



# Monmouth County Park System



## Environmental Education Programs for Groups

### Group Leader Information

**PAYMENT:** Groups will be billed after the program has been completed. Please **do not bring payment on the day of the program** or send any payment before the program has taken place.

**PICNIC FACILITIES:** Outdoor tables are available at most park locations on a first come, first served basis. We ask that the area be left as clean or even cleaner than it was found. Unless otherwise noted, there are no indoor facilities available.

**TRANSPORTATION:** Buses must park in designated bus parking areas, when available, and should remain with the group the entire day. Depending on your program location, there may not be a safe shelter available if the weather turns inclement and your transportation must be available in case an early departure is required.

**LATE FOR A PROGRAM:** Please call the Huber Woods Environmental Center at 732-872-2670 so that your program leader can be informed of your estimated arrival time. Every effort will be made to accommodate your group. However, your program will be shortened and possibly forfeited.

#### **PROGRAM CONFIRMATION:**

- Your organization will be contacted the week before your scheduled date to confirm your program.
- The group leader will also be directly contacted by a Monmouth County Park System staff member a day or two prior to the program. During this important phone conversation, the group leader will be asked to review program specifics and discuss contingency plans in the case of inclement weather.

**CANCELLATIONS:** Please call our environmental education program information line at 732-872-7369 as soon as you know that you cannot attend your scheduled program date and we will try to arrange a new date for you.

#### **DRESS:**

- Participants must wear suitable clothing for the weather. Please ensure all participants come prepared for general temperature fluctuations and light rain.
- Sturdy closed toed shoes are required for all programs to ensure the participant's safety.
- If desired, participants should apply sunscreen and insect repellent prior to arriving at the park.

## **SUPERVISION:**

- There is no fee for a limited number of supervising adults to attend our educational programs. Supervising adults are required to assist with programs. You must provide at least one supervising adult for every 25 participants, with a maximum of one (1) supervising adult per every eight (8) program participants. Special accommodations can be made for teacher's aides, school nurses, or other necessary staff by calling our environmental education program information line at 732-872-7369 in advance of your program date. Additional fees may apply for additional adults attending the program without prior approval.
- Please provide the following information to all supervising adults regarding their role on the trip:
  - Monmouth County Park System Staff are not present to discipline program participants. It is the group leader's responsibility to ensure discipline.
  - Program participants must be directly supervised at all times.
  - Supervising adults are present to assist and coach students, and must refrain from completing tasks assigned directly to program participants.
  - Cell phone use is prohibited.
  - Smoking is not permitted in program or picnic areas.
  - Use of video cameras is not permitted during program.
  - For safety and limiting disruption of program, please take only candid photographs of children participating in program, unless otherwise instructed by program staff.

**SPECIAL ACCOMMODATIONS:** The Monmouth County Park System does not discriminate on the basis of disability in the admission or access to, or treatment in, its programs or activities. We offer inclusive services, which provide another choice for individuals with special needs or disabilities who desire the opportunity to participate alongside peers with and without disabilities in an integrated setting. In order to enhance our capability of serving our participants in an inclusive setting, we request advance notification of any special accommodations. With advance notification, our professional staff has the skills and experience to provide support or accommodations provided that the essential eligibility requirements documented for the specific program are met (with or without an accommodation). It is our intent to provide a successful and enjoyable experience for all. Please call our environmental education program information line at 732-872-7369 in advance of your program date to inform us of any special accommodations that will be needed.

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## Environmental Education Programs for Groups

### Group Leader Information: Critters & Jitters

Grades: PreK-2  
Length: 1 ½ hours  
Offered: October  
Minimum Group Size: 15  
Park: Huber Woods  
2010 - 2011 Program Fee: \$9.20 per student  
Groups from Monmouth County: \$7.35 per student  
NJCCCS: 1.2, 2.5, 3.4, 5.5, 5.10

Join us for a hayride through Huber Woods as students investigate animals some people think are scary. Live animal presentation, craft, and pumpkin picking are also included.

- No more than four (4) supervising adults per group of 25 may ride on the hay wagon, and one (1) of these adults must be a group leader. Please select these adults prior to arrival. Adults will be directed to sit in each corner of the wagon.
- Program is completed in a 'round robin' style with 25 children per group rotating through three (3) activities (hayride, craft & pumpkin picking, and live animal presentation). If you have a large group and have booked more than one hayride, please divide your group into sections prior to arrival.
- This program includes a craft and live animal presentation. The live animal show may include one or more of the following animals: snakes, turtles, frogs, toads, insects.
- Programs begin promptly at 10 AM, 1 PM and 4 PM. It is very important to be on time. If your group has less than 75 children, you may be moving through the program separately, but in concert with another group.
- Please do not bring siblings. There is no room in the program areas for them.
- Pumpkins are purchased based on registration and are limited to one for each child registered. Additional pumpkins are placed in the "Pumpkin Patch" to give every child the fun of choosing, and then put away for the next group. There are no extra pumpkins.
- Parking for groups arriving in individual cars may be in grassy areas. Therefore, adults and children should wear appropriate footwear.
- Portions of this program will be conducted outdoors. All students and supervising adults should dress in layers appropriate to the weather and be prepared for light rain.
- Please allow for additional time after the program has been completed if your group plans to use our outdoor tables to have a snack or lunch at the park.



# DIRECTIONS TO PROGRAM LOCATION & SITE SPECIFIC INFORMATION



## Program: Critters & Jitters

### Huber Woods Park Environmental Center: 25 Brown's Dock Road, Locust (Middletown Township)

- Outdoor tables available on a first come, first serve basis
- Designated bus parking available

Garden State Parkway to Exit 109. Southbound, turn left onto Route 520. Take jughandle for Half Mile Road; northbound, go straight at exit. Follow Half Mile Road to end. Turn right at traffic light onto East Front Street. Follow East Front Street to Hubbard Avenue. Turn left onto Hubbard Avenue and follow (.6 mile) to Navesink River Road. Turn right onto Navesink River Road and continue 3.2 miles. Turn left onto Brown's Dock Road. Park entrance is at top of hill.

State Highway 35 to Navesink River Road (north of Cooper Avenue Bridge, Red Bank). Northbound, turn right. Southbound, use jughandle to make left turn. Travel east on Navesink River Road (2.8 miles) to Brown's Dock Road. Turn left onto Brown's Dock Road. The park entrance is at the top of the hill.

