

MINUTES OF THE MONDAY EVENING, JUNE 7, 2010 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.



The meeting was called to order by Chairman Edward J. Loud at 7:01 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
Thomas E. Hennessy, Jr.
David W. Horsnall
Melvin A. Hood

The following were Absent on roll call:

Commissioner N. Britt Raynor (Excused)
Commissioner Kevin Mandeville

Also Present:

James J. Truncer, Secretary-Director
Malcolm V. Carton, Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Supt. of County Parks
Bob G. Cain, Purchasing Agent
Spencer Wickham, Chief/Land Acq. & Design
Andrew R. Coeyman, Supv./Land Preservation Office
Karen Livingstone, Public Information/Volunteers

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 7, 2009, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 24, 2010**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Harmon, the **2009 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Harmon, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there were no **REPORTS**.

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Email from Andrew Winick, Tinton Falls, NJ, dated June 1, 2010, expressing thanks for the service the County provides with the spray park at Dorbrook Park. (Acknowledgement letter from Bruce A. Gollnick, Assistant Director, dated June 1, 2010.)
2. Letter from William Flyge, Brielle, NJ, dated June 1, 2010, addressed to Edward J. Loud, Chairman, requesting review of policy regarding eligibility for resident golf ID cards.
3. Letter from Martin H. Morgenstern, Old Bridge, NJ, dated June 1, 2010, addressed to Edward J. Loud, Chairman, regarding resident golf ID cards and their unique situation in which their community, Madison Crossing at Birch Hill, borders in Marlboro, NJ, and Old Bridge, NJ, and their dues pay for Monmouth County taxes among other fees.

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Vice Chairman Rummel, seconded by Commissioner Horsnall, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:11 PM.

FREEHOLDER'S REPORT:

There was no Freeholder's Report as Freeholder Director Lillian G. Burry was unable to attend the meeting.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. Bruce A. Gollnick, Assistant Director, reviewed his draft of the Park System Photovoltaic Analysis Report dated June 7, 2010, as distributed to the Board.

At 7:11 PM, Commissioner Mandeville arrived at the meeting.

2. James J. Truncer, Secretary-Director, reviewed with the Board the updates and corrections to the County Park and Recreation Policy for the County of Monmouth.

Following a discussion, the Board unanimously agreed to adopt a resolution adopting the County Park and Recreation Policy for the County of Monmouth, as updated and corrected.

3. James J. Truncer, Secretary-Director, reviewed with the Board the updates and corrections to the Monmouth County Board of Recreation Commissioners Mission Statement.

Following a discussion, the Board unanimously agreed to adopt a resolution adopting the Monmouth County Board of Recreation Commissioners Mission Statement, as updated and corrected.

4. James J. Truncer, Secretary-Director, and Dave Compton, Superintendent of Parks, reviewed with the Board the request by Roseann S. Weber, Regional Vice President, American Cancer Society Jersey Shore Region, Shrewsbury, NJ, dated June 3, 2010, for Permission to valet park cars at Huber Woods Park on Saturday, June 19, 2010, during their Annual Cancer Ball, being held at "Riverwind", 700 Navesink River Road, from 6 PM until approximately Midnight, as per the conditions of use, and charging a fee of \$549.00 for operational expenditures.

Following a discussion, a **motion** was introduced by Vice Chairman Rummel, seconded by Commissioner Hennessy, Granting Permission to the American Cancer Society Jersey Shore Region, Shrewsbury, NJ, June 3, 2010, to valet park cars at Huber Woods Park on Saturday, June 19, 2010, during their Annual Cancer Ball, being held at "Riverwind", 700 Navesink River Road, from 6 PM until approximately Midnight, as per the conditions of use, and charging a fee of \$549.00 for operational expenditures. Upon being put to a vote, the motion was unanimously carried.

5. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items #5, 6, 7, 8 & 9 as added to the Agenda, recommending accepting the written proposal of DRD Appraisals, LLC d/b/a Stuart Appraisal Company, Freehold, NJ, and the written proposal of Hogan Appraisal, LLC, Pt. Pleasant, NJ, for providing Appraisal Services for Block 28, Lot 7.03, Township of Upper Freehold, NJ, for Additions to the Union Transportation Trail (Ref. #10-34 & PS #40-10); as well as contract awards to Student Transportation of America, Lakewood, NJ, Irvin Raphael, Inc., East Brunswick, NJ, and Michael Loori Bus Co., Inc., Middletown, NJ, for Furnishing and Delivery of Bus Transportation Services for the 2010 Recreation Assistance Program, 2010 School Van Transportation Services, and 2010 Shuttle Bus Transportation Service at Monmouth County Fair (Bid #0036-10).

6. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects dated June 1, 2010, as distributed to the Board.

At 7:43 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy to approve Agenda Items #1 through #9.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of June 7, 2010, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider agenda items #1 through #4 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #5, 6, 7, 8 & 9 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #9.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville
Hennessy, Horsnall and Hood

In the Negative: None

Absent: Commissioner Raynor

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-10-6-7=201 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ADOPTING the COUNTY PARK AND RECREATION POLICY FOR THE COUNTY OF MONMOUTH to remain in force until amended or rescinded by action of the Board, and RESCINDING the previously adopted Board Resolution #R-91-10-8=261. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-6-7=202 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ADOPTING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS MISSION STATEMENT to remain in force until amended or rescinded by action of the Board, and RESCINDING the previously adopted Board Resolution #R-94-1-11=1. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-6-7=203 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GRINNELL RECYCLING, INC., Sparta, NJ, for FURNISHING OF DEMOLITION WORK, UST AND AST REMOVAL, WELL SEALING AND ASBESTOS REMOVAL FOR 2010 (Bid #0034-10), ITEMS: Proposal #1, Items #1, 2, 3, 4; in the Total Contract Amount of \$47,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-6-7=204 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to LERTCH WRECKING CO., INC., Wall, NJ, for FURNISHING OF DEMOLITION WORK, UST AND AST REMOVAL, WELL SEALING AND ASBESTOS REMOVAL FOR 2010 (Bid #0034-10), ITEMS: Proposal #2, Items #1, 2, 3 (\$27,500.00); Proposal #3, Items #1, 2, 3, 4 (\$75,475.00); and Proposal #4, Item #1 (\$10,800.00), Item #2 (\$30,400.00), Item #3 (\$8,100.00); in the Total Contract Amount of \$152,275.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-6-7=205 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 27, 2010, proposal dated May 20, 2010, for providing APPRAISAL SERVICES FOR BLOCK 28, LOT 7.03, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, OWNER: LIPAY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL, INTEREST FEE SIMPLE (Ref. #10-34 & PS #40-10), in an Amount Not To Exceed \$2,100.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-6-7=206 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on May 27, 2010, proposal dated May 26, 2010, for providing APPRAISAL SERVICES FOR BLOCK 28, LOT 7.03, TOWNSHIP OF UPPER FREEHOLD, NEW JERSEY, OWNER: LIPAY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL, INTEREST FEE SIMPLE (Ref. #10-34 & PS #40-10), in an Amount Not To Exceed \$2,100.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-6-7=207 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STUDENT TRANSPORTATION OF AMERICA, Lakewood, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES FOR THE 2010 RECREATION ASSISTANCE PROGRAM, 2010 SCHOOL VAN TRANSPORTATION SERVICES, AND 2010 SHUTTLE BUS TRANSPORTATION SERVICE AT MONMOUTH COUNTY FAIR (Bid #0036-10), ITEM: Proposal #1, Bus Transportation Services for the 2010 Recreation Assistance Program (54-passenger school buses), for the Period of June 21, 2010 through August 20, 2010; in the Estimated Total Contract Amount of \$29,680.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-6-7=208 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to IRVIN RAPHAEL, INC., East Brunswick, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES FOR THE 2010 RECREATION ASSISTANCE PROGRAM, 2010 SCHOOL VAN TRANSPORTATION SERVICES, AND 2010 SHUTTLE BUS TRANSPORTATION SERVICE AT MONMOUTH COUNTY FAIR (Bid #0036-10), ITEM: Proposal #2, 2010 Door to Door School Van Transportation Service from Urban Towns to Monmouth County Park System sites, for the Period of June 21, 2010 through August 13, 2010; in the Estimated Total Contract Amount of \$10,780.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-10-6-7=209 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MICHAEL LOORI BUS CO., INC., Middletown, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES FOR THE 2010 RECREATION ASSISTANCE PROGRAM, 2010 SCHOOL VAN TRANSPORTATION SERVICES, AND 2010 SHUTTLE BUS TRANSPORTATION SERVICE AT MONMOUTH COUNTY FAIR (Bid #0036-10), ITEM: Proposal #3, 2010 Shuttle Bus Transportation Service at Monmouth County Fair, for the Period of July 21, 2010 through July 25, 2010; in the Estimated Total Contract Amount of \$12,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Lumber and Building Materials

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Psychological Testing and Vocational Assessments for Screening of Prospective Employees (PS #43-10) (FAIR & OPEN)
2. Two (2) Appraisals, Block 7, Lot 1, Roosevelt Borough, Owner: Ticktin, for Additions to Perrineville Lake Park (Ref. #10-38) (FAIR & OPEN)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **FRIDAY, JUNE 11, 2010** – 4 PM—5:30 PM. Coastal Activity Center/Urban Recreation Program End of Year Celebration Cookout for Members & Family. Location: Shark River Park.
2. **SUNDAY AFTERNOON, JUNE 13, 2010** – 4 PM—6 PM. Celebration Honoring the 50th Anniversary of the Monmouth County Park System, by Invitation, hosted by the Friends of the Parks. Thompson Park Visitor Center, Lincroft, NJ.

3. **WEDNESDAY EVENING, JUNE 16, 2010** – 7 PM. Monmouth County Library (Eastern Branch). Presentation on “Brookdale Farm and Thompson Park”, by Gail L. Hunton, Supervising Historic Preservation Specialist, as part of the MCPS 50th Anniversary Celebration.
4. **MONDAY EVENING, JUNE 21, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ. **(Reminder! A group photo of the Board and a group photo of Department Heads is scheduled for 6:45 PM, prior to the meeting. Appropriate dress attire suggested.)**
5. **MONDAY EVENING, JULY 19, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
6. **WEDNESDAY, JULY 21—SUNDAY, JULY 25, 2010** – 36th Annual Monmouth County Fair. East Freehold Showgrounds.
7. **MONDAY EVENING, AUGUST 23, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
8. **TUESDAY EVENING, SEPTEMBER 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
9. **WEDNESDAY, SEPTEMBER 8, 2010** – 5:30 PM. Annual Employee Recognition, by Invitation, hosted by the Friends of the Parks, at the Thompson Park Activity Barn.
10. **MONDAY EVENING, SEPTEMBER 20, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
11. **SUNDAY, OCTOBER 17, 2010** – 11 AM—5 PM. Thompson Park Day, Lincroft, NJ. Strut Your Mutt, Hosted by the Friends of the Parks.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of May 24, 2010, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:44 PM, the following resolution was offered for adoption by Vice Chairman Rummel, seconded by Commissioner Horsnall, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall and Hood

In the Negative: None

Absent: Commissioner Raynor

On a motion made by Vice Chairman Rummel, seconded by Commissioner Harmon, and by unanimous vote, the regular meeting was **RECONVENED** at 8:01 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

R-10-6-7=210 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for the ACCEPTANCE of the DONATION of PROPERTY OWNED BY VINCENT J. MENDES, JR., known as BLOCK 12, LOT 3.02, BOROUGH OF HIGHLANDS, an unimproved parcel consisting of ±0.577 ACRES, as an ADDITION TO HARTSHORNE WOODS PARK, subject to environmental review and clear title, and taxes and other closing costs. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund #T-12-56-850-115-667, Sub-Account #00023.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-10-6-7=211 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS for the ACQUISITION of the ULLRICH PROPERTY, also known as BLOCK 50, LOTS 8 & 8.01, UPPER FREEHOLD TOWNSHIP, a vacant parcel, containing ±84 ACRES, as ADDITIONS TO CROSSWICKS CREEK GREENWAY, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$2,163,000.00, contingent on the State, Monmouth County and Mercer County entering into a Contract of Sale on the Princeton Nurseries properties. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, June 21, 2010, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Land Acquisition Matters**, being additions to County park lands, and **Personnel Matters**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall and Hood
In the Negative:	None
Absent:	Commissioner Raynor

Commissioner Mandeville suggested that the proposed Countryside Trail to be established in Upper Freehold Township, be named in honor of Frederick C. Kniesler for his service on the Board.

Following a discussion, it was **moved** by Vice Chairman Rummel, seconded by Commissioner Harmon that the Board take Commissioner Mandeville's suggestion under advisement for future consideration. Upon being put to a vote, the motion was unanimously carried.

There being no further business, on a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, June 7, 2010, was **ADJOURNED** at 8:05 PM.

JAMES J. TRUNCER,
Secretary-Director