

MINUTES OF THE MONDAY EVENING, APRIL 25, 2016 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Fred J. Rummel at 7:01 PM.

The following were Present on roll call:

Chairman Fred J. Rummel
Vice Chairman Kevin Mandeville
Commissioners:
Michael G. Harmon
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina
Patricia M. Butch
Thomas W. Adcock

Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call:

Commissioner Violeta Peters (Excused)

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Michael E. Janoski, Co. Park Supt./Golf Operations
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Spencer H. Wickham, Chief/Acquisition & Design
Gail Hunton, Supervisor/Historic Preservation Specialist
Helen Fiore, Office Services Manager
Laurie Marswillo, Graphic Artist 3
Joseph V. Sardonia, LLA, Supv. Landscape Architect
Vince Lepore, Long Branch, NJ

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 23, 2015, as required by law.”

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Zelina, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 11, 2016**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Zelina, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 11, 2016**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Zelina, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 11, 2016**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential, and that the Minutes of the Executive Session for the purpose of discussing land acquisition matters would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **2015 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **2016 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Letter from Mark Sessock, Locust, NJ, dated March 25, 2016, commenting on the proposed development for so called improvements on the Claypit Creek Area, Hartshorne Woods Park, Middletown, NJ.
2. Email from Kirstin McPolin, Conserve Claypit Creek, to Andrew Spears, Joe Sardonias, and James Truncer, dated April 22, 2016, regarding Claypit Creek next steps.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:04 PM. Upon being put to a vote, the motion was unanimously carried.

Chairman Rummel recognized Mr. Vince Lepore.

Mr. Lepore inquired as to parking fees at Seven Presidents Oceanfront Park.

The Secretary-Director noted that the North end parking lot is no longer free during the beach operating season.

Tom Fobes, Superintendent of County Parks, explained the beach access fee and park parking fees that are charged during the beach season.

Mr. Lepore noted his concerns in regard to traffic and access to Seven Presidents Oceanfront Park and noted he had presented his concerns to the Board of Chosen Freeholders.

There being no one else present to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Hennessy, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:09 PM.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF MARCH**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **REVENUE REPORT** for the **MONTH OF MARCH** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF MARCH**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **ATTENDANCE REPORT** for the **MONTH OF MARCH** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MARCH 2016 (4/19/2016)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR MARCH (4/19/2016)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF APRIL 18, 2016**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MCPS TRAINING REQUESTS AS OF APRIL 18, 2016**, was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCBRC 2016 FIRST QUARTER PURCHASING PERFORMANCE REPORT: JANUARY 1, 2016 – MARCH 31, 2016. (Report Dated April 19, 2016)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MCBRC 2016 FIRST QUARTER PURCHASING PERFORMANCE REPORT: JANUARY 1, 2016 – MARCH 31, 2016 (Report Dated April 19, 2016)**, was upon being put to a vote, unanimously accepted as reported. (2016 First Quarter Purchasing Performance Report is in the Minute Book.)

7. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF MARCH 2016**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF MARCH 2016** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

At 7:10 PM, Commissioner Peters arrived at the meeting.

PRESENTATION:

James J. Truncer, Secretary-Director, introduced to the Board the Park System's Exhibit Team, Gail Hunton, Supervisor/Historic Preservation Specialist, Helen Fiore, Office Services Manager, and Laurie Marswillo, Graphic Artist 3, who made a PowerPoint presentation to the Board on "Exhibits."

Helen Fiore reviewed with the Board what the Park System's Exhibit Team does and noted that effective exhibits enhance a direct and meaningful connection between visitors and our parks. Helen Fiore noted that the purpose of the Park System's Exhibit Team is to encourage, coordinate and produce exhibits throughout the system that educate the public about our mission, interpret our natural and cultural resources, and promote recreational opportunities. The Exhibit Team emphasizes best practices in exhibit production that include professional skills in graphic design, interpretive writing and research.

Helen Fiore noted the following examples of some of the types of exhibits that the Exhibit Team has worked on:

- Staff produced exhibits for exhibit cases at Holmdel and Turkey Swamp parks;
- Waysides and Interpretive Signage in the parks at the Manasquan Reservoir Environmental Center, Bayshore, Hartshorne, Huber, Walnford, Longstreet, and others;
- Permanent exhibits produced by a professional exhibit designer in coordination with the Park System staff at several sites including the Manasquan Reservoir Environmental Center, Longstreet Farm, Historic Walnford, Thompson Park Visitor Center, and Seabrook Wilson House; and
- Changing exhibits produced in-house with area managers such as those at Deep Cut Gardens, Historic Walnford, and Huber Environmental Center.

Helen Fiore noted examples of projects that the Exhibit Team is working on now:

- Manasquan Reservoir Environmental Center exhibit improvements;
- Golf course exhibit panels/cases;
- Battery Lewis Exhibits;
- Pollinator Garden Wayside at the Manasquan Reservoir Environmental Center; and
- Inspections and Maintenance of Installed Exhibits.

Commissioner Butch noted how important the exhibits are and suggested that it would be helpful to inform other historic organizations of how to do successful exhibits.

Commissioner Horsnall noted the fine work that is done by the Park System's graphics department.

Gail Hunton noted that high quality more complex exhibits are to be installed at the Manasquan Reservoir Environmental Center.

Chairman Rummel and the Board thanked Gail Hunton, Helen Fiore, and Laurie Marswillo for their fine presentation.

FREEHOLDER'S REPORT:

Freeholder Lillian G. Burry noted the great Currier and Ives exhibit that was held at Walnford, the great exhibits currently at the Twin Lights in Highlands, the idea of connecting Battery Lewis with the Twin Lights site; the April 30th – May 1st Weekend Tours of Old Monmouth, and viewing the premiere of "Open Spaces and Historic Places in Monmouth County" on Sunday, April 17th at Monmouth University.

Andrew J. Spears, Assistant Director, noted that staff will have suggestions for the Board to consider with regard to improvements proposed at the Claypit Creek Area of Hartshorne Woods.

Commissioner Harmon reviewed the following twelve (12) items that are included in the plan and felt that these items need to be reviewed by the Board:

1. An accessible shoreline deck allowing water access for fishing, crabbing and viewing while protecting the South East shoreline and high salt marsh vegetation;
2. An accessible boardwalk allowing water access for fishing, crabbing and viewing while protecting the South East shoreline and high salt marsh vegetation;
3. An accessible small craft (kayak/canoe) launch dock;
4. A perimeter trail of pervious material for walkers and joggers;
5. An open shelter for potential group use;
6. A designated tent pad area;
7. A small permeable patio area for views down the creek;
8. A wildlife blind overlooking the freshwater pond;
9. Public restrooms in the existing carriage house;
10. Provide an expanded parking area of pervious pavement with accessible spaces and accessible pathways to site facilities and features. The existing lot is within a regulated zone and must be relocated. The proposed lot will be screened by the woodland. Proposed 90 spaces/currently 25 spaces suggested.
11. A cold bay storage building for operational use; and
12. An area designated for installation of a playground in the future.

Commissioner Zelina suggested that staff present the Master Plan for Hartshorne Woods to the Board since Claypit Creek area is part of the park as a whole.

Joseph V. Sardonia, LLA, Supervising Landscape Architect, and Gail Hunton, Supervisor/Historic Preservation Specialist, noted the limitations of providing public access to the 794 acre Hartshorne Woods Park.

Commissioner Harmon noted he felt that visitor needs need to be considered.

ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Recommending to the Board that the Board Authorize the Entering Into an Agreement with Monmouth University, West Long Branch, NJ, for the Administration of Urban Recreation Scholarships For 2016 Summer Recreation Programs to be held at Monmouth University, and further Authorizing the Chairman and Secretary-Director of the Board to Enter Into said Agreement and to take all necessary action as may be required by law.
2. Board Action Item #2 – Recommending authorization of Change Order #1, in the amount of \$1,935.82 for difference in price between the erroneously specified paver (EP Henry ‘Historic’ Brick Stone) and the correct paver (EP Henry ‘Coventry’ Brick Stone Concrete Pavers), to MNC General Contracting, Inc., Old Bridge, NJ, for Construction Paver Walkways & Relocation of Paved Trail at Thompson Park (Bid #0076-15), Items: #1-3 (Total Base Bid Price), as originally awarded by Resolution #R-15-12-21=468 in the Contract Amount of \$78,560.40, for a New Total Change Order #1 Contract Amount of \$80,496.22.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Bohren and Bohren Associates, Inc., Flemington, NJ, as received on March 15, 2016, proposal dated March 3, 2016, for Providing One (1) Survey of “Parcel F-3” Block 101, Lot 1 (P/O), About to be Block 101.04, Lot 2, Tinton Falls Borough, NJ, ±3.5 Acres, Improved Property, Owner: Fort Monmouth Economic Revitalization Authority (FMERA), Project: Additions to Fort Monmouth Recreation Center, and One (1) Survey of “Teen Center” Block 101, Lot 1 (P/O), About to be Block 101.04, Lot 1, Tinton Falls Borough, NJ, ±6.5 Acres, Improved Property, Owner: Fort Monmouth Economic Revitalization Authority (FMERA), Project: Additions to Fort Monmouth Recreation Center (Ref. #16-04 & PS #17-16), in an Amount Not To Exceed \$4,560.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
4. Board Action Item #4 – Rejecting all proposals received on March 16, 2016, for Providing Architectural Services for Visitor Access Improvements at Portland Place, Hartshorne Woods Park (Ref. #15-56 & PS #16-16), as all proposals received were in excess of budgeted amount, and further authorizing the Secretary-Director of the Board to re-solicit proposals for same.

5. Board Action Item #5 as Added to the Agenda – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on April 15, 2016, proposal dated April 14, 2016, for Providing Professional Appraisal Services for Block 53, Lot 3.01, Upper Freehold Township, New Jersey, ±1.98 Acres, Owner: Boyd, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #16-02 & PS #22-16), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Board Action Item #6 as Added to the Agenda – Recommending acceptance of the written proposal of DRD Appraisals, LLC, dba Stuart Appraisal Company, Freehold, NJ, as received on April 15, 2016, proposal dated April 12, 2016, for Providing Professional Appraisal Services for Block 53, Lot 3.01, Upper Freehold Township, New Jersey, ±1.98 Acres, Owner: Boyd, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #16-02 & PS #22-16), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Board Action Item #7 as Added to the Agenda – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on April 15, 2016, proposal dated April 14, 2016, for Providing Professional Appraisal Services for Block 101, Lot 13, Township of Marlboro, New Jersey, ±0.76 Acres, Owner: Bernstein, Project: Additions to Freneau Woods Park, Interest: Fee Simple (Ref. #16-14 & PS #23-16), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
8. Board Action Item #8 as Added to the Agenda – Recommending acceptance of the written proposal of DRD Appraisals, LLC, dba Stuart Appraisal Company, Freehold, NJ, as received on April 15, 2016, proposal dated April 12, 2016, for Providing Professional Appraisal Services for Block 101, Lot 13, Township of Marlboro, New Jersey, ±0.76 Acres, Owner: Bernstein, Project: Additions to Freneau Woods Park, Interest: Fee Simple (Ref. #16-14 & PS #23-16), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
9. Board Action Item #9 as Added to the Agenda – Recommending acceptance of the written proposal of PATJO Appraisal Services, Inc., Kendall Park, NJ, as received on April 19, 2016, proposal dated April 18, 2016, for Providing Professional Appraisal Services For Block 34, Lot 6, Upper Freehold Township, New Jersey, ±3.58 Acres, Owner: Schmidt, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #16-10 & PS #24-16), in an Amount Not To Exceed \$1,600.00.
10. Board Action Item #10 as Added to the Agenda – Recommending acceptance of the written proposal of Tom Rodriguez Associates, Stockton, NJ, as received on April 19, 2016, proposal dated April 13, 2016, for Providing Professional Appraisal Services For Block 34, Lot 6, Upper Freehold Township, New Jersey, ±3.58 Acres, Owner: Schmidt, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #16-10 & PS #24-16), in an Amount Not To Exceed \$1,900.00.
11. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of April 14, 2016, as distributed to the Board.

Andrew J. Spears also reported on the Board the Thompson Park Trail connection; Big Brook Park improvements, and the Union Transportation Trail construction.

At 7:44 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #10:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of April 25, 2016, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #4 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #5, 6, 7, 8, 9 & 10 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #10.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the Negative:	None
Absent:	None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-16-4-25=167 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, AUTHORIZING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS TO ENTER INTO an AGREEMENT with MONMOUTH UNIVERSITY, West Long Branch, NJ, for the ADMINISTRATION OF URBAN RECREATION SCHOLARSHIPS FOR 2016 SUMMER RECREATION PROGRAMS to be HELD at MONMOUTH UNIVERSITY, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO said AGREEMENT and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-16-4-25=168 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, Authorizing CHANGE ORDER #1, in the amount of \$1,935.82 for difference in price between the erroneously specified paver (EP Henry 'Historic' Brick Stone) and the correct paver (EP Henry 'Coventry' Brick Stone Concrete Pavers), to MNC GENERAL CONTRACTING, INC., Old Bridge, NJ, for CONSTRUCTION PAVER WALKWAYS & RELOCATION OF PAVED TRAIL AT THOMPSON PARK (Bid #0076-15), ITEMS: #1-3 (Total Base Bid Price), as originally awarded by Resolution #R-15-12-21=468 in the Contract Amount of \$78,560.40, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$80,496.22. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-4-25=169 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of BOHREN AND BOHREN ASSOCIATES, INC., Flemington, NJ, as received on March 15, 2016, proposal dated March 3, 2016, for PROVIDING ONE (1) SURVEY OF "PARCEL F-3" BLOCK 101, LOT 1 (P/O), ABOUT TO BE BLOCK 101.04, LOT 2, TINTON FALLS BOROUGH, NJ, +3.5 ACRES, IMPROVED PROPERTY, OWNER: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION CENTER, AND ONE (1) SURVEY OF "TEEN CENTER" BLOCK 101, LOT 1 (P/O), ABOUT TO BE BLOCK 101.04, LOT 1, TINTON FALLS BOROUGH, NJ, +6.5 ACRES, IMPROVED PROPERTY, OWNER: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION CENTER (Ref. #16-04 & PS #17-16), in an Amount Not To Exceed \$4,560.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-4-25=170 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, REJECTING ALL proposals received on March 16, 2016, for PROVIDING ARCHITECTURAL SERVICES FOR VISITOR ACCESS IMPROVEMENTS AT PORTLAND PLACE, HARTSHORNE WOODS PARK (Ref. #15-56 & PS #16-16), as all proposals received were in excess of budgeted amount, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-SOLICIT proposals for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-4-25=171 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on April 15, 2016, proposal dated April 14, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 3.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, +1.98 ACRES, OWNER: BOYD, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-02 & PS #22-16), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-4-25=172 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on April 15, 2016, proposal dated April 12, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 3.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ± 1.98 ACRES, OWNER: BOYD, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-02 & PS #22-16), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-4-25=173 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on April 15, 2016, proposal dated April 14, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 101, LOT 13, TOWNSHIP OF MARLBORO, NEW JERSEY, ± 0.76 ACRES, OWNER: BERNSTEIN, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #16-14 & PS #23-16), in an Amount Not To Exceed \$1,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-4-25=174 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on April 15, 2016, proposal dated April 12, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 101, LOT 13, TOWNSHIP OF MARLBORO, NEW JERSEY, ± 0.76 ACRES, OWNER: BERNSTEIN, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #16-14 & PS #23-16), in an Amount Not To Exceed \$1,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-4-25=175 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on April 19, 2016, proposal dated April 18, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 6, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ± 3.58 ACRES, OWNER: SCHMIDT, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-10 & PS #24-16), in an Amount Not To Exceed \$1,600.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-16-4-25=176 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, ACCEPTING the WRITTEN PROPOSAL of TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, as received on April 19, 2016, proposal dated April 13, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 6, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, +3.58 ACRES, OWNER: SCHMIDT, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-10 & PS #24-16), in an Amount Not To Exceed \$1,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Zelina, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Replacement of Pedestrian Trail Bridge at Clayton Park
2. Huber Woods Parking Lot Crack Sealing, Rejuvenation and Repairs

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Zelina, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Two (2) Appraisal Services, Block 119, Lots 10 & 12, Marlboro Township, +49.33 Acres, Improved Property, Owner: Terzulli, for Additions to Freneau Woods Park (Ref. #16-31) *(FAIR & OPEN)*

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, MAY 9, 2016** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, MAY 23, 2016** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JUNE 6, 2016** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **FRIDAY, JUNE 10, 2016** – 3 PM UNTIL 6 PM. **Coastal Activity Center (CAC)/ Urban Recreation Program Barbecue** for CAC Participants and their Immediate Family. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ.

5. **MONDAY EVENING, JUNE 20, 2016** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, JULY 11, 2016** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **WEDNESDAY THROUGH SUNDAY, JULY 27-31, 2016** – 42nd **Annual Monmouth County Fair.** East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ. (*Hours: Weds.–Friday 5 PM to 11 PM; Saturday 3 PM to 11 PM; and Sunday 11 AM to 6 PM*).
8. **MONDAY EVENING, AUGUST 8, 2016** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, AUGUST 22, 2016** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Chairman Rummel read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of April 11, 2016, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 7:44 PM, Mr. Vince Lepore, Karen Livingstone, Gail Hunton, Helen Fiore, Laurie Marswillo and Joseph Sardonia left the meeting.

At 7:45 PM, the following resolution was offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **PERSONNEL MATTERS**:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall, Zelina, Butch and Adcock

In the Negative: None

Absent: None

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, and by unanimous vote, the regular meeting was **RECONVENED** at 7:57 PM.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing personnel matters shall not be made available to the public as personnel matters are confidential.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Zelina offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, May 9, 2016, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:


In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy
Horsnall, Zelina, Butch and Adcock

In the Negative: None

Absent: None

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Peters, seconded by Commissioner Zelina, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, April 25, 2016, was **ADJOURNED** at 8:04 PM.


JAMES J. TRUNCER,
Secretary-Director

The following resolution was offered for adoption Commissioner Hennessy:

RESOLUTION

R-16-4-25=167

WHEREAS, the Monmouth County Park System provides a variety of recreation opportunities for the residents of Monmouth County; and

WHEREAS, MONMOUTH UNIVERSITY has developed and operates Athletic Camps for youth at the University's campus, located in West Long Branch, NJ; and

WHEREAS, MONMOUTH UNIVERSITY and the MONMOUTH COUNTY PARK SYSTEM have developed an Agreement for the Administration of Urban Recreation Scholarships for the above said programs for youth from the urban areas of Monmouth County for the period of June 1, 2016 through August 15, 2016.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD to ENTER INTO an AGREEMENT with MONMOUTH UNIVERSITY, 400 Cedar Avenue, West Long Branch, NJ 07764, for the ADMINISTRATION OF URBAN RECREATION SCHOLARSHIPS FOR 2016 SUMMER RECREATION PROGRAMS to be HELD at MONMOUTH UNIVERSITY; and

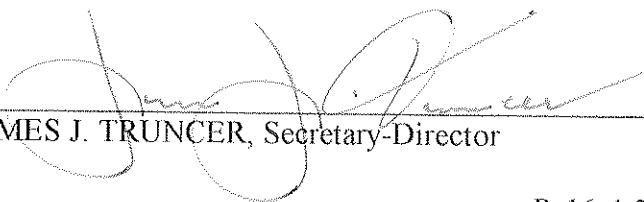
BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR is further AUTHORIZED to take whatever other action that may be necessary to implement said agreement and programs for the period of June 1, 2016 through August 15, 2016; and

BE IT FURTHER RESOLVED that this Agreement shall take effect as of the date of execution by the Monmouth County Board of Recreation Commissioners and shall remain in force until August 15, 2016, or until amended or terminated by action of the Board of Recreation Commissioners.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 25, 2016.



JAMES J. TRUNCER, Secretary-Director

R-16-4-25=167

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-4-25=168

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for CONSTRUCTION OF PAVER WALKWAYS & RELOCATION OF PAVED TRAIL AT THOMPSON PARK (Bid #0076-15), to MNC GENERAL CONTRACTING, INC., Old Bridge, NJ, as per Resolution #R-15-12-21=468; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$1,935.82 for difference in price between the erroneously specified paver (EP Henry 'Historic' Brick Stone) and the correct paver (EP Henry 'Coventry' Brick Stone Concrete Pavers), to MNC GENERAL CONTRACTING, INC., Old Bridge, NJ, for CONSTRUCTION OF PAVER WALKWAYS & RELOCATION OF PAVED TRAIL AT THOMPSON PARK (Bid #0076-15), as per original contract awarded by Resolution #R-15-12-21=468, ITEMS: #1-3 (Total Base Bid Price); in the Contract Amount of \$78,560.40, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$80,496.22.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$1,935.82 for difference in price between the erroneously specified paver (EP Henry 'Historic' Brick Stone) and the correct paver (EP Henry 'Coventry' Brick Stone Concrete Pavers), to MNC GENERAL CONTRACTING, INC., P.O. Box 362, Old Bridge, NJ 08857, for CONSTRUCTION OF PAVER WALKWAYS & RELOCATION OF PAVED TRAIL AT THOMPSON PARK (Bid #0076-15), as per original contract awarded by Resolution #R-15-12-21=468, ITEMS: #1-3 (Total Base Bid Price); in the Contract Amount of \$78,560.40, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$80,496.22; and

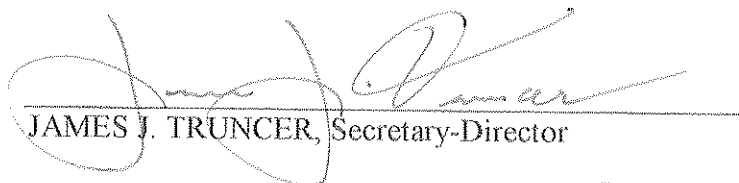
BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91301, Board of Recreation Commissioners (2015), Project #91303, in the amount of \$1,935.82.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 25, 2016.



JAMES J. TRUNCER, Secretary-Director

R-16-4-25=168

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-4-25=169

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire ONE (1) SURVEY OF "PARCEL F-3" BLOCK 101, LOT 1 (P/O), ABOUT TO BE BLOCK 101.04, LOT 2, TINTON FALLS BOROUGH, NJ, ± 3.5 ACRES, IMPROVED PROPERTY, OWNER: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION CENTER, AND ONE (1) SURVEY OF "TEEN CENTER" BLOCK 101, LOT 1 (P/O), ABOUT TO BE BLOCK 101.04, LOT 1, TINTON FALLS BOROUGH, NJ ± 6.5 ACRES, IMPROVED PROPERTY, OWNER: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION CENTER (Ref. #16-04 & PS #17-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 15, 2016; and

WHEREAS, BOHREN AND BOHREN ASSOCIATES, INC., Flemington, NJ, has submitted a written proposal dated March 3, 2016, indicating they will PROVIDE ONE (1) SURVEY OF "PARCEL F-3" BLOCK 101, LOT 1 (P/O), ABOUT TO BE BLOCK 101.04, LOT 2, TINTON FALLS BOROUGH, NJ, ± 3.5 ACRES, IMPROVED PROPERTY, OWNER: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION CENTER, AND ONE (1) SURVEY OF "TEEN CENTER" BLOCK 101, LOT 1 (P/O), ABOUT TO BE BLOCK 101.04, LOT 1, TINTON FALLS BOROUGH, NJ, ± 6.5 ACRES, IMPROVED PROPERTY, OWNER: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION CENTER (Ref. #16-04 & PS #17-16), in an Amount Not to Exceed \$4,560.00; and

WHEREAS, BOHREN AND BOHREN ASSOCIATES, INC., Flemington, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that BOHREN AND BOHREN ASSOCIATES, INC., Flemington, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit BOHREN AND BOHREN ASSOCIATES, INC., Flemington, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00085, in an amount not to exceed \$4,560.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with BOHREN AND BOHREN ASSOCIATES, INC., Liberty Court – Suite 800, 260 Highway 202-31, Flemington, NJ 08822, as per proposal dated March 3, 2016, for PROVIDING ONE (1) SURVEY OF "PARCEL F-3" BLOCK 101, LOT 1 (P/O), ABOUT TO BE BLOCK 101.04, LOT 2, TINTON FALLS BOROUGH, NJ, ± 3.5 ACRES, IMPROVED PROPERTY, OWNER: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION CENTER, AND ONE (1) SURVEY OF "TEEN CENTER" BLOCK 101, LOT 1 (P/O), ABOUT TO BE BLOCK 101.04, LOT 1, TINTON FALLS BOROUGH, NJ, ± 6.5 ACRES, IMPROVED PROPERTY, OWNER: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION CENTER (Ref. #16-04 & PS #17-16), in the Contract Amount Not To Exceed \$4,560.00; and

R-16-4-25=169 (Continued)

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,560.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 25, 2016.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-4-25=170

WHEREAS, the Monmouth County Board of Recreation Commissioners solicited and received written proposals on March 16, 2016, for PROVIDING ARCHITECTURAL SERVICES FOR VISITOR ACCESS IMPROVEMENTS AT PORTLAND PLACE, HARTSHORNE WOODS PARK (Ref. #15-56 & PS #16-16); and

WHEREAS, All proposals received were in excess of budgeted amount.

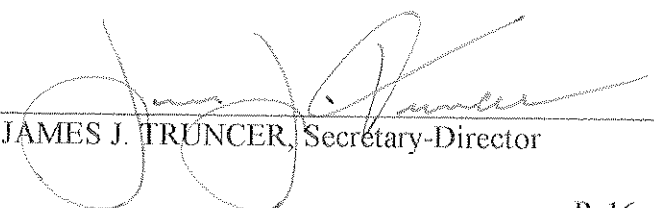
NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ALL proposals received on March 16, 2016, for PROVIDING ARCHITECTURAL SERVICES FOR VISITOR ACCESS IMPROVEMENTS AT PORTLAND PLACE, HARTSHORNE WOODS PARK (Ref. #15-56 & PS #16-16), are hereby REJECTED, as proposals received were in excess of budgeted amount; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR to RE-SOLICIT proposals for same.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 25, 2016.



JAMES J. TRUNCER, Secretary-Director

R-16-4-25=170

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-4-25=171

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 3.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±1.98 ACRES, OWNER: BOYD, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-02 & PS #22-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 15, 2016; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated April 14, 2016, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 3.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±1.98 ACRES, OWNER: BOYD, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-02 & PS #22-16), in an Amount Not to Exceed \$1,650.00; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00013, in an amount not to exceed \$1,650.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 3587 Highway 9 North - #237, Freehold, NJ 07728, as per proposal dated April 14, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 3.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±1.98 ACRES, OWNER: BOYD, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-02 & PS #22-16), in the Contract Amount Not To Exceed \$1,650.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,650.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall, Zelina, Butch and Adcock

In the negative: None

Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 25, 2016.



JAMES J. TRUNCER, Secretary-Director

R-16-4-25=171

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-4-25=172

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 3.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±1.98 ACRES, OWNER: BOYD, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-02 & PS #22-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 15, 2016; and

WHEREAS, DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, has submitted a written proposal dated April 12, 2016, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 3.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±1.98 ACRES, OWNER: BOYD, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-02 & PS #22-16), in an Amount Not to Exceed \$1,800.00; and

WHEREAS, DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account 29799, Board of Recreation Commissioners (2016), Project #00013, in an amount not to exceed \$1,800.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, 42 East Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated April 12, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 53, LOT 3.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±1.98 ACRES, OWNER: BOYD, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-02 & PS #22-16), in the Contract Amount Not To Exceed \$1,800.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,800.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 25, 2016.



JAMES J. TRUNCER, Secretary-Director

R-16-4-25=172

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-4-25=173

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 101, LOT 13, TOWNSHIP OF MARLBORO, NEW JERSEY, ±0.76 ACRES, OWNER: BERNSTEIN, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #16-14 & PS #23-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 15, 2016; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated April 14, 2016, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 101, LOT 13, TOWNSHIP OF MARLBORO, NEW JERSEY, ±0.76 ACRES, OWNER: BERNSTEIN, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #16-14 & PS #23-16), in an Amount Not to Exceed \$1,650.00; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00042, in an amount not to exceed \$1,650.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 3587 Highway 9N - #237, Freehold, NJ 07728, as per proposal dated April 14, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 101, LOT 13, TOWNSHIP OF MARLBORO, NEW JERSEY, ±0.76 ACRES, OWNER: BERNSTEIN, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #16-14 & PS #23-16), in the Contract Amount Not To Exceed \$1,650.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,650.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall, Zelina, Butch and Adcock

In the negative: None

Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 25, 2016.



JAMES J. TRUNCER, Secretary-Director

R-16-4-25=173

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-4-25=174

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 101, LOT 13, TOWNSHIP OF MARLBORO, NEW JERSEY, ±0.76 ACRES, OWNER: BERNSTEIN, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #16-14 & PS #23-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 15, 2016; and

WHEREAS, DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, has submitted a written proposal dated April 12, 2016, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 101, LOT 13, TOWNSHIP OF MARLBORO, NEW JERSEY, ±0.76 ACRES, OWNER: BERNSTEIN, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #16-14 & PS #23-16), in an Amount Not to Exceed \$1,800.00; and

WHEREAS, DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00042, in an amount not to exceed \$1,800.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, 42 East Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated April 12, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 101, LOT 13, TOWNSHIP OF MARLBORO, NEW JERSEY, ±0.76 ACRES, OWNER: BERNSTEIN, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #16-14 & PS #23-16), in the Contract Amount Not To Exceed \$1,800.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,800.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 25, 2016.



JAMES J. TRUNCER, Secretary-Director

R-16-4-25=174

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-4-25=175

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 6, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.58 ACRES, OWNER: SCHMIDT, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-10 & PS #24-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 19, 2016; and

WHEREAS, PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, has submitted a written proposal dated April 18, 2016, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 6, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.58 ACRES, OWNER: SCHMIDT, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-10 & PS #24-16), in an Amount Not to Exceed \$1,600.00; and

WHEREAS, PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00013, in an amount not to exceed \$1,600.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PATJO APPRAISAL SERVICES, INC., 21 Crestview Drive, Kendall Park, NJ 08824, as per proposal dated April 18, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 6, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.58 ACRES, OWNER: SCHMIDT, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-10 & PS #24-16), in the Contract Amount Not To Exceed \$1,600.00; and

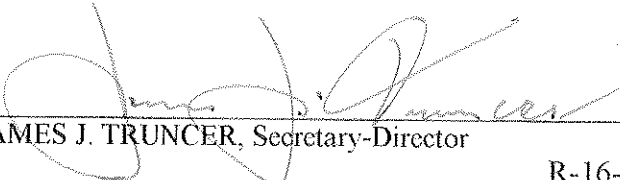
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,600.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Harmon, Peters, Hennessy, Horsnall, Zelina, Butch and Adcock
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 25, 2016.



JAMES J. TRUNCER, Secretary-Director

R-16-4-25=175

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-16-4-25=176

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 6, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.58 ACRES, OWNER: SCHMIDT, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-10 & PS #24-16), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 19, 2016; and

WHEREAS, TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, has submitted a written proposal dated April 13, 2016, indicating they will PROVIDE PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 6, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.58 ACRES, OWNER: SCHMIDT, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-10 & PS #24-16), in an Amount Not to Exceed \$1,900.00; and

WHEREAS, TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit TOM RODRIGUEZ ASSOCIATES, Stockton, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2016), Project #00013, in an amount not to exceed \$1,900.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with TOM RODRIGUEZ ASSOCIATES, 74 Lambert Road, Stockton, NJ 08559, as per proposal dated April 13, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 34, LOT 6, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±3.58 ACRES, OWNER: SCHMIDT, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #16-10 & PS #24-16), in the Contract Amount Not To Exceed \$1,900.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,900.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Zelina, and adopted on roll call by the following vote:

In the affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Harmon, Peters, Hennessy,
Horsnall, Zelina, Butch and Adcock

In the negative: None

Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, APRIL 25, 2016.


JAMES J. TRUNCER, Secretary-Director

R-16-4-25=176