

MINUTES OF THE MONDAY EVENING, JULY 19, 2010 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.



The meeting was called to order by Chairman Edward J. Loud at 7:00 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
N. Britt Raynor
Thomas E. Hennessy, Jr.
Melvin A. Hood

Lillian G. Burry, Freeholder Director/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Kevin Mandeville
Violeta Peters (Excused)
David W. Horsnall (Excused)

Also Present:

James J. Truncer, Secretary-Director
Malcolm V. Carton, Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Francine P. Lorelli, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Spencer Wickham, Chief/Land Acq. & Design
Faith Hahn, Supervising Planner Parks

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 7, 2009, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 21, 2010**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Raynor and Hennessy. Commissioner Hood abstained as not being present at the meeting.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 21, 2010, TO DISCUSS PERSONNEL MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Raynor and Hennessy. Commissioner Hood abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 21, 2010, TO DISCUSS LAND ACQUISITION MATTERS** were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Raynor and Hennessy. Commissioner Hood abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **MINUTES** of the **EMERGENCY MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 28, 2010**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Raynor and Hennessy. Commissioner Hood abstained as not being present at the meeting.

At 7:04 PM, Freeholder Director Lillian G. Burry and Commissioner Mandeville arrived at the meeting.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the **2009 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that Batch 56451 to AC Construction Co., in the amount of \$36,463.79, as listed on the 2010 Capital Cash Voucher List was removed, and the Capital Cash Final Total Amount was corrected to \$1,470,356.27.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the **2010 VOUCHER LIST** as corrected and submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF JUNE**

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, the **REVENUE REPORT** for the **MONTH OF JUNE** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF JUNE**

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, the **ATTENDANCE REPORT** for the **MONTH OF JUNE** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—JUNE**

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, the **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT FOR JUNE**, was upon being put to a vote, unanimously accepted as reported. (Personnel, Training & Safety Monthly Report in Minute Book)

5. **TRAINING REQUESTS AS OF JUNE:**

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, the **TRAINING REQUESTS AS OF JUNE** was upon being put to a vote, unanimously authorized. (Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF JUNE:**

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF JUNE** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

7. **MCBRC 2010 PURCHASING PERFORMANCE REPORT—SECOND QUARTER: APRIL 1, 2010—JUNE 30, 2010 (Report Dated July 12, 2010)**

On a motion made by Commissioner Hood, seconded by Commissioner Hennessy, the **MCBRC 2010 PURCHASING PERFORMANCE REPORT** for the **SECOND QUARTER: APRIL 1, 2010—JUNE 30, 2010 (Report Dated July 12, 2010)**, was upon being put to a vote, unanimously accepted as reported. (2010 Purchasing Performance Report for the Second Quarter is in the Minute Book.)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

The Secretary-Director announced that this was the time and the place for the **PUBLIC HEARING** on the **ADOPTION** of the proposed **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM**.

The Secretary-Director further noted that the requirements as to the publication and hearing notice have been published and posted as required by law.

On a **motion** made by Commissioner Raynor, seconded by Vice Chairman Rummel, at 7:05 PM, the meeting was **OPEN** to a **PUBLIC HEARING** on the **ADOPTION** of the proposed **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM**. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was **moved** by Commissioner Hennessy, seconded by Commissioner Raynor, that the **PUBLIC HEARING** on the **ADOPTION** of the proposed **SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM** be **CLOSED**, at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Harmon, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:07 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Raynor, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:08 PM.

FREEHOLDER'S REPORT:

Freeholder Director Lillian G. Burry noted that the opening of the County Fair is scheduled for Wednesday, July 21st, at 4:45 PM, and thanked Faith Hahn with regard to the recent Board of Chosen Freeholders presentation of the Annual Municipal Open Space Awards. The Freeholder Director also updated the Board on the status of the Fort Monmouth Reuse Plan.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. Faith S. Hahn, Supervising Planner Parks, reviewed with the Board the Monmouth County Park System Recreation Services Plan and recommended its adoption.

Commissioner Harmon noted that County Park System facilities are currently concentrated in Middletown Township and noted that the northwest corner of the county and towns along the coast did not have a County Park System presence.

Freeholder Director Burry noted that Matawan Borough has preserved areas along Matawan Creek.

Commissioner Harmon noted that he felt the Park System should be providing programs in local areas not presently being served.

Faith Hahn noted the plan's purpose to provide a fresh and creative look of how the Park System may be able to extend services into underserved areas of the County such as the Bayshore and the Ocean Township areas.

Faith Hahn reviewed with the Board the population maps as contained in the report.

Commissioner Harmon noted that he felt the areas for future County population growth were in central and southern Monmouth County.

Faith Hahn noted that Commissioner Harmon's comments were consistent with the plan.

Faith Hahn also noted that the Fort Monmouth site, in the future, will be able to provide a significant impact on providing additional County park and recreation services.

Commissioner Mandeville noted the distance the Bayshore population is from existing County park facilities.

Commissioner Harmon noted he felt the County Park System needs to have a presence in towns by expanding services to areas presently not being served.

Chairman Loud noted that he feels the local towns also have a responsibility to reach out for additional services.

Commissioner Hood noted he did not see that the purchase of land by the County in Asbury Park would be of benefit to the citizens of the city.

Chairman Loud noted he felt the municipalities have a responsibility to provide recreation services and to pursue funding opportunities.

2. James J. Truncer, Secretary-Director, reviewed with the Board the new Schedule of Fees for Providing Copies of the Board's Papers and Documents, which includes fees for Letter Sized and Smaller Copies @\$.05 cents per page; and Legal Sized and Larger Copies @\$.07 per page.

Following a discussion, the Board unanimously agreed to adopt a Schedule of Fees for Providing Copies of the Board's Papers and Documents.

3. James J. Truncer, Secretary-Director, reviewed with the Board the request made by Shore Pop Warner, Inc., for Permission to Use the Turf Field on the southeast section of the Wolf Hill Recreation Area for practices from July 20, 2010 through November 30, 2010, Monday through Friday, 6:00 PM to 8:00 PM, until the commencement of school in September, and once school begins, practice will be cut back to three (3) times a week until completion of the 2010 football season, in accordance with the provisions contained in the Agreement.

Following a discussion, a **motion** was introduced by Commissioner Raynor, seconded Commissioner Hennessy, Granting Permission to Shore Pop Warner, Inc., for the use of the turf field on the southeast section of the Wolf Hill Recreation Area for practices from July 20, 2010 through November 30, 2010, Monday through Friday, 6:00 PM to 8:00 PM, until the commencement of school in September, and once school begins, practice will be cut back to three (3) times a week until completion of the 2010 football season, in accordance with the provisions contained in the Agreement. Upon being put to a vote, the motion was unanimously carried.

Commissioner Mandeville suggested that Shore Pop Warner, Inc., be put on notice that the Board will be considering the establishment of a fee for use of the field in 2011.

4. James J. Truncer, Secretary-Director, reviewed with the Board the request made by The Monmouth Group, Inc., Colts Neck, NJ, to serve wine and malt alcoholic beverages inside the Sponsorship/Hospitality Tent on Thursday, August 19, 2010, from 5 PM-7:30 PM; Friday, August 20, 2010, from 12 Noon-2 PM, and 5 PM-7:30 PM; Saturday, August 21, 2010, from 12 Noon-3 PM; and Sunday, August 22, 2010, from 7:30 AM-9 AM; for their 115th Annual Monmouth County Horse Show held at the East Freehold Park Showgrounds, from August 18th through 22nd, 2010.

Following a discussion, a **motion** was introduced by Commissioner Hennessy, seconded by Commissioner Raynor, Granting Permission to The Monmouth Group, Inc., Colts Neck, NJ, to serve wine and malt alcoholic beverages inside the Sponsorship/Hospitality Tent on Thursday, August 19, 2010, from 5 PM-7:30 PM; Friday, August 20, 2010, from 12 Noon-2 PM, and 5 PM-7:30 PM; Saturday, August 21, 2010, from 12 Noon-3 PM; and Sunday, August 22, 2010, from 7:30 AM-9 AM; for their 115th Annual Monmouth County Horse Show held at the East Freehold Park Showgrounds, from August 18th-22nd, 2010. Upon being put to a vote, the motion was unanimously carried.

5. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of July 8, 2010, as distributed to the Board.

Commissioner Mandeville inquired as to the air conditioning problems at Howell Golf Course Golf Center.

Bruce A. Gollnick updated the Board on the status of action being taken to correct the current interior humidity problems in the building.

In response to a question from Commissioner Mandeville, Bruce A. Gollnick updated the Board with regard to the status of work to be completed on the renovations to the Holmdel Park Shelter Building.

Commissioner Raynor **moved** that the Adoption of the Monmouth County Park System Recreation Services Plan as listed on the Agenda as Item #2, be tabled, and that priorities be established by the Board prior to adoption of the Plan. The motion was seconded by Commissioner Mandeville. Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Hennessy and Hood voted in the negative. Commissioners Harmon, Raynor and Mandeville voted in the affirmative.

Chairman Loud announced the motion had not carried.

Malcolm V. Carton, Special County Counsel, noted he had reviewed Contract Amendment 1 as listed on the Agenda as Item #4, and the Change Orders as listed on the Agenda as Items #6, 10, 12, 17 & 18, and that they were in order.

At 8:34 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #19:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of July 19, 2010, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #19 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #19.

Seconded by Commissioner Raynor, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Raynor, Mandeville,
Hennessy and Hood

In the Negative: None

Absent: Commissioners Peters and Horsnall

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-10-7-19=231 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ADOPTING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM, and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE OF ADOPTION, as required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-7-19=232 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ADOPTING the MONMOUTH COUNTY PARK SYSTEM RECREATION SERVICES PLAN. Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Raynor, Mandeville, Hennessy and Hood voted in the affirmative. Commissioner Harmon voted in the negative. (Resolution in Minute Book.)
- R-10-7-19=233 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ADOPTING a SCHEDULE OF FEES FOR PROVIDING COPIES OF THE BOARD'S PAPERS AND DOCUMENTS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=234 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$6,974.00 for additional site investigation services to FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, for PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 43, LOTS 15 (P/O), 17 (P/O), 10-13; BLOCK 47.06, LOT 20.04 (P/O); BLOCK 49, LOTS 4.05 (P/O), 10.01 (P/O), 11.01, 12.01 & 13.01; BLOCK 50, LOTS 9 (P/O), 11.04 (P/O), 13 (P/O), & 20.01 (P/O), UPPER FREEHOLD TWP., NJ, OWNER: PRINCETON NURSERIES, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY (Ref. #09-41 & PS #80-09), as originally awarded by Resolution #R-10-1-11=21, in the Contract Amount Not To Exceed \$2,950.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$9,924.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=235 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to W. H. POTTER & SON, INC., Middletown, NJ, for FURNISHING AND DELIVERY OF HAY AND STRAW (Bid #0039-10), ITEMS: #1, Mixed Hay at \$260.00 per ton; #2, Straw at \$260.00 per ton (2010/2011 Supply Contract for the Period of 07/19/10 through 04/30/11); in the Estimated Total Contract Amount of \$10,125.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-7-19=236 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, Authorizing CHANGE ORDER #1, in the amount of \$125.00 for additional perforations on 1,000 sets of NCR document (Item #11), to ESQUIRE GRAPHICS, Trenton, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES 2010 (BROCHURES, STATIONERY & ENVELOPES, MISCELLANEOUS FORMS, SIGNS, GOLF SCORE CARDS, GOLF ID CARDS, PERMITS, NCR FORMS, BUSINESS CARDS, GREEN HERITAGE NEWSLETTER) (Bid #0009-10), ITEMS: Proposal 3 (Miscellaneous Forms), Items #1 through #31 (2010 Supply Contract for the Period of 01/01/10 through 12/31/10), as originally awarded by Resolution #R-09-12-21=478, in the Contract Amount of \$28,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$28,125.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=237 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of COMPRHENSIVE APPRAISAL CORP., Freehold, NJ, as received on June 21, 2010, proposal dated June 16, 2010, for providing APPRAISAL SERVICES FOR BLOCK 155, LOT 11, TOWNSHIP OF HOWELL, NJ, OWNER: BERGRUD, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-36 & PS #44-10), in an Amount Not To Exceed \$2,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=238 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of BENCHMARK APPRAISAL, INC., Sea Girt, NJ, as received on June 21, 2010, proposal dated June 15, 2010, for providing APPRAISAL SERVICES FOR BLOCK 155, LOT 11, TOWNSHIP OF HOWELL, NJ, OWNER: BERGRUD, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-36 & PS #44-10), in an Amount Not To Exceed \$3,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=239 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on June 28, 2010, proposal dated June 24, 2010, for providing PARTIAL BOUNDARY LINE SURVEY OF BLOCK 104, LOTS 21, 25, 29 & 30; BLOCK 108, LOT 19, FREEHOLD TOWNSHIP, NJ, OWNER: COUNTY OF MONMOUTH, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #10-33 & PS #45-10), in an Amount Not To Exceed \$3,360.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-7-19=240 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, Authorizing CHANGE ORDER #1, in the amount of \$2,087.65 for deletion in quantity of Item #3 (-\$1,500.00), and additions in quantity of Item #9 (\$1,870.00) and Item #12 (\$1,717.65), to HELIOS CONSTRUCTION, INC., Ocean, NJ, for CONCRETE PATIO AND WALKWAYS AT MONMOUTH COVE MARINA, PORT MONMOUTH, NJ (Bid #0068-09), ITEMS: 1-11 (Total Lump Sum Bid); as originally awarded by Resolution #R-10-1-25=27 in the Contract Amount of \$44,852.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$46,939.65. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=241 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on May 17, 2010, proposal dated May 5, 2010, for providing APPRAISAL SERVICES FOR BLOCK 159, LOT 11 (P/O); BLOCK 207, LOT 13; BLOCK 214, LOT 43.03, TOWNSHIP OF MARLBORO, NJ, OWNER: STATE OF NEW JERSEY, PROJECT: ADDITIONS TO BIG BROOK PARK, TO INCLUDE APPRAISAL OF A CONSERVATION AND PUBLIC TRAIL EASEMENT OVER A PORTION OF BLOCK 159, LOT 11 (VALUE OF LAND ONLY, NO IMPROVEMENTS), INTEREST: FEE SIMPLE AND EASEMENT (Ref. #10-26 & PS #38-10), in an Amount Not To Exceed \$7,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=242 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, Authorizing CHANGE ORDER #1, in the amount of \$2,851.92 increasing quantity of Items #23 (80 bags of pelletized greens grade gypsum), #33 (86 bags of 19-0-9 homogenous fertilizer), and #92 (15 gallons of Chipco 26 GT Flo 9 (Ipro 2SE)), to REED & PERRINE, INC., Tennent, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0022-10), ITEMS: 2, 4, 5, 9, 11, 14, 19, 21, 23, 31, 33, 35, 36, 39, 43, 45, 47, 49-53, 55, 56, 60, 63, 64, 70, 72, 77, 80-84, 90, 91, 92, 95, 96, 99, 100, 102, 104, 109, 127, 134, as originally awarded by Resolution #R-10-3-22=123 in the Contract Amount of \$258,813.14, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$261,665.06. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-7-19=243 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of BENCHMARK APPRAISAL, INC., Sea Girt, NJ, as received on July 8, 2010, proposal dated June 28, 2010, for providing APPRAISAL SERVICES OF BLOCK 1, LOT 1; BLOCK 15, LOT 12; BLOCK 16, LOT 1; AND BLOCK 17, LOT 42 (P/O), BOROUGH OF ATLANTIC HIGHLANDS, OWNER: BOROUGH OF ATLANTIC HIGHLANDS, ±11.06 ACRES, IMPROVED “BAYSHORE TRAIL” PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #10-29 & PS #47-10), in an Amount Not To Exceed \$3,700.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=244 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on July 8, 2010, proposal dated July 6, 2010, for providing SURVEYING SERVICES OF BLOCK 1, LOT 1; BLOCK 15, LOT 12; BLOCK 16, LOT 1; AND BLOCK 17, LOT 42 (P/O), BOROUGH OF ATLANTIC HIGHLANDS, OWNER: BOROUGH OF ATLANTIC HIGHLANDS, ±11.06 ACRES, IMPROVED “BAYSHORE TRAIL” PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #10-30 & PS #48-10), in an Amount Not To Exceed \$8,562.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=245 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on July 7, 2010, proposal dated June 29, 2010, for providing APPRAISAL SERVICES FOR BLOCK 7, LOT 1 (P/O) BOROUGH OF ROOSEVELT, NJ, OWNER: TICKTIN, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #10-38 & PS #46-10), in an Amount Not To Exceed \$1,049.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-7-19=246 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on July 7, 2010, proposal dated June 29, 2010, for providing APPRAISAL SERVICES FOR BLOCK 7, LOT 1, (P/O), BOROUGH OF ROOSEVELT, NJ, OWNER: TICKTIN, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #10-38 & PS #46-10), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=247 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, Authorizing CHANGE ORDER #1, in the amount of \$6,690.70 increasing quantities of Items #66, 97 & 118 to provide additional coverage for pond management, disease control and soil modification, to FERTL-SOIL TURF SUPPLY, INC., Scotch Plains, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0022-10), ITEMS: 66, 75, 79, 97, 118; as originally awarded by Resolution #R-10-3-22=132 in the Contract Amount of \$33,510.30, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$40,201.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-7-19=248 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, Authorizing CHANGE ORDER #1, in the amount of \$17,986.00 for installation of fourteen (14) additional SolarWorld panels of 230 watts each at the Manasquan Reservoir Environmental Center (Item #1A; \$14,812.00), and installation of three (3) additional SolarWorld panels of 230 watts each at the Thompson Park Creative Arts Center (Item #1B; \$3,174.00), to BARRIER ELECTRIC CO., INC., Bayonne, NJ, for INSTALLATION OF SOLAR PHOTOVOLTAIC ENERGY SYSTEMS AT THOMPSON PARK CREATIVE ARTS CENTER AND MANASQUAN RESERVOIR ENVIRONMENTAL CENTER (Bid #0017-10), ITEMS: #1, Thompson Park Creative Arts Center, 35 kw Solar Photovoltaic Energy System (\$155,750.00); #2, Manasquan Reservoir Environmental Center, 21 kw Solar Photovoltaic Energy System (\$101,000.00); Plus Alternate Bid Item #2 (Add) (\$10,000.00); as originally awarded by Resolution #R-10-4-5=150 in the Contract Amount of \$266,750.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$284,736.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-7-19=249 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, Appointing FRANCINE P. LORELLI, as the PURCHASING AGENT FOR THE BOARD, EFFECTIVE JULY 1, 2010, and Authorizing STEPHANIE WEISE, Registered Public Purchasing Specialist (R.P.P.S.), to ACT IN THE ABSENCE OF THE PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Hennessy, seconded by Commissioner Hood, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Furnishing and Installation of a Synthetic Turf Tee Line for the Howell Park Golf Course Driving Range
2. Furnishing and Delivery of Lumber and Building Materials
3. Furnishing and Delivery of Grounds and Turf Equipment
4. Furnishing and Delivery of Vehicles
5. Grading and Paving, Thompson Park Maintenance Area

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Raynor, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services to Establish an Annual Fee for a 640' Water Line Easement through a portion of Wolf Hill Recreation Area, Block 127, Lot 3.02, Borough of Oceanport (Ref. #10-41) (*FAIR & OPEN*)
2. Preliminary Environmental Assessment and Site Inspection, Block 50, Lots 8 & 8.01, Upper Freehold Township., Owner: Ullrich, for Additions to Crosswicks Creek Greenway (Ref. #10-42) (*FAIR & OPEN*)
3. Surveying Services, Block 50, Lots 8 & 8.01, Upper Freehold Township, Owner: Ullrich, for Additions to Crosswicks Creek Greenway (Ref. #10-43) (*FAIR & OPEN*)
4. Two (2) Appraisals, Block 143, Lot 23 (P/O), and Lot 24 (P/O), Howell Township, Owner: Savo, Fee Simple and Conservation and Public Access Easement, ± 6.0 Acres, vacant property, for Additions to the Manasquan River Greenway (Ref. #10-44) (*NON-FAIR & OPEN—As approved by the County Administrator on June 23, 2010.*)
5. Two (2) Appraisals, Block 98, Lots 102 & 103.01, Freehold Township, Owner: Hansen, for Additions to Turkey Swamp Park (Ref. #10-45) (*FAIR & OPEN*)
6. Engineering Services, Renovation of Building 521, Thompson Park (Ref. #10-46) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **WEDNESDAY, JULY 21—SUNDAY, JULY 25, 2010** – 36th Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Rd., Freehold, NJ. (Weds. 7/21—Fri. 7/23 = 5 PM to 11 PM; Sat. 7/24 = 11 AM to 11 PM; Sun. 7/25 = 11 AM to 6 PM) Admission: \$7.00 per person, Children 12 & Under Free. Free Parking. No Pets Allowed.
2. **MONDAY EVENING, AUGUST 23, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **TUESDAY EVENING, SEPTEMBER 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **WEDNESDAY, SEPTEMBER 8, 2010** – 5:30 PM. Annual Employee Recognition, by Invitation, hosted by the Friends of the Parks, at the Thompson Park Activity Barn.
5. **MONDAY EVENING, SEPTEMBER 20, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
6. **SUNDAY, OCTOBER 17, 2010** – 11 AM—5 PM. Thompson Park Day, Lincroft, NJ. Strut Your Mutt, Hosted by the Friends of the Parks.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meetings** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meetings has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 21, 2010, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 8:41 PM, the following resolution was offered for adoption by Commissioner Raynor, seconded by Vice Chairman Rummel, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **PERSONNEL MATTERS**:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Raynor, Mandeville,
Hennessy and Hood

In the Negative: None

Absent: Commissioner Peters and Horsnall

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, and by unanimous vote, the regular meeting was **RECONVENED** at 9:47 PM.

The Secretary-Director indicated that the Minutes of the Executive Session shall not be made available to the public, as Personnel Matters are confidential.

At 9:48 PM, the following resolution was offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Raynor, Mandeville,
Hennessy and Hood

In the Negative: None

Absent: Commissioner Peters and Horsnall

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, and by unanimous vote, the regular meeting was **RECONVENED** at 9:54 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

The following resolution was introduced:

R-10-7-19=250 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Raynor, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the PETROU PROPERTY, also known as BLOCK 64, LOT 15.01, MILLSTONE TOWNSHIP, an improved parcel, containing ± 3.52 ACRES, as ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$218,750.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00003.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Raynor offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, August 23, 2010**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters**, and **Land Acquisition Matters**, being **additions to County park lands**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Vice Chairman Rummel, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Raynor, Mandeville, Hennessy and Hood
In the Negative:	None
Absent:	Commissioners Peters and Horsnall

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Raynor, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, July 19, 2010, was **ADJOURNED** at 10:04 PM.

JAMES J. TRUNCER,
Secretary-Director