

MINUTES OF THE MONDAY EVENING, JANUARY 24, 2011 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:02 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Thomas E. Hennessy, Jr.
David W. Horsnall
Melvin A. Hood

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Violeta Peters (Excused)
N. Britt Raynor (Excused)
Kevin Mandeville

Also Present:

James J. Truncer, Secretary-Director
Andrea I. Bazer, County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Francine P. Lorelli, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Karen Livingstone, Public Information/Volunteers
Joseph Schweers, Freehold, NJ

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 6, 2010, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the **MINUTES** of the **ANNUAL REORGANIZATION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 10, 211**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Rummel, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF DECEMBER 2010**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **REVENUE REPORT** for the **MONTH OF DECEMBER 2010**, was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF DECEMBER 2010**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **ATTENDANCE REPORT** for the **MONTH OF DECEMBER 2010**, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT—DECEMBER 2010 (01/4/11)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **PERSONNEL, TRAINING & SAFETY MONTHLY REPORT FOR DECEMBER 2010 (01/4/11)**, was upon being put to a vote, unanimously accepted as reported. (Personnel, Training & Safety Monthly Report in Minute Book)

5. **TRAINING REQUESTS AS OF JANUARY 18, 2011:**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, the **TRAINING REQUESTS AS OF JANUARY 18, 2011**, was upon being put to a vote, unanimously authorized. (Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF DECEMBER 2010:**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Rummel, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF DECEMBER 2010**, was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

7. **MCBRC 2010 PURCHASING PERFORMANCE REPORTS (Reports Dated 1/21/11)**

- a. **FOURTH QUARTER: OCTOBER 1, 2010—DECEMBER 31, 2010**
- b. **YEARLY REPORT: JANUARY 1, 2010—DECEMBER 31, 2010**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MCBRC 2010 PURCHASING PERFORMANCE REPORTS (REPORTS DATED 1/21/11)** for the **FOURTH QUARTER: OCTOBER 1, 2010—DECEMBER 31, 2010**, and the **YEARLY REPORT: JANUARY 1, 2010—DECEMBER 31, 2010**, were upon being put to a vote, unanimously accepted as reported. (Fourth Quarter Purchasing Performance Report and 2010 Yearly Purchasing Performance Report are in the Minute Book.)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present who wished to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Hennessy, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:07 PM.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted that Mr. Martin made an Open Public Records Request for the Golf Course Revenue and Expense Report, and noted the 2010 golf course revenues.

Chairman Loud noted the hot weather this past year.

Commissioner Harmon noted he would like to review the golf course profit and loss statement for 2010 and how employees were used during the past week.

At 7:15 PM, Commissioner Mandeville arrived at the meeting.

Chairman Loud noted he was in favor of any changes that make an improvement.

Chairman Loud noted the difficulty in keeping a golfer and getting a new golfer.

Commissioner Harmon suggested that the golf revenue and expenses be reviewed on a monthly basis.

Commissioner Horsnall suggested that a sub-committee of the Board should review and work with staff on golf operations.

Commissioner Mandeville questioned why changes can't be made on Monday through Thursday play.

Commissioner Harmon noted that the review he is recommending is for the previous year.

Following a discussion, Chairman Loud noted that he is appointing Commissioners Harmon, Mandeville and Horsnall to the Board's Golf Committee to meet on Tuesday, February 1, 2011, at 10 AM.

Freeholder Lillian G. Burry noted that she and Faith Hahn and James Truncer met with FMERA to discuss the status and timing of the transfer of portions of Fort Monmouth to the County Park System in accordance with the "Public Benefits" application.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. James J. Truncer, Secretary-Director, reviewed with the Board the Friends of the Parks Project Agreement and Various 2011 Projects.

Following a discussion, the Board unanimously agreed to adopt a resolution approving the Friends of the Parks Project Agreement and Various 2011 Projects.

2. James J. Truncer, Secretary-Director, reviewed with the Board the request received from John E. Kaiser, Water Rescue Captain, Middletown Township First Aid & Rescue Squad, dated December 7, 2010, for the Use of One (1) Wet Slip Berth at the Monmouth Cove Marina, for their Water Rescue/Scuba Diving Boat during the Summer 2011 Boating Season, at No Charge. The Secretary-Director noted that all of the wet slips at the Monmouth Cove Marina are at full capacity so we are recommending that permission be granted to them for the use of the transient dock and forklift launch docks.

Following a discussion, a **motion** was introduced by Commissioner Hennessy, seconded Commissioner Horsnall, **Granting Permission to John E. Kaiser, Water Rescue Captain, Middletown Township First Aid & Rescue Squad, for the Use of the Transient Dock and Forklift Launch Docks at the Monmouth Cove Marina, for their Water Rescue/Scuba Diving Boat during the Summer 2011 Boating Season, at No Charge.** Upon being put to a vote, the motion was unanimously carried.

3. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Item #28 as added to the Agenda.
4. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of January 14, 2011, as distributed to the Board.

At 7:44 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #28.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of January 24, 2011, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #27 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #28 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #28.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Mandeville, Hennessy, Horsnall and Hood
In the Negative:	None
Abstained:	Vice Chairman Rummel abstained on Agenda Item #22 only
Absent:	Commissioners Peters and Raynor

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-11-1-24=37 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, APPROVING the FRIENDS OF THE PARKS VARIOUS 2011 PROJECTS, and further AUTHORIZING the CHAIRMAN AND SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a PROJECT AGREEMENT for the YEAR 2011 with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for VARIOUS 2011 PROJECTS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-24=38 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, REJECTING bid proposal of AQUA PRODUCTS, INC., Cinnaminson, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEM #10 ONLY, as item did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=39 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, REJECTING bid proposal of BURKE SUPPLY CO., INC., Point Pleasant, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEM #9 ONLY, as item did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=40 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, REJECTING bid proposal of CENTRAL POLY CORP., Linden, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEM #34 ONLY, as vendor did not supply required sample. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=41 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, REJECTING bid proposal of CHEM-TEK INDUSTRIES, INC., Howell, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEMS #15 & 26 ONLY, as items did not meet bid specifications, and ITEM #23 ONLY, as vendor did not submit required sample. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=42 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, REJECTING bid proposal of INTERBORO PACKAGING CORP., Montgomery, NY, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEM #32 ONLY, as item did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=43 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, REJECTING bid proposal of PYRAMID SCHOOL PRODUCTS, Tampa, FL, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEM #18 ONLY, as vendor did not submit required sample, and ITEMS #31 & 32 ONLY, as items did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-24=44 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, REJECTING bid proposal of SPRUCE INDUSTRIES, INC., Rahway, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEMS #9, 11 & 35 ONLY, as vendor did not supply required sample, and ITEMS #10 & 28 ONLY as items did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=45 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, REJECTING bid proposal of UNIPAK CORP., Brooklyn, NY, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEM #1 ONLY, as vendor did not submit the required sample. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=46 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BURKE SUPPLY CO., Point Pleasant, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEMS: #5, 10, 12, 29 & 30 (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$1,591.30. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=47 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CENTRAL POLY CORP., Linden, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEM: #2 (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$13,840.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=48 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CHEM-TEK INDUSTRIES, INC., Howell, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEMS: #11, 25, 27 & 33 (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$2,047.65. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-24=49 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to INTERBORO PACKAGING CORPORATION, Montgomery, NY, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEM: #18 (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$364.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=50 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MADSEN & HOWELL, INC., Perth Amboy, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEMS: #20, 26, 31, 32 & 34 (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$11,044.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=51 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PYRAMID SCHOOL PRODUCTS, Tampa, FL, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEMS: #6, 7, 14, 15, 16, 17, 19, 22 & 23 (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$1,921.24. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=52 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SPRUCE INDUSTRIES, Rahway, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEMS: #1, 4 & 8 (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$11,815.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=53 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SUMMIT PAPER COMPANY, Linden, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEMS: #28 & 35 (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$449.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-24=54 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SUPPLY KING, Eatontown, NJ, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0023-11), ITEMS: #3, 9, 13 & 21 (2011 Supply Contract for the Period of 01/01/11 through 12/31/11); in the Total Contract Amount of \$2,698.27. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=55 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of PSP FALCON INDUSTRIES, LLC, Jackson, NJ, as received on January 11, 2011, proposal dated January 3, 2011, for providing SURVEYING SERVICES OF BLOCK 907, LOT 41, WALL TOWNSHIP, NJ, OWNER: TONKS, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #10-85 & PS #106-10), in an Amount Not To Exceed \$1,288.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=56 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of ENGINEERING & LAND PLANNING ASSOCIATES, INC., Clinton, NJ, as received on January 4, 2011, proposal dated January 3, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES FOR BLOCK 907, LOT 41, WALL TOWNSHIP, NJ, OWNER: TONKS, ±0.419 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #10-86 & PS #103-10), in an Amount Not To Exceed \$1,895.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=57 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on January 4, 2011, proposal dated December 31, 2010, for providing APPRAISAL SERVICES FOR BLOCK 109, LOTS 5 & 6, TOWNSHIP OF HOWELL, NJ, OWNER: LIZAIRE, ±3.47 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-89 & PS #105-10), in an Amount Not To Exceed \$1,299.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-24=58 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on January 4, 2011, proposal dated December 27, 2010, for providing APPRAISAL SERVICES FOR BLOCK 109, LOTS 5 & 6, TOWNSHIP OF HOWELL, NJ, OWNER: LIZAIRE, ±3.47 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #10-89 & PS #105-10), in an Amount Not To Exceed \$1,492.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was adopted by Chairman Loud, Commissioners Harmon, Mandeville, Hennessy, Horsnall and Hood. Vice Chairman Rummel Abstained. (Resolution in Minute Book.)
- R-11-1-24=59 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of PRINCETON JUNCTION ENGINEERING, PC., Princeton Junction, NJ, as received on January 11, 2011, proposal dated January 4, 2011, for providing SURVEYING SERVICES OF BLOCK 27, LOTS 22 (P/O) AND 23 (P/O), UPPER FREEHOLD TOWNSHIP, NJ, OWNER: HIGH RIDGE HOLDING CO., INC., PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY (DOCTOR'S CREEK), CONSERVATION EASEMENT (Ref. #10-95 & PS #107-10), in an Amount Not To Exceed \$4,500.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated December 13, 2010.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=60 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, Authorizing CHANGE ORDER #1, in the amount of \$184.00, increasing contract amount for tonnage overage (Proposal #3) to close contract, to HEMLOCK HILL FARMS, Colts Neck, NJ, for FURNISHING & DELIVERY OF ANIMAL FEED, SUPPLEMENTS AND EAR CORN (Bid #0013-10), as originally awarded by Resolution #R-09-12-21=486, ITEMS: Proposal 2, Items #1-15, Animal Feed and Supplements; Proposal 3, Item #1, Ear Corn; (2010 Supply Contract for the Period of 01/01/10 through 12/31/10); in the Estimated Total Contract Amount of \$12,880.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$13,064.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-1-24=61 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, Authorizing CHANGE ORDER #1, in the amount of \$0.00 for Upgraded Model Mower X Tow Behind 12' Make/Model: Woods TBW144 (Item #17), to HIGHTS FARM EQUIPMENT CO., INC., Hightstown, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0050-10), as originally awarded by Resolution #R-10-11-8=371, ITEMS: #17 & 18; in the Contract Amount of \$15,175.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$15,175.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=62 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, Authorizing CHANGE ORDER #1, in the amount of \$370.00, increasing contract amount to close contract, to CAPOZZI OVERHEAD DOORS, INC., Nutley, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0013-09), as originally awarded by Resolution #R-08-12-18=491 and Extended for an Additional One (1) Year Period (2010), as per Resolution #R-09-11-9=409 in the Estimated Contract Amount of \$25,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$25,370.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=63 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, REJECTING **ALL** bids received on January 19, 2011, for TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE AT DORBROOK RECREATION AREA (Bid #0024-11), due to error in bid specifications, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-1-24=64 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, Authorizing CHANGE ORDER #1, in the amount of \$2,796.81 due to increased credit card sales for 2010 and to close out contract, to BANK OF AMERICA, N.A., Pittsburgh, PA, for FURNISHING AND DELIVERY OF CREDIT/DEBIT CARD PAYMENT SERVICES THROUGH TELEPHONE, ELECTRONIC TRANSMISSION, IN PERSON, AND BY INTERNET ACCESS (Bid #0042-08), as originally awarded by Resolution #R-08-6-9=223 and Extended for an Additional One (1) Year Period (2010) as per Resolution #R-10-1-25=48 in the Estimated Annual Contract Amount of \$90,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$92,796.81. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

The **SECRETARY-DIRECTOR** indicated to the Board that there was no **BIDS TO ADVERTISE**.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisals, Block 64, Lot 12, Millstone Township, Owner: Schulz, for Additions to Charleston Springs Golf Course (Ref. #11-07) (*FAIR & OPEN*)
2. Two (2) Appraisals, Block 751, Lot 52, Wall Township, Owner: Theilemann, for Additions to Shark River Park (Ref. #11-08) (*FAIR & OPEN*)
3. Preliminary Assessment & Site Inspection (PASI), Block 66.01, Lot 36.08, Howell Township, Owner: Gunderson & Corrigan, Improved, +.54 Acres, for Additions to Manasquan Reservoir (Ref. #11-09) (*FAIR & OPEN*)
4. Surveying Services, Block 66.01, Lot 36.08, Howell Township, Owner: Gunderson & Corrigan, Improved, +.54 Acres, for Additions to Manasquan Reservoir (Ref. #11-10) (*FAIR & OPEN*)
5. Two (2) Appraisals, Block 169, Lot 4, and Block 170, Lot 33, Marlboro Township, Improved, +9.53 Acres, Owner: Estate of Adeline Fisher, for Additions to Airport Recreation Area (Ref. #11-11) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, FEBRUARY 7, 2011** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
2. **“TUESDAY” EVENING, FEBRUARY 22, 2011** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
3. **MONDAY EVENING, MARCH 7, 2011** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.
4. **SATURDAY, MARCH 19, 2011** – 9 AM. **New Jersey Land Trust Rally**. Brookdale Community College, Lincroft, NJ.
5. **MONDAY EVENING, MARCH 21, 2011** - 7 PM. **Regular Board Meeting**. “Beech Room” of the Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Rd., Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of January 10, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:45 PM, the following resolution was offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **PERSONNEL MATTERS AND LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters and land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Mandeville,
Hennessy, Horsnall and Hood
In the Negative: None
Absent: Commissioners Peters and Raynor

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 8:36 PM.

The Secretary-Director indicated that the Minutes of the Executive Session shall not be made available to the public, as Personnel Matters are confidential.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

R-11-1-24=65 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the PRIME TIME REAL ESTATE, INC., PROPERTY, also known as BLOCK 105, LOT 13, FREEHOLD TOWNSHIP, a vacant parcel, containing ± 34.92 ACRES, as ADDITIONS TO THE METEDECONK RIVER GREENWAY, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$292,500.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00027.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

R-11-1-24=66 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the PETRENKO PROPERTY, also known as BLOCK 53, LOT 17.02 (P/O), UPPER FREEHOLD TOWNSHIP, a vacant parcel, containing ± 9.50 ACRES, as ADDITIONS TO CROSSWICKS CREEK GREENWAY, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$264,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Following a discussion Commissioner Horsnall offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, February 7, 2011, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Mandeville,
Hennessy, Horsnall and Hood

In the Negative:

None

Absent:

Commissioners Peters and Raynor

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hood, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 24, 2011, was **ADJOURNED** at 8:37 PM.

JAMES J. TRUNCER,
Secretary-Director