

MINUTES OF THE MONDAY EVENING, MARCH 14, 2011 RESCHEDULED MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:04 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Commissioners:
Michael G. Harmon
Violeta Peters
N. Britt Raynor
Kevin Mandeville
Thomas E. Hennessy, Jr.

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Vice Chairman Fred J. Rummel (Excused)
David W. Horsnall (Excused)
Melvin A. Hood (Excused)

Also Present:

James J. Truncer, Secretary-Director
Andrea I. Bazer, County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Francine P. Lorelli, Purchasing Agent
Nancy J. Borchert, Senior Personnel Assistant
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Karen Livingstone, Public Information/Volunteers
Andrew R. Coeyman, Supv. Land Preservation Office
Courtney Bison, Recreation Supervisor

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Rescheduled Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of rescheduled meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as approved on a motion by the Commission at their regular meeting of February 7, 2011, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, FEBRUARY 7, 2011**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, FEBRUARY 7, 2011, TO DISCUSS PERSONNEL MATTERS**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, FEBRUARY 7, 2011, TO DISCUSS LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential, and the Minutes of the Executive Session for the purpose of discussing Land Acquisition matters would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **MINUTES** of the **SPECIAL MEETING** of the Monmouth County Board of Recreation Commissioners held on **TUESDAY EVENING, MARCH 1, 2011**, were upon being put to a vote, approved as recorded by Chairman Loud and Commissioner Hennessy. Commissioners Harmon, Peters, Raynor and Mandeville abstained as not being present at the meeting.

On a motion made by Commissioner Peters, seconded by Commissioner Hennessy, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Peters, seconded by Commissioner Hennessy, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

Commissioner Peters questioned Item #5, of the Training Requests as of March 14, 2011, of why software training was not included in the purchase.

Dave Compton, Superintendent of Parks, noted that training was not included in the price of the purchase.

1. **BUDGET REPORTS**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF JANUARY 2011**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **REVENUE REPORT** for the **MONTH OF JANUARY 2011**, was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTHS OF JANUARY & FEBRUARY 2011**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **ATTENDANCE REPORTS** for the **MONTHS OF JANUARY & FEBRUARY 2011**, were upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—JANUARY (03/08/11)**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT FOR JANUARY (03/08/11)**, was upon being put to a vote, unanimously accepted as reported. (Personnel, Training & Safety Monthly Report in Minute Book)

5. **TRAINING REQUESTS AS OF MARCH 14, 2011:**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **TRAINING REQUESTS AS OF MARCH 14, 2011**, was upon being put to a vote, unanimously authorized. (Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF JANUARY 2011:**

On a motion made by Commissioner Mandeville, seconded by Commissioner Peters, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF JANUARY 2011**, was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Raynor, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:12 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Harmon, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:13 PM.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted that the 2011 County Budget will be considered by the Board of Chosen Freeholders at their meeting of March 24, 2011, to be held in Shrewsbury.

Freeholder Burry noted the proposal by Freeholder Mallet to limit the number of terms that volunteer Board members appointed by the Board of Chosen Freeholders could serve.

Freeholder Burry also noted the New Jersey Land Trust Rally scheduled for Saturday, March 19th, at Brookdale Community College, and that she would be making the welcoming address.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board the Statement of Uncollected Funds Due the Board for the Year 2010 (Dated 12/16/10), in the Total Uncollected Amount of \$406.75.

Following a discussion, the Board unanimously agreed to adopt a resolution adopting the Statement of Uncollected Funds Due the Board for the Year 2010 (Dated 12/16/10), in the Total Uncollected Amount of \$406.75.

2. James J. Truncer, Secretary-Director, reviewed with the Board the Cooperative Memorandum of Understanding (MOU) between the County of Monmouth, Board of Recreation Commissioners/Monmouth County Park System; the New Jersey Department of Environmental Protection/Green Acres Program; and the New Jersey Department of Agriculture/State Agriculture Development Committee, in the planning, preservation and management of contiguous open space (farmland and parks) projects and properties funded by their respective public agencies.

Following a discussion, the Board unanimously agreed to adopt a resolution Authorizing the Chairman and Secretary-Director of the Board to Enter Into said Cooperative Memorandum of Understanding, subject to review by County Counsel.

3. James J. Truncer, Secretary-Director, reviewed with the Board the request by Mr. Stan Bryck, Tournament Director/Monmouth County Golf Tournament, dated January 2, 2011, on behalf of the High Schools of Monmouth County, to host the Monmouth County High School Championship at Hominy Hill Golf Course on Thursday, April 14, 2011, with a 9 AM shotgun start, charging the junior greens fee rate of \$30.00 for each contestant (approximately 110 players), allowing local media coverage for this event, and re-opening the course to the general public at 2 PM.

Following a discussion, a **motion** was introduced by Commissioner Hennessy, seconded Commissioner Peters, Granting Permission to the Monmouth County High Schools to host the Monmouth County High School Championship at Hominy Hill Golf Course on Thursday, April 14, 2011, with a 9 AM shotgun start, charging the junior greens fee rate of \$30.00 for each contestant (approximately 110 players), allowing local media coverage for this event, and re-opening the course to the general public at 2 PM. Upon being put to a vote, the motion was unanimously carried.

4. James J. Truncer, Secretary-Director, reviewed with the Board the request by Anthony F. Vodola, Athletic Director, and Matt Stefanski, Head Golf Coach, Wall High School, dated November 1, 2010, to host the 2011 Wall Invitational Golf Tournament at Shark River Golf Course on Friday, April 1, 2011 (Rain Date: Monday, April 4, 2011), with a 9 AM shotgun start, charging the junior greens fee rate of \$19.00 for each contestant (approximately 100 players), and re-opening the course to the general public at 2 PM.

Following a discussion, a **motion** was introduced by Commissioner Hennessy, seconded by Commissioner Peters, Granting Permission to Wall High School to host the 2011 Wall Invitational Golf Tournament at Shark River Golf Course on Friday, April 1, 2011 (Rain Date: Monday, April 4, 2011), with a 9 AM shotgun start, charging the junior greens fee rate of \$19.00 for each contestant (approximately 100 players), and re-opening the course to the general public at 2 PM. Upon being put to a vote, the motion was unanimously carried.

5. James J. Truncer, Secretary-Director, reviewed with the Board the request by Doug Phillips, Girls Golf Coach/Colts Neck High School/Monmouth County Tournament Director, dated December 8, 2010, to host the Monmouth County Girls High School Golf Championship at Charleston Springs Golf Course South on Wednesday, April 27, 2011, charging the junior greens fee rate of \$24.00 for each contestant (approximately 40-60 players), and closing the course to the general public for about two (2) hours beginning at 1 PM, and re-opening the course to the general public around 3 PM.

Following a discussion, a **motion** was introduced by Commissioner Hennessy, seconded Commissioner Peters, Granting Permission to Colts Neck High School to host the Monmouth County Girls High School Golf Championship at Charleston Springs Golf Course South on Wednesday, April 27, 2011, charging the junior greens fee rate of \$24.00 for each contestant (approximately 40-60 players), and closing the course to the general public for about two (2) hours beginning at 1 PM, and re-opening the course to the general public around 3 PM. Upon being put to a vote, the motion was unanimously carried.

6. James J. Truncer, Secretary-Director, reviewed with the Board the proposed Administrative Procedures for the Use of Two Monmouth County Park System Golf Courses for the New Jersey Senior Citizen Inter-County Golf Match Play Program, and Rescinding Supplemental Rules and Regulations Governing the Use of Hominy Hill Golf Course and Shark River Golf Course for the New Jersey Senior Citizen Inter-County Golf Match Play Program, as Adopted by Board Resolution #R-02-2-11=53 on February 11, 2002.

Following a discussion, the Board unanimously agreed to adopt a resolution adopting the Administrative Procedures for the Use of Two Monmouth County Park System Golf Courses for the New Jersey Senior Citizen Inter-County Golf Match Play Program, and to rescind the previously adopted the Supplemental Rules and Regulations Governing the Use of Hominy Hill Golf Course and Shark River Golf Course for the New Jersey Senior Citizen Inter-County Golf Match Play Program, as adopted by Board Resolution #R-02-2-11=53 on February 11, 2002.

7. James J. Truncer, Secretary-Director, reviewed with the Board the recommendation to prepare a Citation of Appreciation for Nancy J. Borchert, Senior Personnel Assistant, who will be retiring effective April 1, 2011 (Over 39 1/2 Years of Service).

Following a discussion, the Board unanimously agreed to adopt a resolution and authorize the Secretary-Director to prepare said Citation of Appreciation.

8. James J. Truncer, Secretary-Director, reviewed with the Board the proposed Temporary Use and Occupancy Agreement with the Visiting Nurse Association of Central Jersey, Red Bank, NJ, for Vehicle Parking at the Claypit Creek Section of Hartshorne Woods Park, from April 25, 2011 through June 12, 2011 inclusive, from 9 AM to 4:30 PM, for their Stately Homes By-The-Sea Designer Show House, at a fee of \$5,123.00 for operational expenditures, with additional fees to apply if necessary.

Following a discussion, a **motion** was introduced by Commissioner Raynor, seconded by Commissioner Peters, Authorizing the Chairman and Secretary-Director of the Board to Enter Into a Temporary Use and Occupancy Agreement with the Visiting Nurse Association of Central Jersey, Red Bank, NJ, for Vehicle Parking at the Claypit Creek Section of Hartshorne Woods Park, from April 25, 2011 through June 12, 2011 inclusive, from 9 AM to 4:30 PM, for their Stately Homes By-The-Sea Designer Show House, at a fee of \$5,123.00 for operational expenditures, with additional fees to apply if necessary. Upon being put to a vote, the motion was unanimously carried.

9. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of March 3, 2011, as distributed to the Board.

Commissioner Mandeville noted Item #15 on Page 4 of the list of Funded Projects, and the need to have other recreation uses incorporated at the golf courses such as tennis courts, playgrounds, etc. along with winter recreational uses.

Andrea I. Bazer, County Counsel, noted she had reviewed Change Order #1 as listed on the Agenda as Item #16, and that it was in order.

At 7:49 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Raynor, to approve Agenda Items #1 through #21.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Rescheduled Meeting of March 14, 2011, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #21 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #21.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Commissioners Harmon,
Peters, Raynor, Mandeville and Hennessy

In the Negative: None

Absent: Vice Chairman Rummel, Commissioners Horsnall and Hood

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-11-3-14=131 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ADOPTING the STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS FOR THE YEAR 2010 (Dated 12/16/10), in the Total Uncollected Amount of \$406.75. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-3-14=132 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, AUTHORIZING the CHAIRMAN AND SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a COOPERATIVE MEMORANDUM OF UNDERSTANDING (MOU) between the COUNTY OF MONMOUTH, BOARD OF RECREATION COMMISSIONERS/MONMOUTH COUNTY PARK SYSTEM, and the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION/GREEN ACRES PROGRAM, and the NEW JERSEY DEPARTMENT OF AGRICULTURE/STATE AGRICULTURE DEVELOPMENT COMMITTEE in the planning, preservation and management of contiguous open space (farmland and parks) projects and properties funded by their respective public agencies, subject to review by County Counsel. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-3-14=133 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on February 10, 2011, proposal dated February 7, 2011, for providing APPRAISAL SERVICES OF BLOCK 94, LOT 14 (IMPROVED PROPERTY), TOWNSHIP OF FREEHOLD AND BLOCK 139, LOT 16.01 (VACANT PROPERTY), TOWNSHIP OF HOWELL, OWNER: APOSTLE ACRES DEVELOPMENT CO., LLC, TOTAL OF ± 17.0 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-90 & PS #05-11), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-3-14=134 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on February 10, 2011, proposal dated February 4, 2011, for providing APPRAISAL SERVICES OF BLOCK 94, LOT 14 (IMPROVED PROPERTY), TOWNSHIP OF FREEHOLD AND BLOCK 139, LOT 16.01 (VACANT PROPERTY), TOWNSHIP OF HOWELL, OWNER: APOSTLE ACRES DEVELOPMENT CO., LLC, TOTAL OF ± 17.0 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-90 & PS #05-11), in an Amount Not To Exceed \$2,392.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-3-14=135 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of MIDSTATE ENGINEERING, INC., Freehold, NJ, as received on February 23, 2011, proposal dated February 22, 2011, for providing SURVEYING SERVICES FOR BLOCK 66.01, LOT 36.08, HOWELL TOWNSHIP, NJ, OWNER: GUNDERSON & CORRIGAN, ± 0.54 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR (Ref. #11-10 & PS #11-11), in an Amount Not To Exceed \$1,150.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-3-14=136 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, as received on February 23, 2011, proposal dated February 18, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES FOR BLOCK 66.01, LOT 36.08, HOWELL TOWNSHIP, NJ, OWNER: GUNDERSON & CORRIGAN, ±0.54 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR (Ref. #11-09 & PS #10-11), in an Amount Not To Exceed \$1,940.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-3-14=137 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on February 24, 2011, proposal dated February 14, 2011, for providing APPRAISAL SERVICES FOR BLOCK 64, LOT 12, TOWNSHIP OF MILLSTONE, OWNER: SCHULZ, ±8.29 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #11-07 & PS #12-11), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-3-14=138 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on February 24, 2011, proposal dated February 11, 2011, for providing APPRAISAL SERVICES FOR BLOCK 64, LOT 12, TOWNSHIP OF MILLSTONE, OWNER: SCHULZ, ±8.29 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #11-07 & PS #12-11), in an Amount Not To Exceed \$1,676.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-3-14=139 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on February 24, 2011, proposal dated February 17, 2011, for providing APPRAISAL SERVICES FOR BLOCK 751, LOT 52, TOWNSHIP OF WALL, OWNER: THEILEMANN, ± 0.57 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #11-08 & PS #13-11), in an Amount Not To Exceed \$1,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-3-14=140 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on February 24, 2011, proposal dated February 23, 2011, for providing APPRAISAL SERVICES FOR BLOCK 751, LOT 52, TOWNSHIP OF WALL, OWNER: THEILEMANN, ± 0.57 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #11-08 & PS #13-11), in an Amount Not To Exceed \$1,385.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-3-14=141 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on February 24, 2011, proposal dated February 23, 2011, for providing APPRAISAL SERVICES FOR BLOCK 169, LOT 4 AND BLOCK 170, LOT 33, TOWNSHIP OF MARLBORO, OWNER: FISHER, ET AL., ± 9.53 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO "AIRPORT" RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #11-11 & PS #14-11), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-3-14=142 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on February 24, 2011, proposal dated February 14, 2011, for providing APPRAISAL SERVICES FOR BLOCK 169, LOT 4 AND BLOCK 170, LOT 33, TOWNSHIP OF MARLBORO, OWNER: FISHER, ET AL., ± 9.53 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO "AIRPORT" RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #11-11 & PS #14-11), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-3-14=143 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of JOANNE HUNT/LINDA SHARKEY, Fair Haven, NJ, as received on March 1, 2011, proposal dated February 24, 2011, for providing CONSULTANT SERVICES TO ADMINISTER THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR THE PERIOD OF APRIL 2011 THROUGH MARCH 2012 (Ref. #11-15 & PS #15-11), in an Amount Not To Exceed \$25,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-3-14=144 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on March 2, 2011, proposal dated February 28, 2011, for providing SURVEYING SERVICES OF BLOCK 28, LOT 7.03, UPPER FREEHOLD TOWNSHIP, NJ, OWNER: LIPAY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #10-92 & PS #16-11), in an Amount Not To Exceed \$2,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-3-14=145 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of BIRDSALL ENGINEERING, INC., Eatontown, NJ, as received on December 21, 2009, proposal dated December 18, 2009, for providing ENGINEERING SERVICES REQUIRED FOR SHARK RIVER STREAM EROSION AT SHARK RIVER PARK (Ref. #09-67 & PS #86-09), ITEMS: Phase 2, Items #4, 5 & 7; in an Amount Not To Exceed \$76,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Robert M. Czech, Former County Administrator, as per his Memorandum dated October 19, 2009.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-3-14=146 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of minus (-) \$289.06 for additions and deletions to contract items, to EARLE ASPHALT COMPANY, Farmingdale, NJ, for ACCESSIBLE PARKING & WALKWAYS AT SEVEN PRESIDENTS OCEANFRONT PARK (Bid #0029-10), as originally awarded by Resolution #R-10-4-19=159 in the Contract Amount of \$51,013.13, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$50,724.07. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-3-14=147 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ABSOLUTE FENCE SERVICES, INC., Lincoln Park, NJ, for THOMPSON PARK GROUP USE SHELTER AND SITE WORK (Bid #0030-11), ITEMS: #1-5 (Total Base Bid Price); in the Total Lump Sum Contract Amount of \$87,660.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-3-14=148 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ROSANO TRUCKING, INC., Oceanport, NJ, for GRADING AND PAVING AT THOMPSON PARK MAINTENANCE (Bid #0031-11), ITEMS: #1-16 (Total Base Bid Price); in the Total Lump Sum Contract Amount of \$135,635.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-3-14=149 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF GOLF RESALE MERCHANDISE AND CLOTHING (Bid #0032-11), ITEMS: 2011 Supply Contract (Period of 03/14/11 through 12/31/11); to the following vendors, in the Estimated Total Aggregate Amount of \$120,000.00:

1. CALLAWAY GOLF SALES COMPANY, 2180 Rutherford Road, Carlsbad, CA 92008
2. NIKE GOLF, 1 SW Bowerman Drive, Beaverton, OR 97005
3. SUPPLY KING, LLC, 151 Industrial Way East, Building B, Suite 4, Eatontown, NJ 07724
4. SUN MOUNTAIN SPORTS, INC., 301 N. First Street, Missoula, MT 59802
5. GOLF MAX, 535 East 42nd Street, P.O. Box 346, Paterson, NJ 07543
6. TOWN TALK MFG CO., INC., 6310 Cane Run Road, Louisville, KY 40258
7. FOUNDERS CLUB, 291 Telfair Road, Unit B, Savannah, GA 31415
8. GOLF MARKETING, INC., 11321 Satellite Blvd., Orlando, FL 32837
9. CTM LLC, dba TURFER SPORTSWEAR, 400 Massasoit Avenue, Suite 300, East Providence, RI 02914
10. YONEX CORPORATION USA, 20140 S. Western Avenue Torrance, CA 90501
11. O'CONNOR, INC. dba O'CONNOR HEADWEAR, 455-J Fleming Road, Charleston, SC 29412
12. JACK JOLLY & SON, INC., 513 Pleasant Valley Avenue, P.O. Box 487, Moorestown, NJ 08057
13. ACUSHNET COMPANY, P.O. Box 965, 333 Bridge Street, Fairhaven, MA 02719
14. VANTAGE CUSTOM CLASSICS, INC., 100 Vantage Drive, Avenel, NJ 07001
15. GFSI, INC., dba GEAR FOR SPORTS, 9700 Commerce Parkway, Lenexa, KS 66219

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-3-14=150 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, **ADOPTING ADMINISTRATIVE PROCEDURES FOR THE USE OF TWO MONMOUTH COUNTY PARK SYSTEM GOLF COURSES FOR THE NEW JERSEY SENIOR CITIZEN INTER-COUNTY GOLF MATCH PLAY PROGRAM, and RESCINDING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING THE USE OF HOMINY HILL GOLF COURSE AND SHARK RIVER GOLF COURSE FOR THE NEW JERSEY SENIOR CITIZEN INTER-COUNTY GOLF MATCH PLAY PROGRAM,** as Adopted by Board Resolution #R-02-2-11=53 on February 11, 2002. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-11-3-14=151 Resolution offered for adoption by Commissioner Raynor, seconded by Commissioner Hennessy, **AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to NANCY J. BORCHERT, Senior Personnel Assistant, who started work with the Monmouth County Park System on August 23, 1971, and who will RETIRE effective April 1, 2011. (Over 39 1/2 Years of Service) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)**

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the Board **AUTHORIZED the SECRETARY-DIRECTOR to ADVERTISE for the following BIDS:**

1. Dock Replacement at the Manasquan Reservoir Visitor Center
2. Timber Pedestrian Bridge and Shared Use Path at Thompson Park
3. Maintenance Building and Support Facilities at East Freehold Showgrounds
4. Rehabilitation of Building 2401 Sunnyside Recreation Area
5. Furnishing and Delivery of Various Tour Packages

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Raynor, seconded by Commissioner Peters, the Board **AUTHORIZED the SECRETARY-DIRECTOR to SOLICIT PROPOSALS for the following PROFESSIONAL/SPECIALIZED SERVICES:**

1. Architectural Services for Restoration of the Blacksmith Shop and Tenant House Windows, Historic Longstreet Farm (Ref. #11-21) (*FAIR & OPEN*)
2. Two (2) Appraisals, Block 143, Lot 13, Howell Township, Owner: Tantillo, Improved, for Additions to Manasquan River Greenway (Ref. #11-22) (*FAIR & OPEN*)
3. Two (2) Appraisals, Block 907, Lot 12, Wall Township, Owner: Eric Smith, for Additions to Shark River Park (Ref. #11-23) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY, MARCH 19, 2011** – 9 AM. *New Jersey Land Trust Rally*. Brookdale Community College, Lincroft, NJ.
2. **MONDAY EVENING, MARCH 28, 2011** - 7 PM. **Rescheduled Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **MONDAY EVENING, APRIL 11, 2011** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **MONDAY EVENING, APRIL 25, 2011** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **MONDAY EVENING, MAY 9, 2011** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
6. **MONDAY EVENING, MAY 23, 2011** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of February 7, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:52 PM, the following resolution was offered for adoption by Commissioner Harmon, seconded by Commissioner Peters, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **PERSONNEL MATTERS BEING GRIEVANCE #2010-04; LAND ACQUISITION MATTERS BEING ADDITIONS TO COUNTY PARK LANDS, and POTENTIAL LITIGATION:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters being grievance #2010-04, land acquisition matters being additions to county park lands, and potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Commissioners Harmon,
Peters, Raynor, Mandeville and Hennessy

In the Negative: None

Absent: Vice Chairman Rummel, Commissioners Horsnall and Hood

On a motion made by Commissioner Raynor, seconded by Commissioner Harmon, and by unanimous vote, the regular meeting was **RECONVENED** at 8:36 PM.

The Secretary-Director indicated that the Minutes of the Executive Session shall not be made available to the public, as Personnel Matters are confidential; and that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

R-11-3-14=152 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Raynor, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the AMENDMENT of Freeholder Resolution #09-679, which AUTHORIZES the ACQUISITION of the CROSSWICKS FARMS, INC., ET AL. (T/A PRINCETON NURSERIES) PROPERTY, located in the TOWNSHIP OF UPPER FREEHOLD, known as BLOCK 43, LOTS 3, 6.05, 10, 11, 12, 13 (P/O), 14.03, 15, 17 (P/O), & 26; BLOCK 47.06, LOT 20.04; BLOCK 49, LOTS 4.05 (P/O), 10.01 (P/O), 11.01, 12.01 & 13.01; BLOCK 50, LOTS 9 (P/O), 11.04 (P/O), 13 (P/O) & 20.01 (P/O); improved parcels, containing ± 355.440 ACRES, as ADDITIONS TO CROSSWICKS CREEK GREENWAY, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, in the AMOUNT of \$7,000,000.00, and further RECOMMENDED to the BOARD OF CHOSEN FREEHOLDERS the ENTERING INTO AN ASSIGNMENT AGREEMENT with the NEW JERSEY GREEN ACRES PROGRAM for the PRESERVATION OF SAID LANDS AND PROPERTY, and a MANAGEMENT AGREEMENT for the IMPROVEMENT OF CERTAIN WILDLIFE HABITATS; to AMEND the following three (3) points: Due to the landowners deciding to sell BLOCK 43, LOTS 12 (P/O) AND 13 (P/O) in fee simple rather than convey a conservation easement to the County, the authorized funding amount to be increased from \$7,000,000.00 to \$8,500,000.00, or an additional \$1,500,000.00; the acreage to be increased from ± 355.440 Acres to ± 406 Acres; and the property name changed to Flemer's Entities. (Monmouth County Board of Recreation Commissioners' Resolution #R-09-6-22=289) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

R-11-3-14=153 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Raynor, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the DELLAPIETRA PROPERTY, also known as BLOCK 60.01, LOT 2.01, TINTON FALLS BOROUGH, an improved parcel, containing ±3.55 ACRES, as ADDITIONS TO THOMPSON PARK (SWIMMING RIVER PUBLIC ACCESS), for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$337,500.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00028.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

R-11-3-14=154 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Raynor, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the WALTON PROPERTY, also known as BLOCK 907, LOT 39, WALL TOWNSHIP, an improved parcel, containing ±2.10 ACRES, as ADDITIONS TO SHARK RIVER PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$192,500.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00026.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Harmon offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's rescheduled meeting of **Monday, March 28, 2011, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Raynor, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Commissioners Harmon,
Peters, Raynor, Mandeville and Hennessy

In the Negative: None

Absent: Vice Chairman Rummel, Commissioners Horsnall and Hood

Bruce A. Gollnick, Assistant Director, reported to the Board that revenue received during the first day of program registrations from the Spring Directory was \$170,531.50, or an increase of \$48,221.25 as compared to the same day in 2010, with 72% of this years registrations being made on-line.

Commissioner Mandeville asked that the background information with regard to property descriptions include an estimate of the extent of wetlands.

James J. Truncer, Secretary-Director, noted the retirement farewell get-together for Nancy Borchert, on Wednesday, March 30, 2011, at 5:30 PM, at Hominy Hill Golf Course.

There being no further business, on a motion made by Commissioner Raynor, seconded by Commissioner Peters, and by unanimous vote, the rescheduled meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, March 14, 2011, was **ADJOURNED** at 8:41 PM.

JAMES J. TRUNCER,
Secretary-Director