

MINUTES OF THE MONDAY EVENING, DECEMBER 3, 2012 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:00 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
Kevin Mandeville
Thomas E. Hennessy, Jr.
David W. Horsnall
Melvin A. Hood
Mark E. Zelina

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

None

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Bruce A. Gollnick, Assistant Director
David M. Compton, Superintendent of Co. Parks
Michael E. Janoski, Human Resources, Training & Safety
Stephanie Weise, Purchasing Agent
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Karen Livingstone, Public Information/Volunteers

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2011, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 19, 2012**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall and Zelina. Commissioners Mandeville and Hood abstained as not being present at the meeting.

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 19, 2012**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall and Zelina. Commissioners Mandeville and Hood abstained as not being present at the meeting.

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 19, 2012**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Hennessy, Horsnall and Zelina. Commissioners Mandeville and Hood abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential, and that the Minutes of the Executive Session to discuss Land Acquisition Matters would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hood, seconded by Commissioner Zelina, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hood, seconded by Commissioner Zelina, the **REVISED 2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORT**:

1. **MCPS TRAINING REQUESTS AS OF NOVEMBER 29, 2012**

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **MCPS TRAINING REQUESTS AS OF NOVEMBER 29, 2012**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Hood, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:03 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Peters, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:04 PM.

PRESENTATIONS:

James J. Truncer, Secretary-Director, noted that due to family medical reasons, David R. Pease, General Manager of Golf Courses, who retired effective December 1, 2012, with thirty-five and one-half years of service, was unable to attend the Board meeting, and that the presentation of the "Proclamation" by Freeholder Burry, on behalf of the Monmouth County Board of Chosen Freeholders, and the presentation of the "Citation" by Chairman Loud, on behalf of the Monmouth County Board of Recreation Commissioners, would be rescheduled for the next regular Board Meeting of Monday Evening, December 17, 2012.

FREEHOLDER'S REPORT:

Freeholder Burry commented on the status of the Fort Monmouth property transfers to the County and noted the Secretary-Director's proposed County Capital Funding memo for improvements that the County will need to undertake as a result of the transfer of lands at Fort Monmouth.

Freeholder Burry noted the proposed Monmouth County Municipal Open Space Grant Program and the grant to be awarded to the City of Asbury Park.

Commissioner Hood suggested that staff follow-up with the City of Asbury Park as to the City's proposal to create a City Park and Recreation Commission.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items #1 through #25 for Board Action, and requested that **Agenda Item #4** awarding a contract to Masonry Preservation Group, Inc., Merchantville, NJ, for Concrete Restoration at Battery Lewis, Hartshorne Woods Park (Bid #0052-12), Items: Total Base Bid Price; in the Total Contract Amount of \$250,715.00, be placed on **HOLD**.

The Secretary-Director also reviewed the following Agenda Items #26, 27, 28 & 29, as added to the Agenda:

Agenda Item #26 – Award of Contract to Waste Management of New Jersey, Inc., for Furnishing and Delivery of Garbage Collection Service, Roll-Off Container Service and Single-Stream Recycling Service (Bid #0001-13);

Agenda Item #27 – Award of Contract to Future Sanitation, Inc., for Furnishing and Delivery of Garbage Collection Service, Roll-Off Container Service and Single-Stream Recycling Service (Bid #0001-13);

Agenda Item #28 - Recommending Preparation of a Citation of Appreciation for Services to Michael J. Bennett, Assistant Superintendent of Parks, who will be Retiring effective January 1, 2013, with over 34-Years of Service; and

Agenda Item #29 - Proposed 2012-2013 Schedule of Fees & Charges for Bel-Aire Golf Course Winter Rates (Schedule 9A), and Charleston Springs Golf Course Winter Rates (Schedule 10A).

Dave Compton, Superintendent of County Parks, distributed a copy of his memo to the Board dated December 3, 2012, and reviewed the proposed 2012-2013 Golf Course Fees and Charges for Bel-Aire Golf Course Winter Rates (Schedule 9A), and Charleston Springs Golf Course Winter Rates (Schedule 10A).

Commissioner Harmon inquired as to what the other golf course staff will be doing during the winter.

Dave Compton noted that golf center staff will be doing refurbishing of golf carts and the golf centers, as well as work in some other park locations.

2. Bruce A. Gollnick, Assistant Director, updated the Board on the operation of the Thompson Park Donation Center which was set up due to super storm “Sandy”.

Bruce A. Gollnick also reviewed with the Board the Super Storm “Sandy” Damage Assessment Report on County Parks, as a result of “Sandy”, as distributed to the Board.

Commissioner Harmon inquired as to the disposition of FEMA funds paid to the county.

Bruce A. Gollnick explained the items that FEMA has reimbursed the county for in the past, during storm “Irene”, and how the estimates of damages are reported.

3. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of November 20, 2012, as distributed to the Board.

At 7:35 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hood, to approve Agenda Items #1 through #3, and #5 through #29.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of December 3, 2012, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #25 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #26, 27, 28 & 29 as added to the Agenda; and

WHEREAS, the Board also reviewed Agenda Item #4 and placed the item on **HOLD**; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #3 and #5 through #29.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina
In the Negative:	None
Absent:	None

Commissioner Harmon inquired as to Item #21 and the purchase of irrigation satellite field controllers.

Dave Compton, Superintendent of County Parks, noted the need for the purchase of computer controllers at the golf courses, in Agenda Item #21.

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-12-12-3=349 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Shrewsbury, NJ, as received on November 2, 2012, proposal dated October 22, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 109, LOT 24, TOWNSHIP OF HOWELL, NJ, OWNER: BAKER & MC CRACKEN, ±18 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-56 & PS #78-12), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-12-3=350 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on November 2, 2012, proposal dated October 29, 2012, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 109, LOT 24, TOWNSHIP OF HOWELL, NJ, OWNER: BAKER & MC CRACKEN, ±18 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #12-56 & PS #78-12), in an Amount Not To Exceed \$1,885.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-12-3=351 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of HARRIS SURVEYING, INC., Robbinsville, NJ, as received on October 18, 2012, proposal dated October 10, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 27, LOTS 26 (P/O) AND 38.01 (P/O), UPPER FREEHOLD TOWNSHIP, NJ, OWNER: DAVIS STATION, LLC ±2.263 ACRES (TAFT), PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #12-58 & PS #77-12), in an Amount Not To Exceed \$2,200.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. (*Non-Fair & Open process approved by Teri O'Connor, County Administrator, as per her Memorandum dated September 5, 2012.*) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

AGENDA ITEM #4:

The Board took no action at this time and placed **Agenda Item #4** on **HOLD** regarding the award of a contract to MASONRY PRESERVATION GROUP, INC., Merchantville, NJ, for CONCRETE RESTORATION AT BATTERY LEWIS, HARTSHORNE WOODS PARK (Bid #0052-12), ITEMS: Total Base Bid Price; in the Total Contract Amount of \$250,715.00.

R-12-12-3=352 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, REJECTING ALL bids received on October 10, 2012, for DORBROOK POOL SUPPORT BUILDING AND ASSOCIATED SITE WORK, COLTS NECK, NJ (Bid #0055-12), as bids received were in excess of budgeted amount. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-12-3=353 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, **REJECTING ALL** bids received on October 23, 2012, for THOMPSON PARK, BUILDING 521, WINDOWS AND DOOR REFURBISHING, LINCROFT, NJ (Bid #0056-12), as project is being cancelled. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=354 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, **AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT**, as per bid proposal, for an **ADDITIONAL ONE (1) YEAR PERIOD (2013)**, as originally awarded by Resolution #R-11-12-5=426, to GEESE CHASERS, LLC, Mt. Laurel, NJ, for **FURNISHING OF GOOSE CONTROL SERVICES (Bid #0007-12), ITEM: #1, 2013 Service Contract (Period of 1/1/13 through 12/31/13)** under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$29,900.92. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=355 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, **AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT**, as per bid proposal, for an **ADDITIONAL ONE (1) YEAR PERIOD (2013)**, as originally awarded by Resolution #R-12-1-9=33, to COASTAL AIR CONDITIONING, INC., Keyport, NJ, for **FURNISHING AND DELIVERY OF HEATING AND AIR CONDITIONING MAINTENANCE & REPAIR PARTS AND SERVICE (Bid #0011-12), ITEMS: #1-8 (2013 Supply/ Service Contract for the Period of 1/1/13 through 12/31/13)** under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$120,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=356 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, **REJECTING** bid proposal of XTREME MACHINES, LLC, Millstone Township, NJ, for **FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: #21, 24 & 35 ONLY**, as items did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=357 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, **REJECTING** bid proposal of ATLANTIC COAST HOTSY, Toms River, NJ, for **FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #33 ONLY**, as item did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-12-3=358 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, REJECTING bid proposal of LINCOLN SERVICE AND EQUIPMENT COMPANY, Kenilworth, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #21 ONLY, as item did not meet bid specifications. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=359 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: #3, 4, 6, 7, 8, 9, 10, 12, 13, 14, 15, 17, 23, 24 & 26; in the Total Contract Amount of \$376,127.80. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=360 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to ATLANTIC COAST HOTSY, LLC, Toms River, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #34; in the Total Contract Amount of \$2,416.05. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=361 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to VAN SANT EQUIPMENT, Lakewood, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: #30 & 31; in the Total Contract Amount of \$2,059.95. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=362 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDED CONTRACT to the lowest responsible bidder, as per bid proposal to KLBL, INC., dba VIC GERARD GOLF CARS, Farmingdale, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: 20, 22 & 38; in the Total Contract Amount of \$19,965.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-12-3=363 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TRICO EQUIPMENT SERVICES, LLC, Vineland, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #18; in the Total Contract Amount of \$900.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=364 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WILFRED MAC DONALD, INC., S. Hackensack, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #16; in the Total Contract Amount of \$5,588.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=365 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DOUBLE 'D' TURF, LLC, Monroe Township, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEM: #11; in the Total Contract Amount of \$9,700.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=366 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to W.H. POTTER & SON, INC., Middletown, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: #5, 25, 27, 28, 29, 32 & 36; in the Total Contract Amount of \$10,422.32. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=367 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to XTREME MACHINES, Millstone, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0058-12), ITEMS: 1, 2, 19 & 37; in the Total Contract Amount of \$22,223.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-12-3=368 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF IRRIGATION SATELLITE FIELD CONTROLLERS AND ACCESSORIES (Bid #0059-12), ITEM: Proposal #1, Item 1, Total Lump Sum; in the Total Contract Amount of \$55,579.54. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=369 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$2,747.14 for additional services to re-bid project, to LANDMARK FACILITIES GROUP, INC., Norwalk, CT, for providing a Professional Services Contract for ENGINEERING SERVICES FOR REPAIR OF WALN'S MILL HYDRAULIC DRIVE AND ELECTRIC COMPONENTS (HISTORIC WALNFORD), DUE TO HURRICANE IRENE DAMAGE, as originally awarded by Resolution #R-11-11-21=419, in the Contract Amount Not To Exceed \$10,620.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$13,367.14, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=370 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, Authorizing CHANGE ORDER #1, in the amount of \$2,283.75 for additional Hot Mix Asphalt Surface Course (Item #5), to JOHNSON BARAN CORPORATION, Forked River, NJ, for SHARED USE TRAIL EXTENSION AT BIG BROOK PARK (Bid #0030-12), as originally awarded by Resolution #R-12-4-23=188, ITEMS: #1-6, Total Base Bid Price \$132,100.00 Plus Add Alternate Bid #1 \$9,000.00, in the Contract Amount of \$141,100.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$143,383.75. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=371 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, Authorizing CHANGE ORDER #1, in the amount of \$12,381.80 for additional Base Bid quantities of DGA, rip-rap stones, and soil stabilization fabric, and additional Alternate Bid 1 quantities of DGA and concrete walkway, to HALECON, INC., Bridgewater, NJ, for 2012 PAVED TRAIL RESURFACING & REPAIR AT DORBROOK RECREATION AREA (Bid #0033-12), as originally awarded by Resolution #R-12-6-11=216, ITEMS: #1-17 Total Base Bid Price \$187,458.50; Plus the Sum of Add Alternate Bid Item #1 \$23,169.00; and Add Alternate Bid Item #2 \$15,770.00; in the Contract Amount of \$226,397.50, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$238,779.30. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-12-3=372 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of DEBRA STASIAK t/a ASPIRING ARTISTS, LLC, Spring Lake, NJ, to provide INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES, for the Period of January 1, 2013 through December 21, 2013, in an AMOUNT NOT TO EXCEED \$29,000.00, as per proposal dated October 20, 2012, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=373 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WASTE MANAGEMENT OF NEW JERSEY, INC., Ewing, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE-STREAM RECYCLING SERVICE (Bid #0001-13), ITEMS: Proposal #1, Garbage Collection, Items #1-37 (\$52,416.42); Proposal #3, Single-Stream Recycling Service, Items #1-39 (\$5,870.00); for the Period of 1/1/13 through 12/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$58,286.42. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-12-3=374 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FUTURE SANITATION, INC., Farmingdale, NJ, for FURNISHING AND DELIVERY OF GARBAGE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE AND SINGLE-STREAM RECYCLING SERVICE (Bid #0001-13), ITEMS: Proposal #2, Roll-Off Container Service, Items #1-6 (\$25,840.00), for the Period of 1/1/13 through 12/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$25,840.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-12-3=375 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to MICHAEL J. BENNETT, Assistant Superintendent of Parks, who started work with the Monmouth County Park System on August 14, 1978, and who will RETIRE effective January 1, 2013, with over thirty-four (34) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-12-12-3=376 Resolution offered for adoption by Commissioner Hood, seconded by Commissioner Harmon, ADOPTING the 2012-2013 MONMOUTH COUNTY PARK SYSTEM SCHEDULE OF FEES & CHARGES FOR BEL-AIRE GOLF COURSE WINTER RATES (SCHEDULE NO. 9A), and CHARLESTON SPRINGS GOLF COURSE WINTER RATES (SCHEDULE NO. 10A). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Secretary-Director noted that there was no **BIDS TO ADVERTISE** for at this time.

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Land Acquisition, Title Company Pool for the Years 2013, 2014, & 2015, County-Wide Monmouth County Park System Land Preservation Projects (Ref. #12-62) (*FAIR & OPEN*)
2. Surveying Services, Block 98, Lots 102, & Part of 103.01, Freehold Township, Owner: Hansen, for Additions to Turkey Swamp Park (Ref. #12-63) (*FAIR & OPEN*)
3. Preliminary Assessment & Site Inspection, Block 98, Lots 102 & Part of 103.01, Freehold Township, Owner: Hansen (Ref. #12-64) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, DECEMBER 17, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, JANUARY 7, 2013** - 7 PM. **Annual First Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **"TUESDAY EVENING", JANUARY 22, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

4. **MONDAY EVENING, FEBRUARY 11, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, FEBRUARY 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, MARCH 11, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, MARCH 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 19, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:37 PM, the following resolution was offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **PERSONNEL MATTERS**:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters,”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina
In the Negative:	None
Absent:	None

On a motion made by Commissioner Mandeville, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 8:11 PM.

The Secretary-Director indicated that the Minutes of the Executive Session shall not be made available to the public, as Personnel Matters are confidential.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Mandeville thanked staff for their efforts in distributing “Sandy” relief items.

Chairman Loud related his observation of how the Park System provided support to the residents of Manasquan Borough.

Commissioner Mandeville offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Monday, December 17, 2012, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Mandeville, Hennessy, Horsnall, Hood and Zelina
In the Negative:	None
Absent:	None

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hood, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, December 3, 2012, was **ADJOURNED** at 8:15 PM.

JAMES J. TRUNCER,
Secretary-Director