

**Welcome to the  
Monmouth County  
Board of Elections**

**New Poll Worker Training**



# **Poll Worker Responsibilities**

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- ❖ Alternate vs. District Poll Workers
- ❖ Return "Are you working letters"
- ❖ Certificate of Appointment
- ❖ Election Day hours – 6 a.m. to 8 p.m. for Primary and General Elections \$200 / Election
- ❖ School and Special Elections \$14.29 per hour
- ❖ One hour lunch/dinner break should be complete by 5:00 p.m.

# Poll Worker Responsibilities

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- ❖ Obtaining the necessary supplies from the Municipal Clerk
- ❖ Opening and closing the polls
- ❖ Processing a voter
- ❖ Maintaining order at the polls
- ❖ Rotate job responsibilities
- ❖ Completing official documents and returning supplies

# Voter Turnout Form

Every two hours write in the number of voters who voted at your district. Obtain new counts each time from the voting machines (operator's panel). Provisional ballot counts should be tallied separately.

<b>Voter Turnout - General Election 2018</b>			
Municipality	Freehold Township	District 1	
8 a.m.	<b>Machine Count</b> 107	8 a.m.	<b>Provisional Ballots Cast</b> 1
10 a.m.	<b>Machine Count</b> 253	10 a.m.	<b>Provisional Ballots Cast</b> 2

Post by the entrance of your polling place.

## Election Day Supplies:

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- ❖ The voter registration book - **Poll Book**
- ❖ Blue envelope from the Board of Elections
- ❖ American flag poster, which must be set up at the outside entrance to the polling location
- ❖ Official forms and documents from the County Clerk
- ❖ Provisional Ballots
- ❖ Badges to be worn by District Poll Workers at all times

## **Election Day Supplies:**

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- ❖ Voting Authority Pads, zip tie to place the Voting Authorities
- ❖ Voting Machine keys in special envelopes
- ❖ Sample ballots, Oaths of Office, Payment Voucher and Incident Report
- ❖ Polling Place Book and Map (to identify correct district for voter)

# Poll Worker Etiquette

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- ❖ Present a neat appearance
- ❖ **Food and drinks should not be at the district table**
- ❖ Limit cell phone use at the polls
- ❖ All Poll workers are responsible for working from the opening to closing of polls
- ❖ Notify the Board of Elections **immediately** if you cannot work on Election Day

# Opening the Polls

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❖ Arrive at **5:15 a.m.**

- **Both** machines must be open and ready for voters by 6 a.m.
- Elect one poll worker to act as a **Judge** and another from the opposite party to be an **Inspector**
- Put up required signage

# Voting Process

- ❖ Voter approaches district table and states name
- ❖ Poll worker repeats the voter's name for challengers to hear
- ❖ Voter signs the poll book

Page 109 of 111

CERTIFIED FROM THE  
MONMOUTH COUNTY SUPERINTENDENT OF ELECTIONS  
Hedra Siskel, Superintendent  
POLL BOOK FOR  
ENGLISHTOWN District 01

ELECTION DATE OF 6/2/2009

KRA-KRI

KRAWSKA, PATRICIA A  
31 PALMER LN, ENGLISHTOWN, 07726

BIRTH DATE: 07/26/1951 VOTER#: 114155172

Patricia A. Krawska

Patricia A. Krawska

Vot. Auth. No. 102  
Sig Comp By KLM  
Challenge \_\_\_\_\_

- Compare signature with signature in poll book
- Issue a voting authority
- Write voting authority number and your initials

# **Voting Process – Not Permitted**

- ❖ Rubber stamp signatures are never accepted
- ❖ POA / Power of Attorney Signature is not allowed. The POA cannot vote on behalf of the voter.
- ❖ Erasing of mistakes is not permitted
  - If a voter's signature block is signed incorrectly, the poll worker can cross out the wrong signature and initial it. The voter can sign above the crossed out signature.

# Voter Needs Assistance

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**Voters may request assistance with voting for the following reasons:**

- Blindness
- Disability
- Unable to read the ballot

**Assistance may be provided by:**

- Person of voter's choice
- Poll Worker

A candidate, voter's employer or union official **cannot** assist the voter

**Disability Certificate for Assistance Form must be completed**

# Disability Certificate located in front of Poll Book

## DISABILITY CERTIFICATES FOR ASSISTANCE

To 1 **Print name** \_\_\_\_\_ **ID # from Poll Book** \_\_\_\_\_  
Reg # \_\_\_\_\_  
(name of voter)

Do you solemnly swear [or affirm] that you are

**Type of disability (physical, speech, visual, language, etc.)**

\_\_\_\_\_  
(physical disability – state nature of)

(\*Blindness) \_\_\_\_\_

and that by reason thereof, you are unable to enter and remain in a booth,  
or prepare your ballot therein for voting at this election, without assistance;  
so help me God. [R.S. 19:31 A-8]

**Signature of voter**

\_\_\_\_\_  
Name of member of Board of Registry and Election taking oath

Must be signed by 2 members  
of board of Registry and Election  
of opposite political party  
assisting voter.

**Signatures of**

**2 Board Workers**

**Print name of person assisting**

\_\_\_\_\_  
\*Name of voter assisting blind voter

**Print address of person assisting**

\_\_\_\_\_  
Address of voter assisting blind voter

PRIMARY  
GENERAL  
SPECIAL

20 \_\_\_\_\_

**Circle Election Type and fill in year**

\*\*\*\*\*

# Voter's Name Not in Poll Book

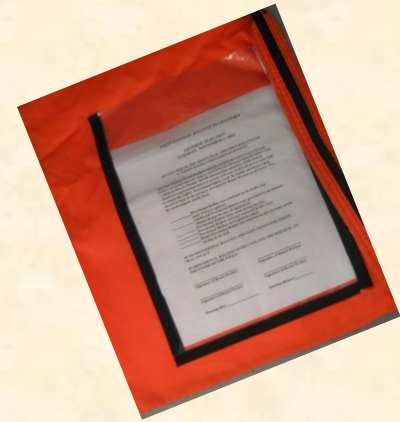
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- ❖ Ask the voter to verify the correct spelling of their name
- ❖ If you still cannot find the voter's name
  - Ask the voter to find the street address on the
    - ✓ Map
  - Poll Worker looks at the
    - ✓ List of Registered Voters
    - ✓ Polling Place Book

If the voter's registration information cannot be found, the voter must vote by **Provisional Ballot**

# Provisional Ballots

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- ❖ Open the **Orange Provisional Ballot** bag when needed
- ❖ Take inventory of Provisional Ballots & Envelopes
- ❖ Provisional Ballot Voting Steps
  - ❖ Set up the Privacy Screen provided
  - ❖ Hand the voter the Provisional Ballot information sheet
  - ❖ Voter should complete and sign Affirmation Statement
    - Full Street Address (**No P.O. Box**)
    - It should not be detached from the envelope
    - Voter should **complete and sign** the Affirmation Statement
    - Place voted ballot in envelope

# Provisional Ballots

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- ❖ If the voter makes a mistake, write ***“spoiled”*** across certification and give the voter a new ballot
- ❖ Place envelope with certification attached back in the Provisional Bag
- ❖ Take inventory of Provisional Ballots
- ❖ Zipper bag, seal and return to Municipal Clerk

# Provisional Ballot Affirmation Statement

Select the reason for the Provisional Ballot.

Ensure that the sections are completed and that voter signs at the bottom.

DO NOT DETACH



## New Jersey Provisional Ballot Affirmation Statement

<b>1 Reason for Provisional Ballot (Check one)</b> <input type="checkbox"/> Moved within the county after registering without notifying election office <input type="checkbox"/> Registration information missing from poll book <input type="checkbox"/> Did not show required ID <input type="checkbox"/> Poll book indicates you are a Mail-In Ballot voter, but did not apply for, receive, or return such ballot		<b>FOR OFFICIAL USE ONLY</b> Municipality/Ward/District:
<b>2</b> I am a US citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>3</b> I am 18 or older <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>4 Current Name</b> Last _____ First _____ MI _____ Suffix _____ <i>If your name was changed after registering to vote, provide your former name</i> Former Name _____ Signature of Former Name _____		
<b>5 Current Home Address</b> Municipality _____ County _____ Zip Code _____ Mailing Address, if different from above: _____		
<b>6 Please Fill Out Only if You Moved within the County after Registering Without Notifying Election Office</b> Previous Home Address _____ Municipality _____ County _____ Zip Code _____		
<b>7 Date of Birth</b> Month [ ] [ ] Day [ ] [ ] Year [ ] [ ] [ ] [ ] <b>8 Gender</b> <input type="checkbox"/> Female <input type="checkbox"/> Male		
<b>9 NJ Driver's License (DL#) or MVC Non-driver ID (ID#) Number</b> [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] Telephone Number (Optional) [ ] [ ] [ ] [ ] - [ ] [ ] [ ] [ ] - [ ] [ ] [ ] [ ] If No DL# or ID#, last four digits of your Social Security Number (SS#) [ ] [ ] [ ] [ ]		
<b>10</b> <input type="checkbox"/> I affirm that I do not have a DL#/ID# or SS#		
<b>11 Political Party</b> _____ <i>Required for primary election; Optional for all other elections</i>		
<b>12 Voter Declaration</b> — I swear or affirm that I am a U.S. citizen, live at the address above, am at least 18 years of age at the time of the election, have been a resident of the State and county at least 30 days before the election, am not on parole, probation or serving a sentence due to the conviction for an indictable offense under any federal or State laws. I UNDERSTAND THAT ANY FALSE OR FRAUDULENT REGISTRATION MAY SUBJECT ME TO A FINE OF UP TO \$15,000, IMPRISONMENT UP TO FIVE YEARS, OR BOTH PURSUANT TO R.S. 19:34-1.		
X _____ Signature of Voter		_____ Date
Name of person providing assistance _____		

# Voting Process – Poll Book Scenarios

No Signature or Need Current Signature

RICHARDS, JANE  
2 APPLE STREET, EATONTOWN, NJ 07724

BIRTH DATE: 05/08/1959 VOTER#: 114065037

DEM

NO SIGNATURE

Vot. Auth. No. \_\_\_\_\_  
Sig Comp By \_\_\_\_\_  
Challenge \_\_\_\_\_

**DO NOT ALLOW VOTER TO SIGN**

RICHARDS, JANE  
2 APPLE STREET, EATONTOWN, NJ 07724

BIRTH DATE: 05/08/1959 VOTER#: 114065037

DEM

NEED CURRENT SIGNATURE

Vot. Auth. No. \_\_\_\_\_  
Sig Comp By \_\_\_\_\_  
Challenge \_\_\_\_\_

Voter **does not** sign the  
poll book. Voter **MUST**  
vote by **PROVISIONAL  
BALLOT.**

# Poll Book Scenarios

IF **MAIL-IN BALLOT**  
is in the signature box,  
voter is **NOT PERMITTED** to vote  
on the machine and must vote a  
**PROVISIONAL BALLOT**

SMITH, TOM  
47 NEWBURY ROAD, FREEHOLD, NJ 07728

BIRTH DATE: 07/10/1981 VOTER#: 150638367



*Tom Smith*

**\*MAIL-IN BALLOT\***

Vot. Auth. No. \_\_\_\_\_

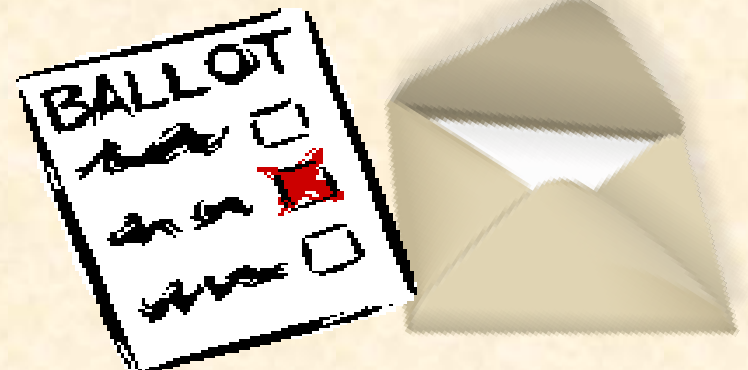
Sig Comp By \_\_\_\_\_

Challenge \_\_\_\_\_

# Poll Book Scenarios

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- ❖ Mail-In Ballots **cannot be accepted** at the polls
- ❖ The voter can bring the Mail-In Ballot to the Board of Elections office in Freehold until the close of polls at 8:00 p.m.
- ❖ If you receive a list of voters that applied for Mail-In Ballots after the poll books were printed, write **Mail-In** in the signature box for each of these voters. The voters on this list must vote by **Provisional Ballot**.



# Poll Book Scenarios

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- ❖ If the voter's signature box shows "**Verify Address**", the voter must complete the "**Affirmation of Residency**" Form
- ❖ **Compare the address on the form to the address in the poll book**

If the voter lives at the same address or within the same district,

- **Voter votes on the machine**

If the voter has moved

- **Voter votes by Provisional Ballot**

*However, if the voter has moved to another county less than 29 days before the election, he or she must check the box on the Affirmation of Residency and is permitted to vote on the machine.*



# Poll Book Scenarios

**BROWN, JOHN**  
56 ELM STREET, OAKHURST, NJ 07755

BIRTH DATE: 03/07/1959 VOTER#: 114441414



*John Brown*

**\*\*VERIFY ADDRESS\*\***

\_\_\_\_\_

Vot. Auth. No \_\_\_\_\_

Sig Comp By \_\_\_\_\_

Challenge \_\_\_\_\_

*The voter **MUST** complete the yellow  
"Affirmation of Residency" Form.*

*See if the address provided on the form  
matches the information in the Poll Book.  
If yes, allow the voter to sign the poll book and  
**vote on the machine.***

*If the address does not match offer the voter a  
**PROVISIONAL BALLOT***

*However, if the voter has moved to another county less than 29 days  
before the election, he or she must check the box on the Affirmation  
of Residency and is permitted to vote on the machine.*

## Affirmation of Residency Form

Completed by a voter to  
"Verify Address"

A relative may complete this  
form to report a  
deceased voter.

The family member and two  
poll workers should sign the  
form.

### AFFIRMATION OF RESIDENCY

TO BE COMPLETED IF VOTER NAME IS "TAGGED" IN REGISTRATION BINDER

- I DID NOT MOVE.
- I MOVED OUTSIDE OF MONMOUTH COUNTY LESS THAN 29 DAYS BEFORE THIS ELECTION.



I, \_\_\_\_\_, \_\_\_\_\_, further affirm  
Voter Name (PRINT) Date of Birth

that my  Current Address is, or  Former Residence was \_\_\_\_\_  
Street (PRINT)

\_\_\_\_\_  
City, State and Zip (PRINT) Voting District

in the County of \_\_\_\_\_  
County (PRINT)

My Out-of-County Address is \_\_\_\_\_  
Street, City, State and Zip (PRINT)

Registration # \_\_\_\_\_  
Signature of Voter

Subscribed to before the District Board this \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
Day Month Year

\_\_\_\_\_  
Signature District Board Signature District Board

\_\_\_\_\_  
Signature District Board Signature District Board

\_\_\_\_\_  
Deceased Voter's Name (PRINT) Date of Birth Address

\_\_\_\_\_  
SIGNATURE OF FAMILY MEMBER RELATIONSHIP TO DECEASED

DISTRICT BOARD WORKER'S REMARKS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

THIS AFFIRMATION IS TO BE RETURNED TO MONMOUTH COUNTY SUPERINTENDENT OF ELECTIONS



ID Required

# Poll Book Scenarios

RICHARDS, JANE  
2 APPLE STREET, EATONTOWN, NJ 07724

*Jane Richards*

BIRTH DATE: 02/23/1959 VOTER#: 150661038

**\*\* ID REQUIRED \*\***



ID Shown YES\_ NO \_\_  
Vot. Auth. No \_\_\_\_\_  
Sig Comp By \_\_\_\_\_  
Challenge \_\_\_\_\_

After a voter's ID is shown, check the **YES** box, VOTER CASTS **VOTE ON MACHINE**.

If no ID is shown, check the **NO** box and give the voter a **PROVISIONAL BALLOT**

## Acceptable Forms of Photo ID

- NJ Driver's License
- Passport
- Job or Student ID
- Military or Government ID
- Store Membership ID card

## Acceptable Non-Photo ID

- NJ Driver's License
- Car Registration
- Public Assistance Card
- Sample Ballot
- Utility Bill
- Rent Receipt
- Paycheck
- Government Check

## Provisional Ballots are Needed When:

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- ❖ Voter's Name is not in the Poll Book
- ❖ Voter's signature is missing
- ❖ ID is not provided (when required)
- ❖ Voter is registered but moved to a different voting district in Monmouth County
- ❖ Voter states they never applied for, received or voted their Mail-In Ballot and "Mail-In Ballot" is displayed in the signature box

# Maintaining Order at the Polls

## Permitted to be at the Polls

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- ❖ Challengers with Credentials
- ❖ Candidate on the ballot serving as a Challenger
- ❖ Municipal Clerk or designated representative
- ❖ Board of Elections representatives
- ❖ Assigned Police Officers
- ❖ Media with **special credentials**
- ❖ Voters and minor children
- ❖ No pets, *except for service animals*

# Challengers

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- ❖ A Challenger represents a candidate or question and may challenge a voter's right to vote
- ❖ Challengers must present credentials provided by the Board of Elections upon entrance to the polls
- ❖ Challengers cannot talk to or harass voters or poll workers
- ❖ **One** challenger per candidate at the polls at one time
- ❖ Must follow proper procedures to challenge a voter

# Who Can Challenge?

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- ❖ Poll Worker
- ❖ Candidate
- ❖ Registered Voter

# Reasons for a Challenge

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The voter must be:


- A United States Citizen
- 18 years of age or older
- Resident of Monmouth County for at least 30 days before election
- Registered to vote

**\* A voter on probation or parole for a felony conviction can now vote.**

# Challenger Credential

*Sample Challenger Badge  
issued by the Board of Elections*

**The municipality and  
district the Challenger is  
permitted to serve in.**



**MONMOUTH County Board of Election  
Permit to Agent or Challenger**



This permit must be presented by the person named therein to the election board of the district named therein and he shall be permitted to remain within the polling place while the election is in progress and to be within the railed enclosure while the ballots are being counted. (Title 19:7-4)

**TIMOTHY SMITH**

is authorized by the MONMOUTH County Board of Elections  
to be a Challenger for  
This applies for the General Election being held on 11/05/2019  
for ABERDEEN-00-01  
in said County of MONMOUTH.

This challenger is hereby permitted to act as such  
Agent or Challenger at the election in said Election District  
in accordance with the law of the State per Title 19.

In witness whereof the MONMOUTH County Board of Election has caused this  
certificate to be signed by its Chairman and Secretary  
on 08/21/2019.



CHANTAL BOUW, Chairman      ALLAN ROTH, Secretary



**Democratic  
Official  
Challenger**

**TIMOTHY SMITH**

Issued by the MONMOUTH  
County Board of Elections

for 11/05/2019

CHANTAL BOUW  
Chairman

ALLAN ROTH  
Secretary

EILEEN KEAN,  
PATRICIA A. BENNETT  
Commissioners

Detachable  
badge to be  
worn by the  
Challenger.

# INFORMATION (C-3) SHEET FOR CHALLENGED VOTER

## INFORMATION FOR CHALLENGED VOTER

**Copy for Boardworker to read aloud**

**Copy for Challenged Voter to read along**

### **IF YOUR RIGHT TO VOTE IS CHALLENGED.....**

- A. You may seek to establish your right to vote by:
- (a) Swearing out and signing the Challenge & Voter Affidavit.
  - (b) Providing a suitable identifying document for inspection, which may be, but is not limited to the following:
    - 1. A valid current New Jersey Driver's License.
    - 2. A current sample ballot with your name and address.
    - 3. An official Federal, State, County or Municipal current document. (Not voter ID).
    - 4. A currently dated utility telephone bill, tax or rent receipt.
    - 5. A piece of mail postmarked on or after the 60th day before the date of this Election.
    - 6. Other current Identification \_\_\_\_\_

**Poll Worker  
reads to  
challenged  
voter**

**Challenged Voter  
receives a copy  
to review**

# C2/C4 Challenger Affidavit Form

**Challenger  
Completes  
Top Portion  
of Form**

CHALLENGED VOTER \_\_\_\_\_  
REGISTRATION NUMBER \_\_\_\_\_  
MUNICIPALITY & DISTRICT \_\_\_\_\_

**CHALLENGER'S AFFIDAVIT**  
(Name of Voter not on Official Challenge List)

STATE OF NEW JERSEY)  
COUNTY OF MONMOUTH) ss.

I, \_\_\_\_\_  
PRINT Challenger's Name Current Address, Apt. # Municipality

challenge the right to vote of the voter noted above for the reason or reasons set forth:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I being duly sworn on oath or affirmation, to the best of my knowledge and belief, state that the foregoing statements made by me are true and correct.

\_\_\_\_\_  
Challenger's Signature

**FORM C2/C4: -  
CHALLENGER  
AFFIDAVIT FORM**

**CHALLENGED VOTER AFFIDAVIT**

STATE OF NEW JERSEY)  
COUNTY OF MONMOUTH) ss.

I, \_\_\_\_\_ OF \_\_\_\_\_  
PRINT Voter's Name Current Address, Apt. # Municipality

being duly sworn according to law, on my oath, deposes and say: I am a duly registered voter at the above address. I am a citizen of the United States, and have resided in this State and in this County for 30 days before this Election, and not elsewhere. I am now a resident of this Election District; as far as I know and verily believe, I am 18 years of age, and have never been convicted of a crime which would disqualify me as a voter in the State of New Jersey, and in all respects qualified to vote in this Election, in this Election District, that I have not voted elsewhere in this Election and have presented the following current document(s); please check:

1. \_\_\_\_\_ A valid New Jersey driver's license
2. \_\_\_\_\_ A sample ballot with my name and address
3. \_\_\_\_\_ An official Federal, State, County or Municipal document (Not Voter I.D.)
4. \_\_\_\_\_ A utility or telephone bill or tax or rent receipt dated
5. \_\_\_\_\_ A piece of mail postmarked on or after the 60th day before the day of this Election
6. \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_  
Enter Above Identifying Document(s), Number(s), Address(s), Dates(s)

\_\_\_\_\_  
Signature of Voter

Sworn and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_.

\_\_\_\_\_  
Signature of Judge

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Signature of Inspector

\_\_\_\_\_  
Signature of Clerk

White Copy - For District Board to return to Superintendent of Elections  
Canary Copy - For Challenged Voter  
Pink Copy - For Challenger  
C-2  
C-4

**Voter Completes  
the Middle Portion  
of the Form and  
Provides  
Identification**

**Poll Workers  
Sign Form**

# Results of Challenge in Poll Book

BIRTH DATE: 05/08/1959 VOTER#: 114065037

DEM



*Vivian Voter*

Vot. Auth. No 21

Sig Comp By E.S.P.

Challenge 3 Y, 1 No **Or** 2 Y, 2 No

Permitted to Vote

BIRTH DATE: 07/10/1981 VOTER#: 150638367



Vot. Auth. No None

Sig Comp By None

Challenge 0 Y, 4 No

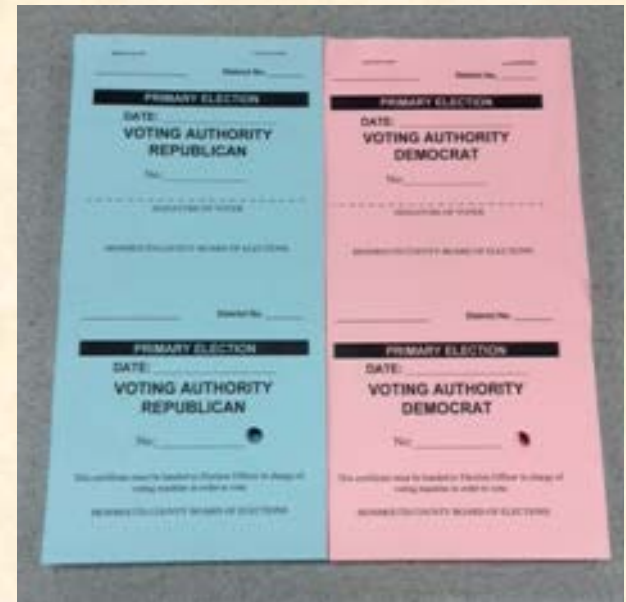
Not Permitted to Vote

## **When the Challenge is Upheld:**

The voter has the right to appeal to a Superior Court Judge at the Monmouth County Courthouse on Election Day. The voter may seek a court order to allow his or her right to vote.

# Primary Election

- ❖ Declared **Democrat** or **Republican** voters can vote in a Primary Election
- ❖ Unaffiliated voters may vote if they willing to declare their party as **Democrat** or **Republican**
- ❖ Declared voters can **NEVER** change parties at the polls during the Primary Election – the voter must vote the ballot for their declared party
- ❖ Announce the **Voter's Name** and **Political Party** for Challengers to hear
- ❖ Voting Authorities – **Blue** for **Republican** **Pink** for **Democrat**



# Primary Election

**Unaffiliated voters** can declare a party at the polls, write in **DEM** or **REP** in the Party Declaration Box

BIRTH DATE: 11/16/56 VOTER#111195489

SIGNATURE OR MARK OF VOTER

VOT. AUTH. NO. \_\_\_\_\_  
Sig Comp By \_\_\_\_\_  
Challenge \_\_\_\_\_

Declared **Democrats** can **only** vote for **Democrat** candidates

BIRTH DATE: 11/16/56 VOTER#111195489

SIGNATURE OR MARK OF VOTER

VOT. AUTH. NO. \_\_\_\_\_  
Sig Comp By \_\_\_\_\_  
Challenge \_\_\_\_\_

Declared **Republicans** can **only** vote for **Republican** candidates

BIRTH DATE: 08/16/71 VOTER#122295489

SIGNATURE OR MARK OF VOTER

VOT. AUTH. NO. \_\_\_\_\_  
Sig Comp By \_\_\_\_\_  
Challenge \_\_\_\_\_

***Crossovers are not permitted***

# Electioneering

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Any activity or display of materials that is intended to advocate, solicit or suggest support for a candidate, political party or public referendum.

- ❖ Electioneering is not permitted in the polling place or within a 100 feet of the entrance to the polling place
- ❖ As a Poll Worker you must be impartial and non-partisan
- ❖ Political badges, t-shirts or printed campaign materials are not permitted
- ❖ Exit polling **IS** permitted with credentials provided by the Board of Elections
  - ❖ Poll Workers will be informed by the Board of Elections in advance

# Voter Complaint Form C-5

Please offer this form to the voter if he or she would like to report a complaint.

TODAY'S DATE \_\_\_\_\_

**VOTER'S COMPLAINT**

Statement of complaint of voter or person attempting to vote regarding problems or conduct of the Elections, at the polling place where they voted or attempted to vote.

\_\_\_\_\_  
Municipality                      Ward                      District

\_\_\_\_\_  
Address of Polling Place

**STATEMENT OF COMPLAINT** - Please give all details including name(s), time(s), and date(s) of complaint:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You do not                      )  
have to fill                      )  
in this in-                      )  
formation for                      )  
this complaint                      )

\_\_\_\_\_  
PRINT Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address, Apt. #, Municipality, Zip

\_\_\_\_\_  
Phone Number

ORIGINAL - Mail in the enclosed envelope to:

Superintendent of Elections  
300 Halls Mill Road  
Freehold, NJ 07728

DUPLICATE -                      Complainant, please keep for your file

Superintendent of Elections  
Commissioner of Registration  
County of Monmouth

C-5

# Closing the Polls

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- ❖ Machines should remain open until 8:00 p.m.
- ❖ Any voter who is inside the polling place on line to vote before closing must be permitted to vote
- ❖ Official Challengers, Candidates, the Press and the General Public may observe if they do not interfere with closing procedures
- ❖ Four Copies of the Final Results Report will print – each poll worker signs all copies. One copy **from each machine** remains posted at the polling place.
- ❖ Remove both machine cartridges - place in clear plastic envelope with Final Results reports, Zero Proof report and Emergency Ballot Tally Sheet (if used)
- ❖ Return all Election Supplies to the Municipal Clerk at the close of polls

# Your Role is Important!

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- ❖ As a Monmouth County District Poll Worker, you represent the Monmouth County Board of Elections in upholding the integrity of the election process.
- ❖ Your efforts make a fair, efficiently run election possible and maintain our basic American right to a free election
- ❖ On behalf of the Commissioners and Staff of the Monmouth County Board of Elections, we would like to thank you for your dedicated commitment to the election process.