

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, MAY 24, 2010– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

-Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

-Welcome Melvin A. Hood as a Member of the Monmouth County Board of Recreation Commissioners

C. Approval of MINUTES—REGULAR MEETING: MONDAY, MAY 10, 2010
(Absent: Commissioner Peters & Raynor)

D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, MAY 10, 2010
(Absent: Commissioner Peters & Raynor)

E. Approval of 2009 VOUCHER LIST

F. Approval of 2010 VOUCHER LIST

Monmouth County
Park System



Gold and
Growing

G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF APRIL

3. ATTENDANCE REPORT—MONTH OF APRIL

4. PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—APRIL

5. TRAINING REQUESTS AS OF MAY 17, 2010

6. MCPS WEBSITE TRAFFIC REPORT—APRIL

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. PRESENTATION:

- “Going Green”, by Bruce A. Gollnick, Assistant Director

L. FREEHOLDER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Removal of Tentative Agenda Item #2 Rescinding Contract to SKE Building Services for Furnishing and Delivery of Building Maintenance Services (Bid #0016-09), as vendor had moved and was previously unable to be contacted but now has a new phone number that we are able to reach the vendor at. (NOTE: Item #2 has been replaced with the written proposal of Johnson Realty Services, LLC, for providing Professional Appraisal Services for Additions to Big Brook Park.)
2. Authorization for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction Conducted by Flett Exchange, LLC, and further Recommending to the Monmouth County Board of Chosen Freeholders ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction Conducted by Flett Exchange, LLC (*Board Action Item #4.*)
3. Recommending the Entering Into an Agreement with Monmouth University for the Administration of Urban Recreation Scholarships for 2010 Summer Recreation Programs. (*Board Action Item #5.*)
4. Recommending Citations of Appreciation to: (*Board Action Items #6, 7 & 8.*)
 - Bobby G. Cain, Assistant Superintendent Parks, Retiring Effective July 1, 2010 (Over 40 Years of Service)
 - Robert Holmes, Jr., County Park Ranger, Retiring Effective July 1, 2010 (Over 35 1/2 Years of Service)
 - Thomas G. Toon, Senior Painter, Retiring Effective July 1, 2010 (Over 32 1/2 Years of Service)

5. Status of Funded Projects as of May 18, 2010.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Item #1 and Items #3 through #9 for Board Action; and

WHEREAS, the Board also reviewed the replacement Agenda Item #2 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FISHER & SON COMPANY, INC., Exton, PA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (BID #2) (Bid #0035-10), ITEMS: #1-12, 2010 Supply Contract (Bid #2); in the Total Contract Amount of \$41,345.70.

2. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on May 17, 2010, proposal dated May 8, 2010, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 159, LOT 11 (P/O); BLOCK 207, LOT 13; BLOCK 214, LOT 43.03, TOWNSHIP OF MARLBORO, NJ, OWNER: STATE OF NEW JERSEY, PROJECT: ADDITIONS TO BIG BROOK PARK, TO INCLUDE APPRAISAL OF A CONSERVATION AND PUBLIC TRAIL EASEMENT OVER A PORTION OF BLOCK 159, LOT 11 (VALUE OF LAND ONLY, NO IMPROVEMENTS), INTEREST: FEE SIMPLE AND EASEMENT (Ref. #10-26 & PS #38-10), in an Amount Not To Exceed \$5,999.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

3. Resolution ACCEPTING the WRITTEN PROPOSAL of the MONMOUTH CONSERVATION FOUNDATION, Middletown, NJ, as received on April 28, 2010, proposal dated April 26, 2010, for providing PROFESSIONAL LANDOWNER OUTREACH SERVICES WITHIN VARIOUS PARK SYSTEM LAND PRESERVATION PROJECT AREAS AND FOR PROVIDING PROFESSIONAL EASEMENT MONITORING SERVICES OF VARIOUS CONSERVATION AND PUBLIC ACCESS EASEMENTS HELD BY THE COUNTY OF MONMOUTH AND ADMINISTERED BY THE MONMOUTH COUNTY PARK SYSTEM (Ref. #10-18 & PS #33-10), in an Amount Not To Exceed \$30,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by the former County Administrator, Robert M. Czech, as per his Memorandum dated February 5, 2010.*)
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4. Resolution AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR to send notice of impending sale of the S-REC's to be published in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
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5. Resolution AUTHORIZING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS to ENTER INTO an AGREEMENT with MONMOUTH UNIVERSITY, West Long Branch, NJ, for the ADMINISTRATION OF URBAN RECREATION SCHOLARSHIPS FOR 2010 SUMMER RECREATION PROGRAMS to be HELD at MONMOUTH UNIVERSITY, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO said AGREEMENT, and take all necessary action as may be required by law.
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6. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to BOBBY G. CAIN, Assistant Superintendent Parks, who started work with the Monmouth County Park System on June 8, 1970, and who will RETIRE effective July 1, 2010. (Over 40 Years of Service)
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7. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ROBERT HOLMES, JR., County Park Ranger, who started work with the Monmouth County Park System on July 22, 1974, and who will RETIRE effective July 1, 2010. (Over 35 ½ Years of Service)
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8. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to THOMAS G. TOON, Senior Painter, who started work with the Monmouth County Park System on September 9, 1977, and who will RETIRE effective July 1, 2010. (Over 32 ½ Years of Service)
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9. Resolution ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, as received on May 17, 2010, proposal dated May 14, 2010, for providing FOLLOW-UP ENVIRONMENTAL SITE INVESTIGATION SERVICES FOR BLOCK 155, LOT 14, HOWELL TOWNSHIP, NJ, OWNER: POLITES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #10-28 & PS #37-10), in an Amount Not To Exceed \$2,630.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 53, Lot 17.02 P/O, Upper Freehold Township, Owner: Petrenko, for Additions to Crosswicks Creek Greenway (Ref. #10-35) (FAIR & OPEN)
 2. Two (2) Appraisals, Block 155, Lot 11, Howell Township, Owner: Bergrud, for Additions to the Manasquan River Greenway (Ref. #10-36) (FAIR & OPEN)
 3. Two (2) Appraisals, Block 19, Lot 46.01, Holmdel Township, Owner: Monmouth Historical Association, Project: Holmes-Hendrickson House Historic Preservation & Conservation Easement (Ref. #10-37) (FAIR & OPEN)
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DATES TO REMEMBER:

1. **SUNDAY AFTERNOON, JUNE 6, 2010** – 1 PM—4 PM. Rock and Roll Family Day at Sunnyside to Benefit the Special People United to Ride (SPUR) Scholarship Fund. Tickets: \$25.00 In Advance; \$30.00 At the Door; \$120.00 Family Pkg. (2 Adults & 4 Children). Sunnyside Equestrian Center, 628 Middletown-Lincroft Rd., Middletown, NJ. Phone: 732/224-1367 OR www.spuronline.org
2. **MONDAY EVENING, JUNE 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **FRIDAY, JUNE 11, 2010** – 4 PM—5:30 PM. Coastal Activity Center/Urban Recreation Program End of Year Celebration Cookout for Members & Family. Location: Shark River Park.
4. **SUNDAY AFTERNOON, JUNE 13, 2010** – 4 PM—6 PM. Celebration Honoring the 50th Anniversary of the Monmouth County Park System, by Invitation, hosted by the Friends of the Parks. Thompson Park Visitor Center, Lincroft, NJ.
5. **WEDNESDAY EVENING, JUNE 16, 2010** – 7 PM. Monmouth County Library (Eastern Branch). Presentation on “Brookdale Farm and Thompson Park”, by Gail L. Hunton, Supervising Historic Preservation Specialist, as part of the MCPS 50th Anniversary Celebration.
6. **MONDAY EVENING, JUNE 21, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
7. **MONDAY EVENING, JULY 19, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
8. **WEDNESDAY, JULY 21—SUNDAY, JULY 25, 2010** – 36th Annual Monmouth County Fair. East Freehold Showgrounds.
9. **MONDAY EVENING, AUGUST 23, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
10. **TUESDAY EVENING, SEPTEMBER 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
11. **WEDNESDAY, SEPTEMBER 8, 2010** – 5:30 PM. Annual Employee Recognition, by Invitation, hosted by the Friends of the Parks, at the Thompson Park Activity Barn.
12. **MONDAY EVENING, SEPTEMBER 20, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
13. **SUNDAY, OCTOBER 17, 2010** – 11 AM—5 PM. Thompson Park Day, Lincroft, NJ. Strut Your Mutt, Hosted by the Friends of the Parks.

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **Monday, June 7, 2010**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Land Acquisition Matters**, being **additions to County park lands**, and **Personnel Matters**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
