

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, APRIL 5, 2010– 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, MARCH 22, 2010
(Absent: Commissioners Brim & Horsnall)

D. Approval of EXECUTIVE SESSION MINUTES: MONDAY, MARCH 22, 2010
(Absent: Commissioners Brim & Horsnall)

E. Approval of 2009 VOUCHER LIST

F. Approval of 2010 VOUCHER LIST



G. SECRETARY—DIRECTOR’S REPORT:

H. BOARD CORRESPONDENCE RECEIVED:

1. Memorandum from Malcolm V. Carton, Special County Counsel, dated March 31, 2010, to the Board of Recreation Commissioners, regarding Hartshorne Woods/Washington Lane.

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. FREEHOLDER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Declaring Various Items of Personal Property Surplus to the Needs of the Monmouth County Park System and Recommending to the Monmouth County Board of Chosen Freeholders that said items be Declared Surplus and Sold at the County’s Public Auction. *(Board Action Item #1)*
2. Citation of Appreciation to: 1) William J. Greene, Senior County Park Ranger (Over 25 Years of Service); and 2) Randal L. McHaney, Senior Gardener (Over 25 Years of Service) *(Board Action Items #5 & #6)*

3. Request by the Friends of the Parks to Host Various Events to be held as follows:
- Donna 5K Lane Race—Sunday, April 25, 2010, 9:00 AM—12 Noon, at Thompson Park, Lincroft, NJ;
 - Friends’ Golf Tournament—Weds., May 19, 2010, 1 PM—8 PM, at Hominy Hill Golf Course, Colts Neck, NJ;
 - MCPS 50th Anniversary Celebration—Sunday, June 13, 2010, 4 PM—6 PM, at the Thompson Park Visitor Center, Lincroft, NJ;
 - Monmouth County Fair—Weds. July 21 through Sun., July 25, 2010 (Weds.—Fri. 5-11 PM, Sat. 11 AM-11 PM, Sun. 11 AM-6 PM), East Freehold Showgrounds, Freehold, NJ;
 - Strut your Mutt (Thompson Park Day)—Sunday, October 17, 2010, 11 AM—5 PM, Thompson Park, Lincroft, NJ; and
 - Annual Membership Meeting—Saturday, January 15, 2011, 8:30 AM—11:30 AM, Hominy Hill Clubhouse, Colts Neck, NJ.
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4. Request by the Monmouth Conservation Foundation to Host their Annual Meeting at the Thompson Park Visitor Center, on Sunday, April 25, 2010, from 5 PM to 7 PM.
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5. Request by Special People United to Ride (SPUR), to Host a Family Fun Concert at Sunnyside Recreation Area, on Sunday, June 6, 2010, from 1 PM to 4 PM.
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6. Agenda Add On Items #19 & #20.

7. Status of Funded Projects as of March 29, 2010.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #18 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #19 & 20, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution DECLARING VARIOUS ITEMS OF PERSONAL PROPERTY as on file with the Purchasing Agent, SURPLUS TO THE NEEDS of the MONMOUTH COUNTY PARK SYSTEM, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that said ITEMS be DECLARED SURPLUS and SOLD at the COUNTY'S PUBLIC AUCTION.

2. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Manasquan, NJ, as received on March 12, 2010, proposal dated March 5, 2010, for providing APPRAISAL SERVICES FOR BLOCK 267, LOT 2, TOWNSHIP OF MIDDLETOWN, NEW JERSEY, OWNER: WALKER, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #10-03 & PS #17-10), in an Amount Not To Exceed \$976.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

3. Resolution ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Point Pleasant, NJ, as received on March 10, 2010, proposal dated March 3, 2010, for providing APPRAISAL SERVICES FOR BLOCK 64, LOT 15.01, TOWNSHIP OF MILLSTONE, NEW JERSEY, OWNER: PETROU, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #10-04 & PS #18-10), in an Amount Not To Exceed \$1,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

4. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL CO., Freehold, NJ, as received on March 10, 2010, proposal dated March 5, 2010, for providing APPRAISAL SERVICES FOR BLOCK 64, LOT 15.01, TOWNSHIP OF MILLSTONE, NEW JERSEY, OWNER: PETROU, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #10-04 & PS #18-10), in an Amount Not To Exceed \$1,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to WILLIAM J. GREENE, Senior County Park Ranger, who started work with the Monmouth County Park System on February 19, 1985, and who will RETIRE effective May 1, 2010. (Over 25 Years of Service).
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6. Resolution AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to RANDAL L. MC HANEY, Senior Gardener, who started work with the Monmouth County Park System on September 2, 1981 as an Hourly, and as Full Time in 1985, and who will RETIRE effective May 1, 2010. (Over 25 Years of Service).
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF A HORIZONTAL VARIABLE SPEED PREFABRICATED PUMP STATION (Bid #0025-10), ITEM: 1, One (1) Horizontal Variable Speed Pump; in the Total Contract Amount of \$61,084.00.
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8. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to INNOVATOURS, Framingham, MA, for FURNISHING OF VARIOUS TOUR PACKAGES (Bid #0030-10), ITEMS: Proposal 1, Items 1-8, A Rhode Island & Massachusetts Island Getaway, June 21-25, 2010 (\$22,590.00 Est.); Proposal 2, Items 1-8, A New Hampshire Summer Getaway, July 19-23, 2010 (\$23,805.00 Est.); Proposal 3, Items 1-8, A Lighthouses and Lobster Shacks of Maine Getaway, September 19-23, 2010 (\$18,540.00 Est.); Proposal 4, Items 1-8, Country Inn Dining, Food and Farms of Vermont and Massachusetts Getaway, October 11-14, 2010 (\$19,215.00 Est.); Proposal 5, Items 1-8, A Haunted Happenings In Salem, Massachusetts, October 22-24, 2010 (\$12,375.00 Est.); Proposal 6, Items 1-8, A Casino Getaway in Connecticut, November 10-12, 2010 (\$5,940.00 Est.); in the Estimated Total Contract Amount of \$102,465.00.
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9. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to RECYCLING OF CENTRAL JERSEY, LLC, Jackson, NJ, for FURNISHING & DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0021-10), ITEM: 1 (Period of 04/05/10 through 12/31/10); in the Estimated Total Contract Amount of \$16,651.75.
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10. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, for FURNISHING & DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0021-10), ITEMS: 2, 3, 5, 8, 10 (Period of 04/05/10 through 12/31/10); in the Estimated Total Contract Amount of \$22,266.25.
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11. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TUCKAHOE SAND & GRAVEL, INC., Pleasantville, NJ, for FURNISHING & DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0021-10), ITEMS: 4, 9 (Period of 04/05/10 through 12/31/10); in the Estimated Total Contract Amount of \$21,000.00.
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12. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to R.W.V. LAND & LIVESTOCK SOUTH, INC., Jackson, NJ, for FURNISHING & DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0021-10), ITEMS: 6, 7 (Period of 04/05/10 through 12/31/10); in the Estimated Total Contract Amount of \$10,132.75.
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13. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BARRIER ELECTRIC CO., INC., Bayonne, NJ, for INSTALLATION OF SOLAR PHOTOVOLTAIC ENERGY SYSTEMS AT THOMPSON PARK CREATIVE ARTS CENTER AND MANASQUAN RESERVOIR ENVIRONMENTAL CENTER (Bid #0017-10), ITEMS: #1, Thompson Park Creative Arts Center, 35 Kw Solar Photovoltaic Energy System (\$155,750.00); #2, Manasquan Reservoir Environmental Center, 21 Kw Solar Photovoltaic Energy System (\$101,000.00); Plus Alternate Bid Item #2 (Add) (\$10,000.00); in the Total Contract Amount of \$266,750.00.
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14. Resolution REJECTING bid proposal of T.R. WENIGER, INC., Green Brook, NJ, for INSTALLATION OF PHASE 2 SOLAR PHOTOVOLTAIC ENERGY SYSTEM AT SUNNYSIDE EQUESTRIAN CENTER (Bid #0018-10), as bidder does not have any experience in the installation of solar projects and failed to meet the experience requirement as outlined in the bid specifications.
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15. Resolution REJECTING bid proposal of SUN ELECTRICAL CONSTRUCTION CORP., Brick, NJ, for INSTALLATION OF PHASE 2 SOLAR PHOTOVOLTAIC ENERGY SYSTEM AT SUNNYSIDE EQUESTRIAN CENTER (Bid #0018-10), as bidder failed to include with their bid submittal a Consent of Surety as required by law.
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16. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DPR ELECTRIC, INC., Bound Brook, NJ, for INSTALLATION OF PHASE 2 SOLAR PHOTOVOLTAIC ENERGY SYSTEM AT SUNNYSIDE EQUESTRIAN CENTER (Bid #0018-10), ITEMS: #1-16 (Schedule of Value Prices); in the Total Contract Amount of \$207,600.00.
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17. Resolution ACCEPTING the WRITTEN PROPOSAL of JOANNE HUNT/LINDA SHARKEY, Fair Haven, NJ, as received on March 19, 2010, proposal dated March 3, 2010, for providing CONSULTANT SERVICES TO ADMINISTER THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR THE PERIOD OF APRIL 2010 THROUGH MARCH 2011 (Ref. #10-08 & PS #19-10), in an Amount Not To Exceed \$24,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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18. Resolution ACCEPTING the WRITTEN PROPOSAL of THE GIBSON TARQUINI GROUP, INC., Cherry Hill, NJ, as received on February 17, 2010, proposal letter dated February 17, 2010, for providing PROFESSIONAL ARCHITECTURAL SERVICES FOR THE PREPARATION OF PLANS AND DOCUMENTS FOR THE CONSTRUCTION OF A MAINTENANCE BUILDING AND SUPPORT FACILITIES FOR EAST FREEHOLD SHOWGROUNDS, FREEHOLD, NJ (Ref. #09-78 & PS #10-10), in an Amount Not To Exceed \$66,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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19. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF IRRIGATION EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0027-10), ITEMS: #1 & #2, 2010 Supply/Service Contract for the Period of 04/05/10 through 12/31/10, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2011), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$28,000.00.
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20. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to NEW JERSEY STATE GOLF ASSOCIATION, Kenilworth, NJ, for ANNUAL SERVICE CONTRACT FOR G.H.I.N. GOLF HANDICAP SERVICES (Bid #0028-10), ITEM: #1, 2010 Annual Service Contract for the Period of 04/05/10 through 12/31/10; in the Estimated Total Contract Amount of \$27,500.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Surveying Services, Block 907, Lot 40, Wall Township, Owner: Flynn, for Additions to Shark River Park (Ref. #10-21) (*FAIR & OPEN*)
 2. Preliminary Environmental Assessment and Site Inspection, Block 907, Lot 40, Wall Township, Owner: Flynn, for Additions to Shark River Park (Ref. #10-22) (*FAIR & OPEN*)
 3. Golf Course Architectural Services at Various Park Locations (Ref. #10-23) (*FAIR & OPEN*)
 4. Engineering Consulting Services to Obtain Permits and Prepare Bid Documents for the Construction of a Timber Pedestrian Bridge at Thompson Park (Ref. #10-24) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, APRIL 19, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **SUNDAY AFTERNOON, APRIL 25, 2010** – 2 PM—4 PM. Director’s Tea & Talk. Thompson Park Visitor Center. \$6.00 Per Person. (*Pre-Registration Required for 50th Anniversary Program, PQ010A*)
3. **SUNDAY AFTERNOON, APRIL 25, 2010** – 9 AM—12 NOON. Donna 5K Lane Race. Thompson Park, Lincroft, NJ.
4. **SATURDAY, MAY 1, 2010** – 10 AM – 2 PM. League of Women Voters Tour of the Thompson Park Visitor Center and Deep Cut Gardens.
5. **MONDAY EVENING, MAY 10, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
6. **WEDNESDAY, MAY 19, 2010** – 1 PM—8 PM. Friends’ Golf Tournament. Hominy Hill GC.
7. **MONDAY EVENING, MAY 24, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
8. **SUNDAY AFTERNOON, JUNE 6, 2010** – 1 PM—4 PM. Family Fun Concert Hosted by SPUR. Sunnyside Recreation Area.
9. **MONDAY EVENING, JUNE 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.

10. **SUNDAY AFTERNOON, JUNE 13, 2010** – 4 PM—6 PM. Celebration Honoring the 50th Anniversary of the Monmouth County Park System, hosted by the Friends of the Parks. Thompson Park Visitor Center, Lincroft, NJ.
11. **WEDNESDAY EVENING, JUNE 16, 2010** – 7 PM. Monmouth County Library (Eastern Branch). Presentation on “Brookdale Farm and Thompson Park”, by Gail L. Hunton, Supervising Historic Preservation Specialist, as part of the MCPS 50th Anniversary Celebration.
12. **MONDAY EVENING, JUNE 21, 2010** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
13. **WEDS., JULY 21—SUNDAY, JULY 25, 2010** – 36th Annual Monmouth County Fair. East Freehold Showgrounds.
14. **SUNDAY, OCTOBER 17, 2010** – 11 AM—5 PM. Thompson Park Day, Lincroft, NJ. Strut Your Mutt, Hosted by the Friends of the Parks.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of March 22, 2010, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____ PM)

NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **April 19, 2010**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Land Acquisition Matters, being additions to County park lands; and Personnel Matters**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
