

MUNICIPAL RESOLUTION LANGUAGE
Project Completion – Closing Statement

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the _____ (name of municipality) entered into a Municipal Open Space Program Grant Agreement with the County of Monmouth on _____ (date of agreement) that provided \$ _____ (amount of grant) _____ for (project description) under Application No. _____ (application number) that required certain conditions be met by the _____ (name of municipality) prior to receipt of the aforesaid funds; and

WHEREAS, the Monmouth County Park System requires a certified copy of a resolution of the governing body determining that the project aforesaid was finally complete and a closing statement of "Final Change Order" adopted by the governing body.

NOW, THEREFORE, BE IT RESOLVED by the governing body of _____ (name of municipality) that all conditions of the on _____ (date of agreement) Grant Agreement have been satisfied by the _____ (name of municipality) and that the project has been completed; and

(DEVELOPMENT PROJECTS)

BE IT FURTHER RESOLVED that the _____ (name of municipality) made final payment to the contractor _____ (name of contractor) per the letter of the municipal engineer _____ (name of engineer) of _____ (date of letter) [Attached] and that payment was made per voucher [Attached] on _____ (date of check) under check no. _____ (check number), which are hereby attached and also on file in the Municipal Clerk's Office.

Or

(ACQUISITION PROJECTS)

BE IT FURTHER RESOLVED that the _____ (name of municipality) made final payment to the seller _____ (name of seller) per the letter of the Chief Financial Officer _____ (name of CFO) of _____ (date of letter) [Attached] and that payment was made per voucher [Attached] on _____ (date of check) under check no. _____ (check number), which are hereby attached and also on file in the Municipal Clerk's Office.

CERTIFICATION

I, _____ do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of _____ (name of municipality) at a meeting held on the ____ day of _____ 20____

In Witness Whereof, I have hereunder set my hand and official seal of the municipality this ____ day of _____ 20____