



Monmouth County Board of Elections



# The Poll Worker Press

Primary Election 2018 Edition



## Reserve ADA Parking Spots for Voters

Your assistance is required on

**Election Day.** Please reserve the designated handicap parking spots for voters. When you arrive to work the polls, most likely you will have a choice of prime parking spots. We respectfully request that you leave the parking spaces for voters who arrive at various busy times during the day. Please feel free to call us if you have any concerns.

## 2018 Election Dates



**Tuesday, April 17<sup>th</sup>** Annual School Election  
(Neptune Twp.)

**Tuesday, May 8<sup>th</sup>** Municipal Election  
(Keansburg & Long Branch)

**Tuesday, June 5<sup>th</sup>** Primary Election

**Tuesday, November 6<sup>th</sup>** General Election

## Polling Place Changes

There are various polling place changes taking place this year. Please review your "Are you working" letters and Certificate of Appointment notices carefully for possible changes.

## Emergency Ballots

Emergency ballots are used on the rare occasion that **both** voting machines malfunction and cannot be repaired or replaced quickly. The Superintendent of Elections office must be called for authorization prior to using Emergency Ballots.

**Superintendent of Elections 732-431-7780**

## Court Orders...How to Accommodate the Voter



On Election Day, a Superior Court Judge is present at the **Monmouth County Courthouse** to make determinations on election matters. *This is a change from the previous years when the Superior Court Judge was available at the Superintendent of Elections office.* In the event of a challenge, the voter has a right to seek a court order to establish his or her right to vote. During the 2016 General Election, the Superior Court Judge issued several court orders allowing some voters to vote by machine. In this case, you must allow the voter to vote on the machine and comply with the court order. Call the Board of Elections if you have any questions about this process.

## Voter's Name Has Changed

Registered voters who have changed their name due to marriage, divorce or court decree, may be permitted to vote under the original registration after signing the "Signature Box" - *as shown below* - with the original name AND the new name. This is permitted if their mailing address **has not** changed.

NORTH, HELEN  
112 PEACH TREE LANE  
LONG BRANCH, NJ 07740

BIRTH DATE: 06/15/67 VOTER#: 01148787

Helen North  
Helen North

Helen West

Vot.Auth.No. \_\_\_\_\_  
Sig Comp By \_\_\_\_\_  
Challenge \_\_\_\_\_

# Provisional Ballots



Provisional ballots are paper ballots used at the polls when a voter's eligibility cannot be determined by the District Board. The voter's eligibility must be verified by the Board of Elections.

## Reasons to Provide a Voter with a Provisional Ballot:

- Voter's name is **not in the poll book**
- Voter's **signature is missing** or the poll book entry is marked **"Need Current Signature"** or **"No Signature"**
- Voter listed as **"ID Required"** in the poll book and did not present valid ID.
- Voter's record is marked **"Mail-In Ballot"**

**Mail-in ballots cannot be accepted at the polls!**

If there are any questions about this process, please contact the Board of Elections at 732-431-7802 x 7150 or your Master Board Worker.

# Poll Workers Needed

There are various openings throughout Monmouth County for poll workers. If you know someone who is interested in serving as a poll worker, please ask them to call:

732-431-7802 x 7150 or visit:

[www.MonmouthCountyVotes.com](http://www.MonmouthCountyVotes.com)

and click on the Poll Worker Icon.

The candidate must be a registered voter in Monmouth County and will need to attend a training class to be eligible.

# Election Reminders



- **Arrive at the polls by 5:15** for Primary, General and Municipal Elections

**Enter voting authority number and your initials next to the voter's signature block**

- Follow your **green** "Check Sheet" for important election tips.
- Offer each voter the **yellow "3 Simple Steps to Voting"** instructions
- Indicate # from machine cartridge seal on the zero proof report
- Both voting machines must be opened before 6 a.m. and must remain open until the close of polls at 8 p.m. Voters in line before 8 p.m. must be allowed to vote.
- **Personal laptop and tablet devices are not permitted (by poll workers)**
- Add **"Mail-in"** for each voter in the poll book that applied for a mail-in ballot after the poll books were printed
- If the voter has a name change, see page 7 in Instruction book
- Voter's complaint—use C-5 form

# Primary Election and Party Affiliation

## Primary Election

Unaffiliated voters can declare a party at the polls, write in **DEM** or **REP** in the Party Declaration Box

BIRTH DATE: 11/16/56 VOTER#111195489

SIGNATURE OR MARK OF VOTER

VOT. AUTH. NO. **44**  
Sig Comp By **RM**  
Challenge

Declared **Democrats** can only vote for Democrat candidates

BIRTH DATE: 11/16/56 VOTER#111195489

SIGNATURE OR MARK OF VOTER

VOT. AUTH. NO. \_\_\_\_\_  
Sig Comp By \_\_\_\_\_  
Challenge \_\_\_\_\_

Declared **Republicans** can only vote for Republican candidates

BIRTH DATE: 08/16/71 VOTER#122295489

SIGNATURE OR MARK OF VOTER

VOT. AUTH. NO. \_\_\_\_\_  
Sig Comp By \_\_\_\_\_  
Challenge \_\_\_\_\_

*Crossovers are not permitted*

Enter the Voting Authority Number and your initials as you process each voter. *This information is vital to the voter's election history.*

Voters who would like to change their party affiliation, must request the change **55 days in advance of the election.**

**Voters must only vote their declared party as indicated in the poll book.** A "crossover" to cast a vote in the other party is not permitted at the polls. Unaffiliated voters may declare a party when they check in at the polling location.