

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, AUGUST 8, 2011– 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, JULY 18, 2011
(Absent: None)

D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, JULY 18, 2011
(Absent: None)

E. Approval of 2010 VOUCHER LIST

F. Approval of 2011 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

H. BOARD CORRESPONDENCE RECEIVED:

1. Letter dated July 20, 2011, from Christopher M. Placitella, Managing NJ Attorney, Cohen, Placitella & Roth Law Offices, Red Bank, NJ, and a GASP member, addressed to Chairman Edward J. Loud, regarding 100% Smoke Free Policy at County Parks and Recreational areas.

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. PRESENTATIONS:

1. Urban Recreation Program
by Courtney Bison, Recreation Supervisor/Community & Urban Recreation

2. Recap of the 2011 Monmouth County Fair
by Rachel Cohen, 2011 County Fair Chair

L. FREEHOLDER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. MCPS Park Development and Maintenance Plan—Draft prepared July 25, 2011.
(Item for Board Action #1.)

 2. Recommending to the Monmouth County Board of Chosen Freeholders the Granting of a Right-of-Way and Entering Into a Pipeline Easement Agreement, Block 86, Lot 1, Middletown Twp., Henry Hudson Trail, to the Borough of Keansburg. *(Item for Board Action #8.)*

 3. Request for 100% Smoke Free Policy at County Parks and Recreational Areas.

 4. Application for Surplus U.S. Navy 16"/50 Mark 7 Gun Barrel Exhibit—Battery Lewis, Hartshorne Woods Park.
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5. Status of Funded Projects as of July 28, 2011.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution ADOPTING the MONMOUTH COUNTY PARK SYSTEM PARK DEVELOPMENT AND MAINTENANCE PLAN dated JULY 2011.
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2. Resolution Authorizing CHANGE ORDER #1, in the amount of \$360.00 increasing contract for Design of 2011 Activity Directory to cover final volume design and to close out contract, to LEIGH STOECKER GRAPHIC DESIGN, LLC, Red Bank, NJ, for DESIGN OF THE MONMOUTH COUNTY PARK SYSTEM DIRECTORY, VOLUMES 1-5 (Bid #0056-09), as originally awarded by Resolution #R-09-9-8=341 and Extended for an Additional One (1) Year Period (2011), under the same terms and conditions as per bid specification; as per Resolution #R-10-9-7=293 in the Estimated Contract Amount of \$9,120.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$9,480.00.
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3. Resolution Authorizing CHANGE ORDER #2, in the amount of \$2,958.93 for increase in number of pages by 4, and 5,000 additional copies, to EVERGREEN PRINTING COMPANY, Bellmawr, NJ, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM DIRECTORY, VOLUMES 1-5 (Bid #0057-09), as originally awarded by Resolution #R-09-9-8=342, and Extended for an Additional One (1) Year Period (2011) as per Resolution #R-10-9-7=294 in the Estimated Contract Amount of \$40,612.04, under the same terms and conditions as per bid specification; and as modified by Change Order #1 awarded by Resolution #R-11-3-28=167 in the Estimated Total Change Order #1 Contract Amount of \$41,627.99, for a NEW ESTIMATED TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$44,586.92.
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4. Resolution AUTHORIZING the PURCHASE of GASOLINE, AUTOMOTIVE UNLEADED, from PETROLEUM TRADERS CORP., Ft. Wayne, IN, ITEMS: (Line Item #267) Mid Grade (89) Octane Unleaded Gasoline for the Period of August 1, 2011 to on or before October 31, 2011 (5th Extension Period), delivered on an "On Call" basis; Note: Taxes are subject to Purchase, State Receipt Tax of \$0.184, also Petroleum Franchise Tax of \$0.04 Plus \$0.1575 per gallon, to be delivered to the Monmouth Cove Marina, 200 Port Monmouth Road West, Port Monmouth, NJ 07758; as available under NJ State Contract #65047 (original contract period 4/1/06-03/31/09), for a 5th extension contract period of August 1, 2011 to on or before October 31, 2011, in the Total Contract Amount of \$35,000.00.
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5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TIGER CONSTRUCTION SERVICES CORP., Farmingdale, NJ 07727, for FURNISHING AND DELIVERY OF SEALING OF ABANDONED WELLS FOR 2011 (Bid #0061-11), ITEMS: Proposal #1 (\$5,675.00); Proposal #2 (\$6,005.00); in the Total Contract Amount of \$11,680.00.
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6. Resolution REJECTING bid proposal of ABSOLUTE FENCE SERVICES, INC., Lincoln Park, NJ, for REPAIR OF BARN 512—THOMPSON PARK (Bid #0057-11), as contractor's bid was non-responsive due to an incomplete bid proposal, and contractor failed to supply project references from jobs similar to this project as required by Contractors Qualifications and References Form in bid documents.
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ROBERT FRIZELL, INC., Forked River, NJ, for REPAIR OF BARN 512—THOMPSON PARK (Bid #0057-11), ITEMS: Total Base Bid Price (\$146,989.00), Plus the Sum of Add Alternate Bid #1 (\$4,872.00), Add Alternate Bid #2 (\$4,880.00), and Add Alternate Bid #3 (\$6,008.00); in the Total Contract Amount of \$162,749.00.
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8. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the GRANTING of a RIGHT-OF-WAY AND ENTERING INTO A PIPELINE EASEMENT AGREEMENT, BLOCK 86, LOT 1, MIDDLETOWN TOWNSHIP, HENRY HUDSON TRAIL, to the BOROUGH OF KEANSBURG.
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9. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FALAK CONSTRUCTION, INC., North Brunswick, NJ, for REHABILITATION OF BUILDING 2401, SUNNYSIDE RECREATION AREA (Bid #0058-11), ITEM: #1, Total Base Bid Price (Total Lump Sum) \$885,786.00; Designated Sub-Contractor to be paid by a two-party check listing both the General Contractor and the Designated Sub-Contractor; in the Total Contract Amount of \$885,786.00.
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10. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AUTHENTIC CONSTRUCTION, INC., Manasquan, NJ, for MAINTENANCE BUILDING AND SUPPORT FACILITIES AT EAST FREEHOLD SHOWGROUNDS (Bid #0059-11), ITEM: #1, Total Base Bid Price \$839,481.00 (Total Lump Sum), Plus Add Alternate Bid #1, \$80,719.00; Designated Sub-Contractor to be paid by a two-party check listing both the General Contractor and the Designated Sub-Contractor; in the Total Contract Amount of \$920,200.00.
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11. Resolution REJECTING ALL bids received on July 14, 2011, for REPAIR AND RESURFACING OF ENTRANCE DRIVE AT SEVEN PRESIDENTS OCEANFRONT PARK (Bid #0060-11), due to unforeseen existing conditions that would require adjustment to the specifications and overall redefining of the scope of work; and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Bunker Restoration at Hominy Hill Golf Course
 2. Battery Lewis and Battery 219 Concrete Restoration and Repairs, Hartshorne Woods Park
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 105, Lot 50.01, Freehold Township, Improved, ± 6 Acres, Owner: Fishstein, for Additions to Metedeconk Greenway (Ref. #11-51) (FAIR & OPEN)
 2. Appraisal Services, Block 43, Lots 12 & 13, Upper Freehold Township, Owner: Flemers Entities (Princeton Nurseries), for Additions to Crosswicks Creek Greenway (Ref. #11-52) (FAIR & OPEN)
 3. Engineering Design Services to provide Permit Application Documents, Construction Documents, and Construction Oversight for the Claypit Creek Area, Hartshorne Woods Park, Middletown, NJ (Ref. #11-53) (FAIR & OPEN)
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DATES TO REMEMBER:

1. **MONDAY EVENING, AUGUST 22, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SUNDAY AFTERNOON, SEPTEMBER 11, 2011** – 2 PM. **Monmouth County's 9/11 Memorial Ceremony.** Mount Mitchill Scenic Overlook, Atlantic Highlands, NJ.
3. **WEDNESDAY, SEPTEMBER 14, 2011** - 5:30 PM. **Annual Employee Recognition**, by Invitation. Thompson Park Activity Barn, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, SEPTEMBER 19, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **WEDNESDAY EVENING, OCTOBER 5, 2011** - 6 PM=Hors d'oeuvres & Cash Bar; 7 PM=Dinner. **58th Annual Monmouth County Planning Board Dinner.** Robert B. Meyner Reception Center at the PNC Bank Arts Center, Holmdel, NJ. Reservations Required. Cost: \$40.00 Per Person.
6. **"TUESDAY EVENING", OCTOBER 11, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, OCTOBER 24, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of July 18, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS and LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel and land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential. Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **August 22, 2011**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
