

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 09/01/10

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: "TUESDAY", SEPTEMBER 7, 2010, 2010- 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

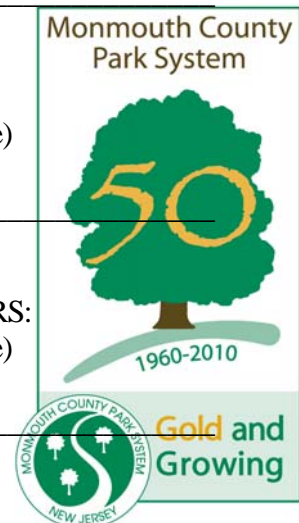
B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, AUGUST 23, 2010
(Absent: Chairman Loud, Commissioner Mandeville)

D. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS:
MONDAY, AUGUST 23, 2010. (Absent: Chairman Loud, Commissioner Mandeville)

E. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, AUGUST 23, 2010. (Absent: Chairman Loud, Commissioner Mandeville)



F. Approval of EXECUTIVE SESSION MINUTES—POTENTIAL LITIGATION:
MONDAY, AUGUST 23, 2010. (Absent: Chairman Loud, Commissioner Mandeville)

G. Approval of 2009 VOUCHER LIST

H. Approval of 2010 VOUCHER LIST

I. SECRETARY—DIRECTOR’S REPORT:

J. BOARD CORRESPONDENCE RECEIVED:

K. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

L. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

M. FREEHOLDER’S REPORT:

N. ITEMS FOR BOARD REVIEW:

1. Recommendation to the Monmouth County Board of Chosen Freeholders to Authorize the Entering Into an Agreement with the Borough of Manasquan for Fisherman's Cove Conservation Area Bulkhead Replacement. (*Board Action Item #1*)

2. Request by Colts Neck Pop Warner for the Use of the Flag Football Field at Dorbrook Recreation Area to hold their home games.

3. Status of Funded Projects as of August 24, 2010.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO the FISHERMAN'S COVE CONSERVATION AREA BULKHEAD REPLACEMENT AGREEMENT between the COUNTY OF MONMOUTH and the BOROUGH OF MANASQUAN.
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2. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on August 23, 2010, proposal dated August 17, 2010, for providing APPRAISAL SERVICES FOR BLOCK 53, LOT 17.02Q (P/O), TOWNSHIP OF UPPER FREEHOLD, OWNER: PETRENKO, ±9.5 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-35 & PS #54-10), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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3. Resolution ACCEPTING the WRITTEN PROPOSAL of BENCHMARK APPRAISAL, INC., Sea Girt, NJ, as received on August 23, 2010, proposal dated August 16, 2010, for providing APPRAISAL SERVICES FOR BLOCK 53, LOT 17.02Q (P/O), TOWNSHIP OF UPPER FREEHOLD, OWNER: PETRENKO, ±9.5 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-35 & PS #54-10), in an Amount Not To Exceed \$2,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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4. Resolution ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATE, P.A., Wall, NJ, as received on August 26, 2010, proposal dated August 25, 2010, for providing PROFESSIONAL SERVICES REQUIRED IN THE REMEDIATION OF FORMER UNDERGROUND STORAGE TANK, HOLMDEL PARK SHELTER BUILDING #226 (Ref. #10-25 & PS #56-10), in an Amount Not To Exceed \$17,945.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution Authorizing CHANGE ORDER #1, in the amount of \$15,200.00, increasing existing contract by 20% as allowed by law, to BECKER'S TREE SERVICE, INC., Tinton Falls, NJ, for FURNISHING OF TREE TRIMMING SERVICES (Bid #0014-09), ITEMS: 2010 Service Contract for the Period of 01/01/10 through 12/31/10, under the same terms and conditions as per bid specification; as originally awarded by Resolution #R-08-12-18=492 and Extended for an Additional One (1) Year Period as per Resolution #R-09-11-9=410 in the Estimated Contract Amount of \$76,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$91,200.00.
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6. Resolution Authorizing CHANGE ORDER #1, in the amount of \$7,500.00, increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for FURNISHING AND DELIVERY OF IRRIGATION SYSTEM REPAIR PARTS (Bid #0038-09), as originally awarded by Resolution #R-09-3-23=131 and Extended for an Additional One (1) Year Period (2010), as per Resolution #R-09-11-9=421 in the Estimated Total Aggregate Contract Amount of \$37,500.00, for a NEW ESTIMATED TOTAL AGGREGATE CHANGE ORDER #1 CONTRACT AMOUNT OF \$45,000.00:

1. ATLANTIC IRRIGATION SPECIALTIES, INC., 5010 Industrial Road, Farmingdale, NJ 07727
 2. STORR TRACTOR COMPANY, 3191 U.S. Highway 22, Branchburg, NJ 08876
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PRECISE CONSTRUCTION, INC., Freehold, NJ, for EQUIPMENT WASHING FACILITY AT HOMINY HILL MAINTENANCE (Bid #0042-10), ITEMS: #1-8, Total Base Bid Price (Designated Sub-Contractor to be paid by a two party check listing both the General Contractor and Designated Sub-Contractor); in the Total Contract Amount of \$110,222.00.

8. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2011), as originally awarded by Resolution #R-09-9-8=341, to LEIGH STOECKER GRAPHIC DESIGN, LLC, Red Bank, NJ, for DESIGN OF THE MONMOUTH COUNTY PARK SYSTEM DIRECTORY, VOLUMES 1-5 (Bid #0056-09), ITEMS: 2011 Design of MCPS Directories, Volumes 1-5 (Period of 09/01/10 through 08/31/11) under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$9,120.00.

9. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2011), as originally awarded by Resolution #R-09-9-8=342, to EVERGREEN PRINTING COMPANY, Bellmawr, NJ, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM DIRECTORY, VOLUMES 1-5 (Bid #0057-09), ITEMS: Printing and Mail Preparation of 2011 MCPS Directories, 5 Volumes (Period of 09/01/10 through 08/31/11) under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$40,612.04.

10. Resolution RESCINDING aggregate contract to SHORE TRACTOR CO., dba FREEHOLD HONDA, Freehold, NJ **ONLY**, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE (Bid #0006-09), ITEMS: 2010 Supply/Service Contract for the Period of 01/01/10 through 12/31/10; being a portion of an aggregate contract as originally awarded by Resolution #R-08-12-8=472 and Extended for an Additional One (1) Year Period (2010), as per Resolution #R-09-11-9=420 in the Estimated Total Aggregate Contract Amount of \$250,000.00, as vendor is no longer in business.
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11. Resolution Authorizing CHANGE ORDER #1, in the amount of \$50,000.00, increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE (Bid #0006-09), ITEMS: 2010 Supply/Service Contract for the Period of 01/01/10 through 12/31/10, under the same terms and conditions as per bid specifications; as originally awarded by Resolution #R-08-12-8=472 and Extended for an Additional One (1) Year Period (2010), as per Resolution #R-09-11-9=420 in the Estimated Total Aggregate Contract Amount of \$250,000.00, to the following vendors, for a NEW ESTIMATED TOTAL AGGREGATE CHANGE ORDER #1 CONTRACT AMOUNT OF \$300,000.00:

1. F & C Automotive Supply, Inc., dba Lakewood Auto Asbury Napa, 57 Hwy. 35, Neptune, NJ 07753
 2. Trico Equipment Services, LLC, 551 North Harding Hwy., Vineland, NJ 08360
 3. Smith Tractor & Equipment, Inc., P.O. Box 310, 15 Hillcrest Avenue, Washington, NJ 07882
 4. Ocean County Equipment, Inc., t/a Ace Outdoor Power Equipment, 395 Route 9, Bayville, NJ 08721
 5. Deacon Equipment Co., Inc., 22 Wedgetown Road, Bloomsburg, PA 17815
 6. Hights Farm Equipment Co., Inc., P.O. Box 305, Hightstown, NJ 08520
 7. Jesco, Inc., 118 St. Nicholas Avenue, South Plainfield, NJ 07080
 8. Storr Tractor Company, 3191 US Highway 22, Branchburg, NJ 08876
 9. Plant Food Co., Inc., P.O. Box 173, 38 Hightstown-Cranbury Station Road, Cranbury, NJ 08512
 10. Brice's Auto Supply, 626 Park Avenue, Freehold, NJ 07728
 11. Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ 08053
 12. Garden State Bobcat, Inc., 999 Highway 33, Freehold, NJ 07728
 13. Finch Services, Inc., 419 Industrial Drive, North Wales, PA 19454
 14. KLBL, Inc., dba Vic Gerard Golf Cars, 281 Squankum Road, Farmingdale, NJ 07727
 15. Red Sky Associates, LLC, 7 Bruce Place, Rumson, NJ 07760
 16. Metro Pumps and Systems, Inc., 30 Liberty Street, Edison, NJ 08837
 17. Seely Equipment & Supply Co., 1325 Highway 34, Farmingdale, NJ 07727
 18. Rodio Tractor Sales, Inc., 717 White Horse Pike, Hammonton, NJ 08037
 19. Van Sant Equipment, 185 Oberlin Avenue North, Lakewood, NJ 08701
 20. Kosco Harley-Davidson, Inc., 1149 Route 23, Kinnelon, NJ 07405
 21. Aer-Core, Inc., 1486 South Hanover Street, Pottstown, PA 19465
 22. W.H. Potter & Son, Inc., 470 Red Hill Road, Middletown, NJ 07748
 23. Harter Equipment, Inc., 615 State Route 33, Millstone Twp., NJ 08535
 24. Davis Equipment Sales, Inc., P.O. Box 607, 12 West Ave., Atlantic Highlands, NJ 07716
 25. Barg's Lawn & Garden Shop Inc., 876 Hwy. 33 East, Freehold, NJ 07728
 26. Wilfred MacDonald, Inc., 19 Central Blvd., South Hackensack, NJ 07606
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Testing, Monitoring, Repairing, and Installation of Alarm Systems
2. Furnishing and Delivery of Animal Feed, Supplements, and Ear Corn (Husked)
3. Furnishing and Delivery of Auto Body Repair Services
4. Furnishing and Delivery of Automotive Repair Parts and Services
5. Furnishing and Delivery of Specialized Automotive Repair Parts and Services
6. Furnishing and Delivery of Building Maintenance Services
7. Furnishing and Delivery of Charter Bus Transportation Services (A.) 48-Passenger Buses and (B.) 56-Passenger Buses)
8. Furnishing and Delivery of Bus Transportation Services (Recreation Assistance Program 54-Passenger School Buses, Door-to-Door School Van Transportation from Urban Towns to MCPS Sites, and Shuttle Bus Transportation Service at the Monmouth County Fair)
9. Furnishing, Delivery, and Application of Dust Control Soil Stabilization Services
10. Furnishing and Delivery of Electrical Equipment and Supplies
11. Furnishing of Facilities and Staff for Summer Sports Camps
12. Furnishing and Delivery of Amusement Rides and Games at the Monmouth County Fair
13. Rental of Fair Tents
14. Furnishing and Delivery of Garbage Collection Service
15. Furnishing and Delivery of Gas Pump Repair Parts and Services
16. Furnishing of Golf Course Aerification Services
17. Furnishing and Delivery of Golf Cart Repair Parts and Services
18. Furnishing and Delivery of Golf Course Supplies
19. Annual Service Contract for G.H.I.N Golf Handicap Service
20. Furnishing and Delivery of Irrigation Equipment Services and Repair Parts
21. Furnishing and Delivery of Irrigation System Repair Parts
22. Furnishing and Delivery of Golf Course Irrigation Well and Pumping Equipment Services and Repair Parts
23. Furnishing and Delivery of Golf Resale Merchandise and Clothing
24. Furnishing of Goose Control Services
25. Furnishing and Delivery of Grounds and Turf Equipment
26. Furnishing and Delivery of Grounds and Turf Equipment Repair Parts and Service
27. Furnishing of Hardware and Industrial Supplies
28. Furnishing and Delivery of Hay and Straw
29. Furnishing and Delivery of Heating and Air Conditioning Maintenance and Repair Parts and Service
30. Furnishing and Delivery of Janitorial Supplies
31. Furnishing of Various Types of Masonry Work
32. Furnishing of Plumbing and Heating Repair Equipment and Supplies
33. Furnishing, Delivery, and Servicing of Portable Toilet Rental Services
34. Furnishing and Delivery of Printing Services (Brochures & Business Cards, Stationery & Envelopes, Miscellaneous Forms & Signs & Golf Score Cards)
35. Furnishing and Delivery of Road Maintenance Materials
36. Furnishing and Delivery of Screen Printed Tee Shirts, Sweatshirts, and Sweatpants
37. Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies
38. Furnishing of Septic Tank Pumping and Disposal Services
39. Furnishing and Delivery of Tree Trimming Services
40. Furnishing and Delivery of Trophies, Plaques and Awards

41. Furnishing and Delivery of Uniform Items (Boots)
 42. Furnishing and Delivery of Uniform Items and Accessories
 43. Furnishing and Delivery of Lifeguard Uniforms
 44. Furnishing and Delivery of Polo Pique Staff Shirts
 45. Furnishing and Delivery of Work Uniform Items
 46. Vending Machine Services
 47. Furnishing and Delivery of Repair and Installation of Wooden, Metal and Fiberglass Overhead and Metal Rolling Security Doors
 48. Furnishing and Installing Plant Material at Various Parks
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Surveying Services, Block 64, Lot 15.01, Millstone Township, Owner: Petrou, for Additions to Charleston Springs Golf Course (Ref. #10-54) (*FAIR & OPEN*)
 2. Preliminary Assessment and Site Inspection (PASI), Block 64, Lot 15.01, Millstone Twp., Owner: Petrou (Ref. #10-55) (*FAIR & OPEN*)
 3. Tenant Relocation Services, Block 64, Lot 15.01, Millstone Township, Owner: Petrou, for Additions to Charleston Springs Golf Course (Ref. #10-56) (*FAIR & OPEN*)
 4. Preliminary Assessment and Site Inspection (PASI), Block 105, Lots 48 & 50, Howell Township, Owner: Rodgers, for Additions to Metedeconk River Greenway (Ref. #10-57) (*FAIR & OPEN*)
 5. Surveying Services, Block 105, Lots 48 & 50, Howell Township, Owner: Rodgers, for Additions to Metedeconk River Greenway (Ref. #10-58) (*FAIR & OPEN*)
 6. Asbestos Abatement Monitoring and Bulk Sampling of Material for Analysis at Various Locations (PS #55-10) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **TUESDAY EVENING, SEPTEMBER 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **WEDNESDAY EVENING, SEPTEMBER 8, 2010** – 5:30 PM. Annual Employee Recognition. Hosted by the Friends of the Parks, at the Thompson Park Activity Barn. (*By Invitation*)
3. **SATURDAY MORNING, SEPTEMBER 11, 2010** – 9/11 Memorial Remembrance Ceremony. Please arrive by 8:15 AM; 8:20 AM = Pipes & Drums; 8:30 AM Begins Memorial Observance. Mt. Mitchill Scenic Overlook, 460 Ocean Blvd., Atlantic Highlands, NJ 07716.
4. **MONDAY EVENING, SEPTEMBER 20, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **SATURDAY MORNING, SEPTEMBER 25, 2010** - 10 AM. Union Transportation Trail Dedication. Millstream Road Parking Lot, Upper Freehold Township.
6. **SATURDAY, SEPTEMBER 25, 2010** – 6 PM=Cocktails; 7 PM=Dinner. Monmouth Conservation Foundation’s 33rd Annual Dinner Dance, “Celebrating the 50th Anniversary of the Park System”. Well Spring Stables, Colts Neck, NJ. (*By Invitation*)

7. **SUNDAY, SEPTEMBER 26, 2010** – 11 AM – 5 PM. Harvest Home Festival. Historic Longstreet Farm, Holmdel, NJ.
8. **WEDNESDAY EVENING, SEPTEMBER 29, 2010** – 6 PM=Hors d’oeuvres & Cash Bar; 7 PM=Dinner. 57th Annual Monmouth County Planning Board Dinner. Robert B. Meyner Reception Center at the PNC Bank Arts Center, Holmdel, NJ. Reservations Required. Cost: \$40.00 Per Person.
9. **SUNDAY, OCTOBER 3, 2010** – 11AM – 5 PM. Walnford Day Celebration. Historic Walnford, 62 Walnford Road, Upper Freehold, NJ.
10. **TUESDAY EVENING, OCTOBER 12, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
11. **TUESDAY-FRIDAY, OCTOBER 12-15, 2010** – 2010 African American History Celebration. Tatum Red Hill Activity Center, Red Hill Road, Middletown, NJ. For more information contact 732/842-4000, Ext. 4383 or visit www.monmouthcountyparks.com
12. **THURSDAY, OCTOBER 14, 2010** – 8:30 AM—4 PM. Board Member Tour of Proposed 2011 Capital Projects. Depart from Thompson Park Headquarters Parking Lot and Return by 4 PM.
13. **SUNDAY, OCTOBER 17, 2010** – 11 AM—5 PM. Thompson Park Day. Strut Your Mutt, Hosted by the Friends of the Parks. Thompson Park, 805 Newman Springs Road, Lincroft, NJ.
14. **MONDAY EVENING, OCTOBER 25, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
15. **SATURDAY, MARCH 19, 2011** – New Jersey Land Trust Rally. Brookdale Community College, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of August 23, 2010, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS, and LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters, and land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential. Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **September 20, 2010**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)
