

MINUTES OF THE MONDAY EVENING, JUNE 20, 2011 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:04 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
N. Britt Raynor
Thomas E. Hennessy, Jr.
David W. Horsnall

The following were Absent on roll call:

Commissioners:
Kevin Mandeville
Melvin A. Hood (Excused)

Also Present:

James J. Truncer, Secretary-Director
Andrea I. Bazer, County Counsel
Bruce A. Gollnick, Assistant Director
Francine P. Lorelli, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Gail Hunton, Supv. Historic Preservation Specialist
Andrew R. Coeyman, Supv. Land Preservation Office
Karen Livingstone, Public Information/Volunteers

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 6, 2010, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Harmon, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 6, 2011**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Harmon, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 6, 2011, TO DISCUSS POTENTIAL LITIGATION**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of potential litigation.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Raynor, seconded by Commissioner Horsnall, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF MAY**

On a motion made by Commissioner Raynor, seconded by Commissioner Horsnall, the **REVENUE REPORT** for the **MONTH OF MAY**, was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF MAY**

On a motion made by Commissioner Raynor, seconded by Commissioner Horsnall, the **ATTENDANCE REPORT** for the **MONTH OF MAY**, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MAY 2011 (06/14/11)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MAY 2011 (06/14/11)**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF MAY**

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF MAY**, was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

At 7:06 PM, Commissioner Mandeville arrived at the meeting.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:07 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Vice Chairman Rummel, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:08 PM.

At 7:08 PM, Freeholder Lillian G. Burry arrived at the meeting.

FREEHOLDER’S REPORT:

Freeholder Burry noted that she did not have anything to report to the Board.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board the request by the City of Long Branch for Permission to Use Parking Facilities at Seven Presidents Oceanfront Park on July 4, 2011 (Rain Date: July 5, 2011), 5 PM until 11 PM, for their 4th of July Fireworks display during their “Oceanfest”, subject to and in accordance with the provisions contained in the Agreement, and further authorizing the Chairman and Secretary-Director of the Board to sign said Agreement.

Following a discussion, a **motion** was introduced by Commissioner Horsnall, seconded Commissioner Hennessy, Granting Permission to the City of Long Branch for Permission to Use Parking Facilities at Seven Presidents Oceanfront Park on July 4, 2011 (Rain Date: July 5, 2011), 5 PM until 11 PM, for their 4th of July Fireworks display during their “Oceanfest”, subject to and in accordance with the provisions contained in the Agreement, and further authorizing the Chairman and Secretary-Director of the Board to sign said Agreement. Upon being put to a vote, the motion was unanimously carried.

2. James J. Truncer, Secretary-Director, reviewed with the Board the request by the Monmouth Conservation Foundation for Permission to Use the Claypit Creek Area of Hartshorne Woods Park for the Temporary Stabling of Horses from Thursday, September 22, 2011 to Sunday, September 25, 2011, for their three (3) day Monmouth County Coaching Invitational event, being a part of their Annual Dinner Dance; and for Permission to hold their 34th Annual Dinner Dance at Hartshorne Woods Park on Saturday, September 24, 2011, beginning at 6 PM, and to serve alcoholic beverages, subject to and in accordance with the provisions contained in the Agreement, and further authorizing the Chairman and Secretary-Director of the Board to sign said Agreement.

Following a discussion, a **motion** was introduced by Commissioner Raynor, seconded Commissioner Peters, Granting Permission to the Monmouth Conservation Foundation for Permission to Use the Claypit Creek Area of Hartshorne Woods Park for the Temporary Stabling of Horses from Thursday, September 22, 2011 to Sunday, September 25, 2011, for their three (3) day Monmouth County Coaching Invitational event, being a part of their Annual Dinner Dance; and for Permission to hold their 34th Annual Dinner Dance at Hartshorne Woods Park on Saturday, September 24, 2011, beginning at 6 PM, and to serve alcoholic beverages, subject to and in accordance with the provisions contained in the Agreement, and further authorizing the Chairman and Secretary-Director of the Board to sign said Agreement. Upon being put to a vote, the motion was unanimously carried.

3. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to Support and Recommend that the Monmouth County Board of Chosen Freeholders Support the Federal Reauthorization of the New Jersey Coastal Heritage Trail and urge Senators and Congressional delegation of New Jersey to support same.

Following a discussion, the Board unanimously agreed to adopt a resolution of Support and Recommended that the Monmouth County Board of Chosen Freeholders Support the Federal Reauthorization of the New Jersey Coastal Heritage Trail and Urge Senators and Congressional Delegation of New Jersey to Support same.

4. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation that the Monmouth County Board of Chosen Freeholders Authorize the Entering Into a State Aid Agreement between the County of Monmouth and the NJDEP for the Bayshore Waterfront Park Revetment Project.

Following a discussion, the Board unanimously agreed to adopt a resolution Recommending to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders Authorize the Entering Into a State Aid Agreement between the County of Monmouth and the NJDEP for the Bayshore Waterfront Park Revetment Project.

5. James J. Truncer, Secretary-Director, reviewed with the Board the availability of Surplus 16” Navy Mark 7 Gun Barrels for installation at Battery Lewis, Hartshorne Woods Park. The Secretary-Director noted that he and Freeholder Burry would be meeting with the Base Commander of Earle.

6. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items #12, 13, 14, 15 & 16, as added to the Agenda.

James J. Truncer also reviewed Agenda Item #6 recommending to the Board the acceptance of the written proposal of Mills & Schnoering Architects, LLC, Princeton, NJ, for providing Architectural Services for the Restoration of the Main House and Carriage House at Portland Place, Hartshorne Woods Park, in an amount not to exceed \$115,000.00.

Commissioner Horsnall inquired as to whether the award to the second low proposal can be challenged.

Andrea I. Bazer, County Counsel, noted that prices were solicited as an open competitive proposal with consideration to a number of factors and not price alone.

Commissioner Raynor questioned whether the low bidder of the Howell Park Golf Course Bridge would be paying prevailing New Jersey wage rates.

Bruce A. Gollnick, Assistant Director, noted that by law, the contractor is required to submit his payroll with his requisitions for payment and at close out.

Commissioner Mandeville inquired as to the monitoring well at the Holmdel Park Shelter building.

Bruce A. Gollnick updated the Board with regard to the status of the monitoring well.

Commissioner Mandeville suggested the Board hire a construction manager for Portland Place.

Gail Hunton, Supervising Historic Preservation Specialist, noted that based on the size of the job, she questioned the need to hire a construction manager.

Commissioner Horsnall suggested the Board decide at the time of award of the construction contract for the specific work to be performed at Portland Place.

In response to a question from Commissioner Horsnall, Andrew R. Coeyman, Supervisor Land Preservation Office, reviewed with the Board the relocation requirements for tenants and Agenda Item #7, recommending to the Board that the Board Authorize Payment in the Amount of \$2,773.80 for Tenant Relocation Assistance to Stanley Leverett, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on Block 64, Lot 15.01, Millstone Township, Owner: Petrou, as purchased by the Monmouth County Board of Chosen Freeholders as an Addition to Charleston Springs Golf Course.

Commissioner Mandeville and Commissioner Harmon inquired as to difference in the amount between the proposals received for architectural services from Mills & Schnoering and Sebring Associates.

Gail Hunton, Supervising Historic Preservation Specialist, noted that she believed that Sebring Associates had not adequately estimated the number of hours required to do the necessary work in their proposal.

7. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of June 10, 2011, as distributed to the Board.

Andrea I. Bazer, County Counsel, noted she had reviewed the Change Orders as listed on the Agenda as Items #12 & #13, and that they were in order.

At 7:50 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #16.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of June 20, 2011, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #12, 13, 14, 15 & 16 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #16.

Seconded by Commissioner Raynor, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Raynor,
Mandeville, Hennessy and Horsnall
In the Negative: None
Absent: Commissioner Hood

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-11-6-20=258 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on June 7, 2011, proposal dated June 6, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 27, LOTS 26 (P/O) AND 38.01 (P/O), UPPER FREEHOLD TOWNSHIP, NJ, OWNER: TAFT, ±2.450 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #11-27 & PS #46-11), in an Amount Not To Exceed \$4,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-6-20=259 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of PSP FALCON INDUSTRIES, LLC, Jackson, NJ, as received on June 2, 2011, proposal dated May 27, 2011, for providing PROFESSIONAL SUREYING SERVICES OF BLOCK 214, LOT 43.03, MARLBORO TOWNSHIP, NJ, OWNER: STATE OF NEW JERSEY, PROJECT: ADDITIONS TO BIG BROOK PARK (Ref. #10-68 & PS #44-11), in an Amount Not To Exceed \$2,278.50, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-20=260 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of CREST ENGINEERING ASSOCIATES, INC., Millstone, NJ, as received on June 2, 2011, proposal dated June 1, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 214, LOT 43.03, MARLBORO TOWNSHIP, NJ, OWNER: STATE OF NEW JERSEY, ±16.50 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO BIG BROOK PARK (Ref. #10-69 & PS #45-11), in an Amount Not To Exceed \$1,625.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-20=261 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of MC AULIFFE & CARROLL ARCHITECTS, LLC, Trenton, NJ, as received on May 24, 2011, proposal dated May 23, 2011, for providing ARCHITECTURAL SERVICES FOR RESTORATION OF THE BLACKSMITH SHOP AND TENANT HOUSE WINDOWS AT HISTORIC LONGSTREET FARM (Ref. #11-21 & PS #26-11), in an Amount Not To Exceed \$27,655.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-20=262 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of DENNIS BERTLAND ASSOCIATES, Stockton, NJ, as received on May 25, 2011, proposal dated May 21, 2011, for providing NOMINATION OF PORTLAND PLACE, HARTSHORNE WOODS PARK, TO THE NEW JERSEY AND NATIONAL REGISTERS OF HISTORIC PLACES (Ref. #11-05 & PS #33-11), in an Amount Not To Exceed \$8,340.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-6-20=263 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of MILLS & SCHNOERING ARCHITECTS, LLC, Princeton, NJ, as received on June 1, 2011, proposal dated May 26, 2011, for providing ARCHITECTURAL SERVICES FOR THE RESTORATION OF THE MAIN HOUSE AND CARRIAGE HOUSE AT PORTLAND PLACE, HARTSHORNE WOODS PARK (Ref. #11-06 & PS #34-11), in an Amount Not To Exceed \$115,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-20=264 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, AUTHORIZING PAYMENT in the AMOUNT OF \$2,773.80 for TENANT RELOCATION ASSISTANCE to STANLEY LEVERETT, in accordance with the Workable Relocation Assistance Plan as approved by the New Jersey Department of Community Affairs, as tenant resided on BLOCK 64, LOT 15.01, MILLSTONE TOWNSHIP, OWNER: PETROU, as purchased by the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-20=265 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FUNNY FACTORY PRODUCTIONS, Colts Neck, NJ, for FURNISHING OF ENTERTAINMENT SERVICES FOR THE 2011 MONMOUTH COUNTY FAIR (Bid #0055-11), ITEMS: Proposal #1, Assorted Strolling Performers (\$8,000.00 Estimated); Proposal #2, Motorcycle Thrill Act (\$11,550.00 Estimated); Proposal #3, Festive Family Friendly Stage Show (\$3,000.00 Estimated); for the Period of 07/27/11-07/31/11; in the Estimated Total Contract Amount of \$22,550.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-20=266 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DCA PRODUCTIONS PLUS, INC., New York, NY, for FURNISHING OF ENTERTAINMENT SERVICES FOR THE 2011 MONMOUTH COUNTY FAIR (Bid #0055-11), ITEMS: Proposal #4, Cirque Style Act; for the Period of 07/27/11-07/31/11; in the Estimated Total Contract Amount of \$10,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-6-20=267 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, of BOARD SUPPORT and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS SUPPORT the FEDERAL REAUTHORIZATION of the NEW JERSEY COASTAL HERITAGE TRAIL and URGE SENATORS AND CONGRESSIONAL DELEGATION OF NEW JERSEY TO SUPPORT SAME. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-20=268 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO a STATE AID AGREEMENT BETWEEN the COUNTY OF MONMOUTH and the NJDEP for the BAYSHORE WATERFRONT PARK REVETMENT PROJECT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-20=269 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, Authorizing CHANGE ORDER #1, in the amount of minus (-) \$1,000.00 for credit for well sealing (Building #130), to GRINNELL RECYCLING, INC., Sparta, NJ, for FURNISHING OF DEMOLITION WORK, UST AND AST REMOVAL, WELL SEALING AND ASBESTOS REMOVAL FOR 2010 (Bid #0034-10), as originally awarded by Resolution #R-10-6-7=203 in the Contract Amount of \$47,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$46,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-20=270 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, Authorizing CHANGE ORDER #1, in the amount of \$5,102.00 for additional concrete work at three (3) locations, to ROSANO TRUCKING, INC., Oceanport, NJ, for GRADING AND PAVING AT THOMPSON PARK MAINTENANCE AREA (Bid #0031-11), as originally awarded by Resolution #R-11-3-14=148 in the Contract Amount of \$135,635.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$140,737.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-20=271 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, DECLARING the MONTH OF JULY 2011 as "PARKS AND RECREATION MONTH", in our great COUNTY OF MONMOUTH, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS DECLARE the MONTH OF JULY 2011 as "PARKS AND RECREATION MONTH" in our great COUNTY OF MONMOUTH. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-6-20=272 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SIGNATURE BRIDGE, INC., Willoughby, OH, for 16TH FAIRWAY BRIDGE REPLACEMENT AT HOWELL PARK GOLF COURSE (Bid #0056-11), ITEMS: #1-7 (Total Base Bid Price); in the Total Contract Amount of \$139,839.02. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-6-20=273 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on June 15, 2011, proposal dated June 17, 2011, for providing APPRAISAL SERVICES FOR FAIR MARKET RENTAL VALUE FOR ±600 SQUARE FEET, VACANT LAND, PROPOSED SUB-SURFACE WATER LINE EASEMENT, BLOCK 86, LOT 1, TOWNSHIP OF MIDDLETOWN, HENRY HUDSON TRAIL, OWNER: COUNTY OF MONMOUTH (Ref. #11-40 & PS #49-11), in an Amount Not To Exceed \$1,372.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Raynor, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Installation of Steel Fence Posts and Relocation of Fence Panels, Gate and Hardware at Holmdel Park, Holmdel, NJ

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Raynor, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Preliminary Assessment/Site Inspection of Block 60.01, Lot 2.01, Borough of Tinton Falls, Owner: Dellapietra, for Additions to Thompson Park (Ref. #11-47) (*FAIR & OPEN*)
2. Surveying Services, Block 60.01, Lot 2.01, Borough of Tinton Falls, Owner: Dellapietra, for Additions to Thompson Park (Swimming River Public Access) (Ref. #11-48) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JULY 18, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **WEDNESDAY, JULY 27—SUNDAY, JULY 31, 2011** – 37th Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Rd., Freehold, NJ.
3. **MONDAY EVENING, AUGUST 8, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, AUGUST 22, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

At 7:50 PM, Gail Hunton, Supervising Historic Preservation Specialist, left the meeting.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 6, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:51 PM, the following resolution was offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Raynor
Mandeville, Hennessy and Horsnall

In the Negative: None

Absent: Commissioner Hood

On a motion made by Commissioner Raynor, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 8 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

The following resolution was introduced:

R-11-6-20=274 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Harmon, **RECOMMENDING** to the **MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS** the **ACQUISITION** of the **WALKER PROPERTY**, also known as **BLOCK 267, LOT 2, MIDDLETOWN TOWNSHIP**, an unimproved parcel, containing ± 0.210 ACRES, as **ADDITIONS TO THE HENRY HUDSON TRAIL**, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the **AMOUNT** of \$20,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00008.). Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Mandeville, and Horsnall voted in the affirmative. Commissioner Hennessy voted in the negative. (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Horsnall offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, July 18, 2011**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Mandeville, Hennessy and Horsnall
In the Negative:	None
Absent:	Commissioner Hood

Commissioner Horsnall thanked staff for the advertising information forwarded to the Board.

Chairman Loud noted the Urban Recreation Program End of the Year Barbeque held on Friday, June 17th for participants and their families, at the Coastal Activity Center, in Asbury Park. Chairman Loud noted that the staff did an outstanding job and should be commended for their dedication and fine work.

Andrew Spears noted he would pass on the Board's comments to the Coastal Activity Staff.

Commissioner Peters noted the fine facilities and programs and hoped that participation could be increased, and suggested that staff reach out to the community leaders.

Chairman Loud thanked the staff for doing such an outstanding job.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, June 20, 2011, was **ADJOURNED** at 8:52 PM.

JAMES J. TRUNCER,
Secretary-Director