

MINUTES OF THE MONDAY EVENING, MAY 23, 2011 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:04 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
N. Britt Raynor
Kevin Mandeville
David W. Horsnall

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Violeta Peters
Thomas E. Hennessy, Jr. (Excused)
Melvin A. Hood

Also Present:

James J. Truncer, Secretary-Director
Meghan Bennett-Clark, First Assistant County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Francine P. Lorelli, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Karen Livingstone, Public Information/Volunteers
Russell Pecchia, Farmingdale, NJ

At 7:05 PM, Commissioner Peters arrived at the meeting.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 6, 2010, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Mandeville, seconded by Commissioner Raynor, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 9, 2011**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville and Horsnall. Commissioners Peters and Raynor abstained as not being present at the meeting.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Mandeville, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Mandeville, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF APRIL**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **REVENUE REPORT** for the **MONTH OF APRIL** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF APRIL**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **ATTENDANCE REPORT** for the **MONTH OF APRIL** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—APRIL 2011 (05/16/11)**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR APRIL 2011 (05/16/11)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **TRAINING REQUESTS AS OF MAY 13, 2011:**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **TRAINING REQUESTS AS OF MAY 13, 2011** was upon being put to a vote, unanimously authorized. (Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF APRIL 2011:**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF APRIL 2011** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED:**

1. Letter from Mr. Jay Camassa, Eatontown, NJ, addressed to Chairman Loud, concerning the tee time reservation system. (*Reply letter from Dave Compton, Superintendent of Parks, dated May 11, 2011.*)
2. Letter from Jay Camassa, Eatontown, NJ, dated May 16, 2011, addressed to David Compton, in response to Mr. Compton's letter of May 11, 2011, and asking that we investigate the problem of the same people getting the same tee times every week.

Commissioner Mandeville inquired as to whether a golfer can get an early tee time consistently.

Dave Compton, Superintendent of Parks, noted the new tee time provider has yet to provide scrambled tee times as per the bid specifications.

Commissioner Raynor noted that the provider of the tee time service should be penalized as per the contract for not meeting the contract specifications.

At 7:16 PM, Commissioner Hood arrived at the meeting.

Dave Compton noted that he had recently met with the tee time service provider and established deadlines for making the required changes. Dave Compton noted that there are now only two (2) tee time companies that are capable of providing the tee time services as specified. Mr. Compton also noted he would follow up with the tee time service provider.

On a motion made by Commissioner Horsnall, seconded by Commissioner Mandeville, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:18 PM. Upon being put to a vote, the motion was unanimously carried.

Chairman Loud recognized Russell L. Pecchia, of Lynda Pecchia Food Concessions, Farmingdale, NJ, who addressed the Board concerning his food concession contract at the county golf courses.

Mr. Pecchia presented a written list of items that the Park System has not been provided to him under the current contract at Hominy Hill Golf Course, Howell Park Golf Course and Charleston Springs Golf Course. Mr. Pecchia requested that he be reimbursed for his loss of business as a result of the change of the matinee times and the poor condition of some of the concession carts and noted that therefore he is seeking from the Board a substantial reduction in his contract bid amount.

At 7:25 PM, Commissioner Hennessy arrived.

Commissioner Raynor inquired as to whether the list of problems presented to the Board were addressed by staff.

Dave Compton, Superintendent of Parks, noted that the poorer concession carts were in the process of being replaced with a better cart, and that broken locks were being replaced.

Commissioner Raynor inquired as to the contract specifications with regard to tee times.

Dave Compton noted that the concession bid specifications do not preclude the Park System from changing tee times.

Commissioner Mandeville inquired as to Mr. Pecchia's claim that his loss of revenue was directly related to the change of tee times. Commissioner Mandeville noted that the tee time changes were not intended to reduce Mr. Pecchia's revenue.

Commissioner Harmon inquired as to how much revenue Mr. Pecchia has actually lost and asked Mr. Pecchia to provide evidence that can be reviewed.

Chairman Loud noted that the year-to-date attendance report for Charleston Springs Golf Course did not indicate a reduction in the number of golfers as compared to 2010.

Mr. Pecchia stated that he believes the County is not being fair and has made changes not provided for under the contract.

In response to a question from Chairman Loud, Meghan Bennett-Clark, First Assistant County Counsel, noted that the contract with Mr. Pecchia does not preclude the Board from making changes in tee times.

Chairman Loud indicated to Mr. Pecchia that the Board would entertain terminating his contract if that was his desire.

Mr. Pecchia noted that he was not requesting the termination of his contract.

There being no one else present to be heard, it was moved by Commissioner Mandeville, seconded by Commissioner Hennessy, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:51 PM.

At 7:52 PM, Mr. Russell Pecchia left the meeting.

In response to a question, Dave Compton noted the type of locks on the concession carts that had failed and were being replaced.

Commissioner Hood noted that the two (2) issues of Mr. Pecchia's complaint to be 1) the change of tee times; and 2) the broken locks on the concession carts.

In response to a question, Dave Compton noted that the concession is viewed as a service to the golfer.

Commissioner Mandeville noted he felt the lack of maintenance of the concession carts is the result of a problem in the golf operations chain of command.

Commissioner Raynor noted the concession cart is a desirable service to be maintained for the golfers.

Commissioner Harmon noted that he felt that there needs to be changes in the structure of the golf operations to more accountability.

Chairman Loud noted that staff needs to be responsive to the concession contract's requirements.

FREEHOLDER'S REPORT:

Freeholder Burry reported that a proposed Freeholder Resolution to limit the number of terms for volunteer service on County Boards and Commissions has not been brought forward for consideration and a vote by the Board of Chosen Freeholders.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to the Monmouth County Board of Chosen Freeholders to authorize the granting of a right of way and entering into a water line easement agreement for existing six (6) inch water line which crosses County lands identified as Block 127, Lot 3.02, and which provides water service to Block 127, Lot 4, Borough of Oceanport, owned by Monmouth Park Corporate Center II, Oceanport, NJ.

Following a discussion, the Board unanimously agreed to adopt a resolution recommending to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders authorize the granting of a right of way and entering into a water line easement agreement for existing six (6) inch water line which crosses County lands identified as Block 127, Lot 3.02, and which provides water service to Block 127, Lot 4, Borough of Oceanport, owned by Monmouth Park Corporate Center II, Oceanport, NJ.

2. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to the Monmouth County Board of Chosen Freeholders to authorize the entering into an Administrative Consent Order with the NJDEP for remediation of an inactive solid waste facility (ID #U1012) at Bayshore Waterfront Park.

Following a discussion, the Board unanimously agreed to adopt a resolution recommending to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders authorize the entering into an Administrative Consent Order with the NJDEP for remediation of an inactive solid waste facility (ID #U1012) at Bayshore Waterfront Park.

3. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to the Monmouth County Board of Chosen Freeholders to accept the conveyance of the ± 1.105 acre vacated portion of Port Monmouth Road within Bayshore Waterfront Park, by the Township of Middletown, as an addition to Bayshore Waterfront Park.

Following a discussion, several members of the Board recommended that an environmental review be conducted prior to accepting the title to the right of way, and unanimously agreed to adopt a resolution recommending to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders accept the conveyance of the ± 1.105 acre vacated portion of Port Monmouth Road, within Bayshore Waterfront Park, by the Township of Middletown, as an addition to Bayshore Waterfront Park.

4. James J. Truncer, Secretary-Director, reviewed with the Board the MCPS Dress and Personal Appearance Policy Manual, dated April 26, 2011, for Uniformed Full-Time, Part-Time and Hourly Employees of the Board, and Office Attire Guidelines for Non-Uniformed Personnel of the Board.

Following a discussion, the Board unanimously agreed to adopt a resolution Adopting the MCPS Dress and Personal Appearance Policy Manual, dated April 26, 2011, for Uniformed Full-Time, Part-Time and Hourly Employees of the Board, and Office Attire Guidelines for Non-Uniformed Personnel of the Board

5. James J. Truncer, Secretary-Director, reviewed the concerns expressed to the Board on May 9, 2011, by Russell L. Pecchia, of Lynda Pecchia Food Concessions, Farmingdale, NJ, regarding his food concession lease at Charleston Springs Golf Course and at Hominy Hill Golf Course.

6. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of May 10, 2011, as distributed to the Board.

Commissioner Harmon questioned the Birdsall Services Group, Inc. fee for providing Engineering Services for the Preparation of Plans and Specifications for the Stabilization and Restoration of the Dune at Bayshore Waterfront, as listed on the Agenda as Board Action Item #12.

Following a discussion, Chairman Loud noted he would call for a separate vote on Board Action Item #12.

Meghan Bennett-Clark, First Assistant County Counsel, noted that she had reviewed Change Order #5 as listed on the Agenda as Item #10, and that it was in order.

Following a discussion, at 8:25 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #11.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of May 23, 2011, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #11 ONLY.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Mandeville, Hennessy, Horsnall and Hood
In the Negative:	None
Absent:	None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-11-5-23=220 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the GRANTING of a RIGHT OF WAY and ENTERING INTO a WATER LINE EASEMENT AGREEMENT for EXISTING SIX (6) INCH WATER LINE which crosses County lands identified as BLOCK 127, Lot 3.02, and which provides water service to BLOCK 127, LOT 4, BOROUGH OF OCEANPORT, owned by MONMOUTH PARK CORPORATE CENTER II, Oceanport, NJ, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to take any and all action as may be required. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-5-23=221 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ENTERING INTO an ADMINISTRATIVE CONSENT ORDER with the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION for REMEDIATION of an INACTIVE SOLID WASTE FACILITY (ID #U1012) at BAYSHORE WATERFRONT PARK, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to take any and all action as may be required. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-5-23=222 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AUTHORIZE the ACCEPTANCE of the CONVEYANCE of the ±1.105 ACRE VACATED PORTION OF PORT MONMOUTH ROAD, within Bayshore Waterfront Park, by the TOWNSHIP OF MIDDLETOWN, as an ADDITION TO BAYSHORE WATERFRONT PARK, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to take any and all action as may be required. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-5-23=223 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$2,950.00 for Licensed Site Remediation Professional to comply with State of New Jersey's Site Remediation Reform Act and to provide issuance of a Response Action Outcome letter, to properly close out Case #10-05-24-0921-01 with the NJDEP, to ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, for providing FOLLOW-UP ENVIRONMENTAL CONSULTING SERVICES OF BLOCK 104, LOTS 26, 27, 28 & 31, FREEHOLD TOWNSHIP, NJ, OWNER: NOSCHESI, ±7.71 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #10-83 & PS #102-10), as originally awarded by Resolution #R-11-1-10=32, in the Contract Amount Not To Exceed \$5,225.00, as a non-fair and open contract, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$8,175.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-5-23=224 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN & HEGGAN ASSOCIATES, INC., Hammonton, NJ, as received on May 10, 2011, proposal dated May 2, 2011, for providing ENVIRONMENTAL SERVICES FOR A LICENSED SITE REMEDIATION PROFESSIONAL (LSRP); OVERSIGHT, REMEDIAL ACTION AND REPORTING—238 SOUTHARD AVENUE, BLOCK 155, LOT 14, HOWELL TOWNSHIP, NJ, OWNER: POLITES, ±7.292 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #11-28 & PS #29-11), in an Amount Not To Exceed \$5,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-5-23=225 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, ACCEPTING the WRITTEN QUOTATION of JUSTIN P. BESSINGER, Tinton Falls, NJ, for FURNISHING OF LIVE HERPETOLOGICAL AND MARINE ANIMAL CARE AND MAINTENANCE SERVICES (PS #25-11), ITEMS: Fee #1 & Fee #2; in the Estimated Total Contract Amount of \$16,500.00, as received on April 19, 2011, proposal dated April 18, 2011, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-5-23=226 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, REJECTING bid proposal of RAPHAEL BUS SALES, LLC, East Brunswick, NJ, for FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS AND SERVICES SUPPLEMENT #1 FOR CHEVROLET, GMC, AND DODGE VEHICLES (Bid #0047-11), ITEMS: A-G, as vendor does not supply Chevrolet, GMC and Dodge parts. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-5-23=227 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to FREEHOLD DODGE, INC., Freehold, NJ, for FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS AND SERVICES SUPPLEMENT #1 FOR CHEVROLET, GMC, AND DODGE VEHICLES (Bid #0047-11), ITEMS: A-F (2011 Supply/Service Contract for the Period of 05/23/11 through 12/31/11); with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$1,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-5-23=228 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, ADOPTING the MONMOUTH COUNTY PARK SYSTEM DRESS AND PERSONAL APPEARANCE POLICY MANUAL, dated April 26, 2011, for Uniformed Full-Time, Part-Time and Hourly Employees, and Office Attire Guidelines for Non-Uniformed Personnel of the Board, and further RESCINDING previously adopted Resolution #R-07-3-5=112. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-5-23=229 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, Authorizing CHANGE ORDER #5, in the amount of minus (-)\$32,575.31 in accordance with agreed contract settlement addition and deletions (Item 1 \$11,524.23; Item 2 -\$19,599.54; Item 3 -\$24,500.00), to AC CONSTRUCTION CORP., Aberdeen, NJ, (Assignee: NGM INSURANCE COMPANY, Keene, NH; Bonding Company: c/o MC ELROY, DEUTSCH, MULVANEY & CARPENTER, LLP, Morristown, NJ) for RENOVATIONS AT SEVEN PRESIDENTS OCEANFRONT PARK BEACH PAVILION (Bid #0055-09) ITEMS: Total Base Bid Price of \$677,000.00 Plus Add Alternate Bid Item #1 (\$18,000.00), Add Alternate Bid Item #2 (\$7,200.00), Add Alternate Bid Item #3 (\$8,550.00), and Add Alternate Bid Item #4 (\$7,650.00); as originally awarded by Resolution #R-09-8-10=325 in the Contract Amount of \$718,400.00, and as modified by Change Order #1 awarded by Resolution #R-09-12-7=452 in the Total Change Order #1 Contract Amount of \$732,267.70, and as modified by Change Order #2 awarded by Resolution #R-10-2-22=76 in the Total Change Order #2 Contract Amount of \$748,502.81, and as modified by Change Order #3 awarded by Resolution #R-10-3-22=101 in the Total Change Order #3 Contract Amount of \$770,710.72, and as modified by Change Order #4 awarded by Resolution #R-10-8-23=268 in the Total Change Order #4 Contract Amount of \$782,269.72, for a NEW TOTAL CHANGE ORDER #5 CONTRACT AMOUNT OF \$749,694.41. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-5-23=230 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of MUNGEAM CORNISH GOLF DESIGN, INC., Uxbridge, MA, as received on May 10, 2011, proposal dated May 5, 2011, for providing GOLF COURSE ARCHITECTURAL SERVICES FOR HOMINY HILL GOLF COURSE BUNKER IMPROVEMENTS, COLTS NECK TWP., NJ (Ref. #11-26 & PS #27-11), in an Amount Not To Exceed \$22,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

Following a discussion of Agenda Item #12, Resolution #R-11-5-23=231 was introduced:

R-11-5-23=231 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of BIRDSALL SERVICES GROUP, INC., Eatontown, NJ, as received on May 6, 2011, proposal dated May 2, 2011, for providing ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE STABILIZATION AND RESTORATION OF DUNE AT BAYSHORE WATERFRONT PARK (Ref. #11-25 & PS #28-11), in an Amount Not To Exceed \$129,690.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Hennessy, Horsnall and Hood voted in the affirmative. Commissioners Harmon, Raynor and Mandeville voted in the negative. (Resolution in Minute Book) (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated March 30, 2011.*)

On a motion made by Commissioner Raynor, seconded by Commissioner Mandeville, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Repair and Resurfacing of Entrance Drive at Seven Presidents Oceanfront Park

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Raynor, seconded by Commissioner Horsnall, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisals, Block 5, Lots 1, 1.01, 2 & 3, Borough of Roosevelt, ±13 Acres, Vacant Land, Owner: Lieberman Investment Co., LLC, for Additions to Perrineville Lake Park (Ref. #11-38) (*FAIR & OPEN*)
2. Two (2) Appraisals, Block 786, Lot 7 (P/O), Middletown Township, Owner: Millman, for Additions to Hartshorne Woods Park (Ref. #11-39) (*FAIR & OPEN*)
3. Appraisal Services, Block 86, Lot 1, Middletown Township, Former Railroad Right of Way 10' Wide x 60' Across Henry Hudson Trail, for Proposed Underground Utility Easement (Ref. #11-40) (*FAIR & OPEN*)
4. Partial Boundary Surveying Services, Block 168, Lot 12, Owner: NJ Transit Corp., Lessee Monmouth County Park System, Project: Henry Hudson Trail (Ref. #11-41) (*NON-FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **WEDS., JUNE 1, 2011 (NEW DATE)** – 19th **Annual Friends of the Monmouth County Park System Golf Tournament.** 11:30 AM Registration; 12 Noon Luncheon; 1 PM Shotgun Start; 5:30 PM Cocktails; 6 PM Dinner/Awards Presentation. Hominy Hill Golf Course, Colts Neck, NJ. Entry Fee: \$250.00 (Limited to the first 100 paid reservations at Hominy Hill). For additional information contact Maria Wojciechowski 732/975-9735 or visit www.friendsofmonmouthcountyparks.com
2. **MONDAY EVENING, JUNE 6, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **FRIDAY, JUNE 17, 2011** – 4 PM—5:30 PM. **Coastal Activity Center (CAC)/Urban Recreation Program End of the Year BBQ,** for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ.
4. **MONDAY EVENING, JUNE 20, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JULY 18, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **WEDNESDAY, JULY 27—SUNDAY, JULY 31, 2011** – 37th Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Rd., Freehold, NJ.
7. **MONDAY EVENING, AUGUST 8, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, AUGUST 22, 2011** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, June 6, 2011**, at **7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Raynor, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Raynor,
Mandeville, Hennessy, Horsnall and Hood

In the Negative: None

Absent: None

Commissioner Harmon inquired as to the location of lands proposed as an addition to Hartshorne Woods.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Vice Chairman Rummel, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, May 23, 2011, was **ADJOURNED** at 8:34 PM.

JAMES J. TRUNCER,
Secretary-Director