECREATION AREAS, and further Authorizing the Secretary-Director to post and publish notice of adoption, as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=301 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY as on file with the Purchasing Agent, SURPLUS TO THE NEEDS of the MONMOUTH COUNTY PARK SYSTEM, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that said ITEMS be DECLARED SURPLUS and SOLD at the FALL 2010 PUBLIC AUCTION to be conducted by the COUNTY OF MONMOUTH. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=302 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on September 3, 2010, proposal dated August 30, 2010, for providing APPRAISAL SERVICES OF BLOCK 98, LOTS 102 & 103.01, TOWNSHIP OF FREEHOLD, OWNER: HANSEN, ±40.77 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #10-45 & PS #57-10), in an Amount Not To Exceed \$3,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=303 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on September 3, 2010, proposal dated September 2, 2010, for providing APPRAISAL SERVICES OF BLOCK 98, LOTS 102 & 103.01, TOWNSHIP OF FREEHOLD, OWNER: HANSEN, ±40.77 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #10-45 & PS #57-10), in an Amount Not To Exceed \$3,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-9-20=304 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on September 10, 2010, proposal dated September 3, 2010, for providing APPRAISAL SERVICES FOR BLOCK 12, LOT 3.02, BOROUGH OF HIGHLANDS, NJ, OWNER: MENDES, ±0.657 ACRES, UNIMPROVED PROPERTY, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE, CHARITABLE DONATION (Ref. #10-48 & PS #58-10), in an Amount Not To Exceed \$1,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=305 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, ACCEPTING the WRITTEN PROPOSAL of T.O. NAJARIAN ASSOCIATES, INC., Eatontown, NJ, as received on September 10, 2010, proposal dated September 9, 2010, for providing SURVEYING SERVICES OF BLOCK 12, LOT 3.02, BOROUGH OF HIGHLANDS, NJ, OWNER: MENDES, ±0.657 ACRES, UNIMPROVED PROPERTY, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE, CHARITABLE DONATION (Ref. #10-49 & PS #59-10), in an Amount Not To Exceed \$1,690.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=306 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, ACCEPTING the WRITTEN PROPOSAL of BROOKSIDE ENVIRONMENTAL CONSULTING, LLC, Pennington, NJ, as received on September 10, 2010, proposal dated September 8, 2010, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES BLOCK 12, LOT 3.02, BOROUGH OF HIGHLANDS, NJ, OWNER: MENDES, ±0.657 ACRES, UNIMPROVED PROPERTY, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE, CHARITABLE DONATION (Ref. #10-50 & PS #60-10), in an Amount Not To Exceed \$1,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=307 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, ADOPTING a TEMPORARY SCHEDULE OF FEES & CHARGES FOR HOMINY HILL GOLF COURSE (SCHEDULE 11A), for the PERIOD OF SEPTEMBER 22, 2010 THROUGH OCTOBER 31, 2010. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-9-20=308 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$1,384.00 for additional monitoring time and additional testing, to ENVIRONMENTAL TACTICS, INC., Matawan, NJ, for REVIEW, APPROVAL, DOCUMENTATION AND MONITORING OF ASBESTOS ABATEMENT WORK, THE REGULATION, SAMPLING AND REPORTING OF WORK SITE AIR QUALITY AND DEVELOPING AN APPROVED ABATEMENT PLAN UNDER THE PROVISIONS OF N.J.A.C. 5:23, SUBCHAPTER 8, AS REQUIRED, FOR 2009 (PS #42-09), as originally awarded by Resolution #R-09-8-10=326, in the Contract Amount Not To Exceed \$10,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$11,384.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=309 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, Authorizing CHANGE ORDER #1, in the amount of \$4,400.00, increasing existing contract by 20% as allowed by law, to COMPLETE SECURITY SYSTEMS, INC., Marlboro, NJ, for TESTING, MONITORING, REPAIRING AND INSTALLING OF ALARM SYSTEMS (Bid #0012-10), ITEMS: 2010 Supply Contract (Period of 01/01/10 through 12/31/10), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2011), under the same terms and conditions, as per bid specification; as originally awarded by Resolution #R-09-12-21=491 in the Estimated Total Contract Amount of \$22,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$26,400.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=310 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, Authorizing CHANGE ORDER #1, in the amount of \$11,000.00 increasing existing contract by 20% as allowed by law, to JOHNNY ON THE SPOT, INC., Old Bridge, NJ, for FURNISHING, DELIVERY AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0010-09), ITEMS: Proposals 1 & 2 (2010 Supply/Service Contract for the Period of 01/01/10 through 12/31/10) under the same terms and conditions as per bid specification; as originally awarded by Resolution #R-08-12-8=481 and Extended for an Additional One (1) Year Period (2010), as per Resolution #R-09-11-9=411 in the Estimated Total Contract Amount of \$55,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$66,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-9-20=311 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$7,970.00 for additional engineering inspection fees related to project change orders involving construction time increases and contract time overrun by contractor, to T & M ASSOCIATES, Middletown, NJ, for providing ENGINEERING SERVICES FOR CONSTRUCTION ADMINISTRATION, DEVELOPMENT OF UNION TRANSPORTATION TRAIL, PHASE I, UPPER FREEHOLD, NJ (Ref. #09-54 & PS #60-09), as originally awarded by Resolution #R-09-11-9=427, in the Contract Amount Not To Exceed \$39,900.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$47,870.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=312 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, Authorizing CONTRACT AMENDMENT #1, in the Amount of minus (-) \$4,261.00 for contract amendment deletions (-\$9,400.00), and contract amendment additions (\$5,139.00), to PARETTE SOMJEN ARCHITECTS LLC, Rockaway, NJ, for providing ARCHITECTURAL AND ENGINEERING SERVICES FOR RENOVATIONS AT SEVEN PRESIDENTS OCEANFRONT PARK BEACH PAVILION (BLDG. 1208), NORTH LONG BRANCH, NJ (Ref. #08-45 & PS #66-08), as originally awarded by Resolution #R-08-11-10=405, in the Contract Amount Not To Exceed \$61,800.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$57,539.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=313 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, Authorizing CHANGE ORDER #1, in the amount of \$593.23 increasing contract amount in order to close contract, to EVERGREEN PRINTING COMPANY, Bellmawr, NJ, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM DIRECTORY YEAR 2010, VOLUMES 1-5 (Bid #0057-09), ITEMS: Printing and Mail Preparation of 2010 Park System Directory (5 Volumes), Period of 09/01/09 through 08/31/10, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2011), under the same terms and conditions as per bid specification; as originally awarded by Resolution #R-09-9-8=342 in the Estimated Total Contract Amount of \$40,612.04, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$41,205.27. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-9-20=314 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, AUTHORIZING the PURCHASE of VEHICLES, TRUCKS, PICKUP, COMPACT, from MALL CHEVROLET, Cherry Hill, NJ, ITEM: #1, Two (2) Each at a unit price of \$17,529.00 (Item No. 4) 2011 Chevy Colorado 4 WD Extended Cab Work Trucks, Color: Exterior - Summit White; Interior - Dark Pewter; as available under NJ State Contract #74059, for the Period of 04/28/09 through 02/27/11, in the Total Contract Amount of \$35,058.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=315 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to RICH PICERNO BUILDERS, LLC, Kenilworth, NJ, for PLAYGROUND RESURFACING AND REPAIRS AT TATUM PARK AND DORBROOK RECREATION AREA (Bid #0045-10), ITEMS: #1 and 2 Total Base Bid Price; in the Total Contract Amount of \$109,697.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=316 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to A & A PAINTING & CONTRACTING CO., Highland Park, NJ, for FURNISHING OF EXTERIOR PAINTING SERVICES FOR 2010 (Bid #0046-10), ITEMS: Proposal #1, Items #1-8 (\$19,680.00); Proposal #4, Items #1-8 (\$19,817.00); in the Total Contract Amount of \$39,497.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=317 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ARIS PAINTING CO., Edison, NJ, for FURNISHING OF EXTERIOR PAINTING SERVICES FOR 2010 (Bid #0046-10), ITEMS: Proposal #2, Items #1-5 (\$19,200.00); Proposal #3, Items 1-4 (\$18,300.00); in the Total Contract Amount of \$37,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-9-20=318 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE DAWSON CORPORATION, Clarksburg, NJ, for FURNISHING OF INVASIVE PLANT MANAGEMENT AT VARIOUS MONMOUTH COUNTY PARK SITES (Bid #0048-10), ITEMS: #1-5; in the Total Contract Amount of \$161,992.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-9-20=319 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, AUTHORIZING the PURCHASE of VEHICLES, PASSENGER VANS, 7/8/12/15 - PASSENGER, from FORD'S NATIONAL AUTO MART, Ocean, NJ, ITEM: #1, Quantity (1) of State Contract Item #00004 2011 Ford E-350 Ext. Wagon XL Full Size 15-Passenger Van, Color: Exterior – Oxford White, Interior – Medium Flint; as available under NJ State Contract #73789, for the Period of 03/05/09 through 11/04/10, in the Total Contract Amount of \$21,340.73. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-9-20=320 Resolution offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, accepting the written proposal of A.H. HOFFMANN, LLC, Neptune City, NJ, dated August 27, 2010, for providing EMERGENCY GAS LINE REPAIR AT THE MONMOUTH COVE MARINA, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed \$24,968.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Raynor, seconded by Commissioner Horsnall, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Repair of Barn #512, Thompson Park, Middletown Township, NJ
2. Installation of Solar Photovoltaic Energy System at Bldg. #581, Central Supply, Thompson Park

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Architectural Services for Renovation of Building #521, Thompson Park (Ref. #10-61) (*FAIR & OPEN*)
2. Architectural Services for Holland Activity Center Repairs, Tatum Park (Ref. #10-62) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

Freeholder Director Burry offered her thanks to the Park System staff for a remarkable 9-11 Ceremony at Mt. Mitchill Scenic Overlook Park. It was memorable and she wanted to express her appreciation to all staff involved with the ceremony.

Bruce A. Gollnick, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY MORNING, SEPTEMBER 25, 2010** - 10 AM. *Union Transportation Trail Dedication*. Millstream Road Parking Lot, Upper Freehold Township.
2. **SATURDAY, SEPTEMBER 25, 2010** – 6 PM=Cocktails; 7 PM=Dinner. *Monmouth Conservation Foundation's 33<sup>rd</sup> Annual Dinner Dance*, “Celebrating the 50<sup>th</sup> Anniversary of the Park System”. Well Spring Stables, Colts Neck, NJ. (*By Invitation. Country Chic Attire: Men=Casual slacks, blazer, collared shirt with or w/o tie; Women: Cocktail Dress*)
3. **SUNDAY, SEPTEMBER 26, 2010** – 11 AM – 5 PM. *Harvest Home Festival*. Historic Longstreet Farm, Holmdel, NJ.
4. **WEDNESDAY EVENING, SEPTEMBER 29, 2010** – 6 PM=Hors d'oeuvres & Cash Bar; 7 PM=Dinner. *57<sup>th</sup> Annual Monmouth County Planning Board Dinner*. Robert B. Meyner Reception Center at the PNC Bank Arts Center, Holmdel, NJ. Reservations Required. Cost: \$40.00 Per Person.
5. **SUNDAY, OCTOBER 3, 2010** – 11AM – 5 PM. *Walnford Day Celebration*. 2 PM - Presentation of Proclamation to the NJ Conservation Foundation on their 50<sup>th</sup> Anniversary. Historic Walnford, 62 Walnford Road, Upper Freehold, NJ.
6. **“TUESDAY EVENING”, OCTOBER 12, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
7. **TUESDAY-FRIDAY, OCTOBER 12-15, 2010** – *2010 African American History Celebration*. Tatum Red Hill Activity Center, Red Hill Road, Middletown, NJ. For more information contact 732/842-4000, Ext. 4383 or visit [www.monmouthcountyparks.com](http://www.monmouthcountyparks.com)
8. **THURSDAY, OCTOBER 14, 2010** – 8:30 AM—4 PM. *Board Member Tour of Proposed 2011 Capital Projects*. Depart from Thompson Park Headquarters Parking Lot and Return by 4 PM.
9. **OCTOBER 16-20, 2010** – *Fall 2010 Monmouth County Public Auction*. 5-Day On-Line Auction currently scheduled to begin on October 16<sup>th</sup> with items beginning to close in 1-minute increments on October 20<sup>th</sup>, at 6 PM. Inspection and preview of items will be available on October 18<sup>th</sup> & 19<sup>th</sup>, from 8 AM—3PM, at the Monmouth County Fleet Services Division storage area, located at 250 Center Street, Freehold, NJ. Chief Auctioneer: Stephen J. Miranti, Auction Liquidation Services, Eatontown, NJ. <http://www.auctionlistservices.com>
10. **SUNDAY, OCTOBER 17, 2010** – 11 AM—5 PM. *Thompson Park Day*. Strut Your Mutt, Hosted by the Friends of the Parks. Thompson Park, 805 Newman Springs Road, Lincroft, NJ.
11. **MONDAY EVENING, OCTOBER 25, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
12. **MONDAY EVENING, NOVEMBER 8, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
13. **MONDAY EVENING, NOVEMBER 22, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.



14. **MONDAY EVENING, DECEMBER 6, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
15. **MONDAY EVENING, DECEMBER 20, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
16. **SATURDAY, MARCH 19, 2011** – *New Jersey Land Trust Rally.* Brookdale Community College, Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of September 7, 2010, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

The Assistant Director indicated to the Board that there were no personnel matters to be discussed in Executive Session.

At 8:51 PM, the following resolution was offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,  
Commissioners Harmon, Peters, Raynor,  
Mandeville, Hennessy, Horsnall and Hood

In the Negative: None

Absent: None

On a motion made by Commissioner Raynor, seconded by Commissioner Peters, and by unanimous vote, the regular meeting was **RECONVENED** at 9:03 PM.

The Assistant Director indicated that the Minutes of the Executive Session to discuss Land Acquisition Matters will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

The following resolution was introduced:

R-10-9-20=321 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the VAN SCHOICK PROPERTY, also known as BLOCK 907, LOT 51, WALL TOWNSHIP, an improved parcel, containing ±5.40 ACRES, as ADDITIONS TO SHARK RIVER PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$501,250.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00026.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

**ITEMS FOR THE GOOD OF THE ORDER:**

Vice Chairman Rummel offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Tuesday, October 12, 2010, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Assistant Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,  
Commissioners Harmon, Peters, Raynor,  
Mandeville, Hennessy, Horsnall and Hood

In the Negative: None

Absent: None

The Assistant Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Peters, seconded by Vice Chairman Rummel, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, September 20, 2010, was **ADJOURNED** at 9:05 PM.

BRUCE A. GOLLNICK,  
Assistant Director