

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

**MONMOUTH COUNTY BOARD OF
RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY,
AUGUST 22, 2011– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, AUGUST 8, 2011
(Absent: Commissioner Horsnall)

D. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS:
MONDAY, AUGUST 8, 2011. (Absent: Commissioner Horsnall)

E. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, AUGUST 8, 2011. (Absent: Commissioner Horsnall)

F. Approval of 2010 VOUCHER LIST

G. Approval of 2011 VOUCHER LIST

H. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF JULY

3. ATTENDANCE REPORT—MONTH OF JULY

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JULY 2011
(8/16/11)

5. TRAINING REQUESTS AS OF AUGUST 16, 2011

6. MCPS WEBSITE TRAFFIC REPORT—JULY

I. BOARD CORRESPONDENCE RECEIVED:

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Authorization for the Sale of Solar Renewable Energy Credits (S-REC's) through an On-Line Auction Conducted by Flett Exchange, LLC, and further Recommending to the Monmouth County Board of Chosen Freeholders ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC's) through an On-Line Auction Conducted by Flett Exchange, LLC (*Board Action Item #4*)

2. Board Action Item #7, as added to the Agenda.

3. Status of Funded Projects as of August 16, 2011.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #6 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #7, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution Authorizing CHANGE ORDER #1, in the amount of \$514.00 for one (1) additional 18' x 18' frame tent (\$218.00) and one (1) additional 20' x 20' frame tent (\$226.00) for the 2011 Monmouth County Fair, to AMERICAN TENT, Frederick, MD, for RENTAL OF FAIR TENTS (Bid #0053-11), as originally awarded by Resolution #R-11-6-6=249, ITEMS: #1-21, Total Lump Sum Amount of \$59,522.00; #22-31 (Optional Unit Prices to be used in determining Prices of Add and Delete Items); for the Period of 07/14/11 through 08/11/11, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional One (1) Year Period (2012), under the same terms and conditions, as per bid specification; in the Estimated Contract Amount of \$59,522.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$60,036.00.

2. Resolution Authorizing CHANGE ORDER #1, in the amount of \$3,515.00 increasing existing contract by 20%, as allowed by law, for pending brochures, to HAWK GRAPHICS, INC., Mt. Freedom, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0003-11), as originally awarded by Resolution #R-10-11-22=409, ITEMS: Proposal #1 (Brochures and Postcards), Items #1-21 (Total Lump Sum \$17,575.00), Proposal #4 (Green Heritage Newsletter), Item #1, (Total Lump Sum \$11,260.00) (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Contract Amount of \$28,835.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$32,350.00.

3. Resolution Authorizing CHANGE ORDER #1, in the amount of \$17,000.00 increasing existing contract by 20%, as allowed by law, to BECKER'S TREE SERVICE, INC., Tinton Falls, NJ, for FURNISHING OF TREE TRIMMING SERVICES (Bid #0007-11), as originally awarded by Resolution #R-10-11-22=405, ITEM: #1, 2011 Service Contract (Period of 01/01/11 through 12/31/11), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional One (1) Year Period (2012), under the same terms and conditions, as per bid specification; in the Estimated Contract Amount of \$85,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$102,000.00.
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4. Resolution AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
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5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PEREZ-CASADO ENTERPRISES, INC. t/a MAACO TINTON FALLS, Tinton Falls, NJ, for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICES (SUPPLEMENT #1) (Bid #0063-11), ITEMS: 2011 Supply/Service Contract (Period of 08/22/11 through 12/31/11); in the Estimated Total Contract Amount of \$8,000.00.
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6. Resolution Authorizing CHANGE ORDER #1, in the amount of \$4,400.00 increasing existing contract by 20%, as allowed by law, to COMPLETE SECURITY SYSTEMS, INC., Marlboro, NJ, for TESTING, MONITORING, REPAIRING AND INSTALLING OF ALARM SYSTEMS (Bid #0012-10), as originally awarded by Resolution #R-09-12-21=491 and Extended for an Additional One (1) Year Period (2011) as per Resolution #R-10-12-6=438 ITEMS: #1-4 (2011 Supply/Service Contract for the Period of 01/01/11 through 12/31/11) under the same terms and conditions as per bid specification; in the Estimated Contract Amount of \$22,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$26,400.00.
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ANEW FENCE & RAILINGS, Aberdeen, NJ, for INSTALLATION OF STEEL FENCE POSTS AND RELOCATION OF FENCE PANELS, GATE AND HARDWARE AT HOLMDEL PARK, HOLMDEL TWP., NJ (Bid #0062-11), ITEMS: #1, Total Base Bid (Total Lump Sum) Price \$9,800.00 Plus Alternate Bid Item #1 in the Amount of \$4,800.00; in the Total Contract Amount of \$14,600.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. 2011 Resurfacing and Repair Work at Seven Presidents Oceanfront Park and Thompson Park
 2. Furnishing and Delivery of Lumber and Building Materials
 3. Golf Center Site Improvements at Pine Brook Golf Course
 4. 2011 Paved Trail Resurfacing and Repair at Dorbrook Recreation Area
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 28, New Lots 8.01 and 8.02, Upper Freehold Twp., Owner: Bernard Development, LLC, for Additions to the Union Transportation Trail (Ref. #11-54) (*FAIR & OPEN*)
 2. Two (2) Appraisals, Block 34, Lot 1, Upper Freehold Township, Owner: Schmitt and Walling, for Additions to Crosswicks Creek Greenway/Lahaway Creek (Ref. #11-55) (*FAIR & OPEN*)
 3. Two (2) Appraisals, Block 64, Lots 18, 18Q & 19Q, Millstone Township, Owner: Giloley, for Additions to Charleston Springs Golf Course (Ref. #11-56) (*FAIR & OPEN*)
 4. Environmental Site Investigation, Block 43, Lots 11-13; Block 49, Lot 12.01 & 13.01; Upper Freehold Township, Owner: Flemer's Entities (Princeton Nurseries), for Additions to Crosswicks Creek Greenway (Ref. #11-57) (*NON-FAIR & OPEN*)
 5. Engineering Services, Henry Hudson Trail—Route 520 & Route 79 Crossings, Marlboro Twp. (520 Vicinity of Old Brick Reformed Church; Route 79 & Wyncrest Road) (Ref. #11-58) (*FAIR & OPEN*)
 6. Turkey Swamp Park Partial Boundary Surveying Services, Block 98, Lots 77.06—77.09; Block 100, Lots 99.01, 99.08-99.10; Freehold Township, Neighboring Properties to Block 98, Lot 90; Block 100, Lots 98.01 & 99.14 (Ref. #11-59) (*FAIR & OPEN*)
 7. Engineering Services, Dorbrook New Pool Support Building, Dorbrook Recreation Area 432 (Ref. #11-60) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **SUNDAY AFTERNOON, SEPTEMBER 11, 2011** – 2 PM. **Monmouth County's 9/11 Memorial Remembrance Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Boulevard, Atlantic Highlands, NJ.
2. **WEDNESDAY, SEPTEMBER 14, 2011** - 5:30 PM. **Annual Employee Recognition**, by Invitation. Thompson Park Activity Barn, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, SEPTEMBER 19, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **SATURDAY, SEPTEMBER 24, 2011** – 10 AM—2 PM. **Great Fall Perennial Plant Swap.** Deep Cut Gardens, Red Hill Road, Middletown, NJ. *Free Admission & Free Parking.*
5. **SUNDAY, SEPTEMBER 25, 2011** – 11 AM—5 PM. **Harvest Home Festival.** Historic Longstreet Farm, Longstreet Road, Holmdel, NJ. *Free Admission & Free Parking.*
6. **SUNDAY, OCTOBER 2, 2011** – 11 AM—5 PM. **Walnford Day Celebration.** Historic Walnford, Walnford Road, Upper Freehold Township, NJ. *Free Admission & Free Parking.*

7. **WEDNESDAY EVENING, OCTOBER 5, 2011** - 6 PM=Hors d'oeuvres & Cash Bar; 7 PM=Dinner. *58th Annual Monmouth County Planning Board Dinner*. Robert B. Meyner Reception Center at the PNC Bank Arts Center, Holmdel, NJ. Reservations Required. Cost: \$40.00 Per Person. Make Check Payable to the: *Monmouth County Planning Board*. RSVP deadline is 9/28/11.
8. **"TUESDAY EVENING", OCTOBER 11, 2011** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **SUNDAY, OCTOBER 16, 2011** – 11 AM TO 5 PM. **Thompson Park Day**. Thompson Park, 805 Newman Springs Road, Lincroft, NJ. *Free Admission & Free Parking*.
10. **MONDAY EVENING, OCTOBER 24, 2011** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of August 8, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____ PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to County park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **September 19, 2011**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
