

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, APRIL 19, 2010– 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Moment of Silence in Memory of Commissioner Michael William Brim

C. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

D. Approval of MINUTES—REGULAR MEETING: MONDAY, APRIL 5, 2010
(Absent: Commissioners Peters and Raynor)

E. Approval of EXECUTIVE SESSION MINUTES: MONDAY, APRIL 5, 2010
(Absent: Commissioners Peters and Raynor)

F. Approval of 2009 VOUCHER LIST

G. Approval of 2010 VOUCHER LIST



H. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF MARCH

3. ATTENDANCE REPORT—MONTH OF MARCH

4. PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—APRIL 13, 2010

5. TRAINING REQUESTS AS OF APRIL 13, 2010 (Revised)

- Penn State Dept. of Architecture—Centennial Celebration, East Brunswick, NJ. April 30—May 2, 2010. (Gloria Cohen, Architect)
 - OSHA 10-Hour Training Exclusively for the Roadway Construction Industry, Piscataway, NJ. May 6-7, 2010. (Brian Corrigan, Safety Officer)
 - Back 2 Basics, 41st Annual Educational Forum, NJ Governmental Purchasing, Atlantic City, NJ. May 12-13, 2010. (Bob Cain, Purchasing Agent)
 - Native Plants in the Landscape, Millersville, PA. June 3-5, 2010 (Richard Pillar, Chief Landscape Architect; Anna Luiten, Ecologist)
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6. MCPS WEBSITE TRAFFIC REPORT—MARCH 2010

7. MCBRC 2010 PURCHASING PERFORMANCE REPORT—1ST QUARTER:
JANUARY 1, 2010 – MARCH 31, 2010. (Report Dated: 4/13/10)

I. BOARD CORRESPONDENCE RECEIVED:

Letter to Chairman Edward J. Loud, from Duane Floyd, Supervisor/Public Agency Unit, State of NJ Dept. of the Treasury, Division of Public Contracts, Equal Employment Opportunity Compliance, Trenton, NJ, indicating that the public agency review conducted on Wednesday, April 7, 2010, by Mr. Bruce C. Cooke, Affirmative Action Investigator, found our agency to be in compliance with the mandates.

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

L. FREEHOLDER’S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Statement of 2009 Uncollected Funds Due the Board of Recreation Commissioners (Dated 12/14/2009) (*Board Action Item #3*)

2. Request by The Ashley Lauren Foundation, Colts Neck, NJ, for Permission to serve an alcoholic beverage—wine, during lunch on Sunday, May 23, 2010, between 12 Noon and 2 PM, inside the VIP Hospitality Tent at “The Garden State Concours d’Elegance”, their 1st Special Event Car Show, being held at East Freehold Showgrounds.

3. Status of Funded Projects as of April 12, 2010.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #8 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #9 as added to the Final Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution REJECTING bid proposal of CURB CON, INC., Barnegat, NJ, for ACCESSIBLE PARKING & WALKWAYS AT SEVEN PRESIDENTS OCEANFRONT PARK (Bid #0029-10), as company requested by letter dated April 9, 2010, to have their bid withdrawn due to an error made in their bid submittal.

2. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to EARLE ASPHALT COMPANY, Farmingdale, NJ, for ACCESSIBLE PARKING & WALKWAYS AT SEVEN PRESIDENTS OCEANFRONT PARK (Bid #0029-10), ITEMS: #1-10 (Total Lump Sum Bid); in the Total Contract Amount of \$51,013.13.

3. Resolution ADOPTING STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, for the YEAR 2009 (Dated: 12/14/2009), in the TOTAL AMOUNT of \$4,854.04.

4. Resolution Authorizing CHANGE ORDER #2, in the amount of \$12,108.80 for slope repair and stabilization to culvert area for trail surface protection, to ROCON CONTRACTING, INC., Brielle, NJ, for DEVELOPMENT OF UNION TRANSPORTATION TRAIL PHASE I (Bid #0064-09), ITEMS: #1-27 (Total Base Bid Price); Designated Sub-Contractor to be paid by a two-party check listing both the General Contractor and the Designated Sub-Contractor; as originally awarded by Resolution #R-09-11-9=432 in the Contract Amount of \$497,640.00, and as modified by Change Order #1 awarded by Resolution #R-10-3-8=84 in the Total Change Order #1 Contract Amount of \$501,943.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$514,051.80.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on March 7, 2010, proposal dated March 31, 2010, for providing APPRAISAL SERVICES FOR BLOCK 105, LOT 13, TOWNSHIP OF FREEHOLD, NJ, OWNER: BAUER, PROJECT: ADDITIONS TO N.B. METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-10 & PS #21-10), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Manasquan, NJ, as received on April 7, 2010, proposal dated March 31, 2010, for providing APPRAISAL SERVICES FOR BLOCK 105, LOT 13, TOWNSHIP OF FREEHOLD, NJ, OWNER: BAUER, PROJECT: ADDITIONS TO N.B. METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-10 & PS #21-10), in an Amount Not To Exceed \$1,699.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN AND HEGGAN ASSOCIATES, INC., Hammonton, NJ, as received on April 8, 2010, proposal dated April 7, 2010, for providing FOLLOW-UP ENVIRONMENTAL SITE INVESTIGATION SERVICES FOR BLOCK 104, LOTS 26, 27, 28 & 31, FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: NOSCHESE, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #10-17 & PS #22-10), in an Amount Not To Exceed \$4,700.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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8. Resolution ACCEPTING the WRITTEN PROPOSAL of ENGINEERING & LAND PLANNING ASSOCIATES, INC., Clinton, NJ, as received on April 12, 2010, proposal dated April 8, 2010, for providing FOLLOW-UP ENVIRONMENTAL SITE INVESTIGATION SERVICES FOR BLOCK 170, LOTS 9, 10 & 34, MARLBORO TOWNSHIP, NEW JERSEY, OWNER: MARLBORO HOLDINGS, LLC (FORMER MARLBORO AIRPORT), ±50.0 ACRES, IMPROVED LAND, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL (Ref. #10-20 & PS #25-10), in an Amount Not To Exceed \$20,994.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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9. Resolution ACCEPTING the WRITTEN QUOTATION of FUNNY FACTORY PRODUCTIONS, Colts Neck, NJ, as received on April 12, 2010, proposals dated April 9, 2010, for FURNISHING OF ENTERTAINMENT SERVICES FOR THE 2010 MONMOUTH COUNTY FAIR (PS #23-10), ITEMS: Proposal #1 Strolling Performances (\$7,900.00 Est.); Proposal #2 Circus Nights (\$18,000.00 Est.); and Proposal #3 Family Stage Show (\$3,000.00); in the Estimated Total Contract Amount of \$28,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Furnishing, Delivery and Installation of Replacement Air Conditioning System and Oil to Natural Gas Heater Conversions
 2. Furnishing of Demolition Work, UST and AST Removal, Well Sealing and Asbestos Removal for 2010
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Remediation of Former Underground Storage Tank, Holmdel Park Shelter Building #226 (Ref. #10-25) (*FAIR & OPEN*)
 2. Appraisal Services, Block 159, Lot 11 (P/O); Block 207, Lot 13; Block 214, Lot 43.03; Marlboro Township, Owner: State of NJ (Marlboro State Hospital), for Additions to Big Brook Park (Ref. #10-26) (*FAIR & OPEN*)
 3. Appraisal Services, Block 159, Lot 11 (P/O); Block 207, Lot 13; Block 214, Lot 43.03; Marlboro Township, Owner: State of NJ (Marlboro State Hospital), for Additions to Big Brook Park (Ref. #10-27) (*NON-FAIR & OPEN—As approved by the County Administrator on April 5, 2010.*)
 4. Preliminary Assessment & Site Investigation Services, Block 155, Lot 14, Howell Township, Owner: Polites, For Additions to Manasquan River Greenway (Ref. #10-28) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **SUNDAY AFTERNOON, APRIL 25, 2010** – 2 PM—4 PM. Director’s Tea & Talk. Thompson Park Visitor Center. \$6.00 Per Person. (*Pre-Registration Required for 50th Anniversary Program, PQ010A*)
2. **SUNDAY AFTERNOON, APRIL 25, 2010** – 9 AM—12 NOON. Donna 5K Lane Race. Thompson Park, Lincroft, NJ.
3. **SATURDAY, MAY 1, 2010** – 10 AM – 2 PM. League of Women Voters Tour of the Thompson Park Visitor Center and Deep Cut Gardens.
4. **MONDAY EVENING, MAY 10, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **WEDNESDAY, MAY 19, 2010** – 11:30 AM Registration, 12 NOON Luncheon. 18th Annual Friends of the MCPS Golf Tournament. Hominy Hill GC, Colts Neck, NJ. For additional information Contact Maria Wojciechowski 732/975-9735 or visit the Friends’ website at www.friendsofmonmouthcountyparks.com
6. **MONDAY EVENING, MAY 24, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
7. **SUNDAY AFTERNOON, JUNE 6, 2010** – 1 PM—4 PM. Family Fun Concert Hosted by SPUR. Sunnyside Recreation Area.
8. **MONDAY EVENING, JUNE 7, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
9. **SUNDAY AFTERNOON, JUNE 13, 2010** – 4 PM—6 PM. Celebration Honoring the 50th Anniversary of the Monmouth County Park System, hosted by the Friends of the Parks. Thompson Park Visitor Center, Lincroft, NJ.
10. **WEDNESDAY EVENING, JUNE 16, 2010** – 7 PM. Monmouth County Library (Eastern Branch). Presentation on “Brookdale Farm and Thompson Park”, by Gail L. Hunton, Supervising Historic Preservation Specialist, as part of the MCPS 50th Anniversary Celebration.
11. **MONDAY EVENING, JUNE 21, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
12. **WEDS., JULY 21—SUNDAY, JULY 25, 2010** – 36th Annual Monmouth County Fair. East Freehold Showgrounds.
13. **SUNDAY, OCTOBER 17, 2010** – 11 AM—5 PM. Thompson Park Day, Lincroft, NJ. Strut Your Mutt, Hosted by the Friends of the Parks.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of April 5, 2010, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____,
seconded by _____, to move into EXECUTIVE SESSION for the
purpose of discussing PERSONNEL MATTERS:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **May 10, 2010, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Land Acquisition Matters**, being Additions to County Park Lands, and **Personnel Matters**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
