

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 08/01/12

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, AUGUST 6, 2012 – 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, JULY 16, 2012
(Absent: None)

D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, JULY 16, 2012
(Absent: None)

E. Approval of 2011 VOUCHER LIST

F. Approval of 2012 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. PRESENTATION:

1. Recap of the 2012 Monmouth County Fair
by Patti Conroy, 2012 County Fair Chair

L. FREEHOLDER’S REPORT:

1. Letter from Paul Sniffen, Rumson, NJ, dated July 19, 2012, requesting consideration be given to the placement of signs warning people not to play ball near or climb on the 9/11 Memorial Monument.

M. ITEMS FOR BOARD REVIEW:

1. Review of Agenda Items for Board Action.

2. Status of Funded Projects as of July 26, 2012.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #5 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution ACCEPTING the WRITTEN PROPOSAL of LEWIS CONSULTING GROUP, Manasquan, NJ, as received on July 13, 2012, proposal dated July 13, 2012, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 105, LOT 50.01, FREEHOLD TOWNSHIP, NJ, OWNER: FISHTEIN, ±6.0 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #12-12 & PS #58-12), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

2. Resolution ACCEPTING the WRITTEN PROPOSAL of SURVET LAND SURVEYORS, LLC, Forked River, NJ, as received on July 13, 2012, proposal dated July 9, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 105, LOT 50.01, FREEHOLD TOWNSHIP, NJ, OWNER: FISHTEIN, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #12-13 & PS #59-12), in an Amount Not To Exceed \$1,840.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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3. Resolution REJECTING ALL bids received on July 11, 2012, for FURNISHING OF EXTERIOR PAINTING SERVICES FOR 2012 (Bid #0046-12), as all bids received were in excess of budgeted amount, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same.
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4. Resolution Authorizing CONTRACT AMENDMENT #2, in the Amount of \$7,830.00 for additional construction administration and inspection fees related to discovery of unforeseen conditions during project demolition and construction activities and for construction contract time extensions, to RONALD A. SEBRING ASSOCIATES, LLC, Point Pleasant Beach, NJ, for providing ARCHITECTURAL SERVICES FOR REPAIRS TO THE SUNNYSIDE HOUSE (BLDG. #2401) SUNNYSIDE RECREATION AREA, MIDDLETOWN, NJ (Ref. #08-31 & PS #58-08), as originally awarded by Resolution #R-08-8-11=307, in the Contract Amount Not To Exceed \$45,110.00, and as modified by Contract Amendment #1 awarded by Resolution #R-12-2-6=87 in the Total Contract Amendment #1 Amount of \$57,515.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$65,345.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MECHA-DRAULIC SERVICE, INC., Clarksboro, NJ, for WALN'S MILL HYDRAULIC DRIVE SYSTEM REHABILITATION AT HISTORIC WALNFORD, UPPER FREEHOLD TOWNSHIP, NJ (Bid #0044-12), ITEMS: Base Bid Price \$79,950.00; in the Total Contract Amount of \$79,950.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Holland Activity Center Rehabilitation, Tatum Park
 2. Concrete Restoration at Battery Lewis, Hartshorne Woods
 3. Playground Surfacing Repairs & Play Structures at Various Parks
 4. Replacement of 210 Ft. of Timber Bulkhead at Monmouth Cove Marina
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 177, Lots 57, 107, 108, 108.02, 137 & 138, Howell Township, Owner: Manzo, for Additions to Yellow Brook Tract (Ref. #12-49) (*FAIR & OPEN*)
 2. Two (2) Appraisals, Block 35, Lot 17, Upper Freehold Township, Owner: Deutsche BK National Trust Co., Upper Freehold Township, for Additions to the Union Transportation Trail (Ref. #12-50) (*FAIR & OPEN*)
 3. Engineering Services for Culvert Repair & Inspections, Union Transportation Trail, Upper Freehold Township (Ref. #12-51) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, AUGUST 6, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, AUGUST 20, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **TUESDAY EVENING, SEPTEMBER 11, 2012** – 7 PM. **Monmouth County’s 9/11 Memorial Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Boulevard, Atlantic Highlands, NJ.
4. **MONDAY EVENING, SEPTEMBER 17, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **WEDNESDAY, SEPTEMBER 19, 2012** - 5:30 PM. **Annual Employee Recognition**, by Invitation. Thompson Park Activity Barn, 805 Newman Springs Road, Lincroft, NJ.
6. **TUESDAY EVENING, OCTOBER 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **TUESDAY-THURSDAY, OCTOBER 16-18, 2012** – NRPA Congress and Exposition. Anaheim Convention Center. Anaheim, CA.
8. **MONDAY EVENING, OCTOBER 22, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, NOVEMBER 5, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **MONDAY EVENING, NOVEMBER 19, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of July 16, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands; and:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **August 20, 2012**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
