

MINUTES OF THE MONDAY EVENING, AUGUST 6, 2012 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Edward J. Loud at 7:03 PM.

The following were Present on roll call:

Chairman Edward J. Loud
Vice Chairman Fred J. Rummel
Commissioners:
Michael G. Harmon
Violeta Peters
David W. Horsnall

The following were Absent on roll call:

Commissioner Kevin Mandeville
Thomas E. Hennessy, Jr. (Excused)
Melvin A. Hood
Mark E. Zelina

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
David M. Compton, Superintendent of Co. Parks
Andrew Spears, Superintendent of Recreation
Spencer Wickham, Chief/Land Acq. & Design
Karen Livingstone, Public Information/Volunteers
Andrew Coeyman, Supervisor/Land Preservation Office
Patti Conroy, Asst. Superintendent of Recreation

At 7:04 PM, Commissioner Zelina arrived at the meeting.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2011, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Harmon, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JULY 16, 2012**, were upon being put to a vote, unanimously approved as recorded.

Commissioner Harmon noted that he objected to Commissioner Hood's written comments being made part of the July 16th Executive Session Minutes.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Harmon, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JULY 16, 2012**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Loud, Vice Chairman Rummel, Commissioners Peters, Horsnall and Zelina. Commissioner Harmon voting in the negative.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, the **2012 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there were no **REPORTS**.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Peters, seconded by Commissioner Horsnall, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:07 PM.

PRESENTATION:

James J. Truncer, Secretary-Director, introduced Patti Conroy, 2012 County Fair Chair, who presented a PowerPoint recap of the 2012 Monmouth County Fair.

At 7:10 PM, Freeholder Lillian G. Burry and Commissioner Mandeville arrived at the meeting.

Chairman Loud thanked Ms. Conroy for her fine presentation.

FREEHOLDER'S REPORT:

Freeholder Burry along with Vice Chairman Rummel congratulated the Fair Chair and Staff and noted the hard work of Staff and their efforts in addressing the difficulties associated with closing the Fair due to the weather conditions.

At 7:25 PM, Commissioner Hood arrived at the meeting.

Freeholder Burry noted her participation in the crowning of this year's two outstanding young ambassadors of the 4-H Association, Victoria Rodriguez and Gautam Boggavarapu, on July 25th, at the County Fair's opening night.

Freeholder Burry noted that the transfer of the Ft. Monmouth Youth Center would be made to the County in September; and that a meeting with the Asbury Park Mayor, City Manager, Chairman Loud, Commissioner Hood, the Secretary-Director and herself, is scheduled to take place at 11 AM, on Friday, August 10, 2012, at Park System Headquarters, Thompson Park, Lincroft.

Freeholder Burry noted the request she had received for the use of the Fisherman's Cove building for Manasquan's 125th Anniversary to be held on Tuesday, August 21, 2012.

Vice Chairman Rummel noted he had also received the request and that he had found the proposed tent could accommodate more people than using the building for the event.

Freeholder Burry also noted the letter she had received from Paul Sniffen, Rumson, NJ, dated July 19, 2012, requesting consideration be given to the placement of signs warning people not to climb on the 9/11 Memorial Monument or play ball near the Memorial located at Mt. Mitchill Scenic Overlook.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items for Board Action, and Agenda Item #6 as added to the Agenda.
2. Dave Compton, Superintendent of Co. Parks, reviewed with the Board the Status of Funded Projects as of July 26, 2012, as distributed to the Board.

Commissioner Mandeville inquired as to the status of the pigs at Longstreet Farm.

Dave Compton noted that the pigs had been sold to a local Farmer.

At 7:38 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Peters, to approve Agenda Items #1 through #6.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of August 6, 2012, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #5 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #6 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #6.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Horsnall, Hood and Zelina

In the Negative: None

Absent: Commissioner Hennessy

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-12-8-6=266 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of LEWIS CONSULTING GROUP, Manasquan, NJ, as received on July 13, 2012, proposal dated July 13, 2012, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 105, LOT 50.01, FREEHOLD TOWNSHIP, NJ, OWNER: FISHTEIN, ±6.0 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #12-12 & PS #58-12), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-12-8-6=267 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of SURVET LAND SURVEYORS, LLC, Forked River, NJ, as received on July 13, 2012, proposal dated July 9, 2012, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 105, LOT 50.01, FREEHOLD TOWNSHIP, NJ, OWNER: FISHTEIN, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #12-13 & PS #59-12), in an Amount Not To Exceed \$1,840.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-6=268 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Horsnall, REJECTING ALL bids received on July 11, 2012, for FURNISHING OF EXTERIOR PAINTING SERVICES FOR 2012 (Bid #0046-12), as all bids received were in excess of budgeted amount, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-6=269 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Horsnall, Authorizing CONTRACT AMENDMENT #2, in the Amount of \$7,830.00 for additional construction administration and inspection fees related to discovery of unforeseen conditions during project demolition and construction activities and for construction contract time extensions, to RONALD A. SEBRING ASSOCIATES, LLC, Point Pleasant Beach, NJ, for providing ARCHITECTURAL SERVICES FOR REPAIRS TO THE SUNNYSIDE HOUSE (BLDG. #2401) SUNNYSIDE RECREATION AREA, MIDDLETOWN, NJ (Ref. #08-31 & PS #58-08), as originally awarded by Resolution #R-08-8-11=307, in the Contract Amount Not To Exceed \$45,110.00, and as modified by Contract Amendment #1 awarded by Resolution #R-12-2-6=87 in the Total Contract Amendment #1 Amount of \$57,515.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$65,345.00, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to the ASBURY PARK PRESS, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-12-8-6=270 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MECHA-DRAULIC SERVICE, INC., Clarksboro, NJ, for WALN'S MILL HYDRAULIC DRIVE SYSTEM REHABILITATION AT HISTORIC WALNFORD, UPPER FREEHOLD TOWNSHIP, NJ (Bid #0044-12), ITEMS: Base Bid Price \$79,950.00; in the Total Contract Amount of \$79,950.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Horsnall, Authorizing CHANGE ORDER #1, in the amount of \$55,000.00 increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS AND SERVICE (Bid #0018-11), ITEMS: 2012 Supply/Service Contract for the Period of 01/01/12 through 12/31/12; as per bid proposals, under the same terms and conditions as per bid specification, as originally awarded by Resolution #R-10-12-20=468 and Extended for an Additional One (1) Year Period (2012), as per Resolution #R-11-10-24=385 in the Estimated Total Aggregate Contract Amount of \$275,000.00, for a NEW ESTIMATED TOTAL AGGREGATE CHANGE ORDER #1 CONTRACT AMOUNT OF \$330,000.00:

1. Van Wickle Auto Supply, Inc., 201 Highway 71, Spring Lake Heights, NJ 07762
2. Red Sky Associates, LLC, 7 Bruce Place, Rumson, NJ 07760
3. Plant Food Company, Inc., 38 Hightstown-Cranbury Station Rd., Cranbury, NJ 08512
4. Trico Equipment Services, Inc., 551 North Harding Hwy., Vineland, NJ 08360
5. Harter Equipment Services, Inc., 615 State Route 33, Millstone Twp., NJ 08535
6. Brice's Auto Supply, Inc., 626 Park Avenue, Freehold, NJ 07728
7. Metro Pumps and Systems, Inc., 30 Liberty Street, Edison, NJ 08837
8. Deacon Equipment Company, 22 Wedgetown Road, Bloomsburg, PA 17815
9. Modern Group Ltd., 2501 Durham Road, P.O. Box 710, Bristol, PA 19007-0710
10. Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ 08053
11. Rodio Tractor Sales, Inc., 717 White Horse Pike, Hammonton, NJ 08037
12. Ocean County Equipment, Inc., dba Ace Outdoor Power Equipment, 395 US Highway 9, Bayville, NJ 08721
13. Barg's Lawn & Garden Shop, Inc., 876 Highway 33 East, Freehold, NJ 07728
14. Wilfred MacDonald, Inc., 19 Central Blvd., South Hackensack, NJ 07606
15. Davis Equipment Sales, Inc., P.O. Box 607, 12 West Ave., Atlantic Highlands, NJ 07716
16. S & L Equipment, 492 County Route 519, Belvidere, NJ 07823
17. Finch Services, Inc., 1127 Littlestown Pike, Westminster, MD 21157
18. W. H. Potter & Son, Inc., 470 Red Hill Road, Middletown, NJ 07748
19. Xtreme Machines, 700 State Route 33, Millstone Twp., NJ 08535
20. Foley, Inc., 855 Centennial Avenue, Piscataway, NJ 08855
21. Storr Tractor Company, 3191 US Highway 22, Branchburg, NJ 08876
22. KLBL, Inc., dba Vic Gerard Golf Cars, 281 Squankum Rd., Farmingdale, NJ 07727
23. Garden State Bobcat, Inc., 999 Highway 33, Freehold, NJ 07728
24. Jesco, Inc., 118 St. Nicholas Avenue, South Plainfield, NJ 07080
25. Smith Tractor & Equipment, Inc., 15 Hillcrest Avenue, Washington, NJ 07882
26. Hights Farm Equipment Co., Inc., P.O. Box 305, Hightstown, NJ 08520

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

Commissioner Mandeville inquired as to Item #6 and the vehicles to be replaced.

Dave Compton, Superintendent of Parks, noted he would furnish the Board with a list of the replacement vehicles.

On a motion made by Commissioner Horsnall, seconded by Commissioner Mandeville, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Holland Activity Center Rehabilitation, Tatum Park
2. Concrete Restoration at Battery Lewis, Hartshorne Woods
3. Playground Surfacing Repairs & Play Structures at Various Parks
4. Replacement of 210 Ft. of Timber Bulkhead at Monmouth Cove Marina
5. Furnishing and Delivery of Grounds and Turf Equipment
6. Furnishing and Delivery of Vehicles

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Zelina, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisals, Block 177, Lots 57, 107, 108, 108.02, 137 & 138, Howell Township, Owner: Manzo, for Additions to Yellow Brook Tract (Ref. #12-49) (*FAIR & OPEN*)
2. Two (2) Appraisals, Block 35, Lot 17, Upper Freehold Township, Owner: Deutsche BK National Trust Co., Upper Freehold Township, for Additions to the Union Transportation Trail (Ref. #12-50) (*FAIR & OPEN*)
3. Engineering Services for Culvert Repair & Inspections, Union Transportation Trail, Upper Freehold Township (Ref. #12-51) (*FAIR & OPEN*)
4. Golf Course Architectural Services for Bunker Restoration at Hominy Hill Golf Course, Phase 2 (Ref. #12-52) (*NON-FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **WEDNESDAY EVENING, AUGUST 15, 2012** – 7 PM. The Annual Therapeutic Recreation Camp Show “**On the Road Again**”, featuring the talents of the Recreation Challenge and Adult Adventures Campers. Monmouth University Pollak Theatre (*Please use Larchwood Entrance & Park in Lots 13, 14 or 18*), 400 Cedar Ave., West Long Branch, NJ. Questions—Call Lauren Gerber/Dorbrook Activity Center: 732/460-1167, Ext. 24.
2. **MONDAY EVENING, AUGUST 20, 2012** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

3. **TUESDAY EVENING, SEPTEMBER 11, 2012** – 7 PM. **Monmouth County’s 9/11 Memorial Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Boulevard, Atlantic Highlands, NJ.
4. **MONDAY EVENING, SEPTEMBER 17, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **WEDNESDAY, SEPTEMBER 19, 2012** - 5:30 PM. **Annual Employee Recognition,** by Invitation. Thompson Park Activity Barn, 805 Newman Springs Road, Lincroft, NJ.
6. **“TUESDAY EVENING”, OCTOBER 9, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **TUESDAY-THURSDAY, OCTOBER 16-18, 2012** – NRPA Congress and Exposition. Anaheim Convention Center. Anaheim, CA.
8. **MONDAY EVENING, OCTOBER 22, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, NOVEMBER 5, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **MONDAY EVENING, NOVEMBER 19, 2012** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of July 16, 2012, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:48 PM, the following resolution was offered for adoption by Commissioner Mandeville, seconded by Commissioner Hood, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Harmon, Peters, Mandeville,
Horsnall, Hood and Zelina
In the Negative: None
Absent: Commissioner Hennessy

On a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting was **RECONVENED** at 9:59 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of land acquisition or potential litigation.

Following a discussion concerning obtaining appraisals for up to seven (7) of the properties at the Mariner's Cove site, it was moved by Commissioner Zelina, seconded by Commissioner Horsnall, to authorize staff to solicit proposals for Green Acre appraisals of up to seven (7) of the properties at the Mariner's Cove site.

Chairman Loud asked for a roll call vote on the **motion**. Upon being put to a vote, the motion was carried as follows:

In the Affirmative: Vice Chairman Rummel,
Commissioners Peters, Horsnall, Hood and Zelina
In the Negative: Commissioner Mandeville
Abstained: Chairman Loud
Absent: Commissioners Harmon and Hennessy

ITEMS FOR THE GOOD OF THE ORDER:

Vice Chairman Rummel offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, August 20, 2012, at 7 PM**, in the **"Beech Room"** of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Mandeville, and adopted on roll call by the following vote:

In the Affirmative: Chairman Loud, Vice Chairman Rummel,
Commissioners Peters, Mandeville,
Horsnall, Hood and Zelina
In the Negative: None
Absent: Commissioners Harmon and Hennessy

James J. Truncer, Secretary-Director, updated the Board with regard to his recommendation to fill Fran Lorelli's position as a result of her retirement, as of September 1, 2012, as the Board's "Qualified Purchasing Agent", by employee Stephanie Weise who has passed the exam and is now a "Qualified Purchasing Agent." The Secretary-Director noted that he would be recommending Board approval at the Board Meeting of August 20th designating Stephanie Weise as the Board's Purchasing Agent.

There being no further business, on a motion made by Commissioner Peters, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, August 6, 2012, was **ADJOURNED** at 10:09 PM.

JAMES J. TRUNCER,
Secretary-Director