



Completed application may  
 be mailed or faxed to the  
 Division of Purchasing.

Hall of Records, 3<sup>rd</sup> Floor | 1 East Main Street | Freehold, NJ 07728 | 732-431-7370 | Fax 732-431-7379

## Bidder's Application

Date of Application:			
Company Legal Name:			
Name Prefix: (select one)	T/A	DBA	No Prefix
Business Full Name:			
NJ Business Registration Certificate (BRC) #:			
Federal Employee ID #			Non-Profit? (Check if yes)

### Mailing Address for Bidding Forms & Purchase Orders

Address 1			
Address 2			
City		State	Zip
Country			

### Contact Information

Please provide a primary point of contact

Contact Name	
Telephone # (Including extension, if applicable)	
Fax #	
Email Address	

I certify that the information supplied herein (including all attached pages) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is now debarred or otherwise declared ineligible by any public agency from bidding for furnishing materials, supplies or services to any agency thereof.

Signature of Person Authorized to Sign this Application	Name and Title of Person Signing (Please type or print)



## Bidder's Application

### General Information

Persons or concerns interested in being part of the County of Monmouth Vendor File must file this application with the Division of Purchasing by completing the following steps:

1. Please download or complete the Bidder's Application, either electronically through the website or via this form.
2. Select the NIGP commodities that you are interested in supplying and print the resulting page(s). The supplier must indicate the specific commodities/items it can supply and return these lists with the Bidder's Application to the Division of Purchasing.
3. Mail the completed Bidder's Application and attached NIGP commodity code list to the Purchasing Division.

The completion of this application does not guarantee receipt of bids. It is for reference ONLY. Formal Bids (over statutory limit) are advertised and it is the applicant's responsibility to download bid specifications. Further, the signer of this application certifies that the applicant or any person or concern in any connection with the applicant as a principal or officer is not now debarred or otherwise declared ineligible from bidding for materials, supplies or service to any agency thereof.

Please notify the County of Monmouth Division of Purchasing immediately of any changes in writing. This includes change of name, address or telephone number, changes in personnel listed on this application and addition or deletion of items you are interested in providing.