



Monmouth County Park System



Environmental Education Programs for Groups

Group Leader Information

PAYMENT: Groups will be billed after the program has been completed. Please **do not bring payment on the day of the program** or send any payment before the program has taken place.

PICNIC FACILITIES: Outdoor tables are available at most park locations on a first come, first served basis. We ask that the area be left as clean or even cleaner than it was found. Unless otherwise noted, there are no indoor facilities available.

TRANSPORTATION: Buses must park in designated bus parking areas, when available, and should remain with the group the entire day. Depending on your program location, there may not be a safe shelter available if the weather turns inclement and your transportation must be available in case an early departure is required.

LATE FOR A PROGRAM: Please call the Huber Woods Environmental Center at 732-872-2670 so that your program leader can be informed of your estimated arrival time. Every effort will be made to accommodate your group. However, your program will be shortened and possibly forfeited.

PROGRAM CONFIRMATION:

- Your organization will be contacted the week before your scheduled date to confirm your program.
- The group leader will also be directly contacted by a Monmouth County Park System staff member a day or two prior to the program. During this important phone conversation, the group leader will be asked to review program specifics and discuss contingency plans in the case of inclement weather.

CANCELLATIONS: Please call our environmental education program information line at 732-872-7369 as soon as you know that you cannot attend your scheduled program date and we will try to arrange a new date for you.

DRESS:

- Participants must wear suitable clothing for the weather. Please ensure all participants come prepared for general temperature fluctuations and light rain.
- Sturdy closed toed shoes are required for all programs to ensure the participant's safety.
- If desired, participants should apply sunscreen and insect repellent prior to arriving at the park.

SUPERVISION:

- There is no fee for a limited number of supervising adults to attend our educational programs. Supervising adults are required to assist with programs. You must provide at least one supervising adult for every 25 participants, with a maximum of one (1) supervising adult per every eight (8) program participants. Special accommodations can be made for teacher's aides, school nurses, or other necessary staff by calling our environmental education program information line at 732-872-7369 in advance of your program date. Additional fees may apply for additional adults attending the program without prior approval.
- Please provide the following information to all supervising adults regarding their role on the trip:
 - Monmouth County Park System Staff are not present to discipline program participants. It is the group leader's responsibility to ensure discipline.
 - Program participants must be directly supervised at all times.
 - Supervising adults are present to assist and coach students, and must refrain from completing tasks assigned directly to program participants.
 - Cell phone use is prohibited.
 - Smoking is not permitted in program or picnic areas.
 - Use of video cameras is not permitted during program.
 - For safety and limiting disruption of program, please take only candid photographs of children participating in program, unless otherwise instructed by program staff.

SPECIAL ACCOMMODATIONS: The Monmouth County Park System does not discriminate on the basis of disability in the admission or access to, or treatment in, its programs or activities. We offer inclusive services, which provide another choice for individuals with special needs or disabilities who desire the opportunity to participate alongside peers with and without disabilities in an integrated setting. In order to enhance our capability of serving our participants in an inclusive setting, we request advance notification of any special accommodations. With advance notification, our professional staff has the skills and experience to provide support or accommodations provided that the essential eligibility requirements documented for the specific program are met (with or without an accommodation). It is our intent to provide a successful and enjoyable experience for all. Please call our environmental education program information line at 732-872-7369 in advance of your program date to inform us of any special accommodations that will be needed.

Monmouth County Park System



Environmental Education Programs for Groups

Group Leader Information: Bay Lab

Grades: 3-6
Length: 3 ½ hours, including ½ hour lunch
Offered: Spring & Fall
Minimum Group Size: 15
Park: Bayshore
2010 - 2011 Program Fee: \$10.20 per student
Groups from Monmouth County: \$8.15 per student
NJCCCS: 2.2, 2.6, 3.4, 5.1, 5.5, 5.8, 5.10, 6.2, 6.4, 6.6, 9.2

Students discover some of the creatures that call an estuary home as they collect shells along the bayshore and handle live aquatic animals collected in their seining activity. This program includes an experiment that investigates non-point source pollution and the effect it has on the biodiversity of Sandy Hook Bay.

- Closed toed shoes are required, as there is debris on the beach. Students will not be allowed on the beach with open toed shoes, sandals or bare feet.
- Portions of this program and your lunch will be conducted outdoors. All students and supervising adults should dress in layers appropriate to the weather and be prepared for light rain. The air temperature at the beach is often much cooler than inland locations, therefore an extra jacket or sweatshirt is recommended.
- Students should bring a cloth bag, coffee can, or plastic container suitable for collecting shells.
- All students and supervising adults should bring a non-perishable lunch and drinking water.
- A seining activity is included in the program.
 - One of our staff and one of your supervising adults will accompany the students at all times when seining. Your organization will need to provide at least two supervising adults per class that are willing to enter the water to assist in seining. Chest waders will be provided for these adults.
 - Weather and environmental conditions will determine if the students are allowed into the water.
 - Students will enter the water in their own clothing and their own closed toed shoes. A change of clothing and footwear is required for after the program. Students may also wish to bring a towel.
 - Occasionally, water conditions will require that students wear chest waders. Our staff will make this determination and will supply waders in these instances. Your students must come prepared to wear their own clothing and shoes into the water.
 - If your organization prefers that the students not enter the water, then our staff and the designated adults from your group will do the seining as a demonstration.
 - When not seining, students will not be allowed into the water for any reason.



DIRECTIONS TO PROGRAM LOCATION & SITE SPECIFIC INFORMATION



Program: Bay Lab

Bayshore Waterfront Park Activity Center: 719 Port Monmouth Road, Port Monmouth

- Outdoor tables available on a first come, first serve basis

State Highway 36 in Middletown to Main Street, Port Monmouth. Follow Main Street to Wilson Avenue, turn left and continue to end. Turn left onto Port Monmouth Road. Entrance to the Activity Center will be on right.

Garden State Parkway to exit 117, follow State Highway 36 south. Follow directions above.

