

MINUTES OF THE MONDAY EVENING, JULY 16, 2012, REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:03 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Melvin A. Hood
Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

None

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Francine P. Lorelli, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Karen Livingstone, Public Information/Volunteers
Cheryl Miller, Oakhurst, NJ
Jack Coleman, Tinton Falls, NJ
Alice Coleman, Tinton Falls, NJ

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2011, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Hood, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 25, 2012**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy and Horsnall. Commissioners Hood and Zelina abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Hood, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 25, 2012**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy and Horsnall. Commissioners Hood and Zelina abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF JUNE**

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **REVENUE REPORT** for the **MONTH OF JUNE** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF JUNE**

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **ATTENDANCE REPORT** for the **MONTH OF JUNE** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JUNE 2012**
(*Report Dated: 7/10/2012*)

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR JUNE 2012** (*Report Dated: 7/10/2012*), was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF JUNE 28, 2012**

On a motion made by Commissioner Horsnall, seconded by Commissioner Zelina, the **MCPS TRAINING REQUESTS AS OF JUNE 28, 2012**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCBRC 2012 PURCHASING PERFORMANCE REPORT—SECOND QUARTER: APRIL 1, 2012—JUNE 30, 2012**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Zelina, the **MCBRC 2012 PURCHASING PERFORMANCE REPORT** for the **SECOND QUARTER: APRIL 1, 2012—JUNE 30, 2012**, was upon being put to a vote, unanimously accepted as reported. (2012 Purchasing Performance Report for the Second Quarter is in the Minute Book.)

7. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF JUNE**

On a motion made by Vice Chairman Rummel, seconded by Commissioner Zelina, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF JUNE** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Mandeville, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:05 PM. Upon being put to a vote, the motion was unanimously carried.

Cheryl Miller, Oakhurst, NJ, thanked the Board for the Park System and noted a No Smoking sign at Tony's Place Playground at Seven Presidents Oceanfront Park, and also noted local ordinances that prohibit smoking on their beaches and in their parks. Mrs. Miller also noted the health hazard of smoking and what other towns have experienced and what she found today in walking around Seven Presidents Oceanfront Park. Mrs. Miller asked the Board to adopt a No Smoking regulation for Seven Presidents beach.

Jack Coleman, Tinton Falls, NJ, noted facts and figures with regard to second hand smoke as a health hazard and asked the Board to ban smoking within the parks altogether.

Commissioner Mandeville asked about the status of the ad hoc committee report on adopting a no smoking regulation for the beach at Seven Presidents Oceanfront Park.

Dave Compton noted he was not aware of the Board taking any formal action.

The Secretary-Director noted he had not followed up with regard to the Board's request.

Commissioner Mandeville questioned how far should regulations go and should plastic water bottles also be banned?

Mrs. Miller noted that a number of items are an individual responsibility.

Commissioner Peters noted her support of a No Smoking rule and regulation.

Freeholder Burry inquired as to how to enforce a No Smoking ban.

Following a discussion, Chairman Loud noted the Board would review their request and thanked them for their presentation to the Board.

There being no one else present who wished to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Horsnall, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:24 PM.

At 7:25 PM, Cheryl Miller, Jack Coleman and Alice Coleman left the meeting.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted she felt that there should be a No Smoking rule and regulation for the beach at Seven Presidents Oceanfront Park. Freeholder Burry also noted the Freeholders' presentation at the July 12th Board of Chosen Freeholders' workshop meeting of a Proclamation of July as National Park & Recreation Month, and noted that she had made a statement with regard to the animal controversy at Longstreet Farm at the July 12th regular Freeholders' meeting.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board the request for a resolution to authorize the payment of \$72,500.00 as cost-share for the full unconditional remediation of the Wrege Farm Burn Pile, Block 49, Lot 12.01, ±73 acres at Flemer Entities (Former Princeton Nurseries), as previously agreed to at the Board Meeting of June 25th.

Following a discussion, the Board unanimously agreed to adopt a resolution authorizing the payment of \$72,500.00 as the Monmouth County Park System's cost-share for the full unconditional remediation of the Wrege Farm Burn Pile, located on a portion of the Princeton Nurseries acquisition, Upper Freehold Township, NJ.

2. James J. Truncer, Secretary-Director, reviewed with the Board the e-mail request received from Gerald Russomanno, Chief of Security/Monmouth Park Racetrack, dated June 21, 2012, for permission to use Wolf Hill Recreation Area on July 29, 2012, for overflow parking for the Haskell Invitational being held at Monmouth Park Race Track.

Following a discussion, a **motion** was introduced by Commissioner Harmon, seconded Commissioner Zelina, Authorizing the Chairman and Secretary-Director of the Board to Enter Into a Temporary Use & Occupancy Agreement with the New Jersey Sports and Exposition Authority (NJSEA), East Rutherford, NJ, for the Use of the Southeast Section of Wolf Hill Recreation Area on July 29, 2012, for Overflow Parking for the Haskell Invitational being held at Monmouth Park Race Track, subject to and in accordance with the provisions contained in the Agreement. Upon being put to a vote, the motion was unanimously carried.

3. James J. Truncer, Secretary-Director, reviewed with the Board the Agenda Items for Board Action and Agenda Items #18, 19, 20, 21 & 22 as added to the Agenda

In response to a question from Freeholder Burry, Commissioner Mandeville reviewed the Board's discussion of June 25th concerning Agenda Item #1, authorizing the payment of \$72,500.00 as the Board's cost-share for the full unconditional remediation of the Wrege Farm Burn Pile.

The Secretary-Director noted that we are recommending that the Board take no action at this time in regard to Agenda Item #16, regarding the award of a contract to Mecha-Draulic Service, Inc., Clarksboro, NJ, for Waln's Mill Hydraulic Drive System Rehabilitation at Historic Walnford, Upper Freehold Township, NJ (Bid #0044-12), as the contractor did not submit his Public Works Contractor Registration Certificate but has indicated to the Purchasing Agent that he will comply with the bid specifications in this regard.

4. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of July 5, 2012, as distributed to the Board.

Commissioner Mandeville noted that he felt there should be a way to provide access to Tony's Place without having to pay the entrance fee to Seven Presidents oceanfront Park during the summer beach season.

Bruce Gollnick noted that staff would review his suggestion.

Commissioner Mandeville asked if NJ American Water Company was reimbursing the Park System for labor provided in disbursing water at Wolf Hill Recreation Area during the recent water emergency.

Following a discussion, Freeholder Burry noted that there was lack of communications between the Water Company, the State, and the County Office of Emergency Management.

At 7:38 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Mandeville, to approve Agenda Items #1 through #15 and Items #17 through #22

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of July 16, 2012, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #17 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #18, 19, 20, 21 & 22 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board, excluding Agenda Item #16, are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #15 and Items #17 through #22 with the Board taking no action on Agenda Item #16.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall, Hood and Zelina

In the Negative: None

Absent: None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-12-7-16=245 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, AUTHORIZING the PAYMENT OF \$72,500.00 as the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' COST-SHARE for the FULL, UNCONDITIONAL REMEDIATION of the WREGE FARM BURN PILE, located on a portion of the Princeton Nurseries acquisition, Upper Freehold Township, NJ. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-7-16=246 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, Authorizing CHANGE ORDER #1, in the amount of \$17,000.00, to increase contract by 20%, the maximum amount as allowed by law, to BECKER'S TREE SERVICE, INC., Tinton Falls, NJ, for FURNISHING OF TREE TRIMMING SERVICES (Bid #0007-11), as originally awarded by Resolution #R-10-11-22=405 and Extended for an Additional One (1) Year Period (2012) as per Resolution #R-11-10-24=364 in the Estimated Contract Amount of \$85,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$102,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-7-16=247 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$3,260.00, for additional mapping to include drawing of all structures and physical features, to JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, for PROFESSIONAL COMPOSITE PARK PARCEL MAPPING FOR PERRINEVILLE LAKE PARK, MILLSTONE TOWNSHIP, BOROUGH OF ROOSEVELT, NJ (Ref. #11-70 & PS #80-11), as originally awarded by Resolution #R-11-12-5=427, in the Contract Amount Not To Exceed \$7,970.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$11,230.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-7-16=248 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on June 8, 2012, proposal dated May 30, 2012, for providing APPRAISAL REVIEW SERVICES OF TWO (2) APPRAISALS OF BLOCK 98, LOTS 102Q AND 103.01Q(P/O), TOWNSHIP OF FREEHOLD, OWNER: HANSEN, ±28.72 ACRES, UNIMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #12-22 & PS #45-12), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-7-16=249 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on June 19, 2012, proposal dated June 12, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 28, LOT 7, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: HIGH RIDGE HOLDING COMPANY, ±14.33 ACRES, VACANT, PROJECT: ADDITIONS TO UNION TRANSPORTATION, INTEREST: 100% FEE SIMPLE (Ref. #12-35 & PS #48-12), in an Amount Not To Exceed \$3,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-7-16=250 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of LEWIS CONSULTING GROUP, Manasquan, NJ, as received on June 19, 2012, proposal dated June 14, 2012, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 152, LOT 9, HOWELL TOWNSHIP, NJ, OWNER: GOLDSTEIN, ± 6.0 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #12-40 & PS #49-12), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-7-16=251 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of SUBURBAN CONSULTING ENGINEERS, INC., Arlington, NJ, as received on June 19, 2012, proposal dated June 14, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 152, LOT 9, HOWELL TOWNSHIP, NJ, OWNER: GOLDSTEIN ± 6.0 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. #12-41 & PS #50-12), in an Amount Not To Exceed \$2,820.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-7-16=252 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of LEWIS CONSULTING GROUP, Manasquan, NJ, as received on June 26, 2012, proposal dated June 25, 2012, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 98, LOTS 84, 84Q, 84.01, 93 AND 95.01, FREEHOLD TOWNSHIP, NJ, OWNER: REAGAN & RAIMONDI, ± 31.7 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #12-24 & PS #51-12), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-7-16=253 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of MORRIS P. HEBERT, INC., Houma, LA, as received on June 26, 2012, proposal dated June 25, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 98, LOTS 84, 84.01, 93 AND 95.01, FREEHOLD TOWNSHIP, NJ, OWNER: REAGAN & RAIMONDI, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #12-24 & PS #52-12), in an Amount Not To Exceed \$6,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-7-16=254 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on July 3, 2012, proposal dated June 21, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 94, LOT 11, TOWNSHIP OF FREEHOLD, NJ, OWNER: GIGLIO & ADAMO ±7 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-34 & PS #54-12), in an Amount Not To Exceed \$1,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-7-16=255 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on July 3, 2012, proposal dated June 25, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 94, LOT 11, TOWNSHIP OF FREEHOLD, NJ, OWNER: GIGLIO & ADAMO, ±7 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-34 & PS #54-12), in an Amount Not To Exceed \$1,585.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-7-16=256 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on June 19, 2012, proposal dated June 8, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 29, LOTS 5.01 & 5.01Q, TOWNSHIP OF MILLSTONE, NJ, OWNER: GINOLFI ±13.07 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #12-33 & PS #47-12), in an Amount Not To Exceed \$2,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-7-16=257 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on June 19, 2012, proposal dated June 12, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 29, LOTS 5.01 AND 5.01Q, TOWNSHIP OF MILLSTONE, NJ, OWNER: GINOLFI, ±13.07 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #12-33 & PS #47-12), in an Amount Not To Exceed \$3,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-7-16=258 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on June 28, 2012, proposal dated June 18, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 1, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: SCHMITT & WALLING ±16.89 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-32 & PS #53-12), in an Amount Not To Exceed \$2,488.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-7-16=259 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of HOGAN APPRAISAL, LLC, Pt. Pleasant, NJ, as received on June 28, 2012, proposal dated June 14, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 1, TOWNSHIP OF UPPER FREEHOLD, NJ, OWNER: SCHMITT & WALLING ±16.89 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-32 & PS #53-12), in an Amount Not To Exceed \$2,825.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Board took NO ACTION on AGENDA ITEM #16, regarding the award of a contract to MECHA-DRAULIC SERVICE, INC., Clarksboro, NJ, for WALN'S MILL HYDRAULIC DRIVE SYSTEM REHABILITATION AT HISTORIC WALNFORD, UPPER FREEHOLD TOWNSHIP, NJ (Bid #0044-12), ITEMS: Base Bid Price \$79,950.00; in the Total Contract Amount of \$79,950.00, as contractor must submit his Public Works Contractor Registration Certificate.

R-12-7-16=260 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, Authorizing CHANGE ORDER #1, in the amount of \$2,000.00 to increase contract by 20%, the maximum allowed by law, to GOLF CAR SPECIALTIES, LLC, Gloucester City, NJ, for FURNISHING AND DELIVERY OF GOLF CART REPAIR PARTS AND SERVICES (Bid #0008-11), as originally awarded by Resolution #R-10-11-22=408 and Extended for an Additional One (1) Year Period (2012 Supply/Service Contract) as per Resolution #R-11-10-24=365, in the Estimated Contract Amount of \$10,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$12,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-7-16=261 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A., CONSULTING ENGINEERS, Wall, NJ, for providing a Professional Services Contract for ENGINEERING SERVICES FOR REGULAR DAM INSPECTION SERVICES FOR NAVESINK RIVER ROAD DAM #29-130, MIDDLETOWN TOWNSHIP, NJ—HUBER WOODS PARK, as required by the NJDEP Bureau of Dam Safety and Flood Control, in an Amount Not To Exceed \$2,850.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-7-16=262 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of ENVIRONMENTAL ALLIANCE, INC., Wilmington, DE, as received on July 10, 2012, proposal dated July 9, 2012, for providing ENVIRONMENTAL SITE INVESTIGATION SERVICES OF BLOCK 214, LOT 43.03, MARLBORO TOWNSHIP, NJ, OWNER: STATE OF NEW JERSEY, ±16.50 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO BIG BROOK PARK (Ref. #12-46 & PS #57-11), in an Amount Not To Exceed \$7,950.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated June 1, 2012.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-7-16=263 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of LEWIS CONSULTING GROUP, Manasquan, NJ, as received on July 10, 2012, proposal dated July 10, 2012, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION SERVICES (PASI) OF BLOCK 60.01, LOT 3.01, TINTON FALLS BOROUGH, NJ, OWNER: POLLARD, ±2.41 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO SWIMMING RIVER GREENWAY (Ref. #12-37 & PS #55-12), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-7-16=264 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEY, INC., Midland Park, NJ, as received on July 10, 2012, proposal dated July 6, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 60.01, LOT 3.01, TINTON FALLS BOROUGH, NJ, OWNER: POLLARD, PROJECT: ADDITIONS TO SWIMMING RIVER GREENWAY (Ref. #12-38 & PS #56-12), in an Amount Not To Exceed \$1,943.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-7-16=265 Resolution offered for adoption by Commissioner Mandeville, seconded by Commissioner Zelina, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$18,150.00 for additional professional services for continued compliance for gas monitoring (7 events) and inspections during the initial 2-year post construction period as required by the Administrative Consent Order (ACO) between the County and the NJDEP, to BIRDSALL SERVICES GROUP, INC., Eatontown, NJ, for providing ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE STABILIZATION AND RESTORATION OF DUNE AT BAYSHORE WATERFRONT PARK (Ref. #11-25 & PS #28-11), as originally awarded by Resolution #R-11-5-23=231, in the Contract Amount Not To Exceed \$129,690.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$147,840.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The **SECRETARY-DIRECTOR** noted that there was no **BIDS TO ADVERTISE** for at this time.

On a motion made by Commissioner Hennessy, seconded by Commissioner Mandeville, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisals, Block 24, Lots 13 and 13.01, Upper Freehold Township, ±20.06 Acres, Improved (Farm Bldgs.), Owner: Hellekson, for Additions to Crosswicks Creek Greenway (Ref #12-48) (Fair & Open)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **WEDS.—SUNDAY, JULY 25, 26, 27, 28 & 29, 2012** – **38th Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (Weds.-Fri. = 5 PM—11 PM; Sat. = 11 AM—11 PM; Sunday = 11 AM—6 PM) Admission: \$7.00; Ages 12 & Under Admitted Free; Free Parking. (***NOTE: Board Members please arrive by 4:45 PM for the Opening of the Fair.***)
2. **MONDAY EVENING, AUGUST 6, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, AUGUST 20, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, SEPTEMBER 17, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **TUESDAY EVENING, OCTOBER 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **TUESDAY-THURSDAY, OCTOBER 16-18, 2012** – NRPA Congress and Exposition. Anaheim Convention Center. Anaheim, CA.
7. **MONDAY EVENING, OCTOBER 22, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of June 25, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:52 PM, the following resolution was offered for adoption by Commissioner Hennessy, seconded by Commissioner Mandeville, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall, Hood and Zelina

In the Negative: None

Absent: None

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, and by unanimous vote, the regular meeting was **RECONVENED** at 8:51 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, August 6, 2012**, at **7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Land Acquisition Matters**, being additions to county park lands; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Hennessy, Horsnall, Hood and Zelina

In the Negative: None

Absent: None

Commissioner Horsnall inquired as to trail crossings over public roads.

Spence Wickham noted the trail crossings are marked with stop signs and a stop line.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Peters, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, July 16, 2012, was **ADJOURNED** at 7:53 PM.

JAMES J. TRUNCER,
Secretary-Director