

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 02/02/11

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, FEBRUARY 7, 2011– 7:00 PM

**THOMPSON PARK VISITOR CENTER, "BEECH ROOM",
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, JANUARY 24, 2011
(Absent: Commissioners Peters and Raynor)

D. Approval of EXECUTIVE SESSION MINUTES—PERSONNEL MATTERS: MONDAY,
JANUARY 24, 2011 (Absent: Commissioners Peters and Raynor)

E. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, JANUARY 24, 2011 (Absent: Commissioners Peters and Raynor)

F. Approval of 2010 VOUCHER LIST

G. Approval of 2011 VOUCHER LIST

H. SECRETARY—DIRECTOR’S REPORT:

I. BOARD CORRESPONDENCE RECEIVED:

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

L. Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of January 24, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

M. At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing PERSONNEL MATTERS being Grievance #2010-04:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

N. Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

O. FREEHOLDER’S REPORT:

P. ITEMS FOR BOARD REVIEW:

1. Rescheduling the regularly scheduled March Board Meeting Dates from Monday, March 7, 2011, to Monday, March 14, 2011, and from Monday, March 21, 2011 to Monday, March 28, 2011, to be held at 7 PM, in the “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, and further Authorizing the Secretary-Director to Post and Send Notice to the Asbury Park Press and Other Newspapers circulated in Monmouth County, and the County Clerk, as required under the Open Public meetings Act, Chapter 231, P.L. 1975.

2. Acceptance of Park Housing Policy Review Committee Report, dated December 2010.

3. Proposed 2011 Golf Course Fees & Charges for Bel-Aire Golf Course (Schedule No. 9), Charleston Springs Golf Course (Schedule No. 10), Hominy Hill Golf Course (Schedule No. 11), Howell Park Golf Course (Schedule No. 12), Pine Brook Golf Course (Schedule No. 13), and Shark River Golf Course (Schedule No. 14). (*Board Action Item #11*)

4. Status of Funded Projects as of January 25, 2011.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PRIME SOLAR POWER LLC, Jersey City, NJ, for INSTALLATION OF SOLAR PHOTOVOLTAIC ENERGY SYSTEM AT BUILDING #581, CENTRAL SUPPLY, THOMPSON PARK (Bid #0057-10), ITEMS: Total Base Bid Price (Period of 120 Calendar Days); in the Total Contract Amount of \$105,400.00.

2. Resolution ACCEPTING the WRITTEN PROPOSAL of RONALD A. SEBRING ASSOCIATES, LLC, Point Pleasant Beach, NJ, as received on January 25, 2011, proposal dated January 24, 2011, for providing ARCHITECTURAL SERVICES FOR BIDDING AND CONSTRUCTION ADMINISTRATION, REPAIR OF BARN 512, THOMPSON PARK (Ref. #10-70 & PS #03-11), in an Amount Not To Exceed \$13,300.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

3. Resolution ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on January 25, 2011, proposal dated January 20, 2011, for providing APPRAISAL SERVICES OF BLOCK 69, LOT 5, TOWNSHIP OF HOWELL, OWNER: KRUPNICK ±9.5 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-84 & PS #02-11), in an Amount Not To Exceed \$1,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

4. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on January 25, 2011, proposal dated January 20, 2011, for providing APPRAISAL SERVICES OF BLOCK 69, LOT 5, TOWNSHIP OF HOWELL, OWNER: KRUPNICK ±9.5 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-84 & PS #02-11), in an Amount Not To Exceed \$3,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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5. Resolution ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on January 4, 2011, proposal dated December 31, 2010, for providing APPRAISAL SERVICES OF BLOCK 84.18, LOTS 3 AND 4 (ALL IMPROVED AND P/O VACANT PROPERTY), TOWNSHIP OF HOWELL, OWNER: BELKNAP ±5.56 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-88 & PS #104-10), in an Amount Not To Exceed \$1,399.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on January 4, 2011, proposal dated December 31, 2010, for providing APPRAISAL SERVICES OF BLOCK 84.18, LOTS 3 AND 4 (ALL IMPROVED AND P/O VACANT PROPERTY), TOWNSHIP OF HOWELL, OWNER: BELKNAP ±5.56 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-88 & PS #104-10) in an Amount Not To Exceed \$1,745.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of ASPIRING ARTISTS, LLC, Spring Lake, NJ, to provide INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES, for the Period of February 7, 2011, through December 20, 2011, in an Amount Not To Exceed \$25,000.00, as per proposal dated January 23, 2011, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
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8. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to R.W.V. LAND & LIVESTOCK SOUTH, INC., Jackson, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0025-11), ITEMS: #6, 7, 9 (2011 Supply Contract, for the Period of 01/01/11 through 12/31/11); in the Estimated Total Contract Amount of \$13,487.24.
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9. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0025-11), ITEMS: #1, 4, 5, 8 (2011 Supply Contract, for the Period of 01/01/11 through 12/31/11); in the Estimated Total Contract Amount of \$61,785.00.
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10. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TUCKAHOE SAND & GRAVEL, INC., Pleasantville, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0025-11), ITEMS: #2, 3, 10 (2011 Supply Contract, for the Period of 01/01/11 through 12/31/11); in the Estimated Total Contract Amount of \$5,452.50.
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11. Resolution ADOPTING the 2011 MONMOUTH COUNTY PARK SYSTEM SCHEDULE OF FEES & CHARGES for BEL-AIRE GOLF COURSE (SCHEDULE NO. 9), CHARLESTON SPRINGS GOLF COURSE (SCHEDULE NO. 10), HOMINY HILL GOLF COURSE (SCHEDULE NO. 11), HOWELL PARK GOLF COURSE (SCHEDULE NO. 12), PINE BROOK GOLF COURSE (SCHEDULE NO. 13), AND SHARK RIVER GOLF COURSE (SCHEDULE NO. 14); to take effect immediately.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Two (2) Appraisals, Block 105, Lots 7 & 10, Freehold Township; ±19.5 Acres, Improved, Owner: Riccio, for Additions to the Metedeconk River Greenway (Ref. #11-12) (*FAIR & OPEN*)
 2. Two (2) Appraisals, Block 98, Lots 84, 84.01, 93 & 95.01, Freehold Township, Owner: Reagan, for Additions to Metedeconk River Greenway (Ref. #11-13) (*FAIR & OPEN*)
 3. Two (2) Appraisals, Block 20, Lot 36.01, Upper Freehold Township, ±4.084 Acres, Improved: Owner: Jenkin, for Additions to Clayton Park (Ref. #11-14) (*FAIR & OPEN*)
 4. Municipal Open Space Grant Program Administration, April 2011—March 2012 (Ref. #11-15) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, FEBRUARY 7, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **“TUESDAY” EVENING, FEBRUARY 22, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **SUNDAY AFTERNOON, MARCH 6, 2011** - 12:30 PM—3 PM. Volunteer Recognition Reception. Hominy Hill Golf Center. Colts Neck, NJ.
4. **SUNDAY, MARCH 6—WEDS. MARCH 9, 2011** – NJRPA 36th Annual Conference & Exhibition. Trump Taj Mahal Hotel. Atlantic City, NJ.
5. ***MONDAY EVENING, MARCH 7, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ. (**Recommending Meeting be Rescheduled to March 14th.*)
6. **SATURDAY, MARCH 19, 2011** – 9 AM. ***New Jersey Land Trust Rally.*** Brookdale Community College, Lincroft, NJ.
7. ***MONDAY EVENING, MARCH 21, 2011** - 7 PM. **Regular Board Meeting.** “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ. (**Recommending Meeting be Rescheduled to March 28th.*)

At _____PM, the following Resolution was introduced by _____, seconded by _____, to move into EXECUTIVE SESSION for the purpose of discussing LAND ACQUISITION MATTERS, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county park lands, will be available to the Public in ninety (90) days or upon completion of acquisition or potential litigation.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **Tuesday, February 22, 2011, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____PM)