

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, JUNE 21, 2010– 7:00 PM**

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, JUNE 7, 2010  
(Absent: Commissioner Raynor)

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D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, JUNE 7, 2010  
(Absent: Commissioner Raynor)

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E. Approval of 2009 VOUCHER LIST

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F. Approval of 2010 VOUCHER LIST

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G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

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2. REVENUE REPORT—MONTH OF MAY

\_\_\_\_\_

3. ATTENDANCE REPORT—MONTH OF MAY

\_\_\_\_\_

4. PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—MAY

\_\_\_\_\_

5. TRAINING REQUESTS AS OF JUNE 14, 2010

\_\_\_\_\_

6. MCPS WEBSITE TRAFFIC REPORT—MAY

\_\_\_\_\_

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
*(Presentations are limited to three (3) minutes per person.)*

\_\_\_\_\_

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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K. PRESENTATIONS:

1. Board Appreciation to George and Stephen Callas for their Donation to Friends of the Parks (Photo)
  
2. “2010 County Fair”, Rick Royle, Fair Chairman

L. FREEHOLDER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. MCPS Recreation Services Plan—Faith Hahn, Supervising Planner
  
2. Recommendation to the Monmouth County Board of Chosen Freeholders for the Granting of a Permanent Easement and the Entering Into a Right-of-Way Agreement with NJ Natural Gas Company, Wall, NJ, to provide Gas Service to Thompson Park, known as Block 1099, Lot 8, Middletown Township, to service buildings #503, 505, 507, 508, 510, 521, 526 and 581, with a provision for future expansion to other buildings, in accordance with NJ Natural Gas Company Drawing No. RW6234550 (Exhibit A). *(Agenda Item #7 for Board Action)*
  
3. Introducing Supplemental Rules and Regulations Governing Public Deer Hunting on Lands Managed by the Monmouth County Park System *(Agenda Item #10 for Board Action)*

4. Request by the City of Long Branch for Permission to Use Parking Facilities at Seven Presidents Oceanfront Park, on Sunday, July 4<sup>th</sup>, 2010 (Rain Date Monday, July 5<sup>th</sup>), from 5 PM until 11 PM, during their "Oceanfest 2010", subject to and in accordance with the provisions contained in the Agreement.
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5. Agenda Items #11, 12, 13 & 14 as Added to the Board Agenda.

6. Status of Funded Projects as of June 11, 2010.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #11, 12, 13 & 14; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PECKHAM MATERIALS CORP., Athens, NY, for FURNISHING, DELIVERY, AND APPLICATION OF DUST CONTROL SOIL STABILIZATION SERVICES (Bid #0038-10), ITEMS: #1 through 6; in the Estimated Total Contract Amount of \$24,853.41.
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2. Resolution ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, as received on May 27, 2010, proposal dated May 19, 2010, for providing CONSULTING SERVICES TO OBTAIN PERMITS AND PREPARE BID DOCUMENTS FOR THE CONSTRUCTION OF A TIMBER PEDESTRIAN BRIDGE, THOMPSON PARK, HOLMDEL, NJ (Ref. #10-24 & PS #39-10), in an Amount Not To Exceed \$44,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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3. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$6,000.00 for additional work relating to the design of the pond, to MASER CONSULTING, P.A., Red Bank, NJ, for providing ENGINEERING SERVICES TO DESIGN AND PREPARE BID DOCUMENT PLANS AND SPECIFICATIONS FOR A NEW IRRIGATION POND AND ASSOCIATED PUMP STATION, INCLUDING UTILITIES FOR BEL-AIRE GOLF COURSE, WALL TWP., NJ (Ref. #07-06 & PS #57-07), as originally awarded by Resolution #R-07-11-19=438, in the Contract Amount Not To Exceed \$67,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$73,000.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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4. Resolution Authorizing CHANGE ORDER #1, in the amount of minus (-) \$3,154.95, for Item #15, concrete vertical curb (decrease quantity from 34 l.f. to 24 l.f., -\$200.00), Item #16, DGA course base 6" thick if needed (delete entire item, -\$2,700.00), Item #17, hot mix asphalt base I-2, 4" thick (decrease quantity from 780 tons to 730.37 tons, -\$3,126.69), Item #18, hot mix asphalt surface I-5, 2" thick (decrease quantity from 570 tons to 551.58 tons, -\$1,197.30), New Item #31, asphalt price adjustment, +\$4,069.04, to PRECISE CONSTRUCTION, INC., Freehold, NJ, for ROADWAY AND PARKING LOT CONSTRUCTION AND PAVING AT POPAMORA POINT, ATLANTIC HIGHLANDS, NJ (Bid #0070-09), as originally awarded by Resolution #R-10-1-25=50 in the Contract Amount of \$165,620.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$162,465.05.
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5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE LIBERTY STORE, Auburn, NY, for FURNISHING AND DELIVERY OF POLO PIQUE STAFF SHIRTS (Bid #0037-10), ITEMS: #1-14 (2010 Supply Contract); in the Estimated Total Contract Amount of \$15,000.00.
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6. Resolution AUTHORIZING the PURCHASE of GASOLINE, AUTOMOTIVE UNLEADED, from PETROLEUM TRADERS CORP., Ft. Wayne, IN, ITEMS: (Line Item 267) Mid-Grade (89) Octane Unleaded Gasoline for the Period of July 1, 2010 through December 31, 2010, delivered on an "On Call" basis; Note: Taxes are subject to Purchase, State Receipt Tax of \$0.184, also Petroleum Franchise Tax of \$0.04, Plus \$0.1575 per gallon, to be delivered to the Monmouth Cove Marina, 200 Port Monmouth Road West, Port Monmouth, NJ 07758; as available under NJ State Contract #65047, for the Period of July 1, 2010 through March 31, 2011, in the Estimated Total Contract Amount of \$75,000.00.
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7. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the GRANTING of a PERMANENT EASEMENT and the ENTERING INTO a RIGHT-OF-WAY AGREEMENT with NEW JERSEY NATURAL GAS COMPANY, Wall, NJ, to provide GAS SERVICE to THOMPSON PARK, known as BLOCK 1099, LOT 8, MIDDLETOWN TOWNSHIP, to service buildings #503, 505, 507, 508, 510, 521, 526 and 581, with a provision for future expansion to other buildings, in accordance with New Jersey Natural Gas Company Drawing No. RW6234550 (Exhibit A).
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8. Resolution Authorizing CHANGE ORDER #2, in the amount of \$68.00 for 16 sq.ft. of ¾" solid board sheathing @\$4.25 per square feet to replace three separate areas of deteriorated roof sheathing, to EASTGATE CONSTRUCTION CO., Ocean, NJ, for FURNISHING OF SERVICES FOR THE REMOVAL OF EXISTING ROOF STRIP SHINGLES AND FLAT ROOFING AND THE INSTALLATION OF NEW ROOFING AND GUTTERS FOR 2009 (Bid #0063-09) ITEMS: Proposal 1, Items #1-4 (Total Lump Sum Amount of \$27,238.00); Proposal 2, Items #1-5 (Total Lump Sum Amount of \$24,200.00); as originally awarded by Resolution #R-09-10-5=390 in the Contract Amount of \$51,438.00, and as modified by Change Order #1 awarded by Resolution #R-10-2-22=77 in the Total Change Order #1 Contract Amount of \$51,700.50, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$51,768.50.
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9. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$4,000.00 for additional historical research, to HISTORIC BUILDING ARCHITECTS, LLC, Trenton, NJ, for providing ARCHITECTURAL SERVICES FOR A HISTORIC STRUCTURES REPORT FOR PORTLAND PLACE AT HARTSHORNE WOODS PARK (Ref. #09-40 & PS #84-09), as originally awarded by Resolution #R-10-1-25=49, in the Contract Amount Not To Exceed \$63,820.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$67,820.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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10. Resolution INTRODUCING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM, and further AUTHORIZING the SECRETARY-DIRECTOR to POST & PUBLISH NOTICE of PUBLIC HEARING on their ADOPTION scheduled for JULY 19, 2010, as required by law.
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11. Resolution ACCEPTING the WRITTEN PROPOSAL of INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, as received on June 17, 2010, proposal dated June 15, 2010, for providing PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENTS SERVICES TO THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, LINCROFT, NJ (PS #43-10), in an Amount Not To Exceed \$6,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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12. Resolution ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on June 11, 2010, proposal dated June 9, 2010, for providing SURVEYING SERVICES FOR A PARTIAL BOUNDARY SURVEY OF BLOCK 10, LOT 5 (P/O); BLOCK 13, LOTS 9 AND 20; BLOCK 22, LOT 10, BLOCK 22.01, LOT 25, AND BLOCK 27, LOT 38 (P/O) (EXTENDING TEN FEET INTO ADJACENT PROPERTIES), UPPER FREEHOLD TOWNSHIP, OWNER: JCP&L (EASEMENT HELD BY COUNTY OF MONMOUTH), ±24 ACRES UNIMPROVED PROPERTY, PROJECT: UNION TRANSPORTAITON TRAIL (Ref. #10-14 & PS #41-10), in an Amount Not To Exceed \$7,878.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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13. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on June 11, 2010, proposal dated June 2, 2010, for providing APPRAISAL SERVICES FOR BLOCK 66.01, LOT 36.08, TOWNSHIP OF HOWELL, NEW JERSEY, OWNER: GUNDERSON & CORRIGAN, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR, INTEREST: FEE SIMPLE (Ref. #10-31 & PS #42-10), in an Amount Not To Exceed \$998.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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14. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on June 11, 2010, proposal dated June 10, 2010, for providing APPRAISAL SERVICES FOR BLOCK 66.01, LOT 36.08, TOWNSHIP OF HOWELL, NEW JERSEY, OWNER: GUNDERSON & CORRIGAN, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR, INTEREST: FEE SIMPLE (Ref. #10-31 & PS #42-10), in an Amount Not To Exceed \$1,150.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Invasive Plant Management at Various Monmouth County Park Sites
  2. Furnishing, Delivery and Installation of an Air Conditioning System and Oil to Natural Gas Heater Conversion
  3. Equipment Washing Facility at Hominy Hill Maintenance
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**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Surveying Services, Block 177, Lot 34, Howell Township, Owner: Vitello & Mancini et al., for Additions to Yellowbrook Tract (Ref. #10-39)
  2. Preliminary Assessment & Site Inspection, Block 177, Lot 34, Howell Township, Owner: Vitello & Mancini et al., for Additions to Yellowbrook Tract (Ref. #10-40)
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**DATES TO REMEMBER:**

1. **MONDAY EVENING, JULY 19, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **WEDNESDAY, JULY 21—SUNDAY, JULY 25, 2010** – 36<sup>th</sup> Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Rd., Freehold, NJ. (Weds. 7/21—Fri. 7/23 = 5 PM to 11 PM; Sat. 7/24 = 11 AM to 11 PM; Sun. 7/25 = 11 AM to 6 PM) Admission: \$7.00 per person, Children 12 & Under Free. Free Parking. No Pets Allowed.
3. **MONDAY EVENING, AUGUST 23, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **TUESDAY EVENING, SEPTEMBER 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **WEDNESDAY, SEPTEMBER 8, 2010** – 5:30 PM. Annual Employee Recognition, by Invitation, hosted by the Friends of the Parks, at the Thompson Park Activity Barn.
6. **MONDAY EVENING, SEPTEMBER 20, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.

7. **SUNDAY, OCTOBER 17, 2010** – 11 AM—5 PM. Thompson Park Day, Lincroft, NJ. Strut Your Mutt, Hosted by the Friends of the Parks.

Statement of Adequate Public Notice – Read by \_\_\_\_\_

“Statement of Adequate Public Notice of Executive Session Meetings in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 7, 2010, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At \_\_\_\_\_ PM, the following Resolution was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: \_\_\_\_\_ PM)

\_\_\_\_\_

NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

At \_\_\_\_\_ PM, the following Resolution was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being Additions to County Park Lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: \_\_\_\_\_PM)

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NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to County park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

**ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:**

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **July 19, 2010**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Land Acquisition Matters**, being **Additions to County Park Lands**, and **Personnel Matters**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

\_\_\_\_\_

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: \_\_\_\_\_PM)

\_\_\_\_\_