

MINUTES OF THE MONDAY EVENING, MAY 24, 2010 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.



The meeting was called to order by Chairman Edward J. Loud at 7:05 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
N. Britt Raynor
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Melvin A. Hood

The following were Absent on roll call:

None

Also Present:

James J. Truncer, Secretary-Director
Malcolm V. Carton, Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Bob G. Cain, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 7, 2009, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

Chairman Loud welcomed Melvin A. Hood as a member of the Board.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 10, 2010**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville, Hennessy and Horsnall. Commissioners Peters and Raynor abstained as not being present at the meeting. Commissioner Hood abstained as being newly appointed to the Board and not being present at the meeting.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 10, 2010, TO DISCUSS LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville, Hennessy and Horsnall. Commissioners Peters and Raynor abstained as not being present at the meeting. Commissioner Hood abstained as being newly appointed to the Board and not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hennessy, seconded by Commissioner Raynor, the **2009 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Raynor, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Raynor, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF APRIL**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Raynor, the **REVENUE REPORT** for the **MONTH OF APRIL** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF APRIL**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Raynor, the **ATTENDANCE REPORT** for the **MONTH OF APRIL** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—APRIL**

On a motion made by Commissioner Raynor, seconded by Commissioner Horsnall, the **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT FOR APRIL (5/17/10)**, was upon being put to a vote, unanimously accepted as reported. (Personnel, Training & Safety Monthly Report in the Minute Book)

5. **TRAINING REQUESTS AS OF MAY 17, 2010**

On a motion made by Commissioner Raynor, seconded by Commissioner Horsnall, the **TRAINING REQUESTS AS OF MAY 17, 2010**, was upon being put to a vote, unanimously authorized. (Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—APRIL**

On a motion made by Commissioner Raynor, seconded by Commissioner Horsnall, the **MCPS WEBSITE TRAFFIC REPORT—APRIL** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Mandeville, seconded by Vice Chairman Rummel, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Mandeville, seconded by Commissioner Hennessy, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:11 PM.

PRESENTATION:

Bruce A. Gollnick, Assistant Director, made a Power Point presentation to the Board on the Park System's efforts on "Going Green", and the efforts of the Park System's Employee Committee and the actions taken by the Park System to be an even greener organization.

Following a discussion, Bruce A. Gollnick noted he would prepare for the Board additional financial information concerning savings and revenues from the operations of the solar panels.

Andrew Spears, Superintendent of Recreation, presented the recent video of Brian Williams, of NBC National News, congratulating the Park System on its 50th Anniversary, and also a promotional video of the Creative Arts Center Program at Thompson Park.

FREEHOLDER'S REPORT:

There was no Freeholder's Report as Freeholder Director Lillian G. Burry was unable to attend the meeting.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. James J. Truncer, Secretary-Director, reviewed with the Board the removal of Tentative Agenda Item #2 Rescinding Contract to SKE Building Services for Furnishing and Delivery of Building Maintenance Services (Bid #0016-09), as the vendor had moved and was previously unable to be contacted, but now has a new phone number that we are able to reach the vendor at. The Secretary-Director indicated that Agenda Item #2 has been replaced with the recommendation to accept the written proposal of Johnson Realty Services, LLC, for providing Professional Appraisal Services for Additions to Big Brook Park.

2. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to authorize the Sale of Solar Renewable Energy Credits (S-REC's) through an On-Line Auction Conducted by Flett Exchange, LLC, and the recommendation to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders ratify a resolution for the Sale of Solar Renewable Energy Credits (S-REC's) through an On-Line Auction Conducted by Flett Exchange, LLC.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing the Sale of Solar Renewable Energy Credits (S-REC's) through an On-Line Auction Conducted by Flett Exchange, LLC, and recommended to the Monmouth County Board of Chosen Freeholders ratification of a resolution for the Sale of Solar Renewable Energy Credits (S-REC's) through an On-Line Auction Conducted by Flett Exchange, LLC.

3. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to Enter Into an Agreement with Monmouth University for the Administration of Urban Recreation Scholarships for 2010 Summer Recreation Programs.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing the Entering Into an Agreement with Monmouth University for the Administration of Urban Recreation Scholarships for 2010 Summer Recreation Programs.

4. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to prepare Citations of Appreciation to:

- Bobby G. Cain, Assistant Superintendent Parks, Retiring Effective July 1, 2010 (Over 40 Years of Service)
- Robert Holmes, Jr., County Park Ranger, Retiring Effective July 1, 2010 (Over 35 1/2 Years of Service)
- Thomas G. Toon, Senior Painter, Retiring Effective July 1, 2010 (Over 32 1/2 Years of Service)

Following a discussion, the Board unanimously agreed to adopt resolutions authorizing the Secretary-Director to prepare Citations of Appreciation expressing the Board's Appreciation for Services to Bobby G. Cain, Robert Holmes, Jr., and Thomas G. Toon.

5. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of May 18, 2010, as distributed to the Board.

At 8:24 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Vice Chairman Rummel, to approve Agenda Items #1 through #9.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of May 24, 2010, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Item #1 and Items #3 through #9 for Board Action; and

WHEREAS, the Board also reviewed the replacement Agenda Item #2 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #9.

Seconded by Commissioner Raynor, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Mandeville, Hennessy, Horsnall and Hood
In the Negative:	None
Absent:	None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-10-5-24=192 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FISHER & SON COMPANY, INC., Exton, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (BID #2) (Bid #0035-10), ITEMS: #1-12, 2010 Supply Contract (Bid #2), for the period of 5/10/10 through 12/31/10; in the Total Contract Amount of \$41,345.70. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-5-24=193 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on May 17, 2010, proposal dated May 8, 2010, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 159, LOT 11 (P/O); BLOCK 207, LOT 13; BLOCK 214, LOT 43.03, TOWNSHIP OF MARLBORO, NJ, OWNER: STATE OF NEW JERSEY, PROJECT: ADDITIONS TO BIG BROOK PARK, TO INCLUDE APPRAISAL OF A CONSERVATION AND PUBLIC TRAIL EASEMENT OVER A PORTION OF BLOCK 159, LOT 11 (VALUE OF LAND ONLY, NO IMPROVEMENTS), INTEREST: FEE SIMPLE AND EASEMENT (Ref. #10-26 & PS #38-10), in an Amount Not To Exceed \$5,999.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-5-24=194 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of the MONMOUTH CONSERVATION FOUNDATION, Middletown, NJ, as received on April 28, 2010, proposal dated April 26, 2010, for providing PROFESSIONAL LANDOWNER OUTREACH SERVICES WITHIN VARIOUS PARK SYSTEM LAND PRESERVATION PROJECT AREAS AND FOR PROVIDING PROFESSIONAL EASEMENT MONITORING SERVICES OF VARIOUS CONSERVATION AND PUBLIC ACCESS EASEMENTS HELD BY THE COUNTY OF MONMOUTH AND ADMINISTERED BY THE MONMOUTH COUNTY PARK SYSTEM (Ref. #10-18 & PS #33-10), in an Amount Not To Exceed \$30,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by the former County Administrator, Robert M. Czech, as per his Memorandum dated February 5, 2010.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-5-24=195 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR to send notice of impending sale of the S-REC's to be published in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-10-5-24=196 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AUTHORIZING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS to ENTER INTO an AGREEMENT with MONMOUTH UNIVERSITY, West Long Branch, NJ, for the ADMINISTRATION OF URBAN RECREATION SCHOLARSHIPS FOR 2010 SUMMER RECREATION PROGRAMS to be HELD at MONMOUTH UNIVERSITY, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO said AGREEMENT, and take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-5-24=197 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to BOBBY G. CAIN, Assistant Superintendent Parks, who started work with the Monmouth County Park System on June 8, 1970, and who will RETIRE effective July 1, 2010. (Over 40 Years of Service). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-5-24=198 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ROBERT HOLMES, JR., County Park Ranger, who started work with the Monmouth County Park System on July 22, 1974, and who will RETIRE effective July 1, 2010. (Over 35 ½ Years of Service). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-5-24=199 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to THOMAS G. TOON, Senior Painter, who started work with the Monmouth County Park System on September 9, 1977, and who will RETIRE effective July 1, 2010. (Over 32 ½ Years of Service). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-10-5-24=200 Resolution offered for adoption by Vice Chairman Rummel, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, as received on May 17, 2010, proposal dated May 14, 2010, for providing FOLLOW-UP ENVIRONMENTAL SITE INVESTIGATION SERVICES FOR BLOCK 155, LOT 14, HOWELL TOWNSHIP, NJ, OWNER: POLITES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #10-28 & PS #37-10), in an Amount Not To Exceed \$2,630.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

The **SECRETARY-DIRECTOR** indicated to the Board that there were no **BIDS TO ADVERTISE**.

On a motion made by Commissioner Raynor, seconded by Commissioner Horsnall, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisals, Block 53, Lot 17.02 P/O, Upper Freehold Township, Owner: Petrenko, for Additions to Crosswicks Creek Greenway (Ref. #10-35) (*FAIR & OPEN*)
2. Two (2) Appraisals, Block 155, Lot 11, Howell Township, Owner: Bergrud, for Additions to the Manasquan River Greenway (Ref. #10-36) (*FAIR & OPEN*)
3. Two (2) Appraisals, Block 19, Lot 46.01, Holmdel Township, Owner: Monmouth Historical Association, Project: Holmes-Hendrickson House Historic Preservation & Conservation Easement (Ref. #10-37) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SUNDAY AFTERNOON, JUNE 6, 2010** – 1 PM—4 PM. Rock and Roll Family Day at Sunnyside to Benefit the Special People United to Ride (SPUR) Scholarship Fund. Tickets: \$25.00 In Advance; \$30.00 At the Door; \$120.00 Family Pkg. (2 Adults & 4 Children). Sunnyside Equestrian Center, 628 Middletown-Lincroft Rd., Middletown, NJ. Phone: 732/224-1367 OR www.spuronline.org
2. **MONDAY EVENING, JUNE 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **FRIDAY, JUNE 11, 2010** – 4 PM—5:30 PM. Coastal Activity Center/Urban Recreation Program End of Year Celebration Cookout for Members & Family. Location: Shark River Park.
4. **SUNDAY AFTERNOON, JUNE 13, 2010** – 4 PM—6 PM. Celebration Honoring the 50th Anniversary of the Monmouth County Park System, by Invitation, hosted by the Friends of the Parks. Thompson Park Visitor Center, Lincroft, NJ.
5. **WEDNESDAY EVENING, JUNE 16, 2010** – 7 PM. Monmouth County Library (Eastern Branch). Presentation on “Brookdale Farm and Thompson Park”, by Gail L. Hunton, Supervising Historic Preservation Specialist, as part of the MCPS 50th Anniversary Celebration.
6. **MONDAY EVENING, JUNE 21, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
7. **MONDAY EVENING, JULY 19, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
8. **WEDNESDAY, JULY 21—SUNDAY, JULY 25, 2010** – 36th Annual Monmouth County Fair. East Freehold Showgrounds.

9. **MONDAY EVENING, AUGUST 23, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
10. **TUESDAY EVENING, SEPTEMBER 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
11. **WEDNESDAY, SEPTEMBER 8, 2010** – 5:30 PM. Annual Employee Recognition, by Invitation, hosted by the Friends of the Parks, at the Thompson Park Activity Barn.
12. **MONDAY EVENING, SEPTEMBER 20, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
13. **SUNDAY, OCTOBER 17, 2010** – 11 AM—5 PM. Thompson Park Day, Lincroft, NJ. Strut Your Mutt, Hosted by the Friends of the Parks.

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Raynor offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, June 7, 2010**, at **7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Land Acquisition Matters, being additions to County park lands, and Personnel Matters**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Mandeville, Hennessy, Horsnall and Hood
In the Negative:	None
Absent:	None

Commissioner Harmon inquired about the landscape program at the County Vocational School and suggested that the programs’ students may be a source of future employees.

Dave Compton, Superintendent of County Parks, and Bruce A. Gollnick, Assistant Director, noted that a number of students of the program have become summer as well as full-time employees over the years.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Raynor, seconded by Commissioner Mandeville, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, May 24, 2010, was **ADJOURNED** at 8:33 PM.

JAMES J. TRUNCER,
Secretary-Director