

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, FEBRUARY 8, 2010– 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, JANUARY 25, 2010
(Absent: Commissioner Raynor)

D. Approval of 2009 VOUCHER LIST

E. Approval of 2010 VOUCHER LIST

F. SECRETARY—DIRECTOR’S REPORT:



G. BOARD CORRESPONDENCE RECEIVED:

1. Letter from Patricia A. Shelly, Ocean, NJ, dated February 4, 2010, addressed to the Monmouth County Park System, complimenting Robert Kolczynski, Co. Park Ranger, for going the extra mile and for going above and beyond, and the Shark River Park Rangers, in helping to find her 4-year old son's prescription eyeglasses that were lost during their family's visit, and also expressing that this experience just proved that it is truly a fantastic organization. (*Acknowledgement letter from James Truncer dated 2/8/10.*)

H. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(*Presentations are limited to three (3) minutes per person.*)

I. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

J. FREEHOLDER'S REPORT:

K. ITEMS FOR BOARD REVIEW:

1. Thompson Park Paved Walks and Missing Bridges along County Route 520; Newly Created Wetland Areas in the Park; and Reduced Number of Entrance Roads Into the Park.

2. Request by John Kaiser, Water Rescue Captain, Middletown Township First Aid & Rescue Squad, dated January 13, 2010, for the Use of One (1) Wet Slip Berth at the Monmouth Cove Marina, for their Dive Team's Rescue Boat, at No Charge.
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3. Letter and attached background information from Freeholder John D'Amico, dated January 14, 2010, addressed to Commissioner Michael W. Brim, concerning a parking cutout on Washington Lane, in Middletown, that apparently encroaches on Hartshorne Woods Park.

4. Status of Funded Projects as of February 2, 2010.

5. Agenda Items #11, 12 & 13 as Added to the Final Board Agenda.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #11, 12 & 13; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on January 18, 2010, proposal dated January 12, 2010, for providing APPRAISAL SERVICES OF BLOCK 105, LOTS 48 & 50, TOWNSHIP OF FREEHOLD, OWNER: RODGERS, ±46.7 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #09-69 & PS #89-09), in an Amount Not To Exceed \$1,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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2. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC d/b/a STUART APPRAISAL COMPANY, Freehold, NJ, as received on January 18, 2010, proposal dated January 15, 2010, for providing APPRAISAL SERVICES OF BLOCK 105, LOTS 48 & 50, TOWNSHIP OF FREEHOLD, OWNER: RODGERS, ±46.7 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #09-69 & PS #89-09), in an Amount Not To Exceed \$2,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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3. Resolution ACCEPTING the WRITTEN PROPOSAL of THE CHERRY VALLEY GROUP, Cherry Valley, NY, as received on January 22, 2010, proposal dated January 20, 2010, for providing EXHIBIT DESIGN CONSULTANT SERVICES FOR EXHIBITS AT THE BAYSHORE ACTIVITY CENTER (Ref. #09-76 & PS #87-09), in an Amount Not To Exceed \$15,585.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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4. Resolution ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on January 18, 2010, proposal dated January 8, 2010, for providing FOUR SEPARATE APPRAISALS OF: BLOCK 136, LOT 8 (P/O), 0.023 ACRES, OWNER: SMITH; BLOCK 136, LOT 9 (P/O), 0.006 ACRES, OWNER: GRECO; BLOCK 136, LOT 11 (ALL & P/O) 0.32 ACRES AND 0.02 ACRES, OWNER: MEYER; BLOCK 136, LOT 13 (P/O), 0.85 ACRES, OWNER: RARE EARTH PROPERTIES, LLC; BOROUGH OF ATLANTIC HIGHLANDS, VACANT PORTIONS OF THREE (3) PROPERTIES, ONE (1) IMPROVED PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #09-59 & PS #88-09), in an Amount Not To Exceed \$4,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of BENCHMARK APPRAISAL, INC., Sea Girt, NJ, as received on January 18, 2010, proposal dated January 11, 2010, for providing FOUR SEPARATE APPRAISALS OF: BLOCK 136, LOT 8 (P/O), 0.023 ACRES, OWNER: SMITH; BLOCK 136, LOT 9 (P/O), 0.006 ACRES, OWNER: GRECO; BLOCK 136, LOT 11 (ALL & P/O) 0.32 ACRES AND 0.02 ACRES, OWNER: MEYER; BLOCK 136, LOT 13 (P/O), 0.85 ACRES, OWNER: RARE EARTH PROPERTIES, LLC; BOROUGH OF ATLANTIC HIGHLANDS, VACANT PORTIONS OF THREE (3) PROPERTIES, ONE (1) IMPROVED PROPERTY, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #09-59 & PS #88-09), in an Amount Not To Exceed \$5,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution REJECTING bid proposal of BUCKLER ASSOCIATES, INC., East Brunswick, NJ, for HOLMDEL SHELTER BUILDING #226, INTERIOR RENOVATION (Bid #0069-09), as contractor failed to acknowledge receipt of Addenda in bid proposal, as required by law.
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7. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PAKIS CONSTRUCTION, INC., Bloomfield, NJ, for HOLMDEL SHELTER BUILDING #226, INTERIOR RENOVATION (Bid #0069-09), ITEMS: Total Base Bid Price of \$358,100.00, Plus Add Alternate Number 2 in the Amount of \$1,000.00; in the Total Contract Amount of \$359,100.00.
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8. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2010), as originally awarded by Resolution #R-09-2-23=88, to AMERICAN TENT, Frederick, MD, for RENTAL OF FAIR TENTS (Bid #0026-09), ITEMS: #1-17 (Total Lump Sum Amount of \$59,407.00), #18-34 (Optional Unit Prices to be used in determining Prices of Add and Delete Items); for the Period of 07/08/10 through 08/05/10, under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$59,407.00.
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9. Resolution Authorizing CHANGE ORDER #1, in the amount of \$4,260.07 to close out contract, to ACTIVE NETWORK, San Diego, CA, for FURNISHING OF AN INTEGRATED ELECTRONIC TELECOMMUNICATIONS COMPUTERIZED AUTOMATED GOLF TEE TIME RESERVATION, INFORMATION, SCHEDULING, PHOTO IDENTIFICATION, AND POINT OF SALE SERVICE TO THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, LINCROFT, NJ (Bid #0019-05), as originally awarded by Resolution #R-05-1-24=30 to TEE TIME KING D/B/A GOLF ENETWORK, Morristown, NJ, ITEM: #1, Sixty (60) Months @\$4,260.40 per month (Annual Amount of \$51,124.80), for the Period of January 1, 2005 through December 31, 2009 (Total Lump Sum Bid \$255,624.00); for a NEW TOTAL CHANGE ORDER #1 ANNUAL CONTRACT AMOUNT OF \$55,384.87.
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10. Resolution AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING & DELIVERY OF GOLF RESALE MERCHANDISE AND CLOTHING (Bid #0014-10), ITEMS: 2010 Supply Contract for the Period of 02/08/10 through 12/31/10; to the following vendors, in the Estimated Total Aggregate Amount of \$126,100.00:

1. NIKE GOLF, 606 Balis Drive, Beaverton, OR 97005
 2. YONEX, 20140 S. Western Avenue, Torrance, CA 90501
 3. GOLF MAX, 535 East 42nd Street, P.O. Box 346, Paterson, NJ 07543
 4. ACCOMMODATION MOLLEN, For Supply King, 1 Third Avenue, Neptune, NJ 07753
 5. SUN MOUNTAIN SPORTS, INC., 301 N. First Street, Missoula, MT 59802
 6. JACK JOLLY & SON, INC., 513 Pleasant Valley Avenue, Moorestown, NJ 08057
 7. ACUSHNET COMPANY, 333 Bridge Street, Fairhaven, MA 02719
 8. O'CONNOR, INC., 1950 Maybank Highway, Charleston, SC 29412
 9. FOUNDERS CLUB, 1331 Lynah Avenue, Garden City, GA 31408
 10. TURFER SPORTSWEAR, 400 Massoit Avenue, Suite 300, East Providence, RI 02914
 11. LIVE EYEWEAR, 3490 Broad Street, San Luis Obispo, CA 93401
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11. Resolution ACCEPTING the WRITTEN PROPOSALS of the following three (3) vendors, as received on February 1, 2010, to establish a Pool of Title Companies for providing TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF MARCH 1, 2010 THROUGH DECEMBER 31, 2012 (Ref. #09-71 & PS #08-10); in an Estimated Aggregate Contract Amount of \$50,000.00, as solicited through a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate:

1. EXCELLENCE IN TITLE AGENCY, LLC, 722 Marsha Drive, Neptune, NJ 07753
 2. TRIDENT ABSTRACT TITLE AGENCY, LLC, 8 Broad Street, Freehold, NJ 07728
 3. DIRECT TITLE CORPORATION, 400 W. Main Street, Freehold, NJ 07728
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12. Resolution ACCEPTING the WRITTEN PROPOSAL of BIRDSALL ENGINEERING, INC., Eatontown, NJ, as received on February 3, 2010, proposal dated February 1, 2010, for providing ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE STABILIZATION AND RESTORATION OF DUNE AT BAYSHORE WATERFRONT PARK (Ref. #09-77 & PS #90-10), ITEMS: 1, 2 & 3, for a Two (2) Year Contract Duration; in the Amount of \$65,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Robert M. Czech, County Administrator, as per his Memorandum dated December 17, 2009.*)
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13. Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2010), as originally awarded by Resolution #R-08-2-11=70, to COMPACT SYSTEMS, Charleston, SC, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEMS: Approximately 180 Hours Per Year, at \$100.00 Per Hour; as per proposal dated January 4, 2008, in the Estimated Total Contract Amount of \$18,000.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Playground Resurfacing and Repairs at Tatum Park and Dorbrook Recreation Area
 2. Furnishing & Delivery of Four Wheel Two Passenger Electric Powered Golf Carts
 3. Furnishing and Delivery of a Horizontal Variable Speed Prefabricated Pump Station
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 907, Lot 51, Wall Township, Owner: Van Schoik, for Additions to Shark River Park (Ref. #10-06) (*FAIR & OPEN*)
 2. Two (2) Appraisals, Block 907, Lot 41, Wall Township, Owner: Tonks, for Additions to Shark River Park (Ref. #10-07) (*FAIR & OPEN*)
 3. Municipal Open Space Grant Program Administration (Ref. #10-08) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **WEDNESDAY, FEBRUARY 10, 2010** – 8:30 AM—10 AM. Monmouth County Greentable. Thompson Park Visitor Center, Lincroft, NJ. (*Completed Response Forms to Faith Hahn before February 4th*).
2. **MONDAY EVENING, FEBRUARY 22, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **SATURDAY, FEBRUARY 28—WEDS., MARCH 3, 2010** – NJRPA 35th Annual Conference & Exhibition. Trump Taj Mahal Hotel. Atlantic City, NJ.
4. **SUNDAY AFTERNOON, MARCH 7, 2010** – 12:30 PM—3 PM. Volunteer Recognition Reception. Hominy Hill Golf Center. Colts Neck, NJ.
5. **MONDAY EVENING, MARCH 8, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
6. **MONDAY EVENING, MARCH 22, 2010** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
7. **SUNDAY AFTERNOON, JUNE 13, 2010** – 4 PM—6 PM. Celebration Honoring the 50th Anniversary of the Monmouth County Park System, hosted by the Friends of the Parks. Thompson Park Visitor Center, Lincroft, NJ.
8. **WEDS., JULY 21—SUNDAY, JULY 25, 2010** – 36th Annual Monmouth County Fair. East Freehold Showgrounds.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____ PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board's regularly scheduled meeting of **Monday Evening, February 22, 2010, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Land Acquisition Matters, being Additions to County Park Lands**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)
