

MINUTES OF THE MONDAY EVENING, JULY 18, 2011 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
N. Britt Raynor
Thomas E. Hennessy, Jr.
David W. Horsnall

The following were Absent on roll call:

Commissioners:
Kevin Mandeville (Excused)
Melvin A. Hood (Excused)

Also Present:

James J. Truncer, Secretary-Director
Andrea I. Bazer, County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Francine P. Lorelli, Purchasing Agent
Spencer Wickham, Chief/Land Acq. & Design
Andrew R. Coeyman, Supv. Land Preservation Office
Karen Livingstone, Public Information/Volunteers
Robert A. Ward, Recreation Supervisor
Joseph V. Sardonia, Supv. Landscape Architect
Marilyn D. Kinelski, Howell, NJ
Ken Kinelski, GASP, Howell, NJ
Karen Blumenfeld, GASP Executive Director
Alan Kantz, GASP, Summit, NJ
Karen Schwerthofer, Freehold, NJ

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 6, 2010, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Commissioner Raynor, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 20, 2011**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Raynor, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 20, 2011, TO DISCUSS LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Raynor, seconded by Commissioner Peters, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Raynor, seconded by Commissioner Peters, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Raynor, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF JUNE**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Raynor, the **REVENUE REPORT** for the **MONTH OF JUNE**, was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF JUNE**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Raynor, the **ATTENDANCE REPORT** for the **MONTH OF JUNE**, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JUNE 2011**
(Report Date: 07/12/11)

On a motion made by Vice Chairman Rummel, seconded by Commissioner Raynor, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR JUNE** (Report Date: 07/12/11), was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **TRAINING REQUESTS AS OF JUNE 21, 2011 (REVISED JULY 14, 2011):**

On a motion made by Commissioner Peters, seconded by Commissioner Raynor, the **TRAINING REQUESTS AS OF JUNE 21, 2011 (REVISED JULY 14, 2011)**, was upon being put to a vote, unanimously authorized. (Training Requests in Minute Book)

6. **MCBRC 2011 PURCHASING PERFORMANCE REPORT—SECOND QUARTER: APRIL 1, 2011—JUNE 30, 2011 (Report Dated July 11, 2011)**

On a motion made by Commissioner Raynor, seconded by Commissioner Hennessy, the **MCBRC 2011 PURCHASING PERFORMANCE REPORT** for the **SECOND QUARTER: APRIL 1, 2011-JUNE 30, 2011 (Report Dated July 11, 2011)**, was upon being put to a vote, unanimously accepted as reported. (2011 Purchasing Performance Report for the Second Quarter is in the Minute Book.)

7. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF JUNE:**

On a motion made by Commissioner Raynor, seconded by Commissioner Hennessy, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF JUNE**, was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED:**

1. Letter from Marilyn D. Kinelski, Howell, NJ, and Karen Blumenfeld, GASP Executive Director, addressed to Chairman Edward Loud and Board Members, dated July 11, 2011, regarding 100% Smoke Free Policy at Monmouth County Parks and Recreational Areas, along with attached copies of Ordinances from the Borough of Belmar, Township of Manalapan, and Union County.
2. Mrs. May Sass, Middletown, NJ, letter dated July 15, 2011, addressed to Chairman Loud, regarding Smoke Free Recreational Areas.

On a motion made by Commissioner Hennessy, seconded by Commissioner Raynor, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:04 PM. Upon being put to a vote, the motion was unanimously carried.

Marilyn D. Kinelski, Howell, NJ, and a member of GASP, spoke to the Board with regard to her group's request of having smoke free county parks and recreation areas.

At 7:07 PM, Commissioner Mandeville arrived at the meeting.

Karen Blumenfeld, GASP Executive Director, of Summit, NJ, emphasized her organization's request to have the County parks and beach smoke free. Ms. Blumenfeld noted the towns that have adopted smoke free public areas and stated that no smoking ordinances are self enforcing by the citizens. Ms. Blumenfeld noted that a copy of the ordinances have been forwarded to the Board along with contact information.

There being no one else present who wished to be heard, it was moved by Commissioner Raynor, seconded by Commissioner Harmon, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:08 PM.

There was no **FREEHOLDER'S REPORT** as Freeholder Lillian G. Burry was unable to attend the meeting due to a conflict in her schedule.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. James J. Truncer, Secretary-Director, reviewed with the Board the Citation of Appreciation for Richard J. Meister, Mechanical Repairer Light Equipment, who retired July 1, 2011.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing the preparation of a Citation expressing the Board's appreciation for services to Richard J. Meister, Mechanical Repairer Light Equipment, who started work with the Monmouth County Park System on April 25, 2005, and who retired effective July 1, 2011, with over six (6) years of service.

2. James J. Truncer, Secretary-Director, reviewed with the Board the request for the Board to establish No Smoking Rules & Regulations at Seven Presidents Oceanfront Park.

Commissioner Raynor noted his experiences of being in a smoke filled environment and his allergic reaction to smoke.

Commissioner Horsnall noted his concern with individual rights and the limitations when it does not impact others, and would like more time to consider the issues involved.

Commissioner Harmon noted his experiences with the public smoking on the beach.

At 7:20 PM, Commissioner Hood arrived at the meeting.

Commissioner Harmon noted he wanted to think about the issue before taking a position.

Vice Chairman Rummel noted that he favors having a smoking area established for visitors at Seven Presidents Oceanfront Park.

Commissioner Peters noted, as a health care professional, she would support a no smoking rule at Seven Presidents Oceanfront Park, and noted that the Board should have more discussion.

Commissioner Mandeville noted he is a smoker and that he has yet to see anyone smoking at the playgrounds and questioned where do the rules end.

Commissioner Hood noted that he is a smoker and addicted, and would support a ban on smoking in the parks everywhere.

Commissioner Hennessy noted a news article that teenage smoking has been linked to hearing problems and noted that in congested areas he supports the ban on smoking.

Chairman Loud noted that he has a concern with how staff would enforce a no smoking rule in the parks.

3. Dave Compton, Superintendent of County Parks, updated the Board with regard to staff presence at Fisherman's Cove and enforcement of the Leash Rules & Regulations.

Commissioner Harmon noted the problem in the past with dogs being off a leash and also noted the need for restrooms on site to accommodate visitors.

Commissioner Mandeville noted that based on his experiences, he supports the leash rule and its enforcement.

4. James J. Truncer, Secretary-Director, reviewed with the Board the suggestion to institute Fees & Charges for Dorbrook Recreation Area in response to complaints with regard to the use of the sprayground by non county residents.

Dave Compton reviewed with the Board the typical day use of the facility and improvements to the management of the facility.

Bruce Gollnick, Assistant Director, noted that tables need to be dispersed to discourage the users from congregating next to the spray features.

Chairman Loud noted that he was pleased that the sprayground was so popular and well used.

5. James J. Truncer, Secretary-Director, reviewed with the Board the request by Shore Youth Football and Cheer, West Long Branch, NJ, for Permission to Use the Turf Field on the southeast section of the Wolf Hill Recreation Area for practices from July 19, 2011 through November 30, 2011, Monday through Friday, 6:00 PM to 8:00 PM, until the commencement of school in September, and once school begins, practice will be cut back to three (3) times a week until completion of the 2011 football season, for a facility use fee of \$1,000.00, in accordance with the provisions contained in the Agreement.

Commissioner Raynor inquired as to the costs to make the area available.

Dave Compton, Superintendent of Parks, reviewed how the proposed fee was determined.

Commissioner Mandeville noted that, in his experience, youth football associations are well managed and able to pay a rental fee.

Following a discussion, a **motion** was introduced by Commissioner Harmon, seconded Commissioner Raynor, Granting Permission to Shore Youth Football and Cheer, West Long Branch, NJ, for the Use of the Turf Field on the southeast section of the Wolf Hill Recreation Area for practices from July 19, 2011 through November 30, 2011, Monday through Friday, 6:00 PM to 8:00 PM, until the commencement of school in September, and once school begins, practice will be cut back to three (3) times a week until completion of the 2011 football season, for a facility use fee of \$1,000.00, in accordance with the provisions contained in the Agreement, and subject to approval by County Counsel. Upon being put to a vote, the motion was unanimously carried.

6. James J. Truncer, Secretary-Director, reviewed with the Board the request by The Monmouth Group, Inc., Colts Neck, NJ, for permission to serve wine and malt alcoholic beverages inside the Sponsorship/Hospitality Tent on Thursday, August 18, 2011, from 5 PM-7 PM; Friday, August 19, 2011, from 12 Noon-2 PM; Saturday, August 20, 2011, from 12 Noon-2 PM, and 6 PM-8 PM; and Sunday, August 21, 2011, from 9 AM-10 AM, for their 116th Annual Monmouth County Horse Show held at the East Freehold Park Showgrounds, from August 17^h through 21st, 2011.

Following a discussion, a **motion** was introduced by Commissioner Hennessy, seconded Commissioner Mandeville, Granting Permission to The Monmouth Group, Inc., Colts Neck, NJ, for permission to serve wine and malt alcoholic beverages inside the Sponsorship/Hospitality Tent on Thursday, August 18, 2011, from 5 PM-7 PM; Friday, August 19, 2011, from 12 Noon-2 PM; Saturday, August 20, 2011, from 12 Noon-2 PM, and 6 PM-8 PM; and Sunday, August 21, 2011, from 9 AM-10 AM, for their 116th Annual Monmouth County Horse Show held at the East Freehold Park Showgrounds, from August 17^h through 21st, 2011. Upon being put to a vote, the motion was unanimously carried.

7. James J. Truncer, Secretary-Director, reviewed with the Board Agenda #19, 20, 21 & 22, as added to the Agenda.

Commissioner Raynor questioned the amount of the increase regarding item #19 reference Phase I and additional expenses.

Following a discussion, Andrea I. Bazer, County Counsel, noted that she and Andy Coeyman would put together recommended language for incorporation in future purchase/agreements.

8. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of July 11, 2011, as distributed to the Board.

Commissioner Mandeville questioned the status of item #35 on the "Status of Funded Projects" report dated July 11, 2011, Howell Park Golf Center Renovations.

Bruce A. Gollnick updated the Board on the status of the project and that staff was awaiting completion of the engineer's report and recommendations concerning the corrective actions to the HVAC system.

Bruce A. Gollnick also noted the status of the monitoring well at the Holmdel Park Shelter Building and that the engineer is in the process of completing his report.

Commissioner Raynor inquired as to the status of correction to the golf tee time system.

Dave Compton, Superintendent of County Parks, noted that 90% of the system is now operating properly.

In response to a question from Commissioner Mandeville, Joe Sardonia, Supervising Landscape Architect, explained to the Board the basis for recommending the rejection of the bid of Navka Construction Co., Inc., for the Timber Pedestrian Bridge and Shared Path at Thompson Park, being Agenda Item #9.

Andrea I. Bazer, County Counsel, noted she had reviewed the Contract Amendments and Change Orders as listed on the Agenda as Items #6, 7, 8, 19 & 20, and that they were in order.

At 8:26 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #22.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of July 18, 2011, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #18 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items#19, 20, 21 & 22 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #18 and #20 through #22.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Raynor,
Mandeville, Hennessy, Horsnall and Hood

In the Negative: Commissioner Raynor voted in the negative on Agenda Item #19 only.

Absent: None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-11-7-18=275 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to RICHARD J. MEISTER, Mechanical Repairer Light Equipment, who started work with the Monmouth County Park System on April 25, 2005, and who RETIRED effective July 1, 2011. (Over 6 Years of Service) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-7-18=276 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, RESCINDING professional service contract awarded by Resolution #R-11-6-6=253, to JOHNSON REALTY SERVICES, LLC, Wall, NJ, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 94, LOT 11, TOWNSHIP OF FREEHOLD, NJ, OWNER: GIGLIO & ADAMO, ±7 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #11-24 & PS #43-11), in an Amount Not To Exceed \$1,492.00, as property owners expressed no interest in selling the property to the County at this time, due to family conflicts. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-7-18=277 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, RESCINDING professional service contract awarded by Resolution #R-11-6-6=254, to COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 94, LOT 11, TOWNSHIP OF FREEHOLD, NJ, OWNER: GIGLIO & ADAMO, ±7 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #11-24 & PS #43-11), in an Amount Not To Exceed \$1,594.00, as property owners expressed no interest in selling the property to the County at this time, due to family conflicts. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=278 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, as received on June 15, 2011, proposal dated June 13, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 155, LOT 11, HOWELL TOWNSHIP, NJ, OWNER: BERGRUD, ±37 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #11-36 & PS #47-11), in an Amount Not To Exceed \$1,940.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=279 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on June 15, 2011, proposal dated June 13, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 155, LOT 11, HOWELL TOWNSHIP, NJ, OWNER: BERGRUD, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #11-37 & PS #48-11), in an Amount Not To Exceed \$4,929.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-7-18=280 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$2,400.00 increasing existing contract for golf course architectural services for various incidental items, to MUNGEAM CORNISH GOLF DESIGN, INC., Uxbridge, MA, for providing GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS PARK LOCATIONS (Ref. #10-23 & PS #32-10), as originally awarded by Resolution #R-10-5-10=185, in the Contract Amount Not To Exceed \$12,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$14,400.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=281 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$4,000.00, increasing existing contract by 20% as allowed by law, to MAACO COLLISION, Neptune, NJ, for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICES (Bid #0016-11), ITEMS: 2011 Service Contract (Period of 01/01/11 through 12/31/11), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2012), under the same terms and conditions as per bid specification; as originally awarded by Resolution #R-10-12-20=461 in the Estimated Contract Amount of \$20,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$24,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=282 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of minus (-) \$17,897.39 as vendor is unable to provide Item #1 I-5 Soil Aggregate "Clay Road Gravel" in the various colors requested, to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0025-11), as originally awarded by Resolution #R-11-2-7=75, ITEMS: #1, 4, 5, 8 (2011 Supply Contract, for the Period of 01/01/11 through 12/31/11); in the Estimated Total Contract Amount of \$61,785.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$43,887.61. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-7-18=283 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, REJECTING bid proposal of NAVKA CONSTRUCTION CO., INC., Newark, NJ, for TIMBER PEDESTRIAN BRIDGE AND SHARED USE PATH AT THOMPSON PARK (Bid #0054-11), as contractor lacks experience in this type of work. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=284 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to SIGNATURE BRIDGE, INC., Willoughby, OH, for TIMBER PEDESTRIAN BRIDGE AND SHARED USE PATH AT THOMPSON PARK (Bid #0054-11), ITEMS: #1-15 (Total Base Bid Price); in the Total Contract Amount of \$457,657.74. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=285 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on July 7, 2011, proposal dated June 30, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 5, LOTS 1, 1.01, 2 AND 3, BOROUGH OF ROOSEVELT, NJ, OWNER: LIEBERMAN INVESTMENT CO., LLC ±13 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #11-38 & PS #53-11), in an Amount Not To Exceed \$1,495.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=286 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on July 7, 2011, proposal dated July 4, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 5, LOTS 1, 1.01, 2 AND 3, BOROUGH OF ROOSEVELT, NJ, OWNER: LIEBERMAN INVESTMENT CO., LLC, ±13 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #11-38 & PS #53-11), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-7-18=287 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of CRANMER ENGINEERING, P.A., Shrewsbury, NJ, as received on July 6, 2011, proposal dated July 6, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 170, LOT 11 (P/O), MARLBORO TOWNSHIP, NJ, OWNER: ZIMNY, ±17.56 ACRES, UNIMPROVED PROPERTY, PROJECT: ADDITIONS TO DEEP RUN RECREATION AREA (Ref. #11-42 & PS #50-11), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=288 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DEWBERRY-GOODKIND, INC., Bloomfield, NJ, as received on July 6, 2011, proposal dated July 5, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 170, LOT 11 (P/O), MARLBORO TOWNSHIP, NJ, OWNER: ZIMNY, PROJECT: ADDITIONS TO DEEP RUN RECREATION AREA (Ref. #11-43 & PS #51-11), in an Amount Not To Exceed \$3,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=289 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of CREST ENGINEERING ASSOCIATES, INC., Millstone Township, NJ, as received on July 7, 2011, proposal dated June 23, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 98, LOTS 55.05, 55.06, 55.07, 55.08 AND 55.09, FREEHOLD TOWNSHIP, NJ, OWNER: BUILDER'S PRIDE (PARKSIDE ESTATES), ±23.05 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #11-44 & PS #54-11), in an Amount Not To Exceed \$1,625.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=290 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DEWBERRY-GOODKIND, INC., Bloomfield, NJ, as received on July 7, 2011, proposal dated July 5, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 98, LOTS 55.05, 55.06, 55.07, 55.08 AND 55.09, FREEHOLD TOWNSHIP, NJ, OWNER: BUILDER'S PRIDE (PARKSIDE ESTATES), ±23.05 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #11-45 & PS #55-11), in an Amount Not To Exceed \$3,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-7-18=291 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on July 6, 2011, proposal dated June 30, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 11, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: SACCO TRUST, ±52.43 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #11-46 & PS #52-11), in an Amount Not To Exceed \$1,700.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=292 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on July 6, 2011, proposal dated June 30, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 11, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: SACCO TRUST, ±52.43 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #11-46 & PS #52-11), in an Amount Not To Exceed \$2,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=293 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$6,323.00 for additional preliminary assessment/site investigation services, to ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 AND 32, AND BLOCK 28, LOTS 3 AND 4, MILLSTONE TOWNSHIP, NJ, OWNER: LEVCHUK, ±162 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE PARK (Ref. #11-03 & PS #31-11), as originally awarded by Resolution #R-11-6-6=234, in the Contract Amount Not To Exceed \$2,240.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$8,563.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Hood voted in the affirmative. Commissioner Raynor voted in the negative. (Resolution in Minute Book.)

- R-11-7-18=294 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$3,525.00 for additional licensed site remediation professional (LSRP) environmental services, to ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, for providing ENVIRONMENTAL SERVICES FOR A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP); OVERSIGHT, REMEDIAL ACTION AND REPORTING—238 SOUTHARD AVENUE, BLOCK 155, LOT 14, HOWELL TOWNSHIP, NJ, OWNER: POLITES, ±7.292 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #11-28 & PS #29-11), as originally awarded by Resolution #R-11-5-23=224, in the Contract Amount Not To Exceed \$5,900.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$9,425.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=295 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO APPRAISAL, LLC, Shrewsbury, NJ, as received on July 12, 2011, proposal dated June 30, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 786, LOT 7, TOWNSHIP OF MIDDLETOWN, NJ, OWNER: MILLMAN, ±8.47 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE/ CONSERVATION EASEMENT (Ref. #11-39 & PS #56-11), in an Amount Not To Exceed \$2,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-7-18=296 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on July 12, 2011, proposal dated June 30, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 786, LOT 7, TOWNSHIP OF MIDDLETOWN, NJ, OWNER: MILLMAN, ±8.47 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE/CONSERVATION EASEMENT (Ref. #11-39 & PS #56-11), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Hennessy, seconded by Commissioner Raynor, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Furnishing and Delivery of Golf Carts and Golf Cart Accessories
2. Design of Monmouth County Park System Directory, Volumes 1 - 5
3. Printing and Mail Preparation of the Monmouth County Park System Directory, Volumes 1 – 5
4. 2011 Auto Body Repair Services, Supplement #1

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Commissioner Raynor, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Preliminary Assessment and Site Inspection (PASI), Block 907, Lot 39, Wall Township, Improved, ± 2.10 Acres, Owner: Walton, for Additions to Shark River Park (Ref. #11-49) (*FAIR & OPEN*)
2. Surveying Services, Block 907, Lot 39, Wall Township, Improved, ± 2.10 Acres, Owner: Walton, for Additions to Shark River Park (Ref. #11-50) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **WEDNESDAY, JULY 27–SUNDAY, JULY 31, 2011** – 37th Annual Monmouth County Fair. East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (Weds.-Fri. = 5 PM–11 PM; Sat. = 11 AM–11 PM; Sun. = 11 AM–6 PM) Admission: \$7.00; Ages 12 & Under Admitted Free; Free Parking.
2. **MONDAY EVENING, AUGUST 8, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, AUGUST 22, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **SUNDAY AFTERNOON, SEPTEMBER 11, 2011** – 2 PM. **Monmouth County’s 9/11 Memorial Ceremony.** Mount Mitchill Scenic Overlook, Atlantic Highlands, NJ.
5. **MONDAY EVENING, SEPTEMBER 19, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **“TUESDAY EVENING”, OCTOBER 11, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, OCTOBER 24, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 20, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 8:32 PM, the following resolution was offered for adoption by Commissioner Raynor, seconded by Commissioner Harmon, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Raynor,
Mandeville, Hennessy, Horsnall and Hood
In the Negative: None
Absent: None

On a motion made by Commissioner Raynor, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 9:10 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

The following resolution was introduced:

R-11-7-18=297 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the JENNINGS PROPERTY, also known as BLOCK 302, LOT 9, MIDDLETOWN TOWNSHIP, a vacant parcel, containing ±1.04 ACRES, as an ADDITION TO THE HENRY HUDSON TRAIL, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$14,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00008.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Horsnall offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, August 8, 2011, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

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|---------------------|--|
| In the Affirmative: | Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Mandeville, Hennessy, Horsnall and Hood |
| In the Negative: | None |
| Absent: | None |

Commissioner Horsnall requested more information and the urban programs.

James J. Truncer, Secretary-Director, noted that he would schedule a presentation and update of the Urban Recreation Program for the next Board Meeting of August 8th.

Commissioner Harmon noted the success of the municipal open space grant program and suggested that consideration be given to increased funding for unique projects.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Peters, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, July 18, 2011, was **ADJOURNED** at 9:24 PM.

JAMES J. TRUNCER,
Secretary-Director