

**PRESENT:**

**ABSENT:**

**ALSO PRESENT:**

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**A G E N D A**

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:**

**REGULAR MEETING: MONDAY, MARCH 8, 2010 – 7:00 PM**

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",  
1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call \_\_\_\_\_ PM – By \_\_\_\_\_

B. Statement of Adequate Public Notice – Read by \_\_\_\_\_

*Salute to the flag and the Pledge of Allegiance followed by a moment of silence.*

C. Approval of MINUTES—REGULAR MEETING: MONDAY, FEBRUARY 22, 2010  
(Absent: Commissioner Peters)

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D. Approval of 2009 VOUCHER LIST

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E. Approval of 2010 VOUCHER LIST

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F. SECRETARY—DIRECTOR’S REPORT:



G. BOARD CORRESPONDENCE RECEIVED:

H. Motion to OPEN the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)  
*(Presentations are limited to three (3) minutes per person.)*

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I. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: \_\_\_\_\_PM)

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J. PRESENTATIONS:

1. Presentation of Proclamation to Vice Chairman Frederick C. Kniesler, by Freeholder Director Lillian G. Burry.
2. Presentation of Citation of Appreciation to Vice Chairman Frederick C. Kniesler, for his dedicated service as a Member of the Monmouth County Board of Recreation Commissioners since August 1, 1991, with over 18 Years and 7 Months of Service. *(Agenda Item #1 for Board Action)*
3. Presentation of a Citation of Appreciation to Vice Chairman Frederick C. Kniesler, by Timothy G. Hill, as President of the New Jersey Recreation and Park Association (NJRPA) in Recognition of Frederick C. Kniesler's dedicated service to the Association.
4. Presentation to the Board of a Plaque, by Timothy G. Hill, as President of the New Jersey Recreation and Park Association (NJRPA), in Recognition of the Monmouth County Park System's 50<sup>th</sup> Anniversary.

K. FREEHOLDER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Request by Mr. Stanley Bryck, Tournament Director/Monmouth County Golf Championship, dated January 12, 2010, on behalf of the Monmouth County High Schools and the Shore Conference, to host a High School Championship at Hominy Hill Golf Course on Thursday, April 22, 2010 (Rain Date: Tues., April 27, 2010), with a 9 AM shotgun start, charging the Junior Rate of \$29.00 for each contestant (approximately 110 players), and allowing the public access at 2 PM, with local media coverage for this event.  

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2. Request by Matt Stefanski, Wall High School Head Golf Coach, dated February 5, 2010, to host the 2010 Wall Invitational Golf Tournament at Shark River Golf Course on Thursday, April 1, 2010 (Rain Date: Monday, April 5, 2010), with a 9 AM shotgun start, charging the Junior Rate of \$18.00 per contestant (approximately 100 players), and re-opening the course to the general public at 2 PM.  

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3. Request by Doug Phillips, Girls Golf Coach, Colts Neck High School/Monmouth County Tournament Director, dated February 4, 2010, to host the Monmouth County Girls High School Golf Championship at Charleston Springs Golf Course South, on Wednesday, April 28, 2010, charging the Junior Rate of \$23.00 per contestant (approximately 50-60 players), and closing the course to the public for about two (2) hours beginning at noon to accommodate consecutive tee times and re-opening to the public around 2:30 PM.  

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4. Request by Cordel 'Rap' Reinhardt, Tournament Director/Shore Conference of High Schools Golf Tournament, dated August 11, 2009, to host their bi-annual Shore Conference of High Schools 2010 Golf Championship at Charleston Springs Golf Course on Monday, May 3, 2010, with a 9 AM shotgun start, charging the Junior Rate of \$23.00 per contestant, while waiving the reservation fee, and re-opening the course to the general public at 2 PM.  

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5. Reject All Bids Received for Furnishing and Delivery of Tour Packages (Bid #0020-10), due to incomplete bid specifications. (*Tentative Agenda Board Action Item #4 recommending Award to Innovatours, Inc., Framingham, MA*)
6. Recommending to the Board of Chosen Freeholders the Entering Into Lease Agreements for Food Concession at Charleston Springs Golf Course, Seven Presidents Oceanfront Park, Shark River Golf Course, Hominy Hill Golf Course, and Howell Golf Course (Bid #0026-10). (*Board Action Items #8 & #9*)

7. Contract Amendment #1 to French & Parrello Associates, P.A., Wall, NJ, for providing additional environmental site investigation services, Block 214 Lot 42, Marlboro Township, Owner: The Community YMCA, for Additions to Big Brook Park. *(Board Action Item #14 as Added to the Final Board Agenda.)*
  
8. Establishing the USGA/GHIN (Golf Handicap & Information Network) Junior Golf Handicapping Service, at No Charge, for Junior Golfers through the Age of 17, and recommending Adoption of Amended 2010 MCPS Schedule of Fees & Charges for Charleston Springs Golf Course (Schedule 10), Hominy Hill Golf Course (Schedule 11), Howell Park Golf Course (Schedule 12), and Shark River Golf Course (Schedule 14). *(Board Action Item #15 as Added to the Final Board Agenda.)*
  
9. Amending the 2010 Bel-Aire Golf Course Fees and Charges (Schedule 9), due to an oversight on our part, to reinstate the 2010 weekday greens fee for Adult Non-Residents for the 9 Hole Par 3 Course back to \$14.00, being the same fee as in 2009. *(Board Action Item #16 as Added to the Final Board Agenda.)*
  
10. Status of Funded Projects as of March 2, 2010.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #13 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #14, 15 & 16 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution AUTHORIZING the SECRETARY-DIRECTOR of the BOARD to PREPARE a CITATION OF APPRECIATION to FREDERICK C. KNIESLER, for his SERVICE as a MEMBER and as VICE CHAIRMAN of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS from AUGUST 1, 1991 through MARCH 15, 2010. (Over 18 Years & 7 Months of Service)
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2. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DRY JECT, INC., Hatboro, PA, for FURNISHING OF GOLF COURSE AERIFICATION SERVICES (Bid #0023-10), ITEMS: Proposal 1, Items 1 & 2, Dry Ject Aerification; Item 1, 3” x 3” Spacing at \$.045 per square foot; Item 2, 3” x 4” Spacing at \$.035 per square foot; in the Estimated Total Contract Amount of \$13,950.00.
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3. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AER-CORE, INC., Pottstown, PA, for FURNISHING OF GOLF COURSE AERIFICATION SERVICES (Bid #0023-10), ITEMS: Proposal 2, Item 1, Deep Tine “Drill & Fill Aerification” at a per square foot price of \$.11; in the Estimated Total Contract Amount of \$14,000.00.
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4. Resolution REJECTING ALL bids received on February 25, 2010, for FURNISHING AND DELIVERY OF TOUR PACKAGES (Bid #0020-10), due to incomplete bid specifications, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same.
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5. Resolution Authorizing CHANGE ORDER #1, in the amount of \$311.41, increasing the 2009 aggregate contract in order to close out 2009 Purchase Orders #51499 & #51501, with the following vendors, for FURNISHING AND DELIVERY OF IRRIGATION SYSTEM REPAIR PARTS (Bid #0038-09), as originally awarded by Resolution #R-09-3-23=131 for the Period of 03/23/09 through 12/31/09, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2010), under the same terms and conditions as per bid specification; in the 2009 Estimated Total Aggregate Contract Amount of \$37,500.00, for a New 2009 Estimated Total Aggregate Change Order #1 Contract Amount of \$37,811.41:

1. ATLANTIC IRRIGATION SPECIALTIES, INC., 39 Waverly Ave., Springfield, NJ 07081
  2. STORR TRACTOR COMPANY, 3191 U.S. Highway 22, Somerville, NJ 08876
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6. Resolution Authorizing CHANGE ORDER #1, in the amount of \$4,303.00 to furnish and install additional lumber on trestle bridge #7 (\$3,071.00), and additional trail clearing (\$1,232.00), to ROCON CONTRACTING, INC., Brielle, NJ, for DEVELOPMENT OF UNION TRANSPORTATION TRAIL PHASE I (Bid #0064-09), ITEMS: #1-27 (Total Base Bid Price). Designated Sub-Contractor to be paid by a two-party check listing both the General Contractor and the Designated Sub-Contractor; as originally awarded by Resolution #R-09-11-9=432 in the Contract Amount of \$497,640.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$501,943.00.
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7. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$4,590.00 for various follow-up investigation PASI Services, fieldwork and crew, soil samples, lab analysis and report, to ENGINEERING & LAND PLANNING ASSOCIATES, INC., Clinton, NJ, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES FOR BLOCK 148, LOTS 1 & 1Q, TINTON FALLS BOROUGH, NJ, OWNER: GUSTAVSEN ±18.0 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #09-60 & PS #70-09), as originally awarded by Resolution #R-09-12-7=462, in the Contract Amount Not To Exceed \$1,600.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$6,190.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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8. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the acceptance of the highest and best bid, as per bid proposal to LYNDA PECCHIA FOOD CONCESSIONS, 8 Smith Street, Farmingdale, NJ 07727, for FOOD CONCESSION AT CHARLESTON SPRINGS GOLF COURSE, SEVEN PRESIDENTS OCEANFRONT PARK, SHARK RIVER GOLF COURSE, HOMINY HILL GOLF COURSE, AND HOWELL GOLF COURSE (Bid #0026-10), ITEMS: Proposal 1, Charleston Springs Golf Course, for the Period of 03/15/10 through 12/04/11, at an Annual Rate of \$17,501.00, for a Total Two (2) Season Lease Amount of \$35,002.00; Proposal 4, Hominy Hill Golf Course, for the Period of 03/15/10 through 12/04/11, at an Annual Rate of \$8,001.00, for a Total Two (2) Season Lease Amount of \$16,002.00; Proposal 5, Howell Park Golf Course, for a Period of 03/15/10 through 12/04/11, at an Annual Rate of \$7,001.00, for a Total Two (2) Season Lease Amount of \$14,002.00; in the Total Two (2) Year Lease Contract Amount of \$65,006.00.
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9. Resolution RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS, the acceptance of the highest and best bid, as per bid proposal to MICHAELANGELO'S, 72 Ocean Avenue, Long Branch, NJ, for FOOD CONCESSION AT CHARLESTON SPRINGS GOLF COURSE, SEVEN PRESIDENTS OCEANFRONT PARK, SHARK RIVER GOLF COURSE, HOMINY HILL GOLF COURSE, AND HOWELL GOLF COURSE (Bid #0026-10), ITEM: Proposal 2, Seven Presidents Oceanfront Park, for the Period of 05/18/10 through 09/30/11, at an Annual Rate of \$50,401.00, for a Total Two (2) Season Lease Amount of \$100,802.00; in the Total Two (2) Year Lease Contract Amount of \$100,802.00.
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10. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISAL LLC d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on February 16, 2010, proposal dated February 11, 2010, for providing APPRAISAL SERVICES FOR BLOCK 165, LOT 10, TOWNSHIP OF MIDDLETOWN, NJ, OWNER: CALIENDO, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #10-01 & PS #11-10), in an Amount Not To Exceed \$1,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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11. Resolution ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on February 25, 2010, proposal dated February 23, 2010, for providing SURVEYING SERVICES BLOCK 304, LOT 2, AND BLOCK 302, LOT 9, MIDDLETOWN TOWNSHIP, NJ, OWNER: MIDDLETOWN/UNKNOWN, ±1.3 ACRES, VACANT (FORMER RAIL ROAD SPUR) PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL (Ref. #09-24 & PS #13-10), in an Amount Not To Exceed \$2,295.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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12. Resolution ACCEPTING the WRITTEN PROPOSAL of C.J. GUINEY & ASSOCIATES, Shrewsbury, NJ, as received on February 16, 2010, proposal dated February 10, 2010, for providing APPRAISAL SERVICES OF BLOCK 143, LOTS 23 & 24, TOWNSHIP OF HOWELL, OWNER: SAVO ±12.9 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-05 & PS #12-10), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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13. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISAL LLC d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on February 16, 2010, proposal dated February 11, 2010, for providing APPRAISAL SERVICES OF BLOCK 143, LOTS 23 & 24, TOWNSHIP OF HOWELL, OWNER: SAVO ±12.9 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-05 & PS #12-10), in an Amount Not To Exceed \$2,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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14. Resolution Authorizing CONTRACT AMENDMENT #1, in the Amount of \$2,298.00 for additional environmental site investigation services, to FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES FOR BLOCK 214, LOT 42, MARLBORO TWP., NJ, OWNER: THE COMMUNITY YMCA, FOR ADDITIONS TO BIG BROOK PARK (Ref. #09-32 & PS #59-09), as originally awarded by Resolution #R-09-11-9=428, in the Contract Amount Not To Exceed \$2,400.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$4,698.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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15. Resolution ESTABLISHING the USGA/GHIN (GOLF HANDICAP AND INFORMATION NETWORK) JUNIOR GOLF HANDICAPPING SERVICE, at NO CHARGE, for JUNIOR GOLFERS THROUGH THE AGE OF 17, AND ADOPTING the AMENDED 2010 MONMOUTH COUNTY PARK SYSTEM SCHEDULE OF FEES & CHARGES FOR CHARLESTON SPRINGS GOLF COURSE (SCHEDULE 10), HOMINY HILL GOLF COURSE (SCHEDULE 11), HOWELL PARK GOLF COURSE (SCHEDULE 12), AND SHARK RIVER GOLF COURSE (SCHEDULE 14), to include said service.
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16. Resolution ADOPTING the AMENDED 2010 MONMOUTH COUNTY PARK SYSTEM SCHEDULE OF FEES & CHARGES for BEL-AIRE GOLF COURSE (SCHEDULE 9), to reflect a WEEKDAY GREENS FEE FOR ADULT NON-RESIDENTS FOR THE 9 HOLE PAR 3 COURSE at \$14.00, being the same fee as in 2009.
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**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Golf Handicap and Information Network Services
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**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Appraisal Services, Block 27, Lot 38.01, Upper Freehold Twp., Owner: Taft, to be Re-appraised by Integra Realty Resources, Inc. (Ref. #10-12) (*Non-Fair & Open as approved by the County Administrator, Teri O'Connor, on 2/23/10.*)
  2. Specialized Planning Services, Block 27, Lot 38.01, Upper Freehold Township, Owner: Taft, to be Reviewed by Professional Planner Dennis W. Hudasco, AICP, PP (Ref. #10-13) (*Non-Fair & Open, as approved by the County Administrator Teri O'Connor, on 2/23/10.*)
  3. Field Boundary Surveying Services of Several Blocks & Lots Along the Union Transportation Trail, Upper Freehold Township (Ref. #10-14) (*Fair & Open*)
  4. Appraisal Services, Block 268, Lot 29, Vacant Land, Owner: Werner, for Additions to the Henry Hudson Trail (Ref. #10-15) (*Fair & Open*)
  5. Appraisal Services, Block 281, Lot 10, Vacant Land, Owner: Werner, for Additions to Bayshore Waterfront Park (Ref. #10-16) (*Fair & Open*)
  6. Follow-Up Environmental Testing, Block 104, Lots 26, 27, 28 & 31, Owner: Noschese, for Additions to Turkey Swamp Park (Ref. #10-17) (*Fair & Open*)
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**DATES TO REMEMBER:**

1. **MONDAY EVENING, MARCH 22, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **MONDAY EVENING, APRIL 5, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **MONDAY EVENING, APRIL 19, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **MONDAY EVENING, MAY 10, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
5. **MONDAY EVENING, MAY 24, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
6. **MONDAY EVENING, JUNE 7, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
7. **SUNDAY AFTERNOON, JUNE 13, 2010** – 4 PM—6 PM. Celebration Honoring the 50<sup>th</sup> Anniversary of the Monmouth County Park System, hosted by the Friends of the Parks. Thompson Park Visitor Center, Lincroft, NJ.
8. **MONDAY EVENING, JUNE 21, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Rd., Lincroft, NJ.
9. **WEDS., JULY 21—SUNDAY, JULY 25, 2010** – 36<sup>th</sup> Annual Monmouth County Fair. East Freehold Showgrounds.

**ITEMS FOR THE GOOD OF THE ORDER:**

1. Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **March 22, 2010**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Land Acquisition Matters**, being **Additions to County Park Lands**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

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Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.  
(Time: \_\_\_\_\_PM)

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