

**RESOLUTION APPOINTING
PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, the Affirmative Action Regulations of the Affirmative Action Office of the State of New Jersey addresses Public Agencies Awarding Contracts under P.L. 1975, Chapter 127, (N.J.A.C. 17:27-3.1 et seq,) and further provide for entering into contracts with procurement, service and construction contracts, contract language and reporting procedures; and

WHEREAS, regulations further provide for the annual designation of an officer or employee of the public agency to serve as a Public Agency Compliance Officer ("PACO") who will be responsible for coordinating the reporting procedure from contractors and to generally supervise the compliance procedures regarding the Affirmative Action Regulations (N.J.A.C. 17:27-3.3); and

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Monmouth that MARION MASNICK, be and she is hereby appointed Public Agency Compliance Officer to serve for the year 2020 for the Monmouth County Improvement Authority.

BE IT FURTHER RESOLVED that the Secretary forward a certified true copy of this resolution to the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program, PO Box 236, Trenton, New Jersey, 08625.



State of New Jersey

PHILIP D. MURPHY
Governor

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
CONTRACT COMPLIANCE & AUDIT UNIT
EEO MONITORING PROGRAM

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MAURICE A. GRIFFIN
Acting Director

January 10, 2020

Dear Public Agency/Business Administrator,

This is a reminder that every public agency is required by law to designate a Public Agency Compliance Officer (P.A.C.O.) and **must return the completed form no later than January 10th of each year** in accordance with N.J.A.C. 17:27-3.2.

The individual designated to serve as the Public Agency Compliance Officer will be the point of contact for all matters concerning implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment regarding both the Public Agency and its service providers. The P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and regulations.

Each year, all Public Agencies are required to submit the name, title, address, telephone, fax, and email address of the P.A.C.O. designated by the Public Agency to the Division of Purchase and Property, Contract Compliance and Audit Unit, EEO Monitoring Program. Also, if there are any changes to the designated P.A.C.O. during the year, the Public Agency must provide an updated P.A.C.O. form.

If the public agency fails to submit the required information to the Division by January 10th of each year, the Division may refer the public agency to the Attorney General's Office for further action pursuant to N.J.S.A. 10:5-36.

The Designation of Public Agency Compliance Officer (P.A.C.O.) form is to be completed and submitted via email to CCAU.Mailbox@treas.nj.gov or mailed to the address above. For future reference, the form is available at: https://www.nj.gov/treasury/contract_compliance/

If you have any questions, please feel free to contact us at (609) 292-5473.

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